**2028-2030 Regional Flexible Fund Allocation – Step 1A.1 New Project Bond – Candidate Project Nomination Form (July 2024)**

The following candidate project nomination form is for the 2028-2030 Regional Flexible Fund – Step 1A.1 New Project Bond. Per the Program Direction, candidates for the new project bond must be classified as one of three project categories:

* CIG/Large Transit Capital Project Leveraging Federal Funds
* First and Last Mile/Safe Access to Transit
* Transit Vehicle Priority

Other core details for applications to consider are:

* Bond proceeds are expected to be available and utilized between fiscal year 2026 through 2029.
* Applicants should expect and plan as if bond proceeds are federal funds and subject to federal requirements.
* All applications are due no later than Friday September 6, 2024. No exceptions.

Outlined in the memorandum to TPAC for the July 12th meeting includes information regarding additional minimum requirements dependent on project category. For further information, please reference the memorandum issued to TPAC for their July 12th meeting or contact Metro staff. (Contact information provided at the end of the application form) In addition, please provide a vicinity map of project identifying on the map the termini of the project. (The vicinity map is required as part of the nomination form submission.)

Metro staff will utilize information from these forms as a basis for informing the project elements of bond scenarios and a preferred bond proposal to be considered by JPACT and the Metro Council. The bond scenarios and proposals will be shaped by the Purpose, Principles, and Project Categories as adopted in the 2028-2030 RFFA Program Direction.Based on the information provided through this application, Metro project staff will summarize/rate level of risk of project funding implementation and potential impact to bond revenues being utilized as proposed. Bond project staff will summarize/rate financial plan description for:

* Performance towards implementing Regional Transportation Plan (RTP) goals
* Consistency with the purpose and principles of the New Project Bond (see 2028-2030 RFFA Program Direction)
* Readiness/probability of implementation (includes analysis of leverage funds, and financial feasibility according to proceeds availability schedule, debt repayment, and consistency with the new project bond principles.)

Additionally, the nominating agency staff will need to describe consistency of project timeline to a potential issuance of bonds to generate revenues needed as proposed by the nomination. Risks identified from topics above associated with the described Project Delivery Timeline will be taken into account in the description of a project to meet a described timeline.

Please send completed nomination form(s) with attachments to [rffa@oregonmetro.gov](mailto:rffa@oregonmetro.gov) with 28-30 RFFA – Step 1A.1 in the subject line.

**Note:** *Italicized text indicates instructions/further guidance on how to respond to the application question.*

**Nominating Agency:**

**Lead Contact:**

*Include email and phone number to best reach the lead contact*

**Project Name:**

**Project Category Classification:**

|  |  |
| --- | --- |
| **Step 1A.1 New Project Bond – Project Category** | **Yes/No** |
| First-Last Mile and/or Safe Access to Transit |  |
| Transit Vehicle Priority |  |

**Note:** Candidate project can span both project categories. If candidate project does not clearly fall within one or both project categories, please reach out to Metro staff for a consultation.

**Project Description:**

*Focus on the description of the project scope and not the purpose or intent of the project.*

**RTP ID Number:**

**Facility Owner:**

**Facility/Project Operator(s) (if applicable):**

*Example can include signal operators differing from the facility owner; transit operators*

**Regional Modal or Topical Plan Identification of Project:**

*Applicable to First and Last Mile/Safe Access to Transit and/or Transit Vehicle Priority candidate projects.*

**Project Development Status:**

*Please include tasks completed and still to be completed, and NEPA status (indicate if status is determined or expected)*

**Project Cost Estimate:**

*Include description of cost estimate method with appropriate inflation factors and contingencies relative to the Project Development Status description and any project specific risks to budget/scope. First and Last Mile/Safe Access and/or Transit Vehicle Priority projects must meet cost minimum thresholds.*

**Project Financial Plan Description:**

*Provide a description of the funding strategy for the completion of the project. Please include as part of the description:*

