



# Adopted budget

FY 2024-25

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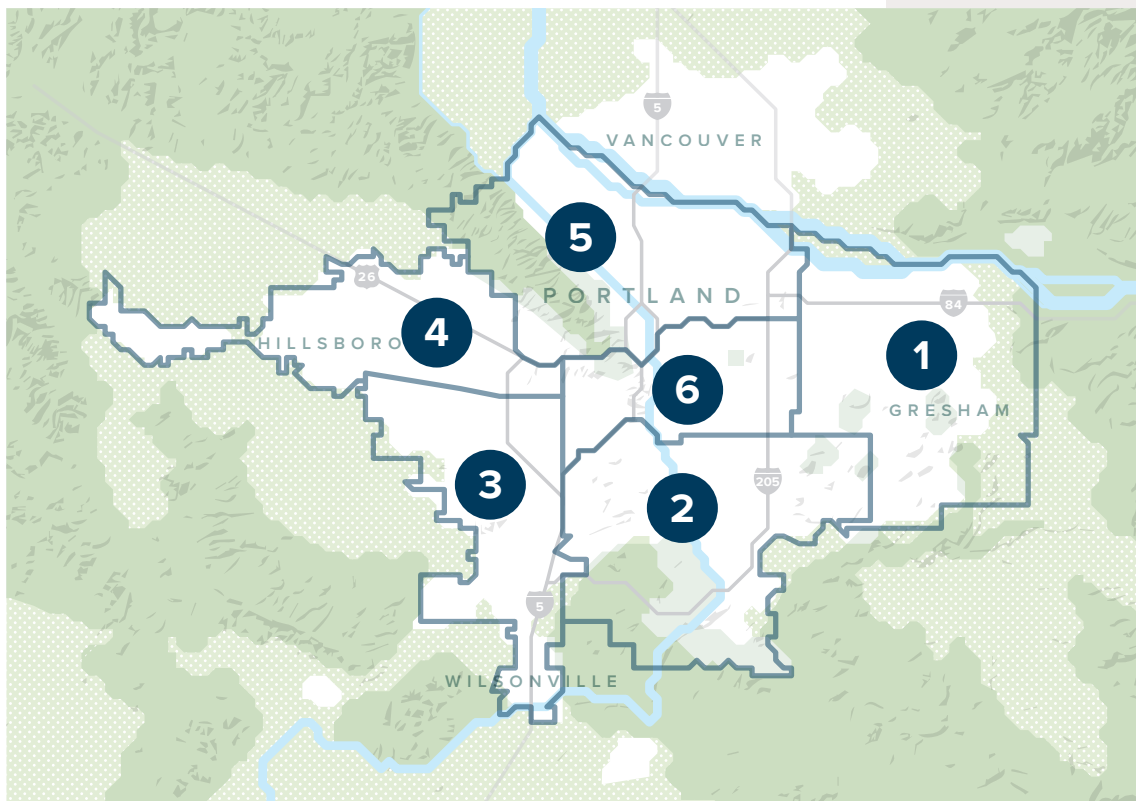
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# Adopted Budget

Fiscal Year 2024-25

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# FY 2024-25 Adopted Budget

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Metro's adopted budget for FY 2024-25 is provided in one volume. It is optimized to be read digitally. When printed double-sided, please be aware that some tables of contents or new sections may print on the back of a page, or on the left hand side of the document.

### **Budget message**

By law the budget message is given at the time the budget is proposed in April and identifies any significant changes from one year to the next. The Metro Chief Operating Officer serves as Metro's Budget Officer.

### **What is Metro**

This section provides the reader with an overview of Metro's history, a timeline showing the development of the agency and information regarding Metro's charter.

### **Budget summary**

This section provides a comprehensive summary of the budget. It provides information on the schedule of appropriations, property tax calculation, budget environment, revenues and expenditures, including trends and fund summary highlights, and summarizes staffing changes.

### **Organizational summary**

The organizational summary presents Metro's organizational units as required by Oregon budget law. Centers and services may be budgeted in a single fund or in several funds, but always by organizational unit. This section discusses the purpose and organization. It identifies service-level changes in the proposed budget.

### **Fund summaries and detail**

This section presents detailed financial information and analysis for each of Metro's 16 funds, the legal units by which the budget is appropriated. The detail after each fund description contains technical information used by Metro managers to manage their programs. This detail includes current as well as historical line item revenues and line item expenditures required by law.

### **Capital improvement plan detail**

Metro's capital budget for fiscal years 2024-25 through 2028-29 is included in the FY 2024-25 budget document. This section presents the overall summary and department specific project summaries and analyses.

### **Debt schedules**

This section contains summary information about Metro's outstanding debt obligations. It also provides detailed debt schedules for existing revenue bonds, pension obligation bonds, general obligation bonds, and full faith and credit bonds.

### **Appendices**

The appendices include several related documents that are legally required to be included with Metro's budget document or that provide additional policy background information. These appendices include the charter of limitations on expenditures, excise tax, budget transfers, General Fund reserves detail, limited duration positions and FTE history, and other general information. The glossary is also located in this section.



April 2024

## **To the Metro Council, residents, valued employees and community and regional partners:**

I am pleased to submit Metro's proposed Fiscal Year 2024-25 budget for Metro Council consideration. This document represents months of careful work and reflects the needs of an accelerating, ambitious public institution which seeks to answer the call of a community demanding better. The proposed budget fully funds general fund reserves, sets aside funding for strategic capital projects and invests in three urgent Council directed target areas: Housing, the Economy and the Environment. It incorporates input and advice from subject matter experts across the organization and stakeholders from across the region. But while the budget includes some exciting new investments, it doesn't do so at the expense of the organization's financial stability.

In the past few budget cycles as we emerged from the pandemic, Metro focused on rebuilding capacity across the agency and shoring up our ability to deliver on the promises we made to the region. The FY 2024-25 proposed budget includes few increases but continues to dedicate resources to successfully implementing the Parks and Nature Bond, the Supportive Housing Services Measure and the Affordable Housing Bond. It proposes a Waste Prevention and Environmental Services budget that funds current service levels at Metro Transfer Stations and critical services such as Metro's Household Hazardous Waste collection events and centers. The budget is also designed to support overarching commitments like safety, increased transparency, community engagement, compliance with audit recommendations and the overall stability and resiliency of the organization while continuing to build reserves to ward against the unknowns.

After rapidly restoring many of the pandemic era cuts in previous years, leadership is taking time to reflect and assess. This budget supports slowing growth in some areas while strategically investing in others – like staff capacity for critical technology projects. This budget looks to the future and all the exciting work we're doing with optimism but also with mindfulness in the face of a stalled recovery in the convention and tourism business, which presents a challenge in the short term.

## **Where we have been**

At our venues - the Oregon Zoo, Oregon Convention Center (OCC), Expo Center, and Portland's Centers for the Arts - strategic leadership, savvy business decisions and more than a pinch of grit have ensured our buildings and grounds are filled with visitors and guests. However, the Portland region continues to experience headwinds related to national reputational damage and ongoing safety concerns that have negatively impacted our convention booking pipeline. The impacts are significant enough that OCC will strategically operate at a deficit in FY 2024-25 as the team works with partners to improve perceptions of safety and bring more travel back to Portland. Although business levels are very good for all the MERC venues, inflation and labor costs have increased operating costs and all venues are anticipating an increased outlay of safety and security funding to combat the reputational impacts mentioned above.

In Metro's natural areas, 2019 Parks Bond acquisitions continue at an accelerated rate, bringing our total bond acquisition through January 2024 to 691.84 acres and 0.44 miles of trail right of way. In addition to helping disperse Local Share funds to parks districts around the region, Metro has issued the first round of Community Choice grants to help cities around the region build rich, vital parks systems that meet the needs of their populations. This work will continue to accelerate in the next fiscal year.

In Fall of 2023, Metro launched a stakeholder roundtable to provide transparency and help gather feedback on the upcoming 2024 Urban Growth Report. Regional partners from public, business and community based organizations will continue to gather into the new fiscal year to advise me on my recommendation to the Metro Council in the Fall of 2024.

The Supportive Housing Services program and Affordable Housing Bond continue seeing concrete success in getting people off the streets and into new housing. As of January 2024, Metro's Affordable Housing Bond has completed 1,180 units, with another 1,660 under construction and an additional 1,521 in the pipeline. The Supportive Housing Services program has also seen successes. As of September 2023, it has played a role in placing 5,776 people in housing, creating 1,743 shelter beds and preventing 18,149 evictions across the Metro region. In cooperation with our housing implementation partners and with a focus on building generational wealth in BIPOC communities, Metro has continued to innovate and adapt, rolling out new pilot affordable homeownership projects using a community land trust model to provide permanent affordability that will benefit multiple generations of homeowners. A stakeholder advisory table convened March 1st to advise on the future of Affordable Housing Funding at Metro. This table will help shape a post-budget recommendation to Council for future action.

# Chief Operating Officer's budget message

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As the Affordable Housing Bond continues to deliver successes but begins the process of winding down, Metro must decide whether or not it should continue to play a role in regional affordable housing at the same scale. How we choose to move forward - in cooperation with local and state stakeholders - will shape the region's housing environment for generations to come.

## How the budget proposal was developed

In February 2023, the Metro Council set an intention to advance Metro's Strategic Framework, and its guiding principles of Racial Justice, Climate Justice and Shared Prosperity, by developing enterprise-wide strategic targets in three key areas: housing, the economy and the environment. Over the past year Metro engaged with stakeholders from local government partners, community based organizations, business leaders and environmental and labor advocacy groups to determine what the region believes are the highest and best uses of Metro resources in those three key areas. In April and May of 2023, Metro, with the aid of consultants, facilitated 11 visioning sessions with stakeholders representing Labor and Workforce Trades, Equity Leaders and CBOs, Environment, Elected Officials, Youth, and Business Leaders.

Taking the themes from these visioning sessions, teams of subject matter experts (SMEs) from across Metro worked to help develop targets from the feedback received with instructions from Council that they must be measurable, high impact, composite and cooperative in nature, and ambitious "blue sky" visions for the future. Metro SMEs worked together on not just the creation of these targets but also identifying metrics with which Metro could measure progress towards the end goals of the targets in a meaningful and concrete way. These targets and potential metrics were presented to stakeholders in a Town Hall on October 12, 2023 for feedback and refinement.

After integrating the feedback received from Council and regional partners, resolution no. 23-5362 "For the purpose of adopting Metro's Strategic Targets" was brought to Council and the targets were officially adopted. These three Strategic Targets are :

- Housing: Housing for all
  - The market provides ample housing at all income levels and everyone in the region can access services that meet their needs.
- Economy: A resilient economy for all
  - Position the Metro region to take advantage of future growth opportunities, by helping both people and businesses thrive.
- Environment: Meeting our climate and resilience goals
  - In the face of a changing climate, we must reduce greenhouse gas emissions, be more sustainable, and build resilience to safeguard nature and people.

While work to define metrics is ongoing in departments, as part of the budget instructions issued by the office of the COO, Metro has asked each department to consider the ways in which they could allocate budget resources towards accomplishing the Strategic Targets and begin moving this work forward.

This rubric is additionally framed in the context of Metro's existing Racial Equity Framework and using the budget equity tools included in that framework. Departments went through internal review of their proposed budgets using a series of reflective questions designed to help make difficult allocation decisions through a racial equity lens. In Metro's proposed budget, this Racial Equity framework and the strategic targets and the Council priorities they reflect were the lenses through which all of the decisions you will see in this year's budget were made.

The following are a few highlighted investments which support those priorities.

## Housing

- \$335,000 plus staff time to produce a regional housing strategy
- \$256.8 million in affordable housing production through our local partners on the Affordable Housing Bond
- \$1 million to increase regional capacity for supportive housing services through conferences and technical assistance to service providers

## Economy

## Chief Operating Officer's budget message

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- \$5.9 million in capital projects for the Portland 5 Centers for the Arts have been budgeted for the coming year. In conjunction with P5's participation in MERC's First Opportunity Target Area (FOTA) program prompting solicitation of services from MWESB businesses, Metro hopes to amplify the effects of these investments by directing them to where they can make the most impact.
- \$190,000 for continuation of Phase 2 of Expo Futures project, including cultural resource assessments and initial master planning work
- \$500,000 to support enhanced security for the areas surrounding OCC and the routes from the OCC to the eastside convention center hotels
- Over \$6.5 million in investment for 82nd Avenue, including \$5 million from the State of Oregon to establish an 82nd Ave property acquisition fund for the purpose of securing land to build affordable housing and commercial spaces in preparation for future development

### Environment

- \$5.7 million to collect and recycle hundreds of thousands of gallons of paint
- \$1.5 million for education and outreach to build environmental literacy and community capacity to reduce consumption and manage materials properly at end of life
- \$1.0 million in staffing grants to local governments to implement Food Waste Requirements
- \$1.3 million in equitable investments in community driven development and brownfields
- \$10 million for Parks and Nature Land acquisition
- \$5.8 million for Parks and Nature projects that promote land restoration and stabilization
- \$750,000 in Nature in Neighborhood Community grants.
- Over \$4.5 million in capital spending over four years to replace all of the HVAC systems with modern energy efficient units and climate controls serving both Halls D and E at the Expo Center
- \$3,000 to support the Expo Bee Project, which continues to thrive as a keystone of Expo's climate justice work for a small investment
- \$140,000 in electric vehicle charging infrastructure upgrades at the Oregon Convention Center in FY25 to add additional charging stations, double number of charging units and set up the venue for sixteen units in the future as demand increases
- \$745,000 for a study into connecting the first and last mile, to identify local service and coordination gaps in transit, especially for areas of the region and regional parks not currently served by or with limited transit service

### Racial Equity

The proposed budget also invests in key advancements of the Metro Council's commitment to racial equity and justice:

- \$10,000 for a community support fund has been created in the Sales Department to assist in the development and expansion of new and diverse events at Expo
- \$425,000 annual investment in Civic Engagement Capacity Building Grant Funds, a grant program that grows civic engagement capacity and programming of community-based organizations serving BIPOC communities, fostering connection with Metro programs and services.
- \$321,000 in community outreach for the second round of Parks and Nature Community Choice Grants

We've also prioritized internal investments in performance measurement and data analytics. The new investments are intended to make sure that we're tracking our progress towards the Strategic Targets, that we are using data and technical information in support of our policy goals, and that we have the capability to respond quickly and credibly to questions from other governments, the media, and the public. In addition, we are investing in the creation of a new Deputy Chief Information Officer position within our Information Technology Department. We anticipate that this position will add considerable value by building resilience, capacity and depth of expertise to one of our most historically under resourced departments. Our IT department has seen exponential increases in demand for their time and services in the last year and we continue to work on finding the right balance between capacity and demand.

COMMITMENTS

**Keep our promises and build back better**



GUIDING PRINCIPLES

**Racial justice**  
**Climate justice and resiliency**  
**Shared prosperity**

HOW AND WHERE

**The roles we play**

- Employer
- Investor
- Policy maker
- Service provider
- Influencer
- Regional convener

**Our service areas**

- Garbage and recycling
- Visitor venues
- Oregon Zoo
- Parks and nature
- Land use and transportation

**Our programs**

- Affordable housing
- Supportive housing
- Parks and nature investments
- Economic development
- Diversity, equity and inclusion



## **SUMMARY OF CHANGES BY DEPARTMENT**

The Proposed budget includes the following service level changes:

### **Metro Council**

This department includes the functions performed by the Metro Council elected officials and their support staff, and offices of the Chief Operating Officer (COO) and Deputy COO (DCOO). The Council leads Metro towards developing climate mitigation and resiliency strategy, continued support to provide ample housing at all levels, positioning the region for economic growth and resiliency, and supporting partnerships with community based organizations to advance diversity, equity, and inclusion at a regional level. These, and other Council-directed programs, are outlined in department budgets. The COO manages Metro's day-to-day operations to implement the Metro Council's vision and policies. The office of the COO includes the Government Affairs Policy Development (GAPD) program.

The proposed FY 2024-25 budget includes funding for the GAPD team to continue research and planning regarding Council priorities, in particular concerning the Regional Investment Strategy. Funding also includes additional investments in government-to-government meetings and collaboration with our Tribal government partners.

The Council office is extending 1.0 FTE support for investments in community partnerships and adding 1.0 FTE for increasing communications across the region.

Within the Office of the COO, \$190,000 in funding will assist with next steps in the project to reimagine the future of the Expo Center. Additionally, the Office of the COO is undertaking the major project of ERP system improvements. Funding for ERP roadmap development and technical and contracted services as well as the support of 4.0 FTE has been budgeted for the next phase of this project.

### **Office of the Metro Auditor**

The Office of the Metro Auditor ensures that Metro and its activities are transparent and accountable to the public. Auditors objectively analyze Metro programs and services to identify improvements. The Metro Auditor administers the contract for the annual financial audit which is completed by an external accounting firm. There are no significant service level changes proposed for FY 2024-25 budget.

### **Parks and Nature**

Parks and Nature's mission is to protect water quality, fish and wildlife habitat and create opportunities to enjoy nature close to home through a connected system of parks, trails, and natural areas.

The department's basic operations and on-going activities are funded by the Parks and Nature Operating Fund. This fund includes resources from the Parks and Natural Areas local option levy, which was renewed by the voters in November 2022 and is therefore in its twelfth year. The department has a large bond fund that was approved by voters in 2019 that supports capital investments in the region.

### **Planning, Development and Research**

Planning, Development and Research provides a broad scope of transportation, land use, equitable development, and research services that support Metro's desired outcomes in the region.

In FY 2024-25 Planning, Development and Research will be focused on the 2024 Urban Growth Report and Urban Growth Boundary discussions, transit and equitable development planning along major corridors, and further development of the Climate Smart tool and regional coordination on the Climate Pollution Reduction grant.

### **Waste Prevention and Environmental Services**

Waste Prevention and Environmental Services (WPES) plays a crucial role in safeguarding the region's quality of life while aligning with the Metro Council's overarching strategic goals. WPES maintains its steadfast commitment in ensuring the secure, efficient, and impactful management of solid and household hazardous waste through responsible reuse, recycling, and disposal practices. WPES embraces sustainable resource management, by actively promoting waste reduction initiatives, offering technical assistance, and facilitating educational programs for both youth and adults.

# Chief Operating Officer's budget message

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Within the FY 2024-25 budget, WPES demonstrates unwavering commitment to the region by strategically investing in key areas. This includes enhancing safety and procedural capacities in operations, utilizing stakeholder feedback to improve transparency in budget and fees, charting a course for future facility investments, broadening opportunities and forging partnerships to amplify the impact of reuse, and continuing investment initiatives for reductions in food waste.

## Housing

The Housing department includes the Affordable Housing Bond program and the Supportive Housing Services program. The Affordable Housing Bond program aims to create 3,900 affordable homes by funding property acquisition and development projects to create new affordable homes distributed across the region. The Supportive Housing Services program is a 10-year program which aims to connect 5,000 homeless households with permanent supportive housing and stabilize 10,000 households at risk of or experiencing homelessness in permanent housing. Both programs provide funding to local jurisdictional partners for program implementation.

In FY 2024-25 the Affordable Housing Bond program expects to see an increase in projects at all stages: receiving funding, beginning construction, and opening to new residents. The program is projected to achieve at least 120% of its original production target once all funds are expended, creating an estimated 4,700 affordable homes. The Supportive Housing Services program is a new and developing program. New areas of work by Metro include producing events such as job fairs and conferences, facilitating technical assistance to service providers, and supporting a wide range of research, analysis and policy development. The majority of the funding, 95% of net tax collections, is distributed to Multnomah, Washington and Clackamas counties to spend in accordance with their local implementation plans.

## Visitor Venues

Metro's Visitor Venues include the Oregon Convention Center (OCC), Portland's Centers for the Arts (Portland's), Portland Expo Center (Expo) and the Oregon Zoo. Formed in July 2010 to enhance collaboration on operational issues, the venues team actively works toward a common mission of maintaining world-class gathering and entertainment spaces for residents and visitors and creating significant economic impact throughout the region.

The pandemic crisis and the city's national reputation has substantially impacted each of the visitor venues, and the path toward recovery has progressed differently across the Visitor Venues. Each of the venues continues to be flexible in the current environment and managing to industry rising costs. This includes operational assessments, evaluating staffing levels, and increasing events over the next fiscal year. The FY 2024-25 Proposed Budget includes necessary investments in many capital projects that cannot be ignored due to maintaining assets and safety.

## Capital Asset Management

This department supports the management of over \$600 million in agency-wide capital assets and manages the operations of the Metro Regional Center. Additionally, this department provides construction project management and planning for future capital investments. The FY 2024-25 budget invests \$1,000,000 to convert gendered restrooms on the main floor of the MRC building to shared gender neutral restrooms. This project will not only address the physical changes needed to make the MRC a safe, welcoming and fully inclusive space but will also include staff education around the Gender Inclusion Policy, the needs and experiences of transgender staff, why building gender inclusive workplaces matters and how it helps us uphold our racial equity commitments.

## Communications

Communications supports the Metro Council and departments by increasing awareness, understanding and engagement with Metro's services, opportunities and policies. Practices include media relations, community engagement, writing, web and design services. There are no significant service level changes proposed for FY 2024-25. However the Communications department budget does reflect an organizational change. In this budget, staff that support specific departments' communications needs (such as within Parks and Nature or Waste Prevention and Environmental Services) are now reflected within those department FTE counts and personnel costs.

## Finance and Regulatory Services

Finance and Regulatory Services (FRS) provides financial management, administrative, regulatory and operational services to Metro's elected officials, operating centers and services, employees and the public. In addition, Finance and Regulatory Services licenses small contractors and sets rates for public solid waste disposal facilities. For FY 2024-25 FRS added 1.0



# Chief Operating Officer's budget message

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FTE to support contract management training and oversight. FRS also added 4.0 FTE to provide centralized economics and forecasting functions, establish performance measures and strategic targets, and provide agency-wide data support and analysis.

## **Diversity, Equity and Inclusion**

The Diversity, Equity and Inclusion (DEI) department addresses systemic inequities that impact our communities by providing strategic support and tools to Metro staff, Metro Council and community partners to create an equitable region for all.

The FY 2024-25 budget includes funding to renew the Civic Engagement Capacity Building Grant Program through staffing support and \$425,000 in annual grant funds. This program invests in growing the civic engagement capacity and programming of community-based organizations serving BIPOC communities by supporting five organizations over a 3-year grant cycle.

## **Human Resources**

Human Resources (HR) is a full service department providing benefits, classification and compensation, employee and labor relations, organization development and training, department-specific recruitment and selection, and systems administration for the agency.

The FY 2024-25 budget includes 1.0 FTE Business Partner to support the human resources needs at the Oregon Zoo, which has approximately 23% of Metro's workforce. HR additionally requested a 1.0 FTE Business Analyst to support current HR business processes while working with the ERP (enterprise resource planning software) team led out of the COOs office to assess the future needs of the department.

Additionally, the budget includes funding for a Performance Management Module. This software will improve the employee evaluation and annual goal-setting process.

## **Information Technology and Records Management**

The Information Technology and Records Management department provides Metro with implementation, maintenance and support of hardware, software, and information systems. This is accomplished through management of communication and network systems, desktops, physical and data security, web presence, business process and workflow improvement, and record and data management, reporting and disposition.

The FY 2024-25 budget includes the addition of 2.0 FTE to respond to the growing need for the planning and coordination of network renewal and replacement and to support after hours and weekend network support particularly at our Venues sites. The budget also includes a Strategic Planning and Outreach Deputy Director 1.0 FTE.

The budget also includes needed investments in security and firewall support and capital investments in network hardware, migration of the data center to an off-site location, file storage replacement and upgrades to the platform for the Metro websites.

## **Office of Metro Attorney**

The Office of Metro Attorney has full charge and control of all legal business for the agency. The Office of Metro Attorney provides legal representation to Metro, both formally and informally, in a manner consistent with Metro's goals and policies, and that fully complies with the highest professional and ethical standards of the Oregon State Bar, the Oregon Supreme Court and the legal profession. There are no significant service level changes proposed for FY 2024-25.

## **Special Appropriations and Non-Departmental**

This category includes non-program revenues such as property tax, excise tax and interest earnings as resources. On the expenditure side, it includes non-operating expenses such as general obligation debt service, transfers and, in the General Fund, special appropriations that are not tied to an individual program, service or center. The greatest interest centers on the General Fund, which is discussed in detail below.

# Chief Operating Officer's budget message

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## Revenues

The General Fund includes three important discretionary revenues: property tax, excise tax and interest earnings. These are the resources that the Council can direct by choice to any general purpose. Interest earnings from investments are used to fund general operations. The excise tax on solid waste disposal is established in Metro Code to generate a yield and may increase annually based on a specific consumer price index. The rate is calculated based on tonnage of the prior two years, which is expected to generate \$21.9 million for the General Fund.

Property taxes are levied for both operations (discretionary) and general obligation debt service (dedicated). The permanent operating levy has a permanent rate of \$0.0966 per thousand, about ten cents, and raises \$20.4 million for discretionary purposes. In FY 2024-25 the General Fund will transfer all of the discretionary property tax revenues to fund Oregon Zoo operations. The Parks and Natural Areas Local Option Levy at \$0.096 per thousand, is expected to raise about \$19.2 million in FY 2024-25. The levy for general obligation debt for FY 2024-25 is \$87 million, based on debt schedules and cash flow requirements for existing debt. The estimated schedule is based on a not-to-exceed maximum for each issue, consistent with promises made to Metro taxpayers. Combined, the estimated tax rate for an urban Metro resident is 58 cents per thousand, or about \$145 for owners of property assessed at \$250,000.

The General Fund also estimates Construction excise tax (CET) collections at \$3.8 million. CET funds are restricted and are only used to fund grants to local jurisdictions for concept planning such as revitalized town centers, housing and shopping opportunities, and growth planning in new neighborhoods.

## Expenditures

The General Expense spending includes general agency payments for elections, the outside annual audit and, in accordance with the financial policies, the appropriated contingency for the General Fund and the annual contribution to renewal and replacement. The General Expense category also includes special appropriations. These include payments for specific organizational dues and sponsorships such as Rail~Volution, and Sports Oregon.

