



# One-time reuse funding opportunity

*To support increased investment in reuse and repair, Metro is offering \$750,000 in one-time funding for local nonprofit reuse and repair organizations that are experiencing financial hardship or operational deficits.*

The goals of the one-time funding include:

- Strengthen established waste reduction programs that collect and/or redistribute building supplies, furniture, and large household items to those in need.
- Strengthen or expand opportunities for underserved populations to access low- or no-cost building supplies, furniture, and large household items.
- Advance racial equity in the reuse sector or through services/programs.

In addition to this one-time funding opportunity, Metro staff are developing a proposal to establish ongoing and predictable funding opportunities for local reuse and repair organizations. Metro Council is expected to consider the proposal for ongoing funding in late 2024. Additional information will be shared once available.

[Click here](#) to complete and submit the application.

## **Eligibility**

Organizations must meet the following criteria to be considered for the one-time funding:

- Be a nonprofit with tax exempt status or have a fiscal sponsor with tax exempt status.
- Be located within the [Metro boundary area](#).
- Collect or redistribute building supplies, furniture and large household items. Reuse or repair of these items must be a significant part of the organization's programs and services.
- Provide programs and services that benefit underserved communities.
- Be experiencing financial hardship or operational deficiencies.

Building supplies may include doors, windows, lumber, flooring, cabinets, sinks, tools and similar items. Furniture and large household items may include mattresses, couches, tables and similar items. Reuse organizations that specialize in items such as textiles, bikes, toys, clothing and recreational equipment are not eligible for this one-time funding.

Metro defines underserved communities as the people who have been most affected by historic injustices and inequities, such as people of color, immigrants and refugees, seniors, veterans, people with low incomes, residents of multifamily housing communities and people with limited proficiency in English.

### **Funding availability**

Organizations are eligible to apply for up to 15 percent of their annual budget that is directed towards collecting and/or distributing building supplies, furniture and large household items. The maximum request, regardless of an organization's annual budget directed to reuse and repair, is \$200,000.

### **Eligible expenses**

- Staff time to implement existing programs and services. Funding will not be awarded to new programs and services.
- Storage or disposal costs
- Transportation
- Materials and equipment
- Communications and marketing
- Capital improvements
- Indirect overhead costs up to 10 percent

### **How to apply**

Applications are due by noon on Tuesday, Aug. 27, 2024. [Click here](#) to complete and submit the application.

Funding award decisions will be announced in fall 2024.

### **Application questions**

1. Describe any ongoing barriers and hardships that are impacting your organization's financial stability. Include any ongoing barriers and unique one-time challenges.
2. Describe the types and amounts of materials your organization reuses or repairs. Share any available data on the amount of materials reused, repaired and diverted from the landfill.
3. Describe how you will use the funds within a 12-month period to address the barriers and hardships described in question #1. Funds can be expended at any time within the period.
4. Provide the amount of annual funding your organization directs to reuse or repair activities.
5. Describe how your programs and services support underserved communities, including demographic or geographic descriptions of the communities you serve. Are underserved communities the primary recipients of your programs and services? Describe how you will use the funds to increase your ability to serve underserved communities. If applicable, identify if your work supports geographic communities identified by Metro as equity focus areas by looking up your project location on this [EFA Lookup Tool](#). Equity focus areas represent communities with a higher than average density of people of color, people with limited English proficiency, or people with incomes equal to or less than 200 percent of the federal poverty level.
6. Please indicate where your organization's work is in alignment with the goals and actions included in the [2030 Regional Waste Plan](#). Select as many goals and actions as apply from the list below:
  - Goal 3. Ensure that all jobs in the garbage and recycling industry pay living wages and include good benefits.