* *Federal or state discretionary funding programs targeted, including:*
  + *Schedule/timing of the grant program and which funding cycle the project intends to apply*
  + *Documentation or history showing the project positioning for the discretionary funding program (if available)*
  + *Expected competitiveness of the discretionary funding application considering such factors as agency/region past performance, alignment of project elements to the funding program prioritization criteria, expected funding demand to available funding, etc.*
  + *Contingency plan for other potential funding sources or description of scope adjustment process to address gap if requested discretionary funding is only partially awarded*
* *Other funds to fully fund project costs and meet minimum match requirements of RFFA funds and/or discretionary funding program requirements*

**Requested Bond Proceeds Amount:**

*Per the request, please factor the amount requested may require a minimum of 10.27% of total funds as local match.*

**Secured or Highly Likely Acquired Matching Funds:**

*Please list the source and actual or estimated amount of match funds for this project and describe the process required to secure these funds.*

**Project Delivery Timeline:**

*Provide a timeline and funding needed by major project phase (i.e. PE/NEPA, Right-of-way acquisition, Construction) and the fiscal year that phase and funding would be utilized. (Note: bond proceeds are expected to be available and utilized between 2026 through 2029).* *A preferred format for the project delivery timeline is below, but other formats are accepted as long as it demonstrates the necessary information.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Project Phase*** | ***Fiscal Year (all applicable from start to completion)*** | ***RFFA Bond Funds Requested*** | ***Local Matching*** | ***Other/Leveraged Funds*** |
| *Project Development/*  *NEPA* |  |  |  |  |
| *Preliminary Engineering* |  |  |  |  |
| *Right-of-Way Acquisition* |  |  |  |  |
| *Utilities* |  |  |  |  |
| *Construction* |  |  |  |  |
| *Other* |  |  |  |  |

**Describe regional partnerships established to implement the project as described in the RTP:**

*Describe any agreements with partner agencies, particularly facility owners or operators (not the nominating agency). Please reference any MOUs or IGAs in place.*

**Describe the community support behind the project:**

*Demonstrate community engagement done to identify and prioritize the project to pursue funding opportunities. Examples can include previous community letters of support for other grant opportunities or summary of community comments from local planning processes, such as a local transportation system plan (TSP) or facility plan. Please attach documentation of support for the project.*

**Expected Project Outcomes for Priority RTP Goals:**

*Please refer to* [*Chapter 2 of the 2023 RTP*](https://www.oregonmetro.gov/sites/default/files/2023/12/21/2023-RTP-Ordinance-No-23-1496-adopted-package-exhibit-A.pdf) *for responding to the next set of questions. Metro bond project staff will look to see how the project addresses the RTP goals and the associated specific objectives.*

**Safe System:**

*Applicant to provide description of expected project impacts on provision of a safe transportation system. Bond project staff will summarize and rate impact relative to other nominated projects.*

**Equitable Transportation**

*Applicant to provide description of expected project impacts on provision of an equitable transportation system. Bond project staff will summarize and rate impact relative to other nominated projects.*

**Mobility Options**

*Applicant to provide description of expected project impacts on provision of mobility options. Bond project staff will summarize and rate impact relative to other nominated projects.*

**Climate Action & Resilience**

*Applicant to provide description of expected project impacts on climate action and resilience. Bond project staff will summarize and rate impact relative to other nominated projects.*

**Thriving Economy**

*Applicant to provide description of expected project impacts on provision of a thriving economy. Bond project staff will summarize and rate impact relative to other nominated projects.*

**Required Attachments:**

* Vicinity map showing the location termini and general area of the project
* Project implementation schedule (table, graphic, or worksheet format accepted)

**Additional Attachments:**

* Documentation showing the ability to deliver the proposed project, including any agreements by facility owners and/or operators
* Documentation of community support to advance the project

**Questions? Contact:** Grace Cho ([grace.cho@oregonmetro.gov](mailto:grace.cho@oregonmetro.gov))