## CAPITAL IMPROVEMENT PLAN

The five-year Capital Improvement Plan (CIP) identifies all capital projects that exceed \$100,000 and meet the State of Oregon's definition for public improvements and should have a focus on safety, conservation, sustainability, and resilience. The \$207.7 million CIP plan includes 158 planned projects across seven different organizational units. These are a mix of new capital projects and scheduled renewal and replacement projects. Funding comes from planned capital reserves (fund balance), local option levy, general obligation and full faith and credit bonds, as well as transient lodging tax pooled capital and grants and donations.

### New Capital projects

The Oregon Zoo's CIP includes acquisition of property, elephants plaza structure and modernization of the Jonsson Center. The Solid Waste Fund CIP includes a new office and breakroom, investments in the point-of-sale system, and investments in the integrated garbage and recycling data system. MRC building operations is installing gender neutral bathrooms. Parks and Nature has significant capital projects and new land acquisitions planned, largely funded by the Natural Areas General Obligation Bond proceeds.

### Renewal and replacement

Renewal and replacement projects are scheduled according to the expected useful life of the asset and its condition. All operating funds make annual contributions for renewal and replacement. This accumulating strategy is intended to smooth out the funding in years when higher cost projects are scheduled. Various organizational units throughout the agency have planned significant renewal and replacement projects for FY 2024-25. Information Technology and Records Management is budgeting for upgrades to technology infrastructure to ensure security of data and operational success. Solid Waste Fund's CIP includes replacement of equipment and rehabilitation of facilities to realize optimal lifespan of capital components. Many of the Parks and Nature Bond initial investments include infrastructure and improvement work across the Metro parks and natural areas portfolio.

### **CHARTER LIMITATION ON EXPENDITURES**

Metro's charter includes a limitation on expenditures of certain tax revenues imposed and collected by Metro, specifically the general excise tax. The general excise tax is a yield-base tax which may increase annually only by the consumer price index. The majority of the excise tax is collected on solid waste activities and is calculated as a per-ton tax. The expenditure limit for FY 2024-25 is \$29.8 million; budgeted expenditures are \$22.4 million. The proposed budget does not exceed this limitation.

### **GRATITUDE**

To sum up, Metro is at work across the region fighting for a brighter future for our community. From the event space to the watershed, our work makes a positive difference in the lives of the people, plants and animals who call this place home. This budget aims to ensure the incredible public servants who do the work every day, who make our programs a reality, have the tools, support and respect they need to do their best. There is no end to the challenges ahead, but I believe this budget provides a platform for us to rise to the occasion(s) in FY 2024-25 and beyond.

Sincerely,



Marissa Madrigal

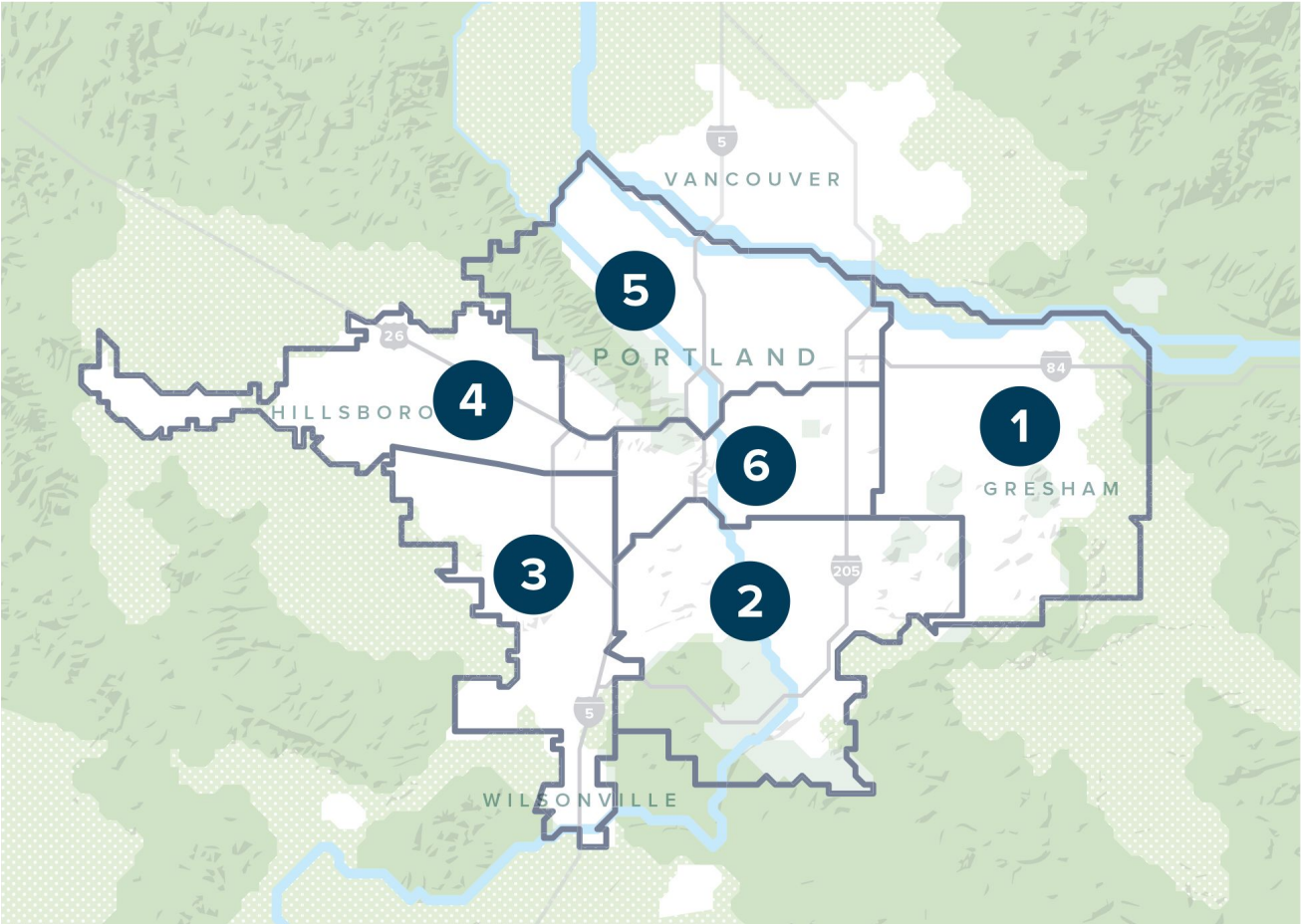
Chief Operating Officer



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# What is Metro

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With its thriving communities, cultural amenities, economic vitality, scenic beauty and healthy natural ecosystems, the Portland region has advantages found in few other parts of the world, advantages that make this a great place. For the Portland-area's leaders and residents alike, nurturing this livability is a constant quest. Metro plays a unique and leading role in that effort.

Metro crosses city limits and county lines to make a better, brighter and wilder tomorrow. From protecting our region's air, water and natural beauty to supporting neighborhoods, businesses and farms that thrive, Metro makes this a great place. Metro serves more than 1.9 million residents in Clackamas, Multnomah and Washington counties, and the 24 cities in the Portland metropolitan area. Metro, the only directly elected regional body in the United States, is governed by a president, elected region-wide, and six councilors elected by district. Metro's home rule charter, approved by voters in 1992 and amended in 2000, assigns Metro responsibilities for engaging people in regional land use and transportation planning, and for other issues of metropolitan concern. The charter also reflects Oregon's strong commitment to participatory democracy by requiring that Metro councilors be elected by the people, visible and accountable.

Metro embodies the people of the Portland-area's commitment to maintain and enhance the livability and sustainability of the region. Working together across city and county lines simply makes sense when it comes to protecting natural areas, caring for parks, planning for the future of our neighborhoods, managing garbage disposal and increasing recycling. Metro manages world-class facilities such as the Oregon Zoo, which contributes to conservation and education, and the Oregon Convention Center, which benefits the region's economy.

### **HISTORY**

Metro was first formed in 1979 when voters approved the merger of the Columbia Region Association of Governments with the Metropolitan Service District. Columbia Region Association of Governments was responsible for land use and transportation planning, and the Metropolitan Service District provided regional services that included management of the solid waste and operation of the region's zoo. An elected council and an elected executive officer governed the new Metropolitan Service District. The Metro Council had the combined authorities of the two merging agencies and additional powers.

Since then, the Oregon Legislature, with the concurrence of the cities, counties and other agencies in the region, assigned additional responsibilities to Metro. In 1980 Metro became responsible for regional solid waste disposal when it took over operation of one existing, publicly owned regional landfill and began construction of a solid waste transfer station. In 1986 voters approved general obligation bond funding for the Oregon Convention Center, to be built and operated by Metro. In 1990 Metro assumed management responsibility for the Portland Center for the Performing Arts, Portland Civic Stadium and Portland Memorial Coliseum (Metro no longer manages the stadium or the coliseum, both are now managed by the City of Portland). Metro assumed management responsibility for the Multnomah County parks system and the Portland Expo Center in 1994. Ownership of these facilities was officially transferred to Metro in 1996.

### **CHARTER APPROVAL**

Metro's home rule charter was approved by voters in 1992. Prior to that, Metro was organized under a grant of authority by the Oregon Legislature and the Oregon Revised Statutes. Metro's powers were limited to those expressly granted by the Legislature, and any extension of that authority first had to be approved by the Legislature.

With the growth of the Portland region, voters were asked whether Metro's power and authority should be controlled directly by the voters of the region and not the state legislature. In 1990 the Legislature referred a constitutional amendment to the voters to allow the creation of a home rule regional government in the Portland metropolitan area. Voters approved the amendment and a charter committee was formed shortly thereafter. In 1992 Metro's charter was referred to and approved by the voters. Metro thereby achieved the distinction not only of being the nation's only elected regional government (as it had been since 1979), but also the only regional government organized under a home rule charter approved by voters.

In the year 2000 voters in the region approved an amendment to the Metro Charter abolishing the position of an elected executive officer. On Jan. 6, 2003, a new regionally elected Metro Council President absorbed or delegated the authorities and functions previously vested in the executive officer.

# What is Metro

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## REGIONAL LEADERSHIP AND SERVICE

### Self-sufficiency

Almost seventy-five percent of Metro's revenue come from income taxes approved by the voters to fund supportive housing services and fees paid by customers who use Metro's facilities or services such as recycling and solid waste disposal. Other revenues include grants, intergovernmental funds, property taxes for voter-approved bond issues, a local option levy (19.2 million), and a small permanent property tax base (\$20.4 million), which is allocated annually through the budget process.

### Projects and programs

Metro has emerged as a leader of regional initiatives – a collaborative partner, facilitator, technical assistance provider, process manager and advocate. Metro has involved regional homebuilders in the Nature in Neighborhoods program, teaching them how to develop projects that minimize water runoff and negative impacts on natural areas. Metro and its county partners reached an historic collaborative agreement to guide the future growth of the region for the next 50 years, setting aside 28,000 acres for future development if needed and protecting 270,000 acres of farms, forests and natural areas. The Metro-planned Orange Line of the regional light rail system opened in September 2015, and includes the nation's first transit, pedestrian and cyclist-only bridge built in decades. Most recently, Metro has received approval from voters to issue bonds to build affordable housing for approximately 12,000 people and to provide supportive housing services to those experiencing or at risk of becoming houseless through a new local income tax.

Metro provides a rich mix of the region's public places where people are invited to gather to enjoy recreation, education and entertainment. The Metro Council appoints the Metro Exposition Recreation Commission to advise the Council and oversee public assembly facilities including the Oregon Convention Center, Portland's Centers for the Arts and Portland Expo Center. These venues host hundreds of events each year, drawing millions of people and creating hundreds of millions of dollars of local economic benefit.

### Metro every day

Metro policies, programs and services are woven into the fabric of the Portland region's life. They are the common threads that connect neighborhood wetlands, the Portland Expo Center antique shows, penguins at the Oregon Zoo, recycled paint, extensive bike paths and live symphony performances at the Arlene Schnitzer Concert Hall.

Additionally, Metro is a leading player in preserving and expanding the natural areas available to the people of the region. This includes an interconnected system of parks, trails and greenways. Metro's inviting system of regional parks and natural areas includes Smith and Bybee Wetlands Natural Area, a 2,000-acre freshwater wetland in North Portland, and Oxbow Regional Park, a 1,200-acre forested natural area on the Sandy River east of Gresham. Voters passed a property tax levy that provides approximately \$19 million a year through 2028 to take care of the more than 19,000 acres of parks and natural areas Metro acquired with voter-approved bonds. The levy supports projects that will protect clean air and water and better access to nature for everyone.

### Regional planning and stewardship

Metro has a primary responsibility for regional land use and transportation planning. The centerpiece of this responsibility is the 2040 Growth Concept. It ensures the region makes the most of its cities and towns and the roads, bridges, sewers, parks and other public structures and systems needed to create a community.

Metro also collaborates with local cities and counties to fund and create new affordable housing and to provide supportive housing services. When people have ample, truly affordable housing options to choose from in each neighborhood across the region, everyone benefits.

### Green choices

Metro's commitment to sustainability goes beyond its conservation, recycling and regional planning programs. Metro also teaches the community about safe and healthy choices in building and street design and natural gardening and recycling as ways to improve quality of life and leave a legacy for future generations. This is done through partnerships, seminars, publications, demonstration projects, clinics, tours and in-school presentations for teachers and students.



### **Waste management and recycling**

Metro manages the region's solid waste system, which includes a renowned curbside residential recycling program. The agency owns and operates two solid waste and recycling transfer stations, which have household hazardous waste facilities. Metro also offers a toll-free recycling hotline, which helps people learn to recycle everything from yard debris to old paint. Additionally, Metro plays a significant role in community clean up, graffiti abatement and bulky waste collection events through the Regional Illegal Dumping (RID) clean-up program.

## Metro charter

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A home rule charter defines Metro's structure, assigns its working priorities and grants the power necessary to achieve its priorities. A home rule charter is a grant of power directly from the citizens of the jurisdiction rather than a grant of power from a legislature or some other body.

The voters of the region approved a home rule charter for Metro in 1992 and a charter amendment in 2000. Prior to the amendment, Metro was governed by a seven-member Council that was responsible for the policy direction of the organization and for legislative oversight of management activities. A regionally elected Executive Officer was responsible for carrying out the policy directives of the Council, day-to-day management of the organization and recommending policy initiatives to the Council. As a result of the charter amendment, effective Jan. 6, 2003, the Council and Executive offices were consolidated. Under the new structure, the number of districts and the number of Councilors were reduced to six. A regionally elected Council President presides over the Council, sets the policy agenda for the Council and has the authority to appoint all members of Metro committees, commissions and boards. A Chief Operating Officer is appointed by the Council President with Council consent and is responsible for day-to-day management of Metro.

The Metro charter also created the elected position of Metro Auditor. The Metro Auditor is responsible for engaging Metro's independent, outside financial auditor and for conducting performance and management audits of Metro operations and functions.

The home rule charter sets Metro's working priorities. Metro's primary responsibility under the charter is regional land use planning. To this end, Metro was required to adopt a future vision for the region. The Metro Council adopted the future vision document on June 15, 1995.

State law requires Metro to develop regional land-use goals and objectives. The Metro Council adopted Regional Urban Growth Goals and Objectives (RUGGO) in 1991. RUGGO provided a policy framework for guiding Metro's regional planning program and established a process for coordinating local planning in the region to maintain the region's livability.

In December 1995 the Metro Council adopted the 2040 Growth Concept which encourages compact development near existing or future transit centers to reduce land consumption. The concept encourages preservation of existing neighborhoods and identifies rural reserves as areas not subject to urban growth boundary expansion to serve as buffers between urban areas. The growth concept sets goals for providing permanent open space areas inside the urban growth boundary and recognizes that neighboring cities will grow and that cooperation is necessary to address common issues. On Dec. 11, 1997, the Council adopted the more detailed Regional Framework Plan (incorporating RUGGO), which specifies how the region will implement the 2040 Growth Concept.

In June 2010 elected leaders from Clackamas, Multnomah and Washington counties and Metro worked together to identify the best places for future growth in the region and the most important lands to protect from development for the next half century. Because of the collaborative work, 266,954 acres of farms, forests and natural areas were set aside as rural reserves and 28,615 acres of land best suited for future urban development were designated as urban. This unprecedented agreement provides certainty for people on both sides of the urban growth boundary.

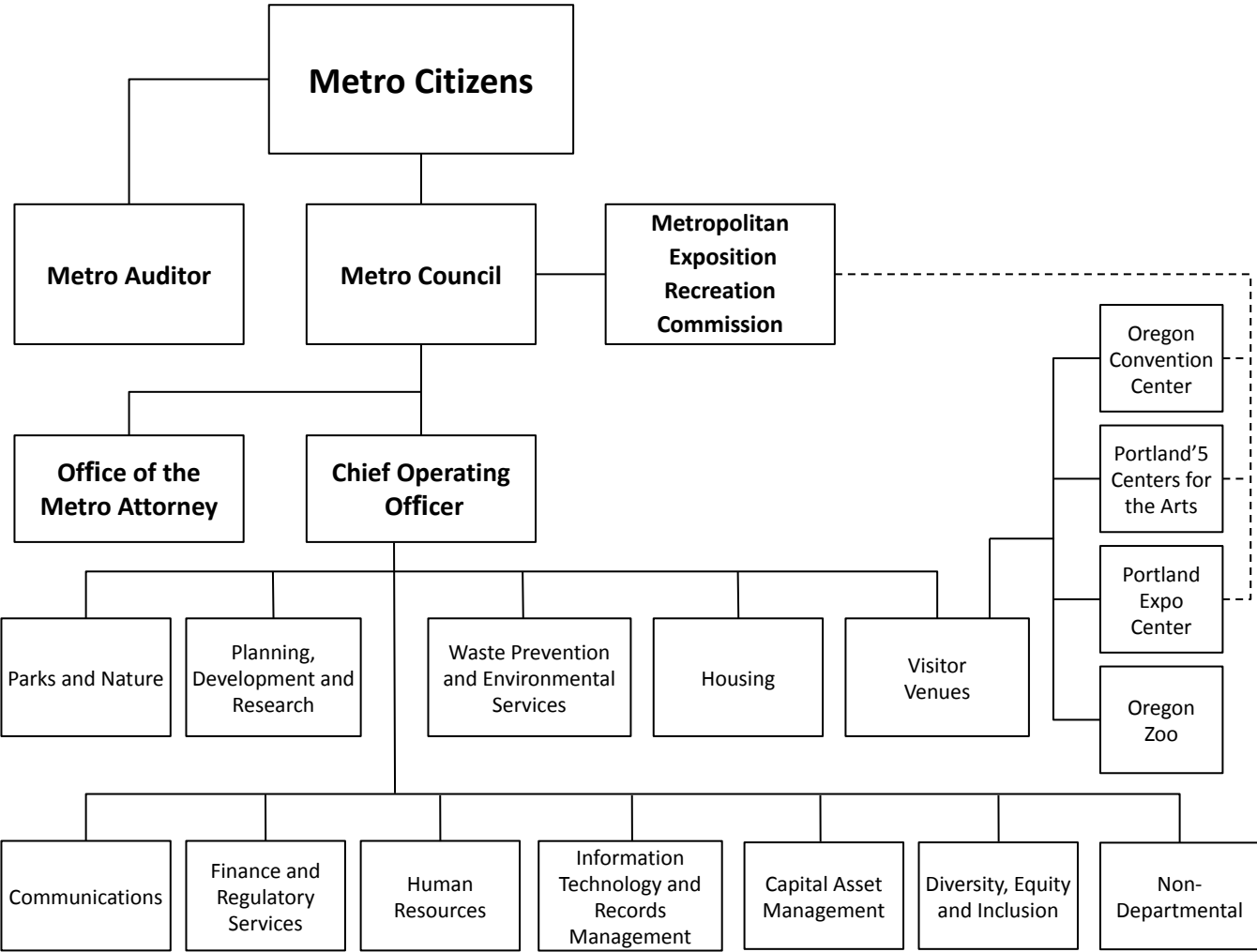
Although the charter makes regional land use planning Metro's primary responsibility, it also recognizes the significant role Metro has in other regional issues such as solid waste disposal, and the operation and development of regional recreation and visitor facilities such as the Oregon Zoo, the Oregon Convention Center and regional parks and open spaces.

Finally, the charter recognizes that regional government and regional issues evolve over time. The charter grants Metro authority to assume responsibility for issues of metropolitan concern. This allows Metro to work with local jurisdictions as needed to develop common solutions to problems that may exceed local boundaries and may be more difficult to address at the local level.

In addition to defining Metro's structure and priorities, the charter gives Metro the tools necessary to meet its financial resource needs. The charter gives Metro authority to ask voter approval for broad-based revenue sources. These sources include traditional revenues such as property tax, sales tax or income tax. The charter grants Council authority to adopt taxes of limited applicability without a vote of the people. The charter requires the Council to appoint a citizen review committee when it is considering the adoption of a new limited tax. These niche taxes could include a broad list of revenue sources levied on limited activities such as cigarette sales, real estate transfers, hotel/motel occupancy, etc. Expenditures from non-voter approved revenue sources are limited by charter to no more than \$12.5 million per year (in 1992 dollars). This expenditure limitation increases in each subsequent fiscal year by a percentage equal to the rate of increase in the Consumer Price Index (additional information on this charter limitation is available in the Appendix of this budget). The charter grants Metro the authority for levying fees and charges for services it provides on an enterprise basis.



# Organizational structure



Elected officials	Position	Service began	Current term expires
Lynn Peterson	Metro Council President	January 2019	January 2027
Ashton Simpson	Councilor- District 1	January 2023	January 2027
Christine Lewis	Councilor- District 2	January 2019	January 2027
Gerritt Rosenthal	Councilor- District 3	January 2021	January 2025
Juan Carlos González	Councilor- District 4	January 2019	January 2027
Mary Nolan	Councilor- District 5	January 2021	January 2025
Duncan Hwang	Councilor- District 6	January 2022	January 2025
Brian Evans	Metro Auditor	January 2015	January 2027

Under the terms of the Metro Charter, there is one elected office, Office of the Auditor, and two appointed offices, Office of the Metro Attorney and Office of the Chief Operating Officer (COO). The COO is appointed by and serves at the pleasure of the Metro Council. As such, in the budget, the activities and programs led by the Office of the COO are reported within the organizational department called Metro Council.

In addition to the three offices, Metro's organizational structure includes the Visitor Venues (Oregon Convention Center, Portland Expo Center, Portland's Centers for the Arts and Oregon Zoo) and four public-facing departments (Parks and Nature, Waste Prevention and Environmental Services, Planning, Development and Research, and Housing). Additionally, Metro has six internal support departments (Capital Asset Management; Communications; Diversity, Equity and Inclusion; Finance and Regulatory Services; Human Resources; and Information Technology and Records Management).

### **Council**

The Metro Council is the governing body of Metro. It provides leadership from a "common good" perspective, reflects an ongoing, innovative planning orientation, and focuses on issues that cross local boundaries and require collaborative solutions.

Metro Council consists of seven elected officials, the Council President and six Councilors. The budget also includes the activities within the office of the Chief Operating Officer (COO); the Deputy Chief Operating Officers (DCOOs); the General Manager of Visitor Venues, and Government Affairs and Policy Development. The Council sets overall policy direction and provides legislative oversight of management activities for the agency. The Council President presides over the Council, sets the policy agenda, and has the authority to appoint most members of Metro committees, commissions, and boards. The Chief Operating Officer, appointed by the Council President with Council consent, is responsible for the day-to-day management of the organization. The professional staff in the Council department also provide staffing for the Joint Policy and Advisory Committee on Transportation and the Metro Policy Advisory Committee.

### **Office of the Metro Auditor**

The Office of Auditor provides independent and objective information about Metro's programs and services. These efforts are led by the elected Metro Auditor. The office manages that contract for the annual financial audit. Performance audits are conducted by office staff to improve the efficient, effective, and equitable provision of Metro's programs and services.

### **Office of Metro Attorney**

The Office of Metro Attorney provides legal services to the Council, Chief Operating Officer, Auditor, and Metro departments and commissions. Under the terms of the Metro Charter, the Metro Attorney is appointed by and serves at the pleasure of the Metro Council. The office's legal services cover a wide range of legal subject areas, including land use planning, real estate, construction, litigation, employment and labor, constitutional law, public finance, records and public meetings, contracts, administrative law, elections, and municipal finance.

### **Visitor Venues**

A visitor venues group, including the Oregon Convention Center, the Portland's Centers for the Arts, the Portland Expo Center and the Oregon Zoo, reports to the General Manager of Visitor Venues. Nearly half of the permanent and part time staff at Metro are in the business of providing direct service to venue customers, and the four visitor venues are similar in the enterprise activities, services, customers and skills needed for success. An executive management team consisting of the four venue directors focuses on how best to apply strategies, resources and staff strengths to benefit all Metro's enterprise venues. The General Manager plays a leadership role in maintaining and improving Metro's relationships with the City of Portland and Multnomah County; non-profit conservation and education groups; and private sector partners in the lodging and rental car industries.

### **MERC Venues**

The Metropolitan Exposition Recreation Commission (MERC) was established in 1987 and provides citizen oversight for the Oregon Convention Center, the Portland's Centers for the Arts (Portland's) and the Portland Expo Center (Expo). The management of the Portland's Centers for the Arts was transferred to Metro from the City of Portland in 1990 when the convention center opened. Management of Expo was transferred to Metro from Multnomah County in January 1994, with

## Organizational structure

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ownership of the facility transferred in July 1996. The seven-member MERC advises the General Manager and Metro's COO. The commissioners are appointed by Metro to serve four-year terms. The Metropolitan Exposition Recreation Commission does not oversee the Oregon Zoo.

### **Oregon Zoo**

The Oregon Zoo provides important conservation learning opportunities to people of all ages. The zoo strives to motivate people to care and act on behalf of wildlife by offering opportunities for observation, discovery and engagement. The zoo also contributes cutting edge science and research about species conservation and breeding. The zoo supports economic development as a tourist attraction and community asset. As the state's top paid attraction, the zoo draws approximately 1.3 million visitors annually.