- Goal 3, Action 3.4. Reduce the use of temporary and contract workers in the region’s solid waste industry.
  - Goal 4. Increase the diversity of the workforce in all occupations where people of color, women and other historically marginalized communities are underrepresented.
  - Goal 6. Reduce product environmental impacts and waste through educational and behavioral practices related to prevention and better purchasing choices.
  - Goal 6, Action 6.5. Assist households and businesses in the adoption of practices that prevent the wasting of food and other high-impact materials.
  - Goal 8. Increase the reuse, repair and donation of materials and consumer products.
  - Goals 8, Action 8.2. Implement strategies to increase the salvage of building materials for reuse, without increasing exposure to toxics.
  - Goal 8, Action 8.5. Invest in neighborhood-scale reuse and repair services and infrastructure.
  - Goal 9, Action 9.1. Provide culturally responsive education and assistance for garbage, recycling and reuse services to residents and businesses.
  - Goal 10, Action 10.5. Provide regularly bulky waste collection service, with emphasis on multifamily communities and lower-income individuals.
7. Upload a completed 12-month budget worksheet (template provided) for the expenses you are proposing.
  8. Upload your organization’s 503(c)3 tax-exempt status statement or your organization’s 501(c) IRS determination. Applicants without 501(c) status should upload their fiscal sponsor’s tax-exempt status statement or IRS determination.
  9. Please email a copy of your most recent organizational budget to [Noelle.Dobson@oregonmetro.gov](mailto:Noelle.Dobson@oregonmetro.gov) with the subject line: “One-time Reuse and Repair Funding.”

**Application review**

Technical reviews and funding recommendations will be made by a Metro staff committee. Final funding decisions will be approved by the Metro Waste Prevention and Environmental Services director. Awards will be determined based on the following criteria:

- Degree to which the proposed budget addresses the financial hardships described.
- Degree to which the organization is reusing and repairing materials and diverting them from the landfill.
- Degree to which the organization’s programs and services benefit underserved communities.
- Degree to which the organization’s programs and services align with waste reduction priorities outlined in the 2030 Regional Waste Plan.

**Payment of grant funds**

Metro will disburse program grant funds in three installments:

- Installment 1 (50 percent of grant) will be disbursed upon execution of the grant agreement.
- Installment 2 (40 percent of grant) will be disbursed after grantee has spent the first installment and provided Metro with a report documenting how the grant funds were spent.
- Installment 3 (10 percent of grant) will be a reimbursement payment, disbursed to the grantee after Metro receives and approves the final report demonstrating how 100 percent of the grant funds were spent.

### **Contracting and insurance**

Applicants who receive funding shall enter into a contractual agreement with Metro that specifies legal and contractual obligations, including insurance requirements. If a fiscal sponsor is required, Metro will contract directly with the fiscal sponsor. Funds may not be pre-committed or spent prior to completion of the signed grant agreement. When external factors impact deliverables being completed within the 12-month timeline, grantees may request a contract amendment or extension.

### **All grant recipients will be required to have the following types of insurance and provide proof of coverage during the contracting phase:**

- Commercial general liability insurance covering personal injury, property damage and bodily injury with automatic coverage for premises and operation and product liability must be at least \$1,000,000 per occurrence. The policy must be endorsed with contractual liability coverage. Metro, its elected officials, departments, employees and agents must be named as an ADDITIONAL INSURED.
- Automobile bodily injury and property damage liability insurance. Insurance coverage must be a minimum of \$1,000,000 per occurrence. METRO, its elected officials, departments, employees, and agents must be named as an ADDITIONAL INSURED.
- Worker's compensation coverage in compliance with Oregon law. If employers are required to have worker's compensation insurance, we require \$250,000 at minimum.

### **Reporting requirements**

In addition to an expense report filed with the second payment installments, grant recipients will submit a final report at the end of the funding period to address the questions below. After receipt of the final report, grant recipients will receive the third and final installment of grant funding.

1. Please summarize how these funds helped to address any barriers and hardships that are/were impacting your organization.
2. Please describe if/how the barriers and hardships your organization is facing have changed in the last 12 months?
3. Please provide data on the types and amounts of materials you reused, repaired and diverted from the landfill in the last 12 months.
4. What additional information would you like to share with Metro about your use of the one-time funds? Do you have feedback on establishing funding partnerships with Metro?

### **Questions?**

Metro staff are available to answer questions about this funding opportunity as you prepare your application. Contact Noelle Dobson, Metro program manager, at [Noelle.Dobson@oregonmetro.gov](mailto:Noelle.Dobson@oregonmetro.gov).