

Metropolitan Exposition Recreation Commission

Title: Department Head Stagehand – Electrician
Job Code: 8445
Pay Range: 910
FLSA Status: Non-exempt

Bargaining Unit: IATSE Local 28
Established: January 1, 2006
Revised: February 19, 2019

CLASSIFICATION DESCRIPTION

Function as working supervisor and responsible for overseeing all aspects of electrical, lighting and control components used on stage or in show production. The workload varies with each theatre and show and includes collaborating with show personnel and management representatives to meet show needs. Under the supervision of the Operations Manager or the Stage Supervisor, the electrical department head supervises use of house and user equipment and installation of user equipment. Manage the work of assistant electricians and ensure adherence to safety procedures in electrical, lighting, and control systems and codes.

DUTIES AND RESPONSIBILITIES

An employee in this position must be able to perform all the essential job duties listed below with or without reasonable accommodation; however, this list is not intended to include all of the specific tasks an employee in this position may be expected to perform.

1. Operates, monitors and oversees all aspects of electrical, lighting and control components used on stage or in show production.
2. Handles fabrication, maintenance, repair, placement, handling, relamping, focusing, setting, and striking of lighting instruments, follows spots, electrical effects and electrical devices.
3. Maintains and repairs production and house control consoles, lighting fixtures, and cabling.
4. Establishes and maintains clear communication and cooperative working relationships with management representatives.
5. Collaborates with show personnel (technical directors, road crew, local crew) to fulfill the needs of each individual show, assists in pre-production planning, development and preparation of plans and lighting plots, and leads or assists in advance, remodel, load in, rehearsal, and show functions.
6. Collaborates and functions as a team member with other department heads and personnel, and is responsible for contributing to the theatre's overall coordination, operations, safety, maintenance, and customer services.
7. Oversees the use of house equipment, and installation of systems and equipment provided by the user group as it integrates their system with the house system.
8. Enforces adherence to safety procedures in all aspects of electrical system operation and maintains inventory of related equipment and apparatus to ensure conformance to safety standards.
9. Managers the work of assistant electricians.
10. Implements basic lighting design (multi-color washes and specials).
11. Performs other duties as assigned.

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JOB SPECIFICATIONS

EDUCATION AND EXPERIENCE

High school diploma or GED and five years of experience in stage trades, including three years of experience as a stage electrician; or any combination of education and experience which provides the applicant with the knowledge, skills and abilities required to perform the job. Possess or have the ability and willingness to obtain a current CPR/AED certification. Possess or have the ability and willingness to obtain a current State of Oregon Limited Journey Stage electrical license.

KNOWLEDGE, SKILLS AND ABILITIES

- Thorough knowledge and experience in the operation and proper handling of all components of theatrical and entertainment-related electrical and dimming systems
- Maintenance and repair of electrical systems
- Safe work practices and procedures for operating electrical systems
- Direct and supervise the work of assistant electricians
- Use sound independent judgment and diplomacy
- Work flexible schedules, including extended evenings and weekends
- Communicate effectively in a clear and concise manner, both orally and in writing
- Work independently and function as a team leader and team member; and to establish and maintain cooperative relationships with those contacted in the course of work
- Coach, teach, and advise other persons, be a creative problem solver, and function as a general and technical resource person
- Perform a variety of functions that require sustained, strenuous physical exertion including activities such as moving and heavy lifting of items of more than 100 pounds, stacking, pushing, pulling, bending, twisting, climbing, and standing on concrete for extended periods during load ins, load outs, rehearsals and performances
- Work at heights
- Work in dark conditions during performances and rehearsals and to work in noisy environments for prolonged periods