### **Parks and Nature**

Parks and Nature focuses on the provision of accessible regional natural areas, parks and trails, including Metro's cemeteries, golf course and marine facilities. The mission of Parks and Nature is to demonstrate and inspire sustainable stewardship of the region's natural resources. The department also focuses on restoring natural areas and on planning, building and maintaining parks and trails.

### **Planning, Development and Research**

Planning, Development and Research provides a broad scope of transportation, land use, equitable development, and research services that support Metro's desired outcomes in the region. The core work focuses on fulfilling federal transportation planning and policy responsibilities as a Metropolitan Planning Organization (MPO) under federal law and steward of the region's Urban Growth Boundary (UGB) according to Oregon State Law. The department's research section provides critical data, analysis, mapping, forecasting and modeling to support core department responsibilities, as well as to clients both within and outside Metro.

### **Housing**

The Housing department includes the Affordable Housing Bond program and the Supportive Housing Services program. The Affordable Housing Bond program aims to create 3,900 affordable homes by funding property acquisition and development projects to create new affordable homes distributed across the region. The Supportive Housing Services program is a 10-year program which aims to connect 5,000 chronically homeless households with supportive housing and stabilize 10,000 households at risk of or experiencing homelessness in permanent housing. Both programs provide funding to local jurisdictional partners for program implementation.

### **Waste Prevention and Environmental Services**

Waste Prevention and Environmental Services manages the region's solid waste in an effective, economical and environmentally sound manner, overseeing the operation of two Metro-owned regional solid waste transfer stations, operating two household hazardous waste facilities, managing contracts for the transport and disposal of waste brought to the regional transfer stations and developing the Regional Solid Waste Management Plan. Waste Prevention and Environmental Services also promotes sustainable management of resources through waste reduction initiatives, youth and adult education and volunteer opportunities, grants and demonstration projects.

### **Capital Asset Management**

Capital Asset Management supports planning and management of more than \$600 million in capital assets throughout the agency. This department is tasked with agency sustainability, emergency planning, asset management, and construction project management. The department also manages the Metro Regional Center (MRC) building operations, which is Metro's headquarters location.

### **Communications**

Communications works to raise awareness of Metro initiatives, services and opportunities and increase public participation in Metro Council decisions. Staff work to remove barriers and foster belonging by developing standards and tools for accessibility, language access, welcoming spaces and activities, and inclusive design and content. Communications practices

include media relations, messaging, audience research, community engagement, social media management, marketing, content strategy, writing and editing, web design and maintenance, brand management and graphic design. Communications also supports Metro's Public Engagement Review Committee.

### **Diversity, Equity, and Inclusion**

Metro's Diversity, Equity and Inclusion (DEI) department seeks to address systemic inequities that impact our communities by providing strategic support to Metro staff, Metro Council and community partners to create an equitable region for all. Guided by the Council adopted Strategic Plan to Advance Racial Equity, Diversity, and Inclusion, DEI builds partnerships to support Metro in hiring, retaining and promoting a diverse workforce, growing staff capacity to embed racial equity in policies and programs, developing sector based strategies to create career pathways for Black, Indigenous and people of color (BIPOC), women and underrepresented workers, investing in growing community based organizations that serve BIPOC communities and providing consultation and technical assistance on racial equity analysis, evaluation, and strategies.

### **Finance and Regulatory Services**

Finance and Regulatory Services provides financial management services for Metro's elected officials, operating departments, employees, and the public. FRS includes Accounting, Budget and Financial Management, Payroll, Procurement, Revenue and Tax Administration and Risk Management. It provides accounting services for the agency; coordinates the preparation, monitoring, and implementation of the agency's annual budget and five-year capital budget; manages debt; performs long-range financial planning; administers Metro's risk management program; coordinates the agency's centralized purchasing system; manages the Equity in Contracting program; processes the agency payroll; manages the collection and distribution of Supportive Housing Services business and personal income tax collection; and directs solid waste rate setting and tax compliance.

### **Human Resources**

Human Resources is dedicated to attracting and retaining an effective, engaged workforce that reflects the community Metro serves. It provides key services like recruitment and staff development, classification and compensation, labor and employee relations, and benefits administration. Human Resources also manages the agency's Human Resource Information System and works directly with the labor unions that represent many Metro employees.

### **Information Technology and Records Management**

The Information Technology and Records Management department provides Metro with implementation, maintenance and support of hardware, software, and information systems. This is accomplished through management of communication and network systems, desktops, physical and data security, web presence, business process and workflow improvement, and record and data management, reporting and disposition.

## **METRO ADVISORY COMMITTEES**

Metro's charter requires three advisory committees:

**Metro Policy Advisory Committee:** A committee consisting of representatives of local government and citizens to provide advice and consultation to the Metro Council on the Regional Framework Plan and approval or disapproval of Metro's provision or regulation of a local government service.

**Metro Committee for Citizen Involvement:** A citizen committee assisting in the development, implementation and evaluation of Metro's citizen involvement activities and advising on ways to involve citizens in regional planning activities.

**Metropolitan Exposition Recreation Commission:** Made up of business and civic leaders committed to the region's cultural and economic vitality, the Metro Exposition and Recreation Commission works to protect the public investment in Metro's visitor venues.

## Organizational structure

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### **METRO OVERSIGHT COMMITTEES**

Both the 2006 and 2019 Natural Areas Bond programs include an oversight committee requirement. The Natural Areas Capital Program Performance Oversight Committee includes citizens from throughout the region representing the fields of finance, auditing, accounting, real estate, banking, grant making and law. The 15-member committee is charged with providing the Metro Council and the citizens of the region an independent, outside review of the program in order to help Metro achieve the best results for clean water, fish, wildlife and future generations.

The 2018 Affordable Housing bond program includes an oversight committee requirement. The 13 member committee reviews the plans for housing development from the seven jurisdictional partners and also reviews bond expenditures. The Committee brings great diversity of experience from varied backgrounds and provides an independent outside review of the program.

The Supportive Housing Services Regional Oversight Committee is made of volunteers who provide independent and transparent oversight of the fund. The committee includes community members with diverse personal and professional experience and expertise, including people with experiences of housing instability and homelessness. The committee helps make sure the fund is fulfilling its goals, and makes annual reports and presentations to the Metro Council and the boards of commissioners of Clackamas, Multnomah and Washington counties regarding the program's challenges, successes and outcomes. The committee meets at least every three months through the life of the program.



- 1979
- Columbia Region Association of Governments combines with the Metropolitan Service District to form Metro. Functions include solid waste and transportation planning, zoo operations and management of the urban growth boundary.
  - Joint Policy Advisory Committee on Transportation formed and staffed by Metro’s Transportation Planning Department.
  - Transfer of the ownership and operation of the Washington Park Zoo to Metro.
- 1980
- Solid waste operations (including the management of the St. Johns Landfill) added to Metro’s functions.
- 1983
- Clackamas Transfer and Recycling Center (now named Metro South Transfer Station) opens.
- 1986
- Voters approve \$65 million general obligation bond issue to build the Oregon Convention Center.
- 1987
- Metropolitan Exposition Recreation Commission established.
- 1988
- Metro assumes responsibility of appointing members of the Portland Metropolitan Area Local Government Boundary Commission.
- 1989
- Attendance at the Metro Washington Park Zoo breaks the one million mark.
- 1990
- Metro assumes management responsibility for the Portland Center for the Performing Arts, Civic Stadium and Memorial Coliseum.
  - Columbia Ridge Landfill opens near Arlington to replace the St. Johns Landfill and serve the Portland metropolitan region.
  - Voters approve tax base for the Metro Washington Park Zoo.
  - Metro issues \$28.5 million in solid waste revenue bonds to construct the Metro East Transfer Station (now named Metro Central Transfer Station).
  - Metro initiates an excise tax on its own enterprise operations.
  - Oregon Convention Center opens for business and exceeds projected use and economic projections.
  - Voters approve amendment to the Oregon Constitution allowing creation of a home-rule regional government in the Portland metropolitan region and the creation of a charter committee.
- 1991
- Metro Central Transfer Station opens.
- 1992
- Voters approve a new home-rule charter for Metro, identifying Metro’s primary mission, revising Metro’s structure, and formally changing the name of the organization from Metropolitan Service District to Metro.
- 1993
- Management of the Memorial Coliseum is returned to the City of Portland and subsequently transferred to the management of the Oregon Arena Corporation.
- 1994
- Metro assumes management responsibility for the Multnomah County parks system and the Portland Expo Center.
  - Region 2040 Concept Plan adopted.

## Metro milestones

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- 1995
- New seven-member Metro Council, Executive Officer and Auditor take office under home rule charter.
  - Voters approve a \$135.6 million general obligation bond measure to acquire and protect open spaces, parks and streams.
  - 2040 Growth Concept and Future Vision adopted.
- 1996
- Transfer of ownership of the Multnomah County Parks and Portland Expo Center to Metro.
  - Voters approve \$28.8 million general obligation bond measure to fund construction of the Great Northwest Project at the Metro Washington Park Zoo.
  - Urban Growth Management Functional Plan adopted.
- 1997
- Open Spaces bond acquisition: 2,323 acres.
- 1998
- Metro Washington Park Zoo renamed the Oregon Zoo.
  - The Washington Park light rail station serving the Oregon Zoo opens.
  - Great Northwest Phase II opens at Oregon Zoo, including a new entrance designed with mountain goat exhibit, catering and restaurant facilities and new gift shop.
- 1999
- Open Spaces bond acquisition: 4,400 acres.
- 2000
- Voters approve charter amendment eliminating the Executive Officer position, establishing a regionally elected Council President and reducing council districts from seven to six.
  - Steller Cove opens at the Oregon Zoo, setting a new attendance record of 1.2 million visitors.
- 2001
- The reconstructed Expo Hall D opens, adding 72,000 feet of modern exhibit space, new meeting rooms and a full service commercial kitchen. Expo now offers 330,000 square feet of exhibition space and 3,000 parking spaces on a 60-acre campus.
  - Work on the Oregon Convention Center expansion project begins. The expansion will provide an additional 105,000 square feet of exhibit space, 35,000 square feet of ballroom space and 30,000 square feet of meeting room space.
- 2002
- Election of new Council President reflecting changes to the Charter adopted by the voters in November 2000.
- 2003
- On Jan. 6, 2003, a new regionally elected Council President absorbs or delegates the authorities and functions previously vested in the Executive Officer.
  - Work on the Oregon Convention Center expansion was completed, opening to the public in April 2003.
  - The first endangered California Condors arrive at the Oregon Zoo's Condor Creek Conservation Facility.
- 2004
- Oregon Zoo opens Eagle Canyon Exhibit and the Trillium Creek Family Farm, completing Phase IV of the Great Northwest Project.
- 2005
- Tusko, a 13,500-pound, 33-year-old male Asian elephant arrives to join Packy and Rama in the Oregon Zoo's bull elephant group.
- 2006
- Construction Excise Tax collections began on July 1, 2006.
  - Voters approve a \$227.4 million bond measure directing Metro to purchase natural areas, parks and streams.

- 2007
- Metro achieves a bond rating of Aaa from Moody's Investors Service as well as a reaffirmation of its AAA rating from Standard & Poor's.
  - The Oregon Legislature approves Senate Bill 1011, enabling Metro and the counties of the region to establish urban and rural reserves that provide greater predictability regarding where future growth may be accommodated and what valuable farm and forestland will be protected.
- 2008
- Metro opens Mt. Talbert nature park, which stretches from Portland's Rocky Butte southward to the Clackamas River. Mt. Talbert is the largest of the undeveloped buttes in northern Clackamas County.
- 2009
- Cooper Mountain, a restored 231-acre nature park complete with a nature house and three and a half miles of trails, opens to the public.
  - Metro Council extends the construction excise tax for an additional five years, to provide funding for planning of future expansion areas, future urban reserves and planning that enables redevelopment of centers, corridors and employment areas within the existing Urban Growth Boundary.
  - The zoo opens the Predators of the Serengeti exhibit, bringing lions back to the zoo.
- 2010
- Metro collaborates with counties, cities and a wide variety of stakeholders to reach agreements on the Urban and Rural Reserves that protect 270,000 acres of farms, forests and natural areas and provide up to 28,000 land for growth if needed.
  - Zoo Red Ape Reserve exhibit opens.
  - Metro opens Graham Oaks nature park which contains three miles of trails traversing 250 acres of restored oak woodland habitat, a conifer forest, wetlands, five creeks, interpretative plazas and scenic overlooks, a picnic area and the beginning of the regional Tonquin Trail, which will eventually connect Wilsonville, Tualatin and Sherwood.
- 2011
- Metro Council adopts Community Investment Strategy and capacity ordinance to set the stage for meeting the region's 20-year growth needs.
  - The Portland Expo Center opens West Delta Bar and Grill, providing needed onsite food services to visitors.
- 2012
- Oregon Zoo opens a new Veterinary Medical Center in January. The center is the first major new facility to be completed with funding from the community-supported Oregon Zoo Bond.
  - The Oregon Convention Center's outdoor plaza opens between Grand Avenue and Martin Luther King Jr. Boulevard, providing an open space for outdoor events in the Lloyd District.
  - The Oregon Zoo was granted a conditional use approval for its elephant habitat, releasing \$58 million in bonds for construction activity.
  - Metro's AAA bond rating was reaffirmed and the regional government was issued \$140 million of general obligation bonds, receiving a \$25 million premium.
- 2013
- Flamingo Aviary opens at the Oregon Zoo.
  - Voters in the Metro region approve the five-year Parks and Natural Areas Local Option Levy. This levy is directed toward operating and maintaining regional parks and more than 16,000 acres of natural areas held by Metro, including streams, river frontages, wetlands, prairies, forests and more.

## Metro milestones

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- 2014
- Condors of the Columbia exhibit opens at the Oregon Zoo.
  - Metro Council approves the Development and Financing Agreement on the planned Oregon Convention Center Headquarters Hotel.
  - The Oregon Convention Center achieves LEED Platinum Certification. It is the first convention center in the US to reach that level.
  - Metro implements the Unclaimed Burial Spaces strategy to clarify ownership, eliminate risks, improve customer service, and create available inventory in Metro’s historic cemeteries.
- 2015
- Elephant Lands opens, a major project of the voter-approved 2008 Oregon Zoo bond measure, dramatically increasing the elephant habitat from 1.5 to 6 acres. The LEED Gold facility features a 160,000-gallon pool, hilly corridors, shady areas, an expansive indoor space, and automatic feeders to promote natural behavior.
- 2016
- Metro’s AAA bond rating was reaffirmed and received \$30 million from the 200 Oregon Zoo voter-approved bond measure.
  - Metro Council adopted the Parks and Nature System Plan which lays out Metro’s mission and role, the state of the portfolio today, trends that will shape this work and a slate of strategies to guide the future of Metro’s park and natural areas system.
- 2017
- Metro received an Aa3 rating for its dedicated tax revenue bonds from Moody’s Investor Services. These bonds will be used for the OCC Hotel project.
- 2018
- Metro’s AAA bond rating was reaffirmed by Standard & Poor’s.
  - \$38.1 million of General Obligation Bonds were issued; \$10 million for the Oregon Zoo and \$28.1 million for the Natural Areas voter approved bond measures.
  - Metro issued \$13.3 million in full faith and credit bonds for renovations and repairs at the Metro Regional Center and Lone Fir Cemetery.
  - Metro received a \$5.9 million premium on the bond issuances in 2018.
  - Voters in the Metro region reapprove the five-year Parks and Natural Areas Local Option Levy. This levy is directed toward operating and maintaining regional parks and more than 16,000 acres of natural areas held by Metro, including streams, river frontages, wetlands, prairies, forests and more.
- 2019
- Metro’s AAA bond rating was reaffirmed by Standard & Poor’s and Moody’s rating agencies.
  - \$652.8 million of Affordable Housing Bonds were issued.
  - Metro voters approved a \$475 million measure to protect natural areas and connect people to nature.
- 2020
- Metro issued the first \$200 million in bonds related to the 2019 Natural Areas measure approved by voters in 2019.
  - In May 2020, voters approved the Supportive Housing Services measure.
  - Newell Creek Canyon Nature Park, a 236-acre forested park, opens to the public.
- 2021
- Metro started collecting Business and Personal Income Taxes to fund Supportive Housing Services.
  - Chehalem Ridge Nature Park, now Metro’s second-largest park at 1,260 acres, opens to the public.

- 
- 2022 Housing Department created for the Affordable Housing Bond and Supportive Housing Services programs, these two programs were budgeted in Planning, Development and Research until FY 2022-23.
  - 2023 Voters in the Metro region re-approve the five-year Parks and Natural Areas Local Option Levy. This levy is directed toward operating and maintaining regional parks and more than 18,000 acres of natural areas held by Metro, including streams, river frontages, wetlands, prairies, forests and more.
  - 2024 Voters in the Metro region approve Measure 26-244, a \$380 million general obligation bond for the Oregon Zoo that will include renovation or replacement of some of the zoo's oldest animal areas, educational exhibits, visitor facilities and infrastructure.



# Budget summary

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## Budget environment

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Metro uses many important tools in building the budget, but one of the most important is the five-year forecast, which is done for all operating funds. This includes the General Fund, Oregon Zoo Operating Fund, the Solid Waste Revenue Fund, the Metropolitan Exposition Recreation Commission (MERC) Fund, and the Parks and Nature Operating Fund. Each budget cycle begins with a review of how the funds are performing, what factors affect the funds in the same way and become the global assumptions, and what factors are related to the nature of the operations and need individual assumptions.

### Post pandemic economic conditions

Metro has considered the ongoing impacts of how the pandemic changed the region throughout the budget and departments have applied a fiscally prudent financial policy that allows for flexibility while still pushing forward with Agency's Strategic Plan.

Metro leadership will continue to closely monitor the economic environment of the region, important economic and financial indicators, and overall health of the Agency.

### Equity in Budgeting

Metro's approach to incorporating equity in budgeting is crucial for promoting fairness and inclusivity in financial planning and resource allocation. Metro is evolving a Budget Equity Tool which serves as a systematic and objective means of ensuring that budgetary decisions are not only economically sound but also socially just. By analyzing and addressing potential disparities in funding distribution, a Budget Equity Tool will help identify and rectify any disproportionate impact on different demographic groups or marginalized communities. This proactive approach will continue to foster transparency and accountability in the budgeting process, ultimately leading to a more equitable distribution of resources. The Budget Equity Tool will allow Metro to align financial strategies with the principles of social justice.

### Global labor assumptions

Most labor costs affect the primary funds in the same way. There are some differences in individual collective bargaining agreements which are implemented and carried throughout the forecast period; benefit costs follow the same assumptions.

The Public Employee Retirement System (PERS) sets the employer contribution rate for a two-year period, with the current beginning on July 1, 2023. Employees at Metro are eligible for two different levels of PERS membership, either Tier 1/Tier 2 or OPSRP based on eligibility as of August 28, 2003. The employer contribution rate is different for the two memberships, however, for budgeting purposes, the Agency estimates and uses a single blended rate to determine annual contribution amounts. The blended rate used in the FY 2024-25 budget is 18.5% which is a 0.2% decrease from the blended rate used in the FY 2023-24 budget.

For health insurance programs, Metro has also implemented a specific cost sharing formula in which all employees, regardless of bargaining group, pay an 8% share. This is intended to influence the design of future benefit plans where cost savings can be shared. Health insurance costs are projected to rise over the forecast period.

### Global operating assumptions

The principles of Metro's financial policies are followed throughout the five-year forecasts. Each department's operational activity assumes a growth rate based on objectives and outcomes determined by their leadership. In the absence of contractual escalators tied to specific indices, general inflationary increases are allowed and are modest and uniform. Each operating fund must budget for conservative revenue projections, prudent contingency and operational fund reserves. Each department's capital improvement plan costs are included and their annual renewal and replacement contributions.

### Unique operating assumptions

Each fund also has assumptions unique to its operations. Factors such as general and specialized taxes, federal and state grant funding, tonnage, or attendance-driven enterprise activity impact the funds differently. Interest earnings calculations are applied uniformly and have seen an increase due to rising rates. The visitor venues are more sensitive to wage increases, utility costs, food and beverage margins or per capita spending. Planning, Development and Research is experiencing constraints tied to costs and recovering those costs from federal grants. The unique assumptions are addressed in the individual forecasts.



### **Understanding the importance of the five-year forecasts**

The Agency directs staff to prepare a five-year forecast for the general fund and each major operating fund before departmental budgeting begins. The purpose of the forecasts is to accomplish a balanced budget in all future years and evaluate the ending fund balance. This evaluation identifies vulnerabilities, highlights trends and provides a line of sight to help guide decision making. Metro evaluates each forecast to see if there are early warnings and any strategic decisions that have to be made. The five-year forecast keeps Metro focused on how decisions today set the path for future choices.

### **General Fund**

The Agency prepares a comprehensive five-year forecast for the General Fund. It has unique challenges due to its mix of enterprise, grant and general governance activities. The parks system is still dependent on general support, even as voters have renewed the Parks and Natural Areas Local Option Levy for a third five-year period effective July 1, 2023 through June 30, 2028. Planning, Development and Research is heavily reliant on federal transportation funding for general transportation system planning and for specific project planning, both areas where federal support has flattened or modestly increased.

The General Fund includes three important discretionary revenues for FY 2024-25 property tax (\$20.5 million), general excise tax (\$21.9 million) and interest earnings. Throughout the forecast period property taxes maintain their solid collection rate and continue to grow at a modest rate. Excise tax is established in Metro code and grows at the rate of the Consumer Price Index. Over the forecast period excise tax does grow modestly. The General Fund also includes the construction excise tax, which is expected to only slightly increase over the forecast period. The construction excise tax is a dedicated tax used to provide funding for planning of future expansion areas, future urban reserves and planning that enables redevelopment of centers, corridors and employment areas within the existing Urban Growth Boundary.

Enterprise revenues in the General Fund are generated by professional services delivered by Planning, Development and Research and other small activities. Ongoing federal funding for transportation planning, including the Regional Transportation Plan and the Metropolitan Transportation Improvement Program, is expected to increase slightly, however the increased revenues are not expected to keep pace with the rise in expenses necessary to run the programs. New grant funding has increased, including the Environmental Protection Agency (EPA) Climate Pollution Reduction grant, Federal Highways Administration (FHWA) Safe Streets for All grant, and funding for corridor planning on 82nd Avenue and Tualatin Valley Highway.

The forecast illustrates the application of one-time resources accumulated in one year to one-time spending, usually in a later year. Earlier multi-year special allocations were committed to urban and rural reserves and climate change start up; current multi-year allocations include programs such as Levee Ready Columbia. For the General Fund the five-year forecast primarily relies on Excise Tax growth and the financial health of the operating departments, which pay for central Agency functions through an internal cost allocation methodology. Unique to the General Fund is Metro's charter limitation, a limit on excise tax spending, adjusted annually by the Consumer Price Index. This limit includes spending of general excise tax and any portion of construction excise tax spent directly by Metro. Construction excise tax granted to other agencies is considered passed through and does not fall under the charter limitation on excise tax spending. The budget and the forecast years do not exceed the spending limit.

### **Metropolitan Exposition Recreation Commission Fund**

The MERC Fund continues to recover from the pandemic and the region's national reputation. Event-based revenue is expected to increase 10% year over year from FY 2023-24. Demand is expected to be much slower than originally predicted, as Portland's reputation suffers. Therefore, Transient Lodging Tax is expected to be flat but is expected to return to higher numbers in a few years.

Revenues throughout the forecast reflect confirmed and likely bookings. Food and beverage margins are based on current performance and maintained throughout. Revenues and expenditures directly related to event activity rise and fall with bookings. Fixed costs, facility maintenance and capital improvements require operational support from public resources, primarily Transient Lodging Tax revenue and fund balance. Current projects include a detailed review to develop options for the future.

## Budget environment

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### **Solid Waste Revenue Fund**

The Council sets fees to fund the current expenditures of the Solid Waste Revenue Fund, balancing the public's interest in its facilities with the pocketbook issues of its fee payers. Fees are expected to rise over the next five-year period, as waste system costs continue to have additional regional cost pressures (macro-economic implications on tonnage generation, pay equity goals and global inflationary factors), required investments, and resource support for sustainability and environmental policy as directed from the adopted Regional Waste Plan 2030. Council directed the Department to engage stakeholders about fees and continue to balance economic affordability for the region with the need for full cost recovery for station operations and program initiatives.

### **Parks and Nature Operating Fund**

The Parks and Nature Operating Fund includes funding from the Parks and Natural Areas Local Option Levy, revenue from charges for services, and a transfer from the General Fund. In FY 2024-25, General Fund will be restored to pre-pandemic levels. Operating costs continue to climb due to personnel costs and an expanding portfolio of properties. Reserves are meeting financial policy goals, but the department is strategically looking at new permanent funding resources to address ongoing increases in expenditure at a rate higher than current revenue while looking at ways to reduce cost.

### **Oregon Zoo Operating Fund**

The Zoo is expecting around 1.3 million visitors in FY 2024-25. The Zoo's costs have increased due to wage increases, inflation and general maintenance needs. Therefore, the zoo has planned an increase for admission fees in FY 2024-25 that address these rising costs. Additionally, Metro is transferring all of the permanent tax rate (\$20.5 million) to help zoo operations.

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ADOPTING THE ANNUAL ) RESOLUTION NO 24-5405  
 BUDGET FOR FISCAL YEAR 2024-25, MAKING )  
 APPROPRIATIONS AND LEVYING AD VALOREM ) Introduced by Marissa Madrigal, Chief  
 TAXES ) Operating Officer, with the concurrence  
 ) of Council President Lynn Peterson

WHEREAS, the Multnomah County Tax Supervising and Conservation Commission held its public hearing on the annual Metro budget for the fiscal year beginning July 1, 2024, and ending June 30, 2025; and

WHEREAS, the Multnomah County Tax Supervising and Conservation Commission certified the annual Metro budget with no recommendations or objections (Exhibit A); now, therefore,

BE IT RESOLVED,

1. The “Fiscal Year 2024-25 Metro Budget,” in the total amount of TWO BILLION NINETY SEVEN MILLION ONE HUNDRED EIGHT THOUSAND THREE HUNDRED TWENTY ONE DOLLARS (\$2,097,108,321), attached hereto as Exhibit B, and the Schedule of Appropriations, attached hereto as Exhibit C, are hereby adopted.

2. The Metro Council does hereby levy ad valorem taxes, as provided in the budget adopted by Section 1 of this Resolution, at the rate of \$0.0966 per ONE THOUSAND DOLLARS (\$1,000) of assessed value for operating rate levy; at the rate of \$0.0960 per ONE THOUSAND DOLLARS (\$1,000) of assessed values for local option rate levy and in the amount of EIGHTY SEVEN MILLION THIRTY FIVE THOUSAND SEVEN HUNDRED EIGHTY THREE DOLLARS (\$87,035,783) for general obligation bond debt, said taxes to be levied upon taxable properties within the Metro District for the fiscal year 2024-25. The following allocation and categorization subject to the limits of Section 11b, Article XI of the Oregon Constitution constitute the above aggregate levy.

SUMMARY OF AD VALOREM TAX LEVY

	Subject to the General Government <u>Limitation</u>	Excluded from <u>the Limitation</u>
Operating Tax Rate Levy	\$0.0966/\$1,000	
Local Option Tax Rate Levy	\$0.0960/\$1,000	
General Obligation Bond Levy		\$87,035,783

3. In accordance with Section 2.02.040 of the Metro Code, the Metro Council hereby authorizes positions and expenditures in accordance with the Annual Budget adopted by Section 1 of this Resolution, and hereby appropriates funds for the fiscal year beginning July 1, 2024, from the funds and for the purposes listed in the Schedule of Appropriations, Exhibit C.

4. The FY 2024-25 Adopted Budget will include the budget notes as presented in Exhibit D.

# Adopting resolution

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5. The Chief Operating Officer shall make the filings as required by ORS 294.458 and ORS 310.060, or as requested by the Assessor's Office of Clackamas, Multnomah, and Washington Counties.

ADOPTED by the Metro Council on this 13<sup>th</sup> day of June 2024.



\_\_\_\_\_  
Lynn Peterson, Council President

APPROVED AS TO FORM:



\_\_\_\_\_  
Carrie MacLaren, Metro Attorney

# Schedule of appropriations

	<b>Adopted Budget</b>
<b>GENERAL FUND</b>	
Council	\$12,138,086
Office of the Auditor	1,293,729
Office of Metro Attorney	4,275,293
Information Technology and Records Management	9,970,230
Communications	3,149,172
Finance and Regulatory Services	14,607,513
Diversity, Equity and Inclusion	3,155,512
Human Resources	7,274,015
Capital Asset Management	7,723,876
Planning, Development and Research	43,501,147
Housing	150,000
Special Appropriations	2,117,735
Non-Departmental	
Debt Service	2,645,599
Interfund Transfers	36,851,979
Contingency	28,503,175
<b>Total Appropriations</b>	<b>177,357,061</b>
Unappropriated Balance	43,878,156
<b>Total Fund Requirements</b>	<b>\$221,235,217</b>
<b>AFFORDABLE HOUSING FUND</b>	
Housing	\$262,779,932
Non-Departmental	
Interfund Transfers	1,498,959
Contingency	50,000,000
<b>Total Appropriations</b>	<b>314,278,891</b>
Unappropriated Balance	48,281,419
<b>Total Fund Requirements</b>	<b>\$362,560,310</b>
<b>CEMETERY PERPETUAL CARE FUND</b>	
Interfund Transfers	\$40,000
<b>Total Appropriations</b>	<b>40,000</b>
Unappropriated Balance	726,440
<b>Total Fund Requirements</b>	<b>\$766,440</b>
<b>COMMUNITY ENHANCEMENT FUND</b>	
Waste Prevention and Environmental Services	\$1,517,426
Non-Departmental	
Interfund Transfers	50,000
Contingency	93,226
<b>Total Appropriations</b>	<b>1,660,652</b>
Unappropriated Balance	110,975
<b>Total Fund Requirements</b>	<b>\$1,771,627</b>
<b>GENERAL ASSET MANAGEMENT FUND</b>	
Asset Management Program	\$12,292,067
Non-Departmental	
Interfund Transfers	400,000
Contingency	8,251,055
<b>Total Appropriations</b>	<b>20,943,122</b>
Unappropriated Balance	14,562,424
<b>Total Fund Requirements</b>	<b>\$35,505,546</b>

# Schedule of appropriations

	Adopted Budget
<b>GENERAL OBLIGATION DEBT SERVICE FUND</b>	
Non-Departmental	
Debt Service	\$83,952,869
<b>Total Appropriations</b>	<b>83,952,869</b>
<b>Total Fund Requirements</b>	<b>\$83,952,869</b>
<b>GENERAL REVENUE BOND FUND</b>	
Bond Account	
Debt Service	\$6,064,525
<b>Total Appropriations</b>	<b>6,064,525</b>
Unappropriated Balance	4,149,633
<b>Total Fund Requirements</b>	<b>\$10,214,158</b>
<b>MERC FUND</b>	
MERC	\$86,129,586
Non-Departmental	
Interfund Transfers	12,448,414
Contingency	14,587,294
<b>Total Appropriations</b>	<b>113,165,294</b>
<b>Total Fund Requirements</b>	<b>\$113,165,294</b>
<b>OREGON ZOO ASSET MANAGEMENT FUND</b>	
Visitor Venues - Oregon Zoo	\$22,953,600
Non-Departmental	
Interfund Transfers	396,400
<b>Total Appropriations</b>	<b>23,350,000</b>
<b>Total Fund Requirements</b>	<b>\$23,350,000</b>
<b>OREGON ZOO OPERATING FUND</b>	
Visitor Venues - Oregon Zoo	\$42,986,905
Non-Departmental	
Interfund Transfers	21,666,040
Contingency	13,627,166
<b>Total Appropriations</b>	<b>78,280,111</b>
<b>Total Fund Requirements</b>	<b>\$78,280,111</b>
<b>PARKS AND NATURE BOND FUND</b>	
Parks and Nature	\$58,321,489
Non-Departmental	
Interfund Transfers	3,692,640
Contingency	8,670,750
<b>Total Appropriations</b>	<b>70,684,879</b>
Unappropriated Balance	76,123,271
<b>Total Fund Requirements</b>	<b>\$146,808,150</b>
<b>PARKS AND NATURE OPERATING FUND</b>	
Parks and Nature	\$30,521,936
Non-Departmental	
Interfund Transfers	6,592,824
Contingency	5,191,254
<b>Total Appropriations</b>	<b>42,306,014</b>
Unappropriated Balance	-
<b>Total Fund Requirements</b>	<b>\$42,306,014</b>

# Schedule of appropriations

	<b>Adopted Budget</b>
<b>RISK MANAGEMENT</b>	
Finance and Regulatory Services	\$5,564,501
Non-Departmental	
Contingency	787,849
<b>Total Appropriations</b>	<b>6,352,350</b>
Unappropriated Balance	-
<b>Total Fund Requirements</b>	<b>\$6,352,350</b>
<b>SMITH AND BYBEE WETLANDS FUND</b>	
Parks and Nature	\$225,000
Non-Departmental	
Interfund Transfers	67,622
Contingency	400,000
<b>Total Appropriations</b>	<b>692,622</b>
Unappropriated Balance	323,969
<b>Total Fund Requirements</b>	<b>\$1,016,591</b>
<b>SOLID WASTE FUND</b>	
Waste Prevention and Environmental Services	\$115,138,575
Non-Departmental	
Debt Service	\$
Interfund Transfers	20,661,990
Contingency	15,008,837
<b>Total Appropriations</b>	<b>150,809,402</b>
Unappropriated Balance	11,416,076
<b>Total Fund Requirements</b>	<b>\$162,225,478</b>
<b>SUPPORTIVE HOUSING SERVICES FUND</b>	
Housing	\$466,856,937
Non-Departmental	
Interfund Transfers	4,456,449
Contingency	336,284,780
<b>Total Appropriations</b>	<b>807,598,166</b>
<b>Total Fund Requirements</b>	<b>\$807,598,166</b>
<b>Total Appropriations</b>	<b>\$1,897,535,958</b>
<b>Total Unappropriated Balance</b>	<b>199,572,363</b>
<b>TOTAL BUDGET</b>	<b>\$2,097,108,321</b>

# Property tax calculations

## Permanent tax rate levy calculation

FY 2023-24 Assessed Value	\$214,861,894,403
Assessed Value Increase:	
Within 3% Statutory allowable	6,445,856,832
Estimate for new construction @ 1.50%	3,222,928,416
<b>ESTIMATED FY 2023-24 ASSESSED VALUE</b>	<b>\$224,530,679,651</b>
Tax Rate=	\$0.0966 /\$1000
<b>FY 2024-25 TAX RATE LEVY</b>	<b>\$21,689,663</b>
(estimated assessed value x tax rate)	
Less: Loss due to Measure 5 compression @ 1.60%	(346,802)
Estimated uncollectable @ 5.5%	(1,173,857)
<b>ESTIMATED CURRENT YEAR TAXES TO BE RECEIVED</b>	<b>\$20,169,004</b>
Previously levied taxes estimated to be received	\$280,996
<b>ESTIMATED TOTAL TAXES TO BE RECEIVED</b>	<b>\$20,450,000</b>

## Local option rate levy calculation

FY 2023-24 Assessed Value	\$223,001,150,790
Assessed Value Increase:	
Within 3% Statutory allowable	6,690,034,524
Estimate for new construction @ 1.25%	2,787,514,385
<b>ESTIMATED FY 2024-25 ASSESSED VALUE</b>	<b>\$232,478,699,699</b>
Tax Rate=	\$0.0960 /\$1000
<b>FY 2024-25 TAX RATE LEVY</b>	<b>\$22,317,955</b>
(estimated assessed value x tax rate)	
Less: Loss due to Measure 5 compression @ 10.10%	(2,254,229)
Estimated uncollectable @ 5.5%	(1,103,505)
<b>ESTIMATED CURRENT YEAR TAXES TO BE RECEIVED</b>	<b>\$18,960,221</b>
Previously levied taxes estimated to be received	\$237,000
<b>ESTIMATED TOTAL TAXES TO BE RECEIVED</b>	<b>\$19,197,221</b>



# Property tax calculations

## General obligation bond debt service tax levy calculation

### FY 2024-25 REQUIREMENTS

Natural Areas (2012A Series)	\$240,402
General Obligation Refunding (2023 Series)	26,816,944
Zoo Infrastructure (2012A Series)	129,448
Natural Areas (2018 Series)	2,516,500
Zoo Infrastructure (2018 Series)	1,300,750
Affordable Housing (2019 Series)	40,362,904
Natural Areas (2020A Series)	3,526,179
Natural Areas (2020B Series)	9,059,742

**TOTAL REQUIREMENTS** **\$83,952,869**

### Sources available for cash flow:

Fund balance	\$804,054
Previously levied taxes estimated to be received	700,000
Interest earned, FY 2024-25	200,000

**Total non-tax sources available in FY 2024-25** **1,704,054**

Tax resources required to balance	82,248,815
Levy (assume 94.5% collectable rate)	87,035,783

Estimated FY 2024-25 Assessed Value	224,530,679,651
Levy rate per \$1,000 of assessed value	0.3876
On \$100,000 of assessed property value	38.76

**FY 2024-25 GO DEBT TAX LEVY AMOUNT** **\$87,035,783**

## Property tax rates history

Fiscal Year	Permanent Rate	Local Option Levy Rate	General Obligation Bond Levy Rate	Total Rate
FY 2015-16	\$0.0966	\$0.0960	\$0.1982	\$0.3908
FY 2016-17	\$0.0966	\$0.0960	\$0.2057	\$0.3983
FY 2017-18	\$0.0966	\$0.0960	\$0.2203	\$0.4129
FY 2018-19	\$0.0966	\$0.0960	\$0.2827	\$0.4753
FY 2019-20	\$0.0966	\$0.0960	\$0.4806	\$0.6732
FY 2020-21	\$0.0966	\$0.0960	\$0.4071	\$0.5997
FY 2021-22	\$0.0966	\$0.0960	\$0.3917	\$0.5843
FY 2022-23	\$0.0966	\$0.0960	\$0.3893	\$0.5819
FY 2023-24	\$0.0966	\$0.0960	\$0.3984	\$0.5910
FY 2024-25	\$0.0966	\$0.0960	\$0.3876	\$0.5802



The Metro Council approved the following notes in the adopted budget. They provide additional direction to staff in carrying out the programs and functions of the agency and serve as statements of legislative intent.

**Budget Note #1: Unallocated General Fund Reserve for Capital— Climate Resilience**

Allocate the undesignated general fund resources after required reserves are fully funded to expanded capital reserves. The current estimate of this amount for FY 2024-25 is approximately \$2 million. This budget note will designate these funds in the general fund contingency for climate justice and resilience projects related to Metro assets. Priority will be given to projects in the Capital Improvement Plan (CIP) that are eligible for Direct Pay incentives.

The Chief Operating Officer will return to Council in November 2024 with a budget amendment to allocate these funds to projects and make the necessary appropriations.

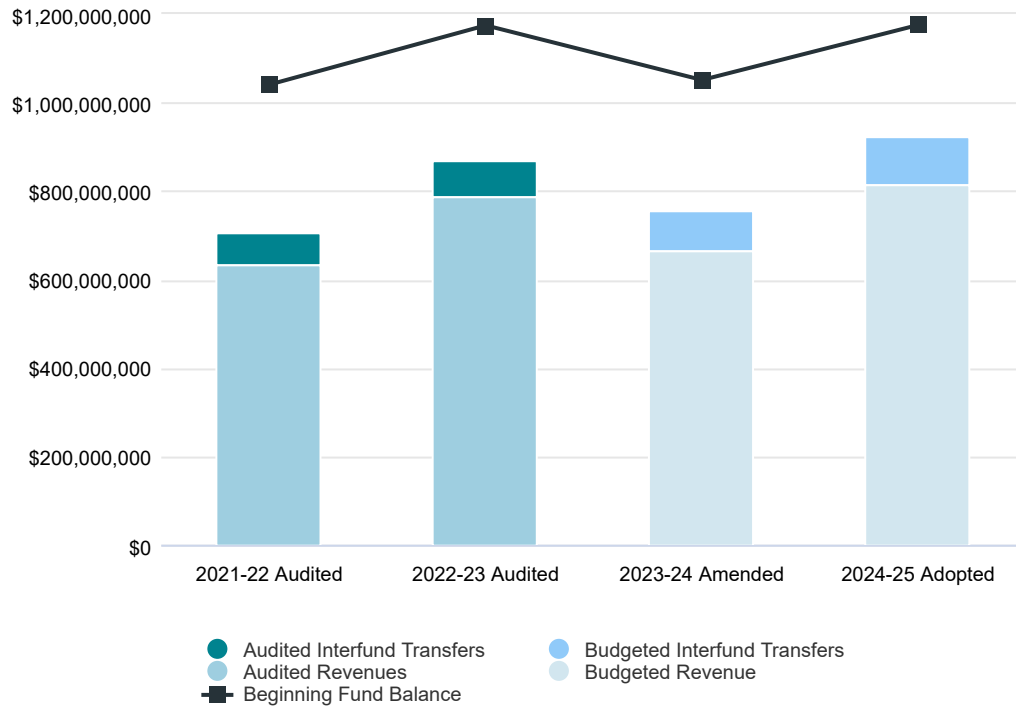
# Budget summary by year

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	Change from FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$ 1,040,457,219	\$ 1,174,363,377	\$ 1,050,863,158	\$ 1,173,532,333	\$ 1,173,532,333	\$ 1,175,284,449	11.84%
<b>Current Revenues</b>							
Personal Income Tax	147,925,166	190,593,493	117,050,000	187,250,000	187,250,000	187,250,000	59.97%
Business Income Tax	94,724,870	156,450,869	117,050,000	187,250,000	187,250,000	187,250,000	59.97%
Excise Tax	21,631,175	20,439,429	20,163,930	21,933,000	21,933,000	21,933,000	8.77%
Construction Excise Tax	3,877,675	3,598,048	3,608,000	3,848,000	3,848,000	3,848,000	6.65%
Real Property Taxes	108,248,253	113,147,011	121,149,198	122,596,036	122,596,036	122,596,036	1.19%
Other Tax Revenues	67,195	60,039	67,000	67,000	67,000	67,000	0.00%
Interest Earnings	8,117,003	16,430,461	10,493,263	8,831,403	8,831,403	8,802,253	(16.12%)
Grants	28,802,866	22,096,737	22,989,538	18,678,273	18,678,273	19,066,343	(17.07%)
Local Government Shared Revenues	19,091,779	22,993,348	24,977,236	25,942,130	25,942,130	25,942,130	3.86%
Contributions from Governments	29,575,434	1,932,395	5,177,784	5,170,270	5,170,270	5,170,270	(0.15%)
Licenses and Permits	583,490	587,155	596,000	590,000	590,000	590,000	(1.01%)
Charges for Services	163,861,366	189,949,587	201,036,852	220,157,556	220,157,556	220,157,556	9.51%
Contributions from Private Sources	2,496,275	3,624,840	5,646,219	4,904,109	4,904,109	4,904,109	(13.14%)
Internal Charges for Services	379,616	1,205,481	2,249,628	1,813,959	1,813,959	1,813,959	(19.37%)
Miscellaneous Revenue	3,157,731	4,944,591	14,561,575	3,609,899	3,609,899	3,609,899	(75.21%)
Other Financing Sources	107,117	64,500	-	-	-	-	-
Bond Proceeds	-	40,873,920	-	-	-	-	0.00%
<b>Subtotal Current Revenues</b>	<b>632,647,011</b>	<b>788,991,904</b>	<b>666,816,223</b>	<b>812,641,635</b>	<b>812,641,635</b>	<b>813,000,555</b>	<b>21.92%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	1,687,978	308,876	2,047,792	2,446,291	2,446,291	2,446,291	19.46%
Interfund Reimbursements	34,454,714	37,905,623	46,719,700	54,983,556	54,983,556	54,983,556	17.69%
Interfund Loans	422,086	438,590	524,116	-	-	-	(100.00%)
Fund Equity Transfers	39,444,382	41,813,241	39,278,055	50,968,470	50,968,470	51,393,470	30.85%
<b>Subtotal Interfund Transfers</b>	<b>76,009,160</b>	<b>80,466,330</b>	<b>88,569,663</b>	<b>108,398,317</b>	<b>108,398,317</b>	<b>108,823,317</b>	<b>22.87%</b>
<b>TOTAL RESOURCES</b>	<b>\$ 1,749,113,391</b>	<b>\$ 2,043,821,610</b>	<b>\$ 1,806,249,044</b>	<b>\$ 2,094,572,285</b>	<b>\$ 2,094,572,285</b>	<b>\$ 2,097,108,321</b>	<b>16.10%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$ 115,733,856	\$ 137,185,947	\$ 177,990,732	\$ 196,702,130	\$ 196,702,130	\$ 196,397,598	10.34%
Materials and Services	276,506,622	422,070,427	845,684,369	953,668,517	953,668,517	955,570,633	12.99%
Capital Outlay	11,257,412	14,609,483	71,632,852	61,686,031	61,686,031	62,676,031	(12.50%)
Debt Service	95,242,964	138,256,427	95,737,552	92,662,993	92,662,993	92,662,993	(3.21%)
<b>Subtotal Current Expenditures</b>	<b>498,740,854</b>	<b>712,122,284</b>	<b>1,191,045,505</b>	<b>1,304,719,671</b>	<b>1,304,719,671</b>	<b>1,307,307,255</b>	<b>9.76%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	1,687,978	308,876	2,047,792	2,446,291	2,446,291	2,446,291	19.46%
Interfund Reimbursements	34,454,714	37,905,623	46,719,700	54,983,556	54,983,556	54,983,556	17.69%
Fund Equity Transfers	39,444,382	41,813,241	39,278,055	50,968,470	50,968,470	51,393,470	30.85%
Interfund Loans	422,086	438,590	524,116	-	-	-	(100.00%)
<b>Subtotal Interfund Transfers</b>	<b>76,009,160</b>	<b>80,466,330</b>	<b>88,569,663</b>	<b>108,398,317</b>	<b>108,398,317</b>	<b>108,823,317</b>	<b>22.87%</b>
Contingency	-	-	237,557,090	481,316,364	481,316,364	481,405,386	102.65%
Unappropriated Fund Balance	1,174,363,377	1,251,232,996	289,076,786	200,137,933	200,137,933	199,572,363	(30.96%)
<b>Subtotal Contingency/Ending Balance</b>	<b>1,174,363,377</b>	<b>1,251,232,996</b>	<b>526,633,876</b>	<b>681,454,297</b>	<b>681,454,297</b>	<b>680,977,749</b>	<b>29.31%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,749,113,391</b>	<b>\$ 2,043,821,611</b>	<b>\$ 1,806,249,044</b>	<b>\$ 2,094,572,285</b>	<b>\$ 2,094,572,285</b>	<b>\$ 2,097,108,321</b>	<b>16.10%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>1,027.20</b>	<b>1,102.10</b>	<b>1,153.45</b>	<b>1,172.65</b>	<b>1,172.65</b>	<b>1,170.30</b>	<b>1.46%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>16.85</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

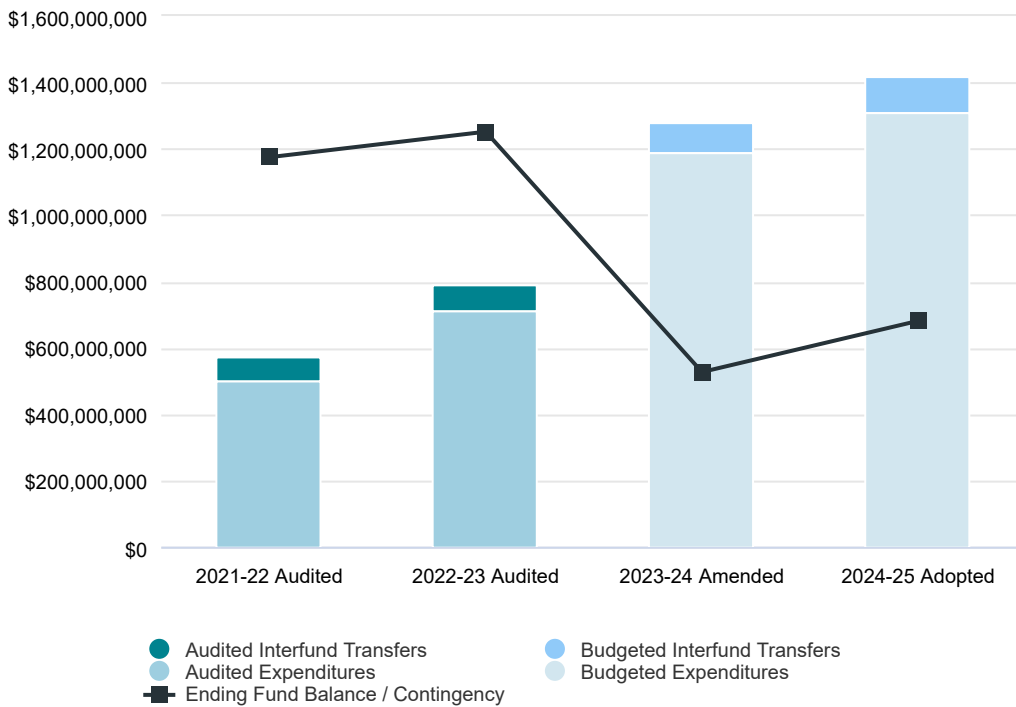
# Budget summary by year

## Revenues and fund balance



FY2022-23 includes \$347 million in current revenue for Supportive Housing Services tax revenue earnings. FY2023-24 includes \$444 million in beginning fund balance for the Affordable Housing Bond and \$189 million in beginning fund balance for Supportive Housing Services. FY2024-25 includes \$360 million in beginning fund balance for the Affordable Housing Bond and \$432 million in beginning fund balance for Supportive Housing Services.

## Expenditures and fund balance



FY2021-22, FY2022-23, FY2023-24 & FY2024-25 ending fund balances primarily include unspent Affordable Housing bond funds and Supportive Housing Services tax revenue.

# Where the money comes from

Resources to meet Metro’s obligations and needs are derived from three primary sources: beginning fund balance, current revenues and interfund transfers. Beginning fund balance consists of resources carried forward from previous fiscal years, including proceeds from voter-approved bonds (e.g., Natural Areas and Affordable Housing), reserves for specific purposes (e.g. debt reserves, renewal and replacement, specific projects or programs) and monies used for cash flow. Current revenues are those earned from Metro operations or taxes levied during the fiscal year. The principal sources of current revenues are user fees and charges from individuals and organizations that pay to use Metro facilities or buy its services. Interfund transfers are payments from one fund to another fund usually for services rendered.

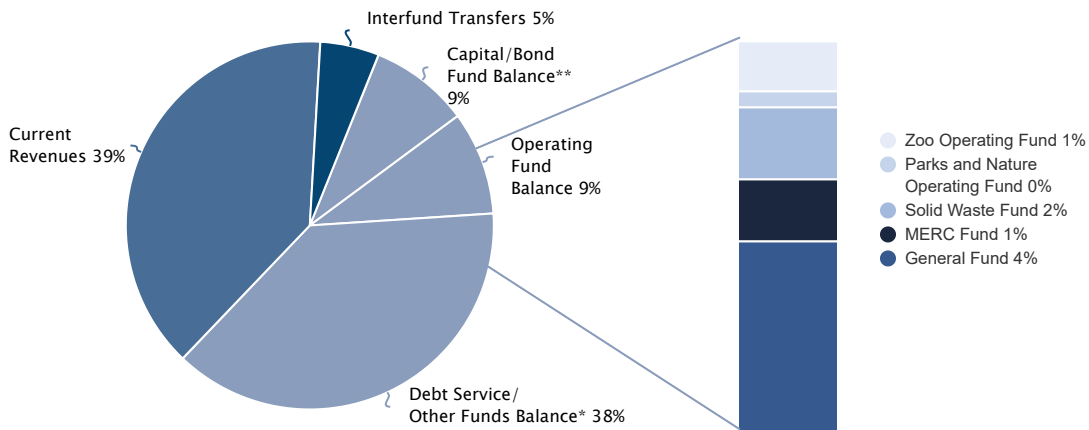
## BEGINNING FUND BALANCE

Metro’s beginning fund balance constitutes 56 percent of its total resources.

The beginning fund balance for each fund consists of unspent resources carried forward from the previous fiscal year. Primary among these are unspent bond proceeds for Parks and Natural Areas, and Affordable Housing, as well as fees collected in prior years in the Solid Waste Revenue Fund and MERC Fund for operations, capital projects and other dedicated accounts. Another element of the beginning fund balance includes reserves for specific purposes (e.g. future capital reserves, debt reserves and specific projects or programs), which are generally required by law, policy or operating agreements. The beginning fund balance also provides cash flow for specific operations until current year revenues are received.

The General Fund’s \$93.1 million beginning fund balance accounts for 8 percent of the total beginning balances (4% of total resources) and is a combination of externally restricted grant funds and other internally identified balances. The internally identified balances include amounts restricted for construction excise tax, reserved for future debt service, and funds designated for operating needs in the current year or for future uses. In addition, as part of its financial policies, the Council also directed that undesignated balances be maintained for contingency, available for any lawful purpose in the event of sudden and unforeseen revenue drops or unplanned expenditures. For FY 2024-25 about \$36.1 million of the General Fund’s beginning fund balance is not restricted or committed.

### FY 2024-25 Total resources



\*Includes the Affordable Housing Fund and the Supportive Housing Services beginning fund balance.  
 \*\*Includes the Parks and Nature Bond Fund beginning fund balance.

### Total resources \$2,097,108,321

# Where the money comes from

## CURRENT REVENUES

Current revenues account for 39 percent of Metro’s total resources. The major elements of current revenues and the percentage of total current revenues they represent include the following:

### Income tax – 46 percent

Metro expects to receive \$375 million in income tax revenues in FY 2024-25. This revenue consists of two separate taxes: a 1% personal income tax on taxable income above \$125,000 for individuals and \$200,000 for those filing jointly, and a 1% business income tax on net income for businesses with gross receipts above \$5 million. Both taxes became effective January 1, 2021.

### FY 2024-25 Current revenues

#### RESOURCES

Beginning Fund Balance \$1,175,284,449

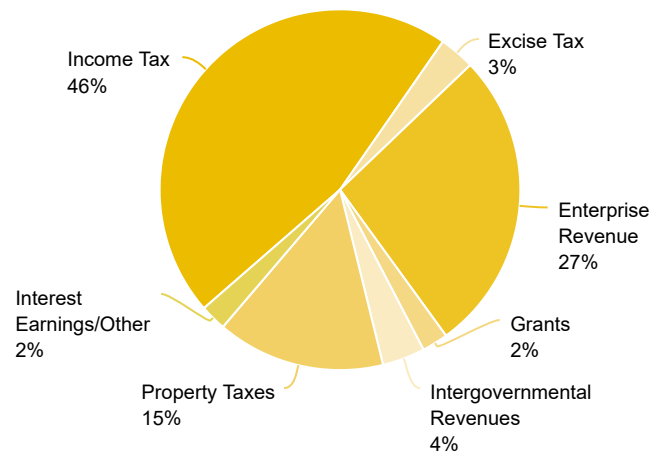
#### Current Revenues

Income Tax	374,500,000
Real Property Taxes	122,596,036
Excise Tax	21,933,000
Construction Excise Tax	3,848,000
Other Derived Tax Revenue	67,000
Grants	19,066,343
Local Gov’t Shared Revenues	25,942,130
Contributions from other Gov’ts	5,170,270
Internal Charges for Services	1,813,959
Enterprise Revenue	220,747,556
Interest Earnings	8,802,253
Donations	4,904,109
Other Misc. Revenue	3,609,899
<b>Subtotal Current Revenues</b>	<b>813,000,555</b>

#### Interfund Transfers

Interfund Reimbursements	55,405,501
Internal Service Transfers	2,446,291
Interfund Loans	0
Fund Equity Transfers	50,971,525
<b>Subtotal Interfund Transfers</b>	<b>108,823,317</b>

**TOTAL RESOURCES** **\$2,097,108,321**



**Total Current revenues \$813,000,555**

### Enterprise revenues – 27 percent

Enterprise activities are expected to generate \$220.7 million in current revenues in FY 2024-25. Metro’s largest enterprise activity is solid waste disposal, generating \$125.6 million, which comes from fees charged on solid waste deposited at Metro’s transfer stations or several other designated solid waste facilities. This is approximately a 9.6 percent increase from FY 2023-24. FY 2024-25 tonnage forecasts estimate an increase in solid waste generation while Metro’s waste system expenses continue to climb. This environment results in the overall increase in enterprise revenue for the Solid Waste Revenue Fund to cover operational costs. The various fees charged within Metro’s solid waste system, including fees based on tonnage, are discussed in the Solid Waste Revenue Fund summary later in this document.

The Visitor Venues include the Oregon Zoo along with the MERC Venues (OCC, Portland’s and Expo) which together produce \$85.6 million in enterprise revenues, about 9.8 percent more than the prior year. The Oregon Zoo is showing an enterprise revenue increase of about 8.6 percent that includes admissions fees, membership revenues, food and beverage sales, and other fees, rentals, and sales. The budget assumes attendance of 1.3 million in FY 2024-25. Enterprise revenues are the largest revenue source for all MERC venues, and consist of all charges related to event rentals and food and beverage sales. At OCC, enterprise revenues are 60.3 percent of current revenues, and are driven by convention bookings and regional events. At Portland’s, enterprise revenues make up 80.1 percent of current revenues, and include commercial rentals, ticket

## Where the money comes from

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sales and rentals to resident companies and local non-profits. Expo also relies on enterprise revenues, which generate 79.3 percent of current revenues. These revenues are from consumer public shows, trade shows, parking, and special feature events.

The Parks and Nature department charges for various services including parking at some of the park and boat ramp sites, golf fees, cemetery sales, camping, nature education programming, and rental space. These amounts fluctuate annually based on demand in the region but are estimated at \$6.0 million for FY 2024-25.

### **Property taxes – 15 percent**

Metro expects to receive \$122.6 million in property tax revenues in FY 2024-25. This includes current year tax receipts to the General Fund directed toward operations of \$20.4 million; \$82.2 million related to debt service levies for general obligation bond issues for the Oregon Zoo Infrastructure and Animal Welfare and Natural Areas programs and on Affordable Housing bonds (see Debt Schedules, section G for additional detail); and \$19.2 million from the local option levy for natural areas operations, which was extended for a third five-year period through FY 2027-28.

### **Intergovernmental revenues – 4 percent**

Metro receives revenue from both state and local agencies. Among these are transient lodging tax receipts from Multnomah County, funds from the City of Portland to support the Portland's, state marine fuel tax revenues and a portion of the recreational vehicle registration fees passed through Multnomah County from the State of Oregon to support the regional parks. It also receives an allocation from the Visitor Facilities Trust Account (VFTA) created as a cooperative agreement between Metro, Multnomah County, the City of Portland and the hotel and car rental industries to cooperatively support and market various visitor facilities and amenities in the region. Transient Lodging Tax receipts are projected to be \$18 million in FY 2024-25.

Also included is \$3.4 million from the VFTA for debt service on the OCC Hotel revenue bonds.

### **Excise taxes – 3 percent**

Excise tax is recorded as revenue in the General Fund. It supports the costs of general government activities, such as the Council Office and elections expenses. The tax also supports various planning, parks and venue activities.

The Metro excise tax is levied as a flat-rate per-ton tax on solid waste disposal and as a percentage of all other authorized sales and services. The Metro excise tax is estimated to raise \$21.9 million in FY 2024-25. By Metro Code, the amount of the per-ton tax may be increased annually based on the Consumer Price Index. The flat-rate per-ton tax was consolidated into a single yield-based tax in FY 2010-11, folding in a number of individual per-ton rates which had been imposed at different times. The single rate approach increases predictability and moderates revenue swings in times of either increasing or decreasing tonnage. The consolidation did not change the charter limitation on expenditures. The rate for all other authorized revenues, currently 7.5 percent, does not change unless amended by the Metro Council. The Council has exempted the Oregon Zoo, OCC, Expo, and the revenue generating functions resident in the General Fund – Parks and Nature, Metro Regional Center, and the Research Center – from excise tax; the intergovernmental agreement between Metro and the City of Portland exempts Portland's from the tax.

In 2006 Metro also enacted a construction excise tax to fund land use planning projects to make land ready for development throughout the region. A 0.12 percent tax is assessed on construction permits issued by local cities and counties in the Metro region to provide funding for planning of future expansion areas, future urban reserves and planning that enables redevelopment of centers, corridors and employment areas within the existing Urban Growth Boundary. In 2018 the Council issued an ordinance to make CET a permanent source of revenue for the General Fund. The tax is expected to generate \$3.8 million in FY 2024-25.

### **Grants – 2 percent**

Grants are anticipated to provide \$19.1 million to the revenue mix in FY 2024-25. The primary planning functions of the agency—Planning, Development and Research Department—receives approximately \$17.1 million in grant funds. These functions rely on federal, state and local grants to fund most of the transportation planning and modeling programs. Metro also receives grants for projects planned at regional parks and natural areas and the Oregon Zoo, and periodically for projects at MERC venues. Non-planning grant funds are project specific and will vary from year to year.



### **Other miscellaneous revenues/interest earnings – 3 percent**

In FY 2024-25 other revenues include \$4.9 million in contributions from private sources and \$8.8 million in projected interest earnings, with a large portion of interest earnings coming from the Affordable Housing bond issuance in May 2019 and the Parks and Nature Bond approved by voters in 2019 and issued in April 2020. Additionally, about \$6.1 million is expected from a variety of other miscellaneous revenue categories.

### **INTERFUND TRANSFERS**

The remaining 5 percent of total resources comes from interfund transfers. Metro budgets its resources in separate and distinct funds. Transfers between funds pay for internal services provided directly by one department to another or indirectly on a cost-share basis as determined through the indirect cost allocation plan. Interfund reimbursements (indirect services) and internal service transfers (direct services) total \$57.4 million in FY 2024-25. The transfer classification also includes \$51.4 million in fund equity transfers (revenue sharing between funds). This includes transfers such as discretionary revenues from the General Fund to provide for Oregon Zoo operations and transfers to assist in capital development and renewal and replacement of General Fund assets.

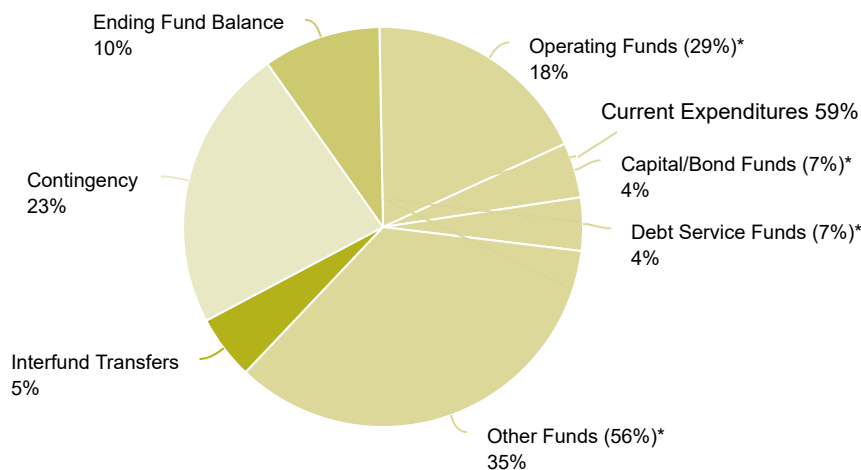
## Where the money goes

Metro uses its resources for a variety of purposes prescribed by state law and Metro Charter. Ending fund balances are resources that are not spent during the year but carried over to subsequent year(s). They include reserves, monies for cash flow purposes and bond proceeds that will be spent in ensuing years for capital projects. Resources to be spent during the year can be categorized in one of several current expenditure categories.

Metro's total current expenditures are allocated for the specific programs and functions described in the Organizational Summary section contained in the body of this budget document. About 29 percent of current expenditures support the operations of Metro facilities such as the Oregon Zoo, OCC, Expo, Portland's, regional park facilities and solid waste disposal facilities, as well as programs such as waste reduction, recycling information and regional transportation and growth management planning. Another 56 percent is allocated for specific requirements, which is predominantly related to housing activity, but also includes cemetery perpetual care, risk management, community enhancement and the Smith and Bybee Wetlands. About 7 percent is dedicated to debt service on outstanding general obligation, revenue and full faith and credit bonds. And the remaining 7 percent is allocated for capital outlay and improvements to various facilities and acquisition of new natural areas.

Interfund transfers between funds and contingencies for unforeseen needs, such as unexpected increases in costs or drops in revenue and ending fund balance, make up the balance of Metro expenditure requirements.

### FY 2024-25 Total requirements



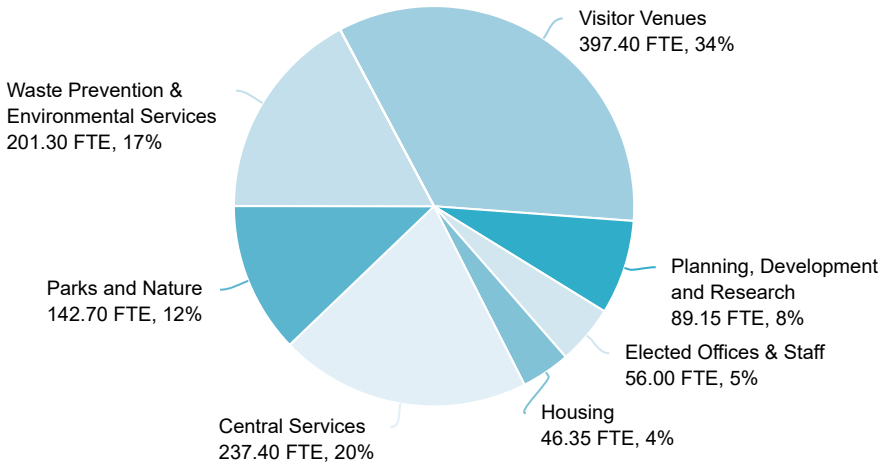
NOTE: the percentages in parentheses are the percent of current expenditures.

**Total requirements \$2,097,108,321**

### CURRENT EXPENDITURES

Current expenditures consist of amounts to be paid out in the current fiscal year by categories defined in budget law. This includes payments for operations, debt service, grants, capital improvements and acquisitions. The major elements of current expenditures and the percentage of total current expenditures they represent include the following:

**FY 2024-25 FTE positions by function**



**Total FTE 1,170.30**

**Personnel services – 15 percent**

Metro plans to spend approximately \$196.4 million for salaries and wages and related expenditures for its employees in FY 2024-25. Personnel services include employee-related benefit costs such as health and welfare and pension contributions. Fringe benefits are about 55 percent of salaries and wages and 35.56 percent of total personnel services costs. For a more detailed discussion of fringe benefits refer to the appendix “Fringe benefit rate calculation.” A 10-year comparison of salaries, wages and benefits is provided later in this section.

The FY 2024-25 budget includes 1170.30 full-time equivalent positions, an increase of 16.85 FTE from the prior year. “FTE” means regular, benefit-eligible full or part-time positions. While temporary, seasonal and event-related labor costs are reflected in the total personnel services expenditures, these employees are not considered FTE. A discussion of staff levels is provided later in this section.

**Materials and services – 73 percent**

Metro plans to spend approximately \$955.6 million on materials and services in FY 2024-25. Metro budgeted for distributions totaling \$264.1 million in FY 2024-25 to local jurisdictions for land acquisition, acquisition and rehabilitation of existing residential properties, and new construction of affordable housing. The Supporting Housing Services program, passed by voters in May 2020, budgeted to disburse \$445.2 million for payments to other jurisdictions implementing programs and the related tax collection costs. The Parks and Nature Bond that was approved by Oregon voters in 2019 is anticipated to spend \$10.5 million in materials and services in support of payments to other jurisdictions and community grants. Other significant materials and services expenditures include \$50.4 million for solid waste transfer station operations contracts and the transport and disposal of solid waste to the Columbia Ridge Landfill in Gilliam County. In addition, materials and services at the Visitor Venues (OCC, Oregon Zoo, Expo and Portland’s), which account for spending necessary to operate and market the facilities, are estimated to be \$51.9 million for FY 2024-25.

**Capital outlay – 5 percent**

Approximately \$62.7 million is budgeted for capital expenditures. These funds provide for land acquisitions and major capital improvement projects at various facilities. The largest uses of capital funds are for capital expenditures related to the Natural Areas program, \$22.0 million for capital expenditures in the Parks and Nature Bond Fund, \$15 million for capital improvements at MERC facilities, and \$3.2 million for solid waste facility capital projects. Capital expenditures include purchases of land and equipment, improvements to facilities and other capital related expenditures. Projects costing \$100,000 or more are included in Metro’s capital improvement plan, which is updated and adopted annually and can be viewed in the Capital Improvement Plan section of this document.

# Where the money goes

## Debt service - 7 percent

Debt service provides for payments on limited tax pension bonds, general obligation and full faith and credit bonds sold for Affordable Housing, OCC, Metro Regional Center, the Natural Areas program, Expo and the Oregon Zoo, and dedicated tax revenue bonds for the OCC Hotel Project. A more detailed discussion of outstanding debt, including new debt, is provided in the Debt Summary section of this document.

## INTERFUND TRANSFERS

Metro budgets its resources in separate and distinct funds. Transfers between funds are made to pay for the cost of services provided in one fund for the benefit of another (e.g., payroll, fleet, etc.) or to share resources between funds. Interfund transfers in FY 2024-25 total \$108.8 million. Interfund transfers appear as both a resource to the receiving fund and a requirement for the transferring fund in the budget. An explanation of all transfers is provided in the appendices.

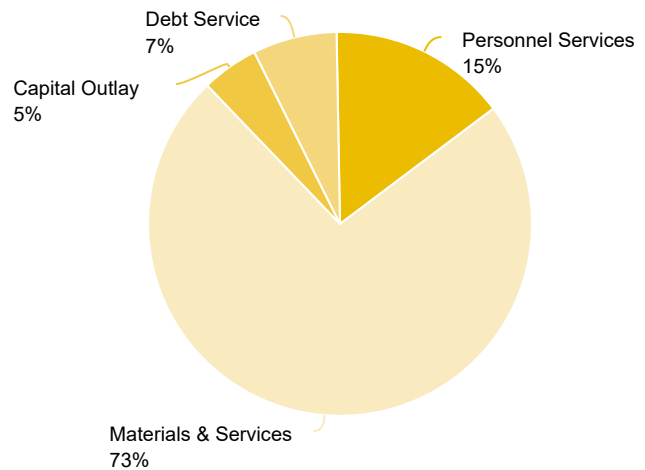
## CONTINGENCY

Contingencies in each fund are created to provide for unforeseen requirements such as unexpected increases in costs or drops in revenue. These funds may be spent only after an action of the Metro Council authorizes transferring appropriations from contingency to an expenditure line item.

### FY 2024-25 Current expenditures by budget category

#### REQUIREMENTS

Current Expenditures	
Personnel Services	\$196,397,598
Materials and Services	955,570,633
Capital Outlay	62,676,031
Debt Service	92,662,993
<b>Subtotal Current Expenditures</b>	<b>1,307,307,255</b>
Interfund Transfers	
Internal Service Transfers	2,446,291
Interfund Reimbursements	54,983,556
Fund Equity Transfers	51,393,470
Interfund Loans	-
<b>Subtotal Interfund Transfers</b>	<b>108,823,317</b>
Contingency	481,405,386
Ending Fund Balance	199,572,363
<b>TOTAL REQUIREMENTS</b>	<b>\$2,097,108,321</b>



**Total current expenditures \$1,307,307,255**



# Fund summary highlights

FY 2024-25 Fund Summary by Category					
	Operating Funds	Capital / Bond Funds	Debt Service Funds	Other Funds	Total
<b>RESOURCES</b>					
Beginning Fund Balance	\$190,870,395	\$183,590,457	\$4,933,470	\$795,890,127	\$1,175,284,449
<b>Current Revenues</b>					
Income Tax	-	-	-	374,500,000	374,500,000
Excise Tax	21,933,000	-	-	-	21,933,000
Construction Excise Tax	3,848,000	-	-	-	3,848,000
Real Property Taxes	39,647,221	-	82,948,815	-	122,596,036
Other Tax Revenues	-	67,000	-	-	67,000
Interest Earnings	3,437,902	2,565,239	220,217	2,578,895	8,802,253
Grants	18,816,343	250,000	-	-	19,066,343
Local Government Shared Revenues	22,546,130	-	3,396,000	-	25,942,130
Contributions from Governments	5,170,270	-	-	-	5,170,270
Licenses and Permits	590,000	-	-	-	590,000
Charges for Services	219,051,444	-	-	1,106,112	220,157,556
Contributions from Private Sources	4,504,109	400,000	-	-	4,904,109
Internal Charges for Services	1,813,959	-	-	-	1,813,959
Miscellaneous Revenue	3,509,899	-	-	100,000	3,609,899
<b>Subtotal Current Revenues</b>	<b>344,868,277</b>	<b>3,282,239</b>	<b>86,565,032</b>	<b>378,285,007</b>	<b>813,000,555</b>
<b>Interfund Transfers</b>					
Internal Service Transfers	2,446,291	-	-	-	2,446,291
Interfund Reimbursements	50,465,151	-	-	4,940,350	55,405,501
Interfund Loans	-	-	-	-	-
Fund Equity Transfers	28,562,000	18,791,000	2,668,525	950,000	50,971,525
<b>Subtotal Interfund Transfers</b>	<b>81,473,442</b>	<b>18,791,000</b>	<b>2,668,525</b>	<b>5,890,350</b>	<b>108,823,317</b>
<b>TOTAL RESOURCES</b>	<b>\$617,212,114</b>	<b>\$205,663,696</b>	<b>\$94,167,027</b>	<b>\$1,180,065,484</b>	<b>\$2,097,108,321</b>
<b>REQUIREMENTS</b>					
<b>Current Expenditures</b>					
Personnel Services	\$180,339,610	\$7,745,251	\$-	\$8,312,737	\$196,397,598
Materials and Services	185,437,863	41,501,711	-	728,631,059	955,570,633
Capital Outlay	18,355,837	44,320,194	-	-	62,676,031
Debt Service	2,645,599	-	90,017,394	-	92,662,993
<b>Subtotal Current Expenditures</b>	<b>386,778,909</b>	<b>93,567,156</b>	<b>90,017,394</b>	<b>736,943,796</b>	<b>1,307,307,255</b>
<b>Interfund Transfers</b>					
Internal Service Transfers	879,650	1,449,019	-	117,622	2,446,291
Interfund Reimbursements	46,388,127	2,640,021	-	5,955,408	54,983,556
Fund Equity Transfers	50,953,470	400,000	-	40,000	51,393,470
Interfund Loans	-	-	-	-	-
<b>Subtotal Interfund Transfers</b>	<b>98,221,247</b>	<b>4,489,040</b>	<b>-</b>	<b>6,113,030</b>	<b>108,823,317</b>
Contingency	76,917,726	16,921,805	-	387,565,855	481,405,386
Unappropriated Fund Balance	55,294,232	90,685,695	4,149,633	49,442,803	199,572,363
<b>Subtotal Contingency/Ending Balance</b>	<b>132,211,958</b>	<b>107,607,500</b>	<b>4,149,633</b>	<b>437,008,658</b>	<b>680,977,749</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$617,212,114</b>	<b>\$205,663,696</b>	<b>\$94,167,027</b>	<b>\$1,180,065,484</b>	<b>\$2,097,108,321</b>
<b>Full-Time Equivalents (FTE)</b>	<b>1,076.95</b>	<b>44.00</b>	<b>0.00</b>	<b>49.35</b>	<b>1,170.30</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## Operating funds

The operating funds include the General Fund, MERC Fund, Oregon Zoo Operating Fund, Solid Waste Revenue Fund and the Parks and Nature Operating Fund. A more detailed presentation of the operating funds is found in the Fund Summary section.

- Property taxes reflect Metro’s permanent operating rate of \$0.0966/\$1,000 of assessed value; and the local option levy rate of \$0.0960/\$1,000 of assessed value. FY 2024-25 is the second year of the third five-year local option levy approved for renewal approved by voters in 2022. Both levies assume a 4.5 percent increase in assessed value and a 94.5 percent collectible rate.
- Local government revenues include the Transient Lodging Tax (TLT) collected by Multnomah County to support operations of OCC and Portland’5 and capital funding for OCC and Expo, and the Visitor Facilities Trust Account (VFTA) allocations to OCC and Portland’5.
- Enterprise revenues include a 10.3 percent increase at MERC, an 8.6 percent increase at the Oregon Zoo and a 9.6 percent increase in solid waste revenues.
- Personnel services costs increased by 10.3 percent. The increase is a combination of staff additions needed to provide quality services for internal and external stakeholders, salary increases are based on specific collective bargaining agreements and pay equity alignment based on the state law, and significant fringe benefit cost increases. A detailed chart of FTE changes is provided later in this section.
- Contingencies are replenished following Council approved financial policies.

## Capital/bond funds

The capital/bond funds include the General Asset Management Fund, Oregon Zoo Asset Management Fund, Natural Areas Fund, and Parks and Nature Bond Fund.

The General Asset Management Fund and the Oregon Zoo Capital Asset Management Fund are funded through resource transfers from other funds and the issuance of Full Faith and Credit Bonds in FY 2017-18.

The Natural Areas Fund and Parks and Nature Bond Fund are funded through the sale of general obligation bonds following voter authorization in 2006 and 2019, respectively.

Significant project expenditures in FY 2024-25 include:

- \$4.5 million for Arlene Schnitzer Concert Hall roof drain project
- \$2.5 million for Blue Lake Curry Building replacement
- \$2.4 million for public safety/front of house programming at Oregon Convention Center
- \$1 million for MRC Single User restrooms
- \$466 thousand for ERP Stage II project

## Debt service funds

The debt service funds include the General Revenue Bond Fund and the General Obligation Bond Debt Service Fund.

## Other funds

Other funds include the Affordable Housing, Supportive Housing Services, Cemetery Perpetual Care, Community Enhancement, Risk Management and the Smith and Bybee Wetlands funds.

Significant FY 2024-25 revenues include:

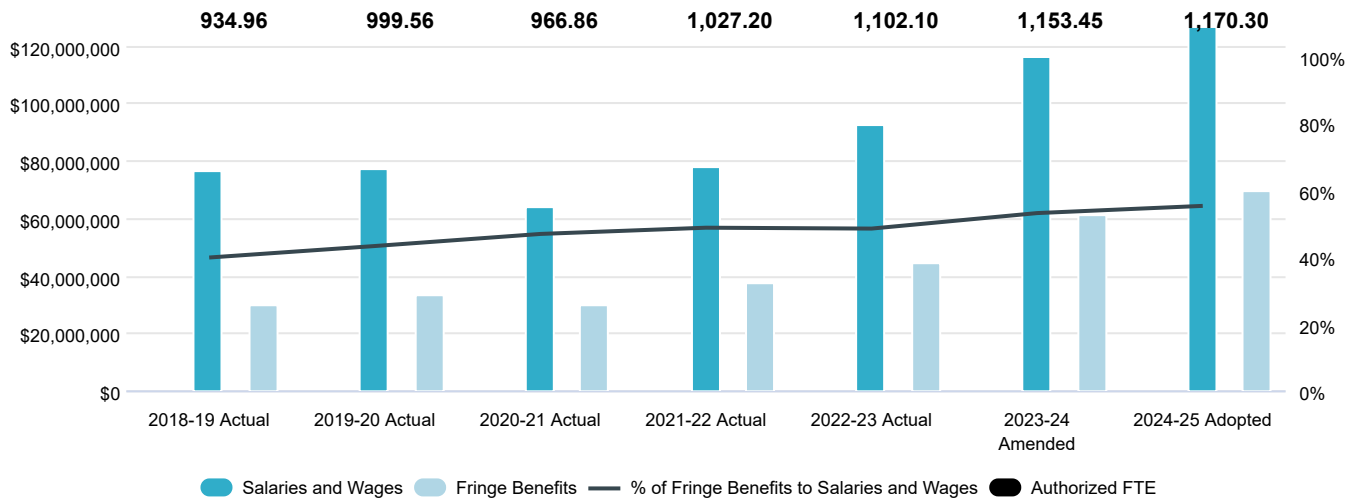
- \$375 million in business and personal income tax revenue

Significant FY 2024-25 expenditures include:

- \$445 million in payments to other governmental agencies for the implementation of the supportive housing services program, related tax collection, and program administration and oversight
- \$257 million in payments to local jurisdictional partners to support affordable housing production

# Salaries, wages and benefits

## FY 2024-25 Comparison of salaries and wages



Over the 10-year period authorized FTE has risen by approximately 360 FTE. Impacts have come from a variety of different programs within the agency. The Parks and Nature programs have seen increases in FTE related to bond-funded programs as well as programs funded by the Parks and Natural Areas Local Option Levy. The Solid Waste Fund has had significant programmatic and operating changes which has resulted in additional FTE. Over the past 10 year period, the Visitor Venues (Oregon Zoo, OCC, Expo Center and Portland’s) have also increased staffing to improve service levels and better manage the animal collection and exhibit structure. New staff have been added in the Housing department to support the work of the Affordable Housing and Supporting Housing Services programs. Other increases over time have been due to reclassifying temporary staff that were being used on a consistent basis, to regular positions, and including all regular part-time, non-event driven positions in FTE. These changes have impacted the number of FTE without a significant change in operations. The positions are a combination of limited duration and regular status. Council approves the addition of each FTE.

Salaries are a reflection of authorized FTE and are adjusted based on cost of living, step increase or merit awards and other collective bargaining factors. Metro has eight collective bargaining units. AFSCME 3580 and LIUNA 483, the two largest collective bargaining units representing approximately 61 percent of all regular positions and 88 percent of represented, regular positions. AFSCME 3580 has an agreement in place through June 30, 2025. LIUNA 483’s current agreement ends June 30, 2027. LIUNA 483 represents all temporary and seasonal employees at the Oregon Zoo and for the Parks Operations team. For the FY 2024-25 budget, the cost of living adjustment for represented regular employees ranges from 2.0 percent to 4.0 percent, depending on the agreement. Represented employees are also eligible for step increases based on longevity as determined by each collective bargaining agreement. Non-represented employees moved to a step based pay system in FY 2023-24 and are expected to receive a cost of living increase estimated at 3.0 percent in FY 2024-25. Metro’s salary plan remains competitive in the market although there may be slight adjustments to salary ranges for specific classifications.

Fringe benefits include components such as payroll taxes, pension contributions, and health and welfare premiums. Overall costs are driven primarily by two factors: pension contributions and health and welfare premiums. Effective July 1, 2024, the PERS rate decreased from an average 18.7 percent of total salary to 18.5 percent. This rate is set for a two-year period. Metro issued limited tax pension bonds to fund its share of the Oregon Public Employee Retirement System (PERS) in 2005. Therefore, departments are charged 3.4 percent of salaries to pay for debt service on the PERS pension bonds.

The PERS rate is divided into two components – the employer rate and the employee contribution. The employer rate is determined through actuarial studies performed every two years. As of July 1, 2021, Metro began paying the 6 percent pick-up rate for almost all Metro employees. Based on some collective bargaining agreements, there are some employees that continue to pay the 6 percent PERS employee contribution.



Metro provides medical, dental and vision coverage on behalf of its employees. Metro picks up a set percentage amount of the premium based on an employee's health and welfare elections, with the employee paying the remaining portion. All regular eligible employees receive a 92 percent employer share and 8 percent employee share.

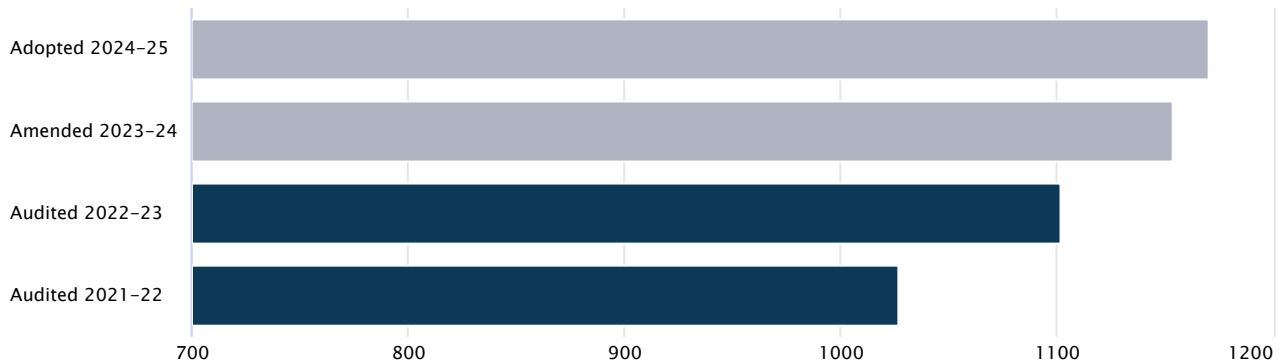
The FY 2024-25 budget assumes only minimal increases in health care premiums effective upon renewal in January. Actual costs will depend on provider proposals, which are reviewed by the agency's Joint Labor Management Committee on health care, and the enrollment choices made by Metro employees.

The Appendices section of this document provides more discussion on fringe benefit components.

## Staff levels

Metro counts regular, benefit-eligible staff positions by Full-Time Equivalent (FTE). One FTE equals one person working full time for one year (2,080 hours). One FTE usually means one person working full-time, but it may also be two people each working half-time, or some other combination of people whose total work time does not exceed 2,080 hours. Temporary, seasonal and MERC event-related positions are not included in the FTE chart. Historically, staffing levels gradually increased within the Agency from FY 2012-13 through FY 2019-20. Between FY 2019-20 and FY 2020-21 the budget shows FTE reduction, mainly from the impacts from the pandemic in 2020. The FY 2024-25 budget shows a net increase of 16.85 FTE from the prior year's amended budget. This increase is a result of operational and programmatic requirements, including an additional net 5.0 FTE to Finance and Regulatory Services, 3.0 to Information Technology and Records Management, 5.0 FTE to the Council and COO's Office, and 1.0 FTE added to Human Resources. The Housing department, which includes funding for affordable housing development, housing assistance and wraparound services, added a net 4.95 FTE in FY 2024-25. Parks and Nature received 7.0 FTE transferred from Communications but eliminated 3.6 FTE to help align costs with revenue for a net increase of 3.4 FTE. Planning, Development and Research added a net 8.05 FTE, including 6 transfers from Communications. Waste Prevention and Environmental services received 9.4 FTE in transfers from other departments, including 7 from Communications. Additionally, the Visitor Venues added a net 2.05 FTE in FY 2024-25 as visitor attendance increases and additional assistance is needed to provide communications support and high-level care for the animals.

### Historic staffing levels - overall



### Historic Staffing Levels by service

Total Agency	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Change from FY 2023-24	Change from FY 2021-22
Capital Asset Management	19.90	28.40	37.40	36.40	(1.00)	16.50
Communications	32.20	36.20	39.20	15.20	(24.00)	(17.00)
Council	44.20	41.20	44.00	49.00	5.00	4.80
Diversity, Equity and Inclusion	-	11.00	11.00	11.00	-	11.00
Finance and Regulatory Services	65.10	73.60	77.80	82.80	5.00	17.70
Housing	-	22.50	41.40	46.35	4.95	46.35
Human Resources	29.00	32.00	33.00	34.00	1.00	5.00
Information Technology and Records Management	31.00	34.00	38.00	41.00	3.00	10.00
Office of Metro Attorney	17.00	17.00	17.00	17.00	-	-
Office of the Auditor	7.00	7.00	7.00	7.00	-	-
Parks and Nature	127.20	138.50	139.30	142.70	3.40	15.50
Planning, Development and Research Department	80.10	76.00	81.10	89.15	8.05	9.05
Waste Prevention and Environmental Services	192.80	195.25	191.90	201.30	9.40	8.50
Visitor Venues	380.70	389.45	395.35	397.40	2.05	16.70
Non-Departmental	1.00	-	-	-	-	(1.00)
<b>TOTAL BUDGET</b>	<b>1,027.20</b>	<b>1,102.10</b>	<b>1,153.45</b>	<b>1,170.30</b>	<b>16.85</b>	<b>143.10</b>

\* Research Center FTE in Planning, Development and Research starting FY 2021-22; Housing FTE were within Planning, Development and Research until FY 2022-2023; Diversity, Equity and Inclusion FTE were within Council until FY 2022-23

Visitor Venues	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Change from FY 2023-24	Change from FY 2021-22
Expo Center	17.80	16.80	16.60	18.10	1.50	0.30
MERC Administration	-	-	-	-	-	-
Oregon Convention Center	113.30	113.30	113.95	113.75	(0.20)	0.45
Oregon Zoo	182.85	192.35	192.85	193.60	0.75	10.75
Portland's Centers for the Arts	66.75	67.00	71.95	71.95	-	5.20
<b>Total Visitor Venue FTE</b>	<b>380.70</b>	<b>389.45</b>	<b>395.35</b>	<b>397.40</b>	<b>2.05</b>	<b>16.70</b>

### Staffing changes for FY 2024-25

The FY 2024-25 budget includes a net increase of 16.85 FTE from the FY 2023-24 amended budget. This increase includes 19.2 new regular FTE and 1.0 FTE for new limited duration (LD) positions. The agency transferred 27 FTE between departments for better operational efficiency.

The largest FTE change came from the decentralization of Communications, with 24.0 FTE moving directly into other departments to meet their ongoing communication needs. Of those 24.0 FTE, 7.0 transferred to Waste Prevention and Environmental Services, 7.0 to Parks and Nature, 6.0 to Planning, Development and Research, and 4.0 to Housing.

Housing added 1.0 FTE to help with multi-media content that supports the department and regional housing.

The Visitor Venues added a 2.8 FTE to support facility operations and parking needs.

Planning, Development and Research added 2.0 FTE to help with operational needs.

Waste Prevention and Environmental Services (WPES) department increased FTE by 2.4 for station operations and call center support.

Parks and Nature reduced staffing by 3.6 FTE to align cost with existing revenues. After receiving the 7.0 Communication staff, this created a net 3.4 FTE increase.

A four-year FTE history detail is provided in the Appendices.

### Full-Time equivalent changes by organizational unit

	FY 2024-25 Changes							FY 2024-25 Adopted FTE
	FY 2023-24 Amended FTE	Other Transferred Positions	Eliminated LD Positions*	Eliminated Regular Positions	New LD Positions	New Regular Positions**	Total FTE Change	
Capital Asset Management	37.40	(1.00)					(1.00)	36.40
Communications	39.20	(24.00)					(24.00)	15.20
Council	44.00	3.00				2.00	5.00	49.00
Diversity, Equity and Inclusion	11.00						0.00	11.00
Finance and Regulatory Services	77.80	(1.25)				6.25	5.00	82.80
Housing	41.40	3.95				1.00	4.95	46.35
Human Resources	33.00					1.00	1.00	34.00
Information Technology and Records Management	38.00					3.00	3.00	41.00
Office of Metro Attorney	17.00						0.00	17.00
Office of the Auditor	7.00						0.00	7.00
Parks and Nature	139.30	7.00		(3.60)			3.40	142.70
Planning, Development and Research	81.10	6.05				2.00	8.05	89.15
Waste Prevention and Environmental Services	191.90	7.00				2.40	9.40	201.30
Visitor Venues	395.35	(0.75)				2.80	2.05	397.40
Non-Departmental	0.00						0.00	0.00
<b>TOTAL</b>	<b>1,153.45</b>	<b>(0)</b>	<b>-</b>	<b>(3.60)</b>	<b>-</b>	<b>20.45</b>	<b>16.85</b>	<b>1,170.30</b>

\*Includes positions converted to regular status

\*\*Includes positions converted from limited duration



# Organizational Summary

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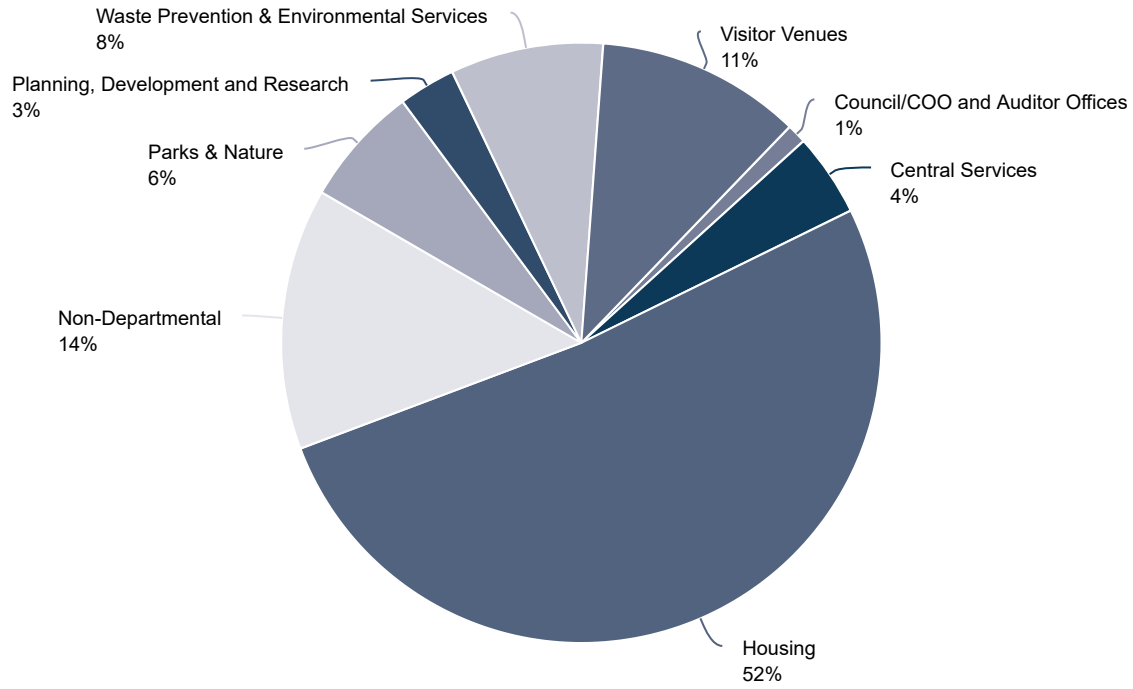
# Organizational summary

## Organizational Summary

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$115,733,856	\$137,185,947	\$177,990,732	\$196,702,130	\$196,702,130	\$196,397,598	10.34%
Materials and Services	\$276,506,622	422,070,427	845,684,369	953,668,517	953,668,517	955,570,633	12.99%
Capital Outlay	\$11,257,412	14,609,483	71,632,852	61,686,031	61,686,031	62,676,031	(12.50%)
Debt Service	\$95,242,964	138,256,427	95,737,552	92,662,993	92,662,993	92,662,993	(3.21%)
Internal Service Transfers	\$1,687,978	308,876	2,047,792	2,446,291	2,446,291	2,446,291	19.46%
Interfund Reimbursements	\$34,454,714	37,905,623	46,719,700	54,983,556	54,983,556	54,983,556	17.69%
Fund Equity Transfers	\$39,444,382	41,813,241	39,278,055	50,968,470	50,968,470	51,393,470	30.85%
Interfund Loans	\$422,086	438,590	524,116	-	-	-	(100.00%)
<b>TOTAL</b>	<b>\$574,750,014</b>	<b>\$792,588,614</b>	<b>\$1,279,615,168</b>	<b>\$1,413,117,988</b>	<b>\$1,413,117,988</b>	<b>\$1,416,130,572</b>	<b>10.67%</b>
<b>BUDGET BY ORGANIZATION</b>							
Capital Asset Management	\$7,118,354	\$7,950,450	\$14,730,353	\$11,822,326	\$11,822,326	\$12,047,326	(18.21%)
Communications	4,042,114	4,742,145	6,833,900	3,149,172	3,149,172	3,149,172	(53.92%)
Council **	7,811,812	7,978,943	11,036,167	13,186,086	13,186,086	13,551,086	22.79%
Diversity, Equity and Inclusion **	-	1,992,850	3,068,733	3,099,512	3,099,512	3,155,512	2.83%
Finance and Regulatory Services	11,786,250	13,286,600	17,471,470	20,221,444	20,221,444	20,572,014	17.75%
Housing **	-	256,406,919	588,934,161	729,786,869	729,786,869	729,786,869	23.92%
Human Resources	4,489,017	5,499,888	6,560,038	7,234,015	7,234,015	7,274,015	10.88%
Information Technology and Records Management	6,444,178	7,712,527	11,479,329	12,148,297	12,148,297	12,838,297	11.84%
Non-Departmental	166,420,601	213,916,754	180,404,676	199,119,520	199,119,520	199,539,520	10.61%
Office of Metro Attorney	3,047,691	3,501,787	3,996,283	4,275,293	4,275,293	4,275,293	6.98%
Office of the Auditor	806,104	957,206	1,184,921	1,293,729	1,293,729	1,293,729	9.18%
Parks and Nature	37,693,988	42,440,177	119,654,129	92,718,138	92,718,138	92,004,425	(23.11%)
Planning, Development and Research Department	168,048,819	22,426,371	45,070,214	43,005,031	43,005,031	43,501,147	(3.48%)
Property And Environmental Services	-	-	-	-	-	-	-
Visitor Venues - Expo Center	4,560,499	5,101,993	7,976,200	8,278,997	8,278,997	8,578,997	7.56%
Visitor Venues - MERC Administration	11,046	-	-	-	-	-	-
Visitor Venues - Oregon Convention Center	23,289,764	42,101,394	53,022,455	53,101,570	53,101,570	53,101,570	0.15%
Visitor Venues - Oregon Zoo	27,329,103	38,302,535	56,431,911	66,031,894	66,031,894	65,940,505	16.85%
Visitor Venues - Portland's Centers for the Arts	14,907,347	18,140,572	26,981,760	28,740,094	28,740,094	28,865,094	6.98%
Waste Prevention and Environmental Services	86,943,326	100,129,503	124,778,468	115,906,001	115,906,001	116,656,001	(6.51%)
<b>TOTAL</b>	<b>\$574,750,014</b>	<b>\$792,588,614</b>	<b>\$1,279,615,168</b>	<b>\$1,413,117,988</b>	<b>\$1,413,117,988</b>	<b>\$1,416,130,572</b>	<b>10.67%</b>
Contingency	\$-	\$-	\$237,557,090	\$481,316,364	\$481,316,364	\$481,405,386	102.65%
Unappropriated Fund Balance	1,174,363,377	1,251,232,996	289,076,786	200,137,933	200,137,933	199,572,363	(30.96%)
<b>TOTAL BUDGET</b>	<b>\$1,749,113,391</b>	<b>\$2,043,821,610</b>	<b>\$1,806,249,044</b>	<b>\$2,094,572,285</b>	<b>\$2,094,572,285</b>	<b>\$2,097,108,321</b>	<b>16.10%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>1,027.20</b>	<b>1,102.10</b>	<b>1,153.45</b>	<b>1,172.65</b>	<b>1,172.65</b>	<b>1,170.30</b>	<b>1.46%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>16.85</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

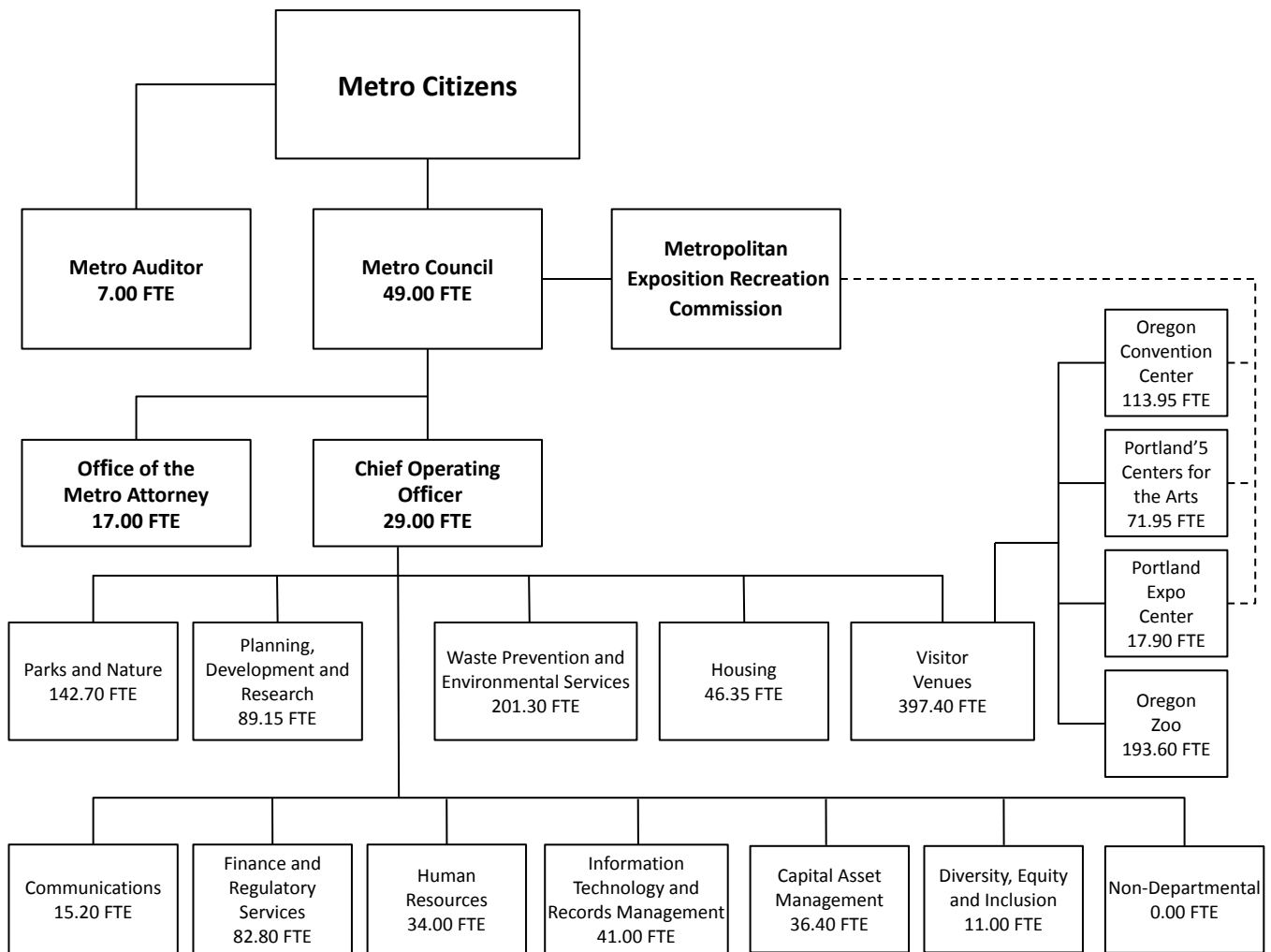
\*\*Research Center budget in Planning, Development and Research (PDR) starting FY 2021-22; Housing removed from PDR in FY 2022-23; Diversity, Equity and Inclusion removed from Council in FY 2022-23



**Total expenditures \$1,416,130,572**

# Organizational summary

## Organizational chart



**FY 2023-24 Total FTE – 1153.45**

**FY 2024-25 Total FTE – 1170.3**



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# Metro Council and Office of the Chief Operating Officer

## Summary of Metro Council and Office of the Chief Operating Officer

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$6,679,485	\$6,424,188	\$8,305,860	\$10,235,178	\$10,235,178	\$10,235,178	23.23%
Materials and Services	1,132,326	1,554,754	2,730,307	2,950,908	2,950,908	3,315,908	21.45%
<b>TOTAL</b>	<b>\$7,811,812</b>	<b>\$7,978,943</b>	<b>\$11,036,167</b>	<b>\$13,186,086</b>	<b>\$13,186,086</b>	<b>\$13,551,086</b>	<b>22.79%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$7,811,812	\$7,978,943	\$11,036,167	\$11,773,086	\$11,773,086	\$12,138,086	9.98%
General Asset Management Fund	\$0	\$0	\$0	1,413,000	1,413,000	1,413,000	0.00%
<b>TOTAL</b>	<b>\$7,811,812</b>	<b>\$7,978,943</b>	<b>\$11,036,167</b>	<b>\$13,186,086</b>	<b>\$13,186,086</b>	<b>\$13,551,086</b>	<b>22.79%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>44.20</b>	<b>41.20</b>	<b>44.00</b>	<b>49.00</b>	<b>49.00</b>	<b>49.00</b>	<b>11.36%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>5.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Metro Council and Office of the Chief Operating Officer

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This organization contains budget for several important bodies of work within the agency including:

- Metro Council
- Office of the Chief Operating Officer (and office of the Deputy COO)
- Government Affairs and Policy Development (GAPD)

## **Metro Council**

The Metro Council provides regional governance and leadership by fulfilling Metro’s mission of crossing city limits and county lines to work with communities to create a vibrant and sustainable region for all. As the governing body of Metro, the Council develops long range plans for existing and future Metro activities, and assures the financial integrity of the agency. The Council Office supports the Councilors as individuals as well as the Council as a whole in its role as a legislative body. Professional staff acts as a liaison between the Councilors and Metro staff and external partners and stakeholders.

## **Office of the Chief Operating Officer (COO)**

The Office of the Chief Operating Officer (COO) leads staff in implementing the Council’s policy directives, goals and objectives. The COO, Deputy COOs (DCOOs) and General Manager of Visitor Venues enforce Metro ordinances, provide day-to-day management of Metro’s resources, programs, enterprise businesses, facilities and workforce, and prepare the proposed budget for Council consideration. The office also manages a variety of strategic, complex projects and programs ranging from employee communications and engagement to redevelopment and visioning of Portland Expo Center through the Expo Future project.

## **Government Affairs and Policy Development (GAPD)**

Government Affairs and Policy Development (GAPD) represents Metro’s interests before local, state, and federal governments, manages Metro’s growing Tribal Affairs program to create partnerships and collaborative working opportunities with interested sovereign Tribal Governments, and coordinates with the Metro Council and agency staff to develop policy concepts, initiatives, strategies and partnerships.

## **STRATEGIC FRAMEWORK**

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, the Council Office, Office of the COO, and GAPD will be guided by the values of public service, safety and resilience. In addition, in its work with sovereign Tribal Governments, GAPD will be guided by principles including supporting government-to-government relations, engaging in good faith, fostering trust and collaboration, among others. Using the above-mentioned framework and principles as a guide, the Office of COO will work directly with departments to identify programmatic priorities and investments that respond and support the FY 2024-25 Strategic Targets related to Environment, Economy and Housing. The following key focus areas have been identified for the FY 2024-25 budget:

### **KEEPING OUR PROMISES**

#### **Council Office**

- The Council office will partner with GAPD to support Metro Council in providing policy direction for successful implementation of major agency objectives including the Supportive Housing Services program, the Affordable Housing bond, the Parks and Natural Areas bond, and increased support for Metro’s role in addressing solid waste challenges in the region.

#### **COO Office**

- With the 2018 Affordable housing bond nearing a successful completion, Metro has a timely opportunity to lean into our role as a regional convener. The Office of COO is convening a table of key regional stakeholders to again look at the future of housing funding in the region. Their discussions will focus on identifying strategies to support the state’s affordable housing production goals, and will inform a COO recommendation to the Metro Council on possible solutions.
- The Office of COO has dedicated project management capacity to manage the implementation of a workplan that was borne out of process to examine Metro’s relationship to policing, security and carceral systems.

# Metro Council and Office of the Chief Operating Officer

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## **GAPD**

- GAPD's growing Tribal Affairs program will continue to support and deepen Metro's relationships with interested sovereign Tribal Governments who have connections to what is now known as the greater Portland area. Tribal Affairs program priorities include the development of new agency-wide policies regarding archeological resources protection, project-specific support on Metro projects and programs of interest to Tribes, developing culturally informed communications guidance on activities such as land acknowledgements, and staff training and development opportunities to deepen cultural competencies, skills and abilities to successfully partner with Tribal Governments, among others.
- GAPD will support departments and Council in advancing climate and racial equity goals, in addition to Metro's six desired outcomes, urban growth management decision, and other initiatives, supporting engagement and policy development with business, community, and other stakeholders.
- GAPD will continue to coordinate with the Housing and Parks and Nature departments to keep our promises to voters and partners to deliver on voter-approved investments in affordable housing, supportive housing services, and parks and nature.
- GAPD will incorporate Metro's Strategy to Advance Racial Equity, Diversity and Inclusion into our federal, state, and tribal legislative agendas, actively seeking opportunities to support BIPOC people and align with BIPOC organizations.
- GAPD will also support efforts to refine and further enhance the Strategic Plan to Advance Racial Equity, Diversity and Inclusion through introducing, incorporating and distinguishing where appropriate the critical concepts of Tribal sovereignty and self-determination, among others, within the plan.

## **BUILDING BACK BETTER**

### **Council Office**

- With racial justice and climate justice as touchstones, Council Office staff will support Metro councilors in consideration and decision-making on transportation projects throughout the region where Metro works in concert with other jurisdictions, partners and community stakeholders.
- To advance goals of shared prosperity across the region, Council Office staff will support the Metro Council at the local, regional, state and federal levels in identifying opportunities for Metro to increase economic mobility for all residents, and continually focus on job creation and building communities where the benefits of economic growth are distributed equitably across gender and racial groups.

### **COO Office**

- The Office of the COO is undertaking a review of the agency's Enterprise Resource Planning (ERP) system, which underpins all of our finance and HR business functions. Metro's existing system is outdated, as are many of the business processes we use across the agency. During FY 2024-25, the ERP project team will support development of a vision and direction, along with a readiness assessment to ensure the organization is prepared to either replace or enhance our ERP.
- The Office of the COO continues to invest in strategic project management resources and the Hatfield Fellows program to help advance organizational priorities in alignment with the strategic framework.
- COO office will use dedicated "Build Back Better" materials and services funding to invest in priority projects that align with the strategic framework and Metro Council priorities, with a particular focus on the strategic target areas of Economy, Housing and Environment.

## **GAPD**

- Tribal Affairs program will provide direct support to the Tribal Policy Advisor to use while representing Metro in meetings with Tribes and towards supporting engagement efforts such as recognition for culturally informed knowledge from Tribes, tribal representatives, tribal-serving organizations and urban Indigenous communities.
- GAPD will work closely with Communications to co-manage an integrated policy and communications research plan. This plan, supported by a dedicated budget and sufficient staff capacity, will serve Council and agency priorities, provide timely guidance for decision-making and communications strategies, and respond to currently unforeseen needs and contingencies, while continuing to break new ground in applying the equity framework to the work.

# Metro Council and Office of the Chief Operating Officer

- GAPD staff will work with partners and agency departments to seek enhanced state and federal investment in affordable housing, transportation, parks, and job creation, and to support ongoing operations, when possible.

## EQUITY OUTCOMES

FY 2024-25 budget for Council Office, Office of the COO and GAPD includes resources to help achieve critical equity outcomes. Both existing resources and new FTE and program resources were allocated in the budget to more fully address:

- Equity metrics and progress tracking
- Investments in employee communications to frontline staff, and staff with limited access to technology
- Reimagining Policing, Security and Incarcerated Labor project capacity and action implementation
- Regional Investment Strategy community partnership funding to engage BIPOC and other historically marginalized communities in the development and advancement of Regional Investment Strategy activities, including any potential future funding measures
- Tribal Affairs program and policy development, and staff training
- Funding for continued opinion research regarding Council priorities, including the intentional incorporation of the racial equity framework into this work
- GAPD also supports the efforts of other metro departments as it relates to the advancement of preservation and stewardship of the sacred spaces/places/resources important to the unique and shared heritage of all communities, including BIPOC communities, in the greater Portland area and state of Oregon

Equity Outcomes	Activities and efforts	Metrics
<p><b>Employee experience:</b> Employees have equitable access to information and resources regardless of employment status, work site, wage, etc.</p>	<p>Employee communications team has refined new communication channels and nearly all have been rolled out. The team continues to offer focused outreach at sites, including new methods of communication with staff who have limited computer access through manager talking points, print materials and focused town halls. Next FY the team will focus on expanding access further through additional site visits and direct messaging. Development of resources focused on frontline workers such as paycheck access, training and literacy.</p>	<p>Town Hall engagement (live attendance and Vimeo views)</p>
<p><b>Employee belonging:</b> BIPOC, LGBTQ+, variable hour and on-site employees feel included, accepted and respected by the larger Metro community.</p>	<p style="text-align: center; font-weight: bold;">Office of the COO</p> <p><b>Employee Engagement Survey initiatives to learn how to better engage, support and communicate with employees through targeted universalism. Culture setting through communications and engagement efforts led by the Office of the COO. Examples include:</b> Metro Together, Town Halls, Community Campaign. Additional engagement strategies will be scoped next FY</p>	<p>Employee engagement survey results regarding employee satisfaction and belonging.</p>

# Metro Council and Office of the Chief Operating Officer

Equity Outcomes	Activities and efforts	Metrics
<p><b>Process improvement:</b> Employees have the tools and support they need to create processes that maximize equitable impacts, improve accessibility and center the needs of BIPOC staff and communities.</p>	<p>Ongoing trainings for staff and supervisors including a module on process improvement to advance equity. Continued collaboration and support for staff who have gone through trainings. Work-team-specific training, support and advising. Regional networking and coordination around process improvement. Engagement efforts are underway to get feedback on the future of this program. This will inform the development of a work plan for this project, likely expanding to include organization wide process improvement projects.</p>	<p>Metrics under development</p>
<p><b>Accessibility:</b> People with disabilities enjoy full access to Metro’s sites and services. They see their lived experiences reflected in the initiatives of a disability program that promotes agency-wide cultural and structural change.</p>	<p>Support internal capacity-building through Accessibility Action Team, to support ability to manage work within departments. Launch and administer Community Accessibility Advisory Committee. Development and implementation of Venue and Department Accessibility Plans. Delivery of disability education and training to all staff, leadership and managers. Develop strategy for resource allocation and investments towards accessibility efforts. Advise and support staff in accessibility efforts.</p>	<p>Metrics under development</p>
<p><b>Leading with racial equity:</b> Councilors acquire the information , understanding, and tools needed to lead with racial equity in desicisionmaking processes through training and engagement.</p>	<p>Councilors participate in racial equity trainings; onboarding of Metro councilors includes racial equity training; councilors engage with Oregon Tribes, including Annual City of Portland Tribal Nations Summit</p>	<p>Councilor trainings and engagements completed. Metrics under development.</p>
<p><b>Centering BIPOC in decisionmaking:</b> Councilors receive opportunities to engage with BIPOC leaders and center their feedback in Council decisionmaking process.</p>	<p>Committee on Racial Equity/liaison assignments with diverse committee membership</p>	<p>-Demographics listed by district; attempted engagement of BIPOC leaders and CBOs                      -Committee demographic data                      -Proclamations are public record and include citizen participants                      -Presentations are public record                      -Councilor liaison assignments as reflected in calendars</p>

Council

# Metro Council and Office of the Chief Operating Officer

Equity Outcomes	Activities and efforts	Metrics
<p><b>Budget management:</b> Councilors have the information and analysis they need to advance racial equity throughout the budget process.</p>	<p>Department budget briefings and presentations with racial equity components</p>	<ul style="list-style-type: none"> <li>-Meetings and materials are public record; councilors engage with racial equity component of budget information</li> <li>-Grant allocations</li> </ul>

# Metro Auditor

## Summary of Metro Auditor

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$788,107	\$927,877	\$1,088,921	\$1,197,729	\$1,197,729	\$1,197,729	9.99%
Materials and Services	17,997	29,329	96,000	96,000	96,000	96,000	-
<b>TOTAL</b>	<b>\$806,104</b>	<b>\$957,206</b>	<b>\$1,184,921</b>	<b>\$1,293,729</b>	<b>\$1,293,729</b>	<b>\$1,293,729</b>	<b>9.18%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$806,104	\$957,206	\$1,184,921	\$1,293,729	\$1,293,729	\$1,293,729	9.18%
<b>TOTAL</b>	<b>\$806,104</b>	<b>\$957,206</b>	<b>\$1,184,921</b>	<b>\$1,293,729</b>	<b>\$1,293,729</b>	<b>\$1,293,729</b>	<b>9.18%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



The Office of the Metro Auditor ensures that Metro and its activities are transparent and accountable to the public. The office has three core functions:

**Performance Audits** – Audit reports provide recommendations to improve the efficient, effective, and equitable provision of Metro’s programs and services. Audits are conducted following Government Auditing Standards. The results are presented publicly to the Metro Council and published on the Auditor’s website. The office tracks the implementation of audit recommendations and conducts follow-up audits after the original audit work is completed.

**Metro Accountability Hotline** – The office administers a phone and online system that allows employees and the public to anonymously report concerns related to fraud, waste, abuse, and inefficiency. The Auditor ensures appropriate investigations are conducted in response to reports and can initiate an audit if needed.

**Financial Statement Audit** – The Auditor appoints the external auditor through a competitive procurement process and administers the contract for the annual audit of Metro’s financial statements. The current contract expires in FY 2024-25. A request for proposals to award a new contract will be conducted in January 2025.

### SIGNIFICANT CHANGES FOR THE BUDGET

The FY 2024-25 budget includes funding for a peer review in December 2024. Peer reviews are required every three years to ensure office policies and procedures meet audit standards and are being followed in each performance audit conducted. There were no other significant changes for the FY 2023-24 budget.

### KEEPING METRO’S PROMISES

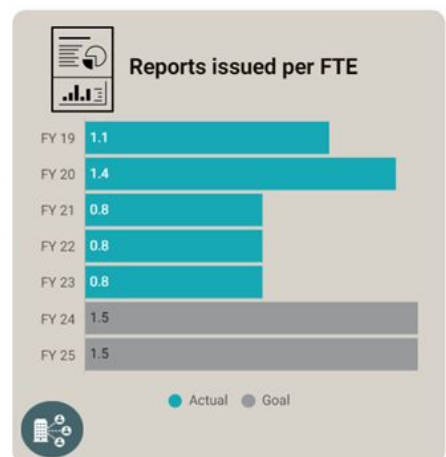
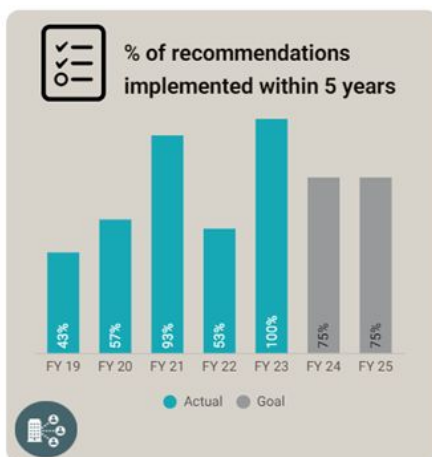
The Auditor’s Office will continue to prioritize resources for audits of voter-approved measures to ensure Metro’s promises to the public are honored. In recent years, the Auditor’s Office completed audits of the Affordable Housing Bond, Supportive Housing Services funding, and the 2019 Natural Areas Bond. Regardless of the topic, audits identify improvements to help Metro reach its goals. These efforts enhance Metro’s ability to provide efficient, effective, and equitable public services.

### METRO’S EQUITY STRATEGY

Performance audits and the Accountability Hotline provide opportunities to evaluate progress on the Equity Strategy. The mission of the Auditor’s Office is to ensure accountability and transparency to the public, which is consistent with the strategy’s goals. Implementing strategies to broaden the pool of candidates who are aware of performance auditing careers at Metro will continue to be a point of emphasis. In addition, the office will continue to refine procedures to evaluate equity in audit topics.

### PERFORMANCE METRICS

The percentage of recommendations implemented shows how much impact audits have on the organization. The goal is for 75% of recommendations to be implemented within five years. Average hours per audit and the number of audits completed per full-time equivalent employee (FTE) are measures of the office’s efficiency. Available staff hours and the scope of the audit determine the number of audits that can be completed each year. The office expects the average audit to take about 1,200 hours to complete and the goal is to complete one and a half audits per FTE each year.





## Metro external departments

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# Housing

Summary of Housing							% Change from
	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$	\$1,931,739	\$6,483,815	\$7,756,986	\$7,756,986	\$7,756,986	19.64%
Materials and Services	-	254,475,181	582,450,346	722,029,883	722,029,883	722,029,883	23.96%
<b>TOTAL</b>	<b>\$0</b>	<b>\$256,406,919</b>	<b>\$588,934,161</b>	<b>\$729,786,869</b>	<b>\$729,786,869</b>	<b>\$729,786,869</b>	<b>23.92%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$	\$	\$425,000	\$150,000	\$150,000	\$150,000	(64.71%)
Affordable Housing Fund	-	99,457,660	245,531,224	262,779,932	262,779,932	262,779,932	7.03%
Supportive Housing Services	-	156,949,260	342,977,937	466,856,937	466,856,937	466,856,937	36.12%
<b>TOTAL</b>	<b>\$0</b>	<b>\$256,406,919</b>	<b>\$588,934,161</b>	<b>\$729,786,869</b>	<b>\$729,786,869</b>	<b>\$729,786,869</b>	<b>23.92%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>22.50</b>	<b>41.40</b>	<b>46.35</b>	<b>46.35</b>	<b>46.35</b>	<b>11.96%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>4.95</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

Metro was founded to address issues of regional concern based on the recognition that some of our most pressing challenges go beyond any single jurisdiction, institution or population and can only be solved through coordination and shared goals. Metro leads this work by convening jurisdictions, partners and the broader community across the region, as well as funding regional initiatives.

The Metro region has been experiencing a deepening housing crisis for at least ten years. Due to decades of federal disinvestments in affordable housing, racist housing policies and practices, economic injustice and a global pandemic, we now find ourselves in a dire shortage of affordable housing which has resulted in thousands of residents without a safe, stable and affordable place to call home. Residents across the greater Portland region have entrusted Metro to leverage its unique position as the region's government to address the housing crisis and help thousands end their homelessness. The 2018 Affordable Housing Bond charges Metro with the production of 3,900 units of affordable housing in partnership with counties, cities and housing authorities across the region. Building on this effort, in May of 2020, voters approved the Metro Supportive Housing Services measure which funds homeless services and rent assistance to those experiencing homelessness or at extreme risk of homelessness. This is the largest per-capita investment in homeless services in our nation's history, and the only regionally-funded initiative.

Over the last five years, Metro has brought the region together in a vision to address our region's housing crisis by leading the implementation of these ballot initiatives. In October 2022, Metro established the Housing Department to better integrate these resources and accelerate the work to address the region's housing crisis. This newly formed department is three years into a ten-year Supportive Housing Services program. The Affordable Housing Bond has 52 projects with over 4,700 units either completed or in the pipeline, which represents 120% of the total production target while utilizing approximately 79% of allocated project funding. The Housing Department will continue to grow and add capacity as necessary in order to effectively implement each initiative, field new bodies of work, respond to emerging needs and provide effective oversight and accountability of these public resources. While progress is being made in each initiative, integration of the two resources, leverage of existing community resources and building a long-term regional infrastructure will be necessary to keep our promise of creating a more equitable community.

## STRATEGIC FRAMEWORK

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, these are key focus areas in the FY 2024-25 budget:

### KEEPING OUR PROMISES

- **Closing the affordable housing gap** – Voters of the Metro region have entrusted us to build 3,900 units of affordable housing units including 1,600 deeply affordable units at 0-30% median family income and 1,950 family sized units with two or more bedrooms. We project to exceed each of those goals and are on track to produce a total of 4,700 units including 1,800 deeply affordable units and 2,200 family sized units.
- **Addressing homelessness** – Metro promised to house at least 5,000 households experiencing homelessness into permanent supportive housing and serve an additional 10,000 households with eviction prevention and rapid rehousing services over ten years. Metro Supportive Housing Services funds have helped to stabilize over 4,000 households (almost 8,000 individuals) in permanent housing, helped over 16,500 households (almost 22,000 individuals) avoid homelessness with the help of eviction prevention services and added or sustained almost 1,500 shelter beds.
- **A regional approach to housing and homeless services** – The leadership, coordination and alignment support Metro has provided in affordable housing development and homeless services has led to an unprecedented level of regional collaboration and infrastructure. Four cities, three counties, three housing authorities and dozens of non-profit partners are working better together to close the affordable housing gap and help thousands of Metro region residents end their experience of homelessness.

### BUILD BACK BETTER

- **Racial Justice** – Among other forms of oppression, contemporary and historic racism have led to the racial disparities in housing including access to safe, affordable and stable housing, home ownership and the over-representation of black, indigenous and people of color (BIPOC) in homeless populations. Metro's housing work is building affordable housing in parts of the region where it never existed before, including racially diverse

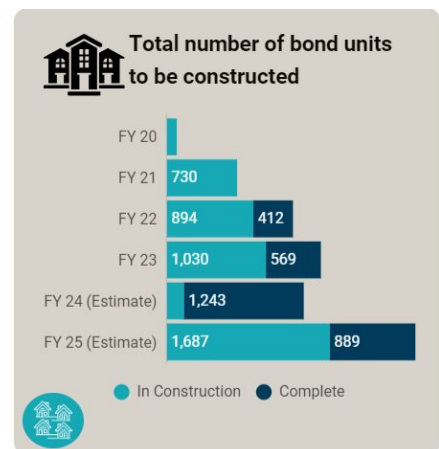
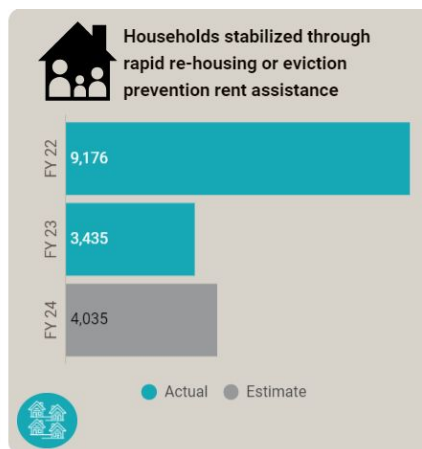
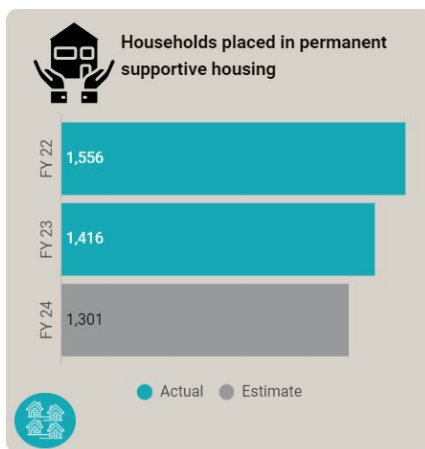
# Housing

communities and in high opportunity areas with access to transportation, parks and schools. Dozens of culturally specific partnerships are now informing project and program design, as well as increasing access to housing services and stability by providing services that are culturally appropriate and meaningful.

- **Climate justice and resilience** – BIPOC and other marginalized communities disproportionately bear the harmful impacts of climate injustice. We take strides to advance climate justice by building affordable housing in BIPOC communities and requiring cooling plans to assure the safety of residents while simultaneously incorporating design strategies and green technology to reduce harmful environmental impacts.
- **Shared prosperity** – The partnerships supported by Metro’s housing initiatives have led to the creation of thousands of jobs across the region. Jurisdictions, non-profits, construction companies, housing developers and others have created new jobs and hired new staff to help build housing and deliver services across the region, many of which are culturally specific and minority, women-owned, emerging and small businesses. Housing department work plans incorporate goals and metrics for COBID contracts, standards and metrics for increasing culturally specific partnerships, as well increasing access to housing and services in BIPOC communities including improved outcomes in BIPOC communities at rates equal to or greater to their white counterparts.

## PERFORMANCE METRICS

See below for performance metrics related to strategic framework:



**EQUITY OUTCOMES**

Equity Outcomes	Activities and efforts	Metrics
<p><b>Power:</b> Establish avenues of power for people of color by creating pathways to decision-making, including committees, workgroups and other organized bodies. Create engagement and participation structures that empower people of color.</p>	<p>Supportive Housing Services has a goal of prioritizing BIPOC communities and experiences in all advisory bodies. Provide support to county partners in their processes and structures that engage BIPOC communities in informing SHS program design and implementation</p>	<p>Participation by individuals from under-represented communities</p>
<p><b>Influence:</b> We will use our influence to direct decision-making, resources and planning processes to ensure that people of color in the region have access to and benefit from quality jobs, affordable housing, safe and reliable transportation, clean and a health environment.</p>	<p>The Affordable Housing Bond program has an intentional focus on deep affordability, family size homes, low barriers to access, culturally specific and responsive programming, and locations near public transit and opportunities</p>	<p>Production goals for family-sized homes and very affordable homes (income level at 30% AMI or less); number of culturally-specific partnerships</p>
	<p>Supportive housing services is guided by regional goals identified in the SHS Work Plan. Supportive housing services will serve BIPOC communities at higher rates than the representation of those communities in homeless populations; outcomes for BIPOC communities will be equal to or greater than white populations; expand culturally specific partnerships; invest in capacity building for culturally specific organizations</p>	<p>Percentage of BIPOC individuals served; regional availability of culturally-specific services</p>

# Parks and Nature

## Summary of Parks and Nature

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$14,716,092	\$16,360,969	\$21,429,161	\$23,438,462	\$23,438,462	\$22,874,749	6.75%
Materials and Services	15,591,490	18,203,589	67,311,468	45,084,993	45,084,993	44,934,993	(33.24%)
Capital Outlay	7,386,406	7,875,620	30,913,500	24,194,683	24,194,683	24,194,683	(21.73%)
<b>TOTAL</b>	<b>\$37,693,988</b>	<b>\$42,440,177</b>	<b>\$119,654,129</b>	<b>\$92,718,138</b>	<b>\$92,718,138</b>	<b>\$92,004,425</b>	<b>(23.11%)</b>
<b>BUDGET BY FUND</b>							
General Fund	\$3,540,270	\$3,595,694	\$	\$	\$	\$	-%
General Asset Management Fund	585,559	676,990	2,086,000	2,936,000	2,936,000	2,936,000	40.75%
Natural Areas Fund	918,879	421,070	4,183,658	-	-	-	(100.00%)
Parks and Nature Bond Fund	14,669,698	15,045,914	83,200,837	57,992,239	57,992,239	58,321,489	(29.90%)
Parks and Nature Operating Fund	17,813,821	22,547,606	29,991,134	31,564,899	31,564,899	30,521,936	1.77%
Smith and Bybee Wetlands Fund	165,762	152,904	192,500	225,000	225,000	225,000	16.88%
<b>TOTAL</b>	<b>\$37,693,988</b>	<b>\$42,440,177</b>	<b>\$119,654,129</b>	<b>\$92,718,138</b>	<b>\$92,718,138</b>	<b>\$92,004,425</b>	<b>(23.11%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>127.20</b>	<b>138.50</b>	<b>139.30</b>	<b>146.30</b>	<b>146.30</b>	<b>142.70</b>	<b>2.44%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>3.40</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



Parks and Nature protects water quality, fish and wildlife habitat and connects people to nature through a connected system of parks, trails and natural areas. With nearly 19,000 acres, the department manages parks and natural areas across every community in the region – from Chehalem Ridge on the west to the Sandy River Gorge on the east, from Blue Lake and Broughton Beach on the north to Graham Oaks on the south. Our flourishing network of parks, trails, natural areas, nature programs and cemeteries support Metro’s broader mission: making a great place.

The work of the Parks and Nature Department is primarily focused on ensuring that current and future generations enjoy clean air, clean water and healthy ecosystems. This work is organized into five program areas:

- Protect and Conserve Nature
- Create and Maintain Great Places
- Connect People to Nature
- Support Community Aspirations
- Convene, Plan and Build a Regional Trail System

The FY 2024-25 budget advances this work through a continuation of important efforts such as natural area land acquisition and habitat stabilization that is funded by the voter-approved 2006 and 2019 bond measures and the implementation of work plans funded by the 2022 Parks and Natural Areas levy renewal. The levy, along with Metro’s general fund, support Parks and Nature operations and maintenance.

### STRATEGIC FRAMEWORK

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, there are three key focus areas in the FY 2024-25 budget:

#### KEEPING OUR PROMISES

- Bond and Levy Implementation: The department is continuing to implement the voter-approved 2019 Parks and Nature bond measure and 2022 Parks and Natural Areas levy renewal. The past several years of work have been comprised of refining program areas, developing capital and operations execution plans, and conducting thorough community engagement. All bond program areas are in the execution phase to deliver the promises to voters made within the ballot measure and on track for spend down by 2031.

#### BUILD BACK BETTER

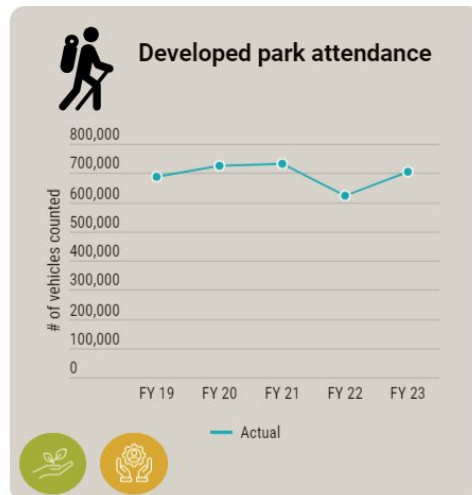
- Advance Strategic Targets: Parks and Nature has several ongoing efforts that impact, and support Metro’s strategic targets related to the environment, economy and housing. The bulk of impact will be on the environment target through voter-approved programs in the bond and levy. Work includes transitioning to more electric vehicles, energy efficient asset and facility management, and education on waste reduction at parks in addition to our robust land acquisition and restoration programs. Impacts on the economy target will focus on enhancing COBID awarded contracts through our bond and levy funded projects. The impacts to the housing target are smaller and will be in support through the bond’s Large Scale Community Vision program which could fund nature projects that incorporate housing components.
- Analyze and Reaffirm Services: The department will spend time in FY 2024-25 assessing and documenting what it looks like to deliver the Parks and Nature mission post-pandemic. The region has changed substantially over the past several years and intentional efforts must be put forth to adapt and innovate to continue providing excellence in service delivery. Efforts will include ensuring clarity on current and desired levels of service across the region. In addition, we’ll identify staffing levels to allow for the department to carry out core functions through an equity lens, incorporating recommendations from the Agency’s Reimagining Policing, Security and Incarcerated Labor Action Plan, and integrating the lessons learned from four years of remote work and modified operations to increase Parks and Nature the department’s efficacy.

# Parks and Nature

## PERFORMANCE METRICS

Below are Parks and Nature’s Performance Metrics. Habitat Restoration and Maintenance Areas represent the acres of land that had a restoration project in progress during the fiscal year. Developed Park Attendance represents the # of vehicles counted at these park sites:

- Blue Lake Regional Park
- Chehalem Ridge Nature Park (opened FY22)
- Chinook Landing
- Farmington Paddle Launch
- James M. Gleason Boat Ramp
- Graham Oaks Nature Park
- Howell Territorial Park
- Killin Wetlands Nature Park
- Mount Talbert Nature Park
- Newell Creek Canyon Nature Park (opened FY22)
- Oxbow Regional Park
- Sauvie Island Boat Ramp
- Scouters Mountain Nature Park
- Smith and Bybee Wetlands Nature Park



**EQUITY OUTCOMES**

Commitment to diversity, equity, and inclusion is woven through all Parks and Nature investments and programs. This budget supports implementation of Metro’s Strategic Plan to Advance Racial Equity, Diversity and Inclusion and Parks and Nature’s individual Racial Equity, Diversity and Inclusion Action Plan by continuing investments in staff training and development to complete the strategies and actions included in the plan. Funding for The Community Partnership program, which includes community-led program grants and access to Metro-led program grants, continues in this budget. These programs are specifically designed to connect communities of color to Metro’s parks, trails, and natural areas, and improve Metro’s park design to make our natural areas more welcoming to diverse communities.

The following table indicates the five focus areas of the department’s equity work in FY 2024-25 as well as preliminary metrics the department will use to measure progress:

Equity Outcomes	Activities and efforts	Metrics
<b>BIPOC Wellness:</b> BIPOC staff feel a sense of wellness, connection and safety and have the tools and support needed to heal, restore and advocate for their needs	Through a series of monthly collective training and individual skills-based training sessions, BIPOC staff will focus on building a kindred culture to mitigate micro/macro-aggressions, identifying racial-based trauma and how triggers show-up in the workplace.	Employee engagement survey results and participant feedback
<b>Accountability to anti-racism:</b> Staff have advanced racial equity competencies to actively challenge racist behaviors and structures within Metro	Through a series of workshops, cohort members will reflect on and unpack their racial identity experiences to more fully explore ways that white supremacy and racism play a role in their individual behaviors and organizational practices.	Employee engagement survey results and participant feedback
<b>Hiring and Retention:</b> Parks and Nature hires more BIPOC staff, improves retention of BIPOC staff and hires staff with foundational racial equity competencies	Develop robust racial equity competency requirements for applicants	Competency requirements developed and utilized
	Develop tools to streamline recruitment process that’s utilized by all hiring managers	Tool development completion and utilization
	Remove bias throughout the recruitment and hiring process	Required training developed and implemented on bias in recruitment and hiring
	Establish a system of accountability and evaluation for hiring processes	Self-reported department demographics, feedback loop/survey developed and utilized
<b>Reimagining Safety and Policing:</b> Parks and Nature updates policies and procedures to enhance safe and welcoming spaces by addressing harmful systemic issues related to policing and the carceral system	This effort will convene a project team to review department policies and provide recommendations to the director and leadership team.	Completion of policy review and recommendations submitted
	The project team will provide support and assistance for advancing the nine recommendations from the 2022 Action Team report.	Progress on and completion of action recommendations
<b>Parks and Nature will advance racial equity through its funding investments:</b> Through economic, environmental, and cultural equity	Meaningful engagement	Bond outcomes and performance metrics delivered to Metro Council in 2022
	Workforce development	
	Supporting COBID forms	
	Prioritizing the needs of marginalized communities	
	Improving access to nature	

# Planning, Development and Research

## Summary of Planning, Development and Research

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$11,547,201	\$10,910,564	\$13,506,896	\$15,893,681	\$15,893,681	\$15,893,681	17.67%
Materials and Services	156,501,618	11,515,807	31,563,318	27,111,350	27,111,350	27,607,466	(12.53%)
<b>TOTAL</b>	<b>\$168,048,819</b>	<b>\$22,426,371</b>	<b>\$45,070,214</b>	<b>\$43,005,031</b>	<b>\$43,005,031</b>	<b>\$43,501,147</b>	<b>(3.48%)</b>
<b>BUDGET BY FUND</b>							
General Fund	\$23,342,790	\$22,426,371	\$45,070,214	\$43,005,031	\$43,005,031	\$43,501,147	(3.48%)
Affordable Housing Fund	74,991,769	-	-	-	-	-	-
Supportive Housing Services	69,714,261	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$168,048,819</b>	<b>\$22,426,371</b>	<b>\$45,070,214</b>	<b>\$43,005,031</b>	<b>\$43,005,031</b>	<b>\$43,501,147</b>	<b>(3.48%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>80.10</b>	<b>76.00</b>	<b>81.10</b>	<b>89.15</b>	<b>89.15</b>	<b>89.15</b>	<b>9.93%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>8.05</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided; Housing Department started in Amended FY 2022-23.

Metro was founded on planning for the future. As a region, we developed the 2040 Growth Concept, reflecting our shared values of managing growth while protecting Oregon’s farm and forest land by promoting compact urban development along corridors and in town centers, protecting our air and water and nature. Together, we developed land use, transportation, parks and nature policies that defined a 50-year path toward implementing our vision for how our region would grow over time.

While the policies have been updated and refreshed over the years, the core of what Metro stands for remains unchanged: equity and justice for all, preservation of nature, clean air and water, vocal leadership to protect and restore our climate, safe homes and vibrant neighborhoods for everyone to live, economic opportunities for all the people of this region, equitable choices to get around that don’t require a car, and a belief that we are stronger when we work together as a region toward common goals.

The work of the Planning, Development and Research department has changed over time just as our region has grown. The core of our work continues to focus on fulfilling our federal transportation planning and policy responsibilities as a Metropolitan Planning Organization (MPO) under federal law and as stewards of our region’s Urban Growth Boundary (UGB) according to Oregon State Law. The department’s research section provides critical data, analysis, mapping, forecasting and modeling to support these core department responsibilities, as well as to clients both within and outside Metro.

Our region’s ability to accomplish the long-range planning goals laid out in federal and state law and in the Metro charter is directly linked to the programs and investments we collaborate on with our government and community partners. The Planning, Development and Research department makes investments in active transportation and road development, high-capacity transit corridor planning, safe routes to schools, regional travel options, transportation systems management and operations, and transit-oriented development. We also offer grant programs for community placemaking, brownfields redevelopment, equitable development and economic development, all with a strong emphasis on racial equity. These investments allow us to build and maintain relationships with government, community, and business partners who work alongside Metro to effectively accomplish our shared regional goals.

### **STRATEGIC FRAMEWORK**

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, these are key focus areas in the FY 2024-25 budget:

#### **KEEPING OUR PROMISES**

- PD&R will support Metro’s climate goals by advancing a regionwide climate strategy through delivering the Environmental Protection Agency (EPA) Climate Pollution Reduction Grant and working with state and federal partners to identify greenhouse gas reduction targets as part of Regional Transportation Plan (RTP) implementation. The department will coordinate and fund equitable development along key transit corridors and provide community engagement grants and resources to inform those investments. To support affordable housing PD&R will continue to coordinate brownfield redevelopment, catalyze industrial land readiness, and produce a regional housing strategy.
- Preparing key elements of the 20-year urban growth report (UGR), including population and employment forecasts, buildable land inventory, and city proposals for potential urban growth boundary (UGB) expansions, are core areas of work the department this fiscal year, leading up to an urban growth management decision in December 2024.
- Convening local and state partners to plan for multimodal improvements in key transportation corridors including Tualatin Valley Highway, 82nd Avenue, and supporting regionally significant projects like the Interstate Bridge Replacement project on I5 spanning the Columbia River.

#### **BUILDING BACK BETTER**

- In launching the 2024 Urban Growth Management (UGM) process, the department will continue to engage community stakeholders and Metro’s Committee on Racial Equity to inform the analytical work that will inform the 2024 Urban Growth Boundary decision. Following (and building) on that work, PD&R will engage community members and racial equity partners to identify strategies to address the impacts of displacement, housing affordability, access to jobs, and equitable economic development in early work on updating Metro’s 2040 vision.

## Planning, Development and Research

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- Metro will be incorporating the new Climate Friendly and Equitable Communities state rules into the Transportation Functional Plan. In addition, Metro will be updating its Climate Smart Strategy and modeling and forecasting tools to estimate greenhouse gases from transportation and land use.
- The department will continue work to deeply involve community in equitable development of key transportation corridors, including convening community members and small business owners to engage in corridor plans, to identify strategies, and fund activities that stabilize communities and reduce displacement while major transportation improvements are planned, funded, and built.

### PERFORMANCE METRICS

Planning, Development and Research is developing two measures for FY 2025-26:

- A measure that captures the expansion of non-auto transportation options through multi-modal projects advanced by Metro funding or participation
- A measure that helps illustrate density and development in regional centers defined through the 2040 Growth Concept.



## EQUITY OUTCOMES

In 2018, after significant engagement with staff, agency colleagues, and community partners, the department completed its own strategy to advance racial equity, aligned with Metro’s agency-wide strategy to achieve racial equity. Our vision states: “Metro’s Planning and Development Department will work together to ensure that all facets of our work actively advance or support the advancement of racial equity. We will actively dismantle structures of racial inequality, both internally and throughout the region. We will use Metro’s unique position as a leader in the discipline of urban planning to normalize racial equity work in contemporary planning practice and we will remain committed to this endeavor until racial equity is achieved.”

Our equity goals are organized around four key principles of power, influence, innovation and culture. All projects work to improve equity outcomes around these key principles; major projects in FY 2024-25 are identified below:

Equity Outcomes	Activities and efforts	Metrics
<p><b>Power:</b> Establish avenues of power for people of color by creating pathways to decision-making, including committees, workgroups and other organized bodies. Create engagement and participation structures that empower people of color.</p>	<p>Increased financial investments in committee stipends, CBO engagement, and accessible community outreach to remove barriers to participation. In FY25 we will work on standardizing the policy department wide to ensure consistency across all programs and projects.</p> <p>Equitable development strategies are in process as part of corridor planning for TV Highway, 82nd Ave and SW Corridor. These strategies engage community partners to explore how transportation investments can support community development and improve the quality of life for people of all incomes and backgrounds.</p>	<p>Number of individuals/CBOs engaged and amount invested.</p> <hr/> <p>Number of individuals/CBOs engaged and amount invested.</p>
<p><b>Influence:</b> We will use our influence to direct decision-making, resources and planning processes to ensure that people of color in the region have access to and benefit from quality jobs, affordable housing, safe and reliable transportation, clean and a health environment.</p>	<p>PD&amp;R is engaging CBOs and community in transportation funding strategy discussions and significant project initiatives and will bring their input to Council as part of funding project and priority discussions in 2024 and 2025.</p>	<p>Number of individuals/CBOs engaged and amount invested.</p>
<p><b>Innovation:</b> We remain committed to innovation by devoting resources and time to reflection and experimentation in urban planning. We recognize that work aimed at achieving racial equity is inherently innovative, and considering this, we will explore new ideas, practices and approaches.</p>	<p>PD&amp;R has convened an Urban Growth Roundtable that includes members with a focus on racial equity to inform the 2024 growth management decision. The department is also hosting a Youth Engagement Cohort to engage youth and communities of color in this process. The Research team in PD&amp;R will refine and implement the newly-developed Social Vulnerability Tool in FY 25.</p>	<p>Number of individuals/CBOs engaged and amount invested.</p>

# Planning, Development and Research

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Equity Outcomes	Activities and efforts	Metrics
<p><b>Culture:</b> We will shift culture by normalizing conversations about race and racial equity, both internally and with our partner agencies. We will break down barriers in the field of urban planning for people of color, engage organizations that provide training for people of color and hire people of color.</p>	<p>PD&amp;R budgeted for ten interns in summer 2024. The intern program offers a great opportunity for students to learn at Metro as a cohort.</p>	<p>Job placement of interns within or outside Metro</p>

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# Visitor Venues

## Summary of Visitor Venues

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$34,640,456	\$44,332,350	\$57,061,883	\$62,660,483	\$62,660,483	\$62,569,094	9.65%
Materials and Services	30,393,130	51,655,571	63,140,906	58,657,716	58,657,716	58,782,716	(6.90%)
Capital Outlay	645,174	3,233,697	19,796,337	30,418,281	30,418,281	30,718,281	55.17%
Debt Service	4,419,000	4,424,875	4,413,200	4,416,075	4,416,075	4,416,075	0.07%
<b>TOTAL</b>	<b>\$70,097,760</b>	<b>\$103,646,494</b>	<b>\$144,412,326</b>	<b>\$156,152,555</b>	<b>\$156,152,555</b>	<b>\$156,486,166</b>	<b>8.36%</b>
<b>BUDGET BY FUND</b>							
General Revenue Bond Fund	\$4,419,000	\$4,424,875	\$4,413,200	\$4,416,075	\$4,416,075	\$4,416,075	0.07%
MERC Fund	38,349,657	60,919,084	83,567,215	85,704,586	85,704,586	86,129,586	3.07%
Oregon Zoo Asset Management Fund	1,452,897	6,791,673	15,368,630	22,953,600	22,953,600	22,953,600	49.35%
Oregon Zoo Infrastructure/Animal Welfare Fund	-	-	-	-	-	-	-
Oregon Zoo Operating Fund	25,876,206	31,510,862	41,063,281	43,078,294	43,078,294	42,986,905	4.68%
<b>TOTAL</b>	<b>\$70,097,760</b>	<b>\$103,646,494</b>	<b>\$144,412,326</b>	<b>\$156,152,555</b>	<b>\$156,152,555</b>	<b>\$156,486,166</b>	<b>8.36%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>380.70</b>	<b>389.45</b>	<b>395.35</b>	<b>398.15</b>	<b>398.15</b>	<b>397.40</b>	<b>0.52%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>2.05</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## Summary of MERC Administration

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$20	\$-	\$-	\$-	\$-	\$-	-
Materials and Services	11,026	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$11,046</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>-</b>
<b>BUDGET BY FUND</b>							
MERC Fund	\$11,046	\$-	\$-	\$-	\$-	\$-	-
<b>TOTAL</b>	<b>\$11,046</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>-</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

Metro's visitor venues group includes the Oregon Convention Center (OCC), Portland's Centers for the Arts (Portland's), Portland Expo Center (Expo) and the Oregon Zoo. Formed in July 2010 to enhance collaboration on operational issues, the Metro team actively works towards a common mission of maintaining world-class gathering and entertainment spaces for residents and visitors.

Through its Metropolitan Exposition Recreation Commission (MERC), Metro benefits from business and community leaders whose expertise and guidance set the strategic business direction for three of the venues: OCC, Portland's and Expo. Commissioners are appointed by the Metro Council upon recommendation from local area governments. The commission includes seven members; two each representing the city of Portland and Metro, and one each for Clackamas, Multnomah and Washington counties. The commissioners serve four-year terms.

The Oregon Zoo benefits from a key public/private partnership through the Oregon Zoo Foundation (OZF) which is comprised of business and community leaders. The OZF's mission is to foster community pride and involvement in the Oregon Zoo and to secure financial support for the zoo's conservation, education, and animal welfare programs.

The Metro Visitor Venues are varied in building type, history, business focus and client mix:

- OCC is designed to maximize economic benefit for the state and region by attracting out-of-town visitors to conventions and local residents to special events and trade shows
- Portland's is the cultural hub for the metropolitan region hosting a variety of performances and entertainment events in its multiple theaters
- Expo is the region's primary destination for public events and consumer shows, some of which have been held there for 50 years
- The Oregon Zoo is the state's most popular paid attraction, whose mission is to create a better future for wildlife by inspiring visitors to respect animals and learn about endangered species protection and to take action on behalf of the natural world

The individual and aggregate contributions each venue makes towards the region's economy is powerful and significant. Combined, the Oregon Zoo, OCC, Expo Center and Portland's hosted 850 events/performances in FY 2022-23 that attracted 2.5 million people and offered a wide range of experiences for visitors and residents – contributing to the quality of life for the region and beyond.

After a near complete shut-down during the COVID-19 pandemic, the venues are approaching pre-COVID operating levels and expect continued incremental demand improvement in FY 2024-25. FY 2023-24 invested heavily in capital projects, this momentum continues in the FY 2024-25 budget at each venue. The Expo Future Project continues into Phase II with a comprehensive feasibility study. The focus of the study is to examine how Expo can best pivot its operations toward a sports-focused facility as a primary market while continuing to amplify its cultural and historical heritage. See individual visitor venue summaries for additional information on how the venues are meeting Metro Council priorities of Keeping Our Promises and Building Back Better, as well as the Equity Outcomes the venues are focused on in the coming year.

# Oregon Convention Center

## Summary of the Oregon Convention Center

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$7,830,286	\$11,122,278	\$15,359,645	\$15,610,302	\$15,610,302	\$15,610,302	1.63%
Materials and Services	12,061,878	27,220,561	26,099,060	26,960,268	26,960,268	26,960,268	3.30%
Capital Outlay	-	359,555	8,165,000	7,135,000	7,135,000	7,135,000	(12.61%)
Debt Service	3,397,600	3,399,000	3,398,750	3,396,000	3,396,000	3,396,000	(0.08%)
<b>TOTAL</b>	<b>\$23,289,764</b>	<b>\$42,101,394</b>	<b>\$53,022,455</b>	<b>\$53,101,570</b>	<b>\$53,101,570</b>	<b>\$53,101,570</b>	<b>0.15%</b>
<b>BUDGET BY FUND</b>							
General Revenue Bond Fund	\$3,397,600	\$3,399,000	\$3,398,750	\$3,396,000	\$3,396,000	\$3,396,000	(0.08%)
MERC Fund	19,892,164	38,702,394	49,623,705	49,705,570	49,705,570	49,705,570	0.16%
<b>TOTAL</b>	<b>\$23,289,764</b>	<b>\$42,101,394</b>	<b>\$53,022,455</b>	<b>\$53,101,570</b>	<b>\$53,101,570</b>	<b>\$53,101,570</b>	<b>0.15%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>113.30</b>	<b>113.30</b>	<b>113.95</b>	<b>113.95</b>	<b>113.95</b>	<b>113.75</b>	<b>(0.18%)</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>-0.20</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

The Oregon Convention Center (OCC) is unparalleled in showcasing the genuine Portland experience and contributing to the regional economy. The center attracts hundreds of thousands of visitors annually from the region and worldwide to exchange ideas, spark innovation, and create business connections.

OCC continues to lead in sustainability within the national convention industry. Our forward-thinking waste diversion program is changing the way event organizers select materials while dramatically reducing event-produced waste. On top of industry leading certifications of LEED Platinum and Salmon-Safe, the OCC's 6,500 rooftop solar panels produce 25 percent of the center's annual electrical use. OCC achieved both renewed LEED Platinum and Salmon-Safe certifications in FY 2024-25, and certification for the newly launched Sustainable Events Standards is nearing completion.

In the second year of resumed operations, OCC supported 2,360 jobs in the local region, and spurred direct and induced spending totaling more than \$331 million in FY 2022-23. Heading into FY 2024-25, OCC is focused on rebuilding a base of contracted convention and large consumer shows, particularly for FYs 2026-27 and 2027-28, given soft future bookings and the slow recovery of hospitality and tourism in the Portland region. These large events are essential to generate regional economic prosperity, tax revenues, and to sustain jobs.

## **STRATEGIC FRAMEWORK**

There are several key focus areas in the FY 2024-25 budget that align with the Strategic Framework goals of Keeping Our Promises and Building Back Better.

### **KEEPING OUR PROMISES**

- Client Engagement - Supporting contracted and prospective clients with excellent customer support, providing solutions, and building confidence their event will be successful and achieve their business needs.
- Business Development - Continue to fully support the OCC sales and marketing efforts, as well as sustain funding for OCC's National Sales and Marketing Contract Program of Work with Travel Portland. A challenging sales environment has existed for several years. Recent client communications and selections of Portland for future events indicate that sales and booking progress is being made; however, the forecast is soft in the upcoming years for conventions and large consumer shows. OCC, hotel partners, and Travel Portland have created incentives through targeted promotions and discounts to generate future business demand.
- Diverse Groups - OCC has incorporated a target to consistently increase the attendance of diverse groups year-over-year into the OCC sales plan. Focused sales missions in the coming year include events tailored specifically to diverse groups, professional planners, and association executives who select future meeting destinations.
- Public Safety - To address safety concerns in and around OCC, actions to enhance and invest in public safety are included in the budget. Actions include the OCC Designated Entry program, where public access to the center is limited to the primary Martin Luther King Jr entrance; implementation of new Visitor Management software to ensure all vendor, third-party partners, and contractors are visibly badged while working in the center; development of a Convention District Safe Program to support enhanced security for the areas surrounding OCC and the routes from the OCC to eastside hotels that host convention delegates.

### **BUILDING BACK BETTER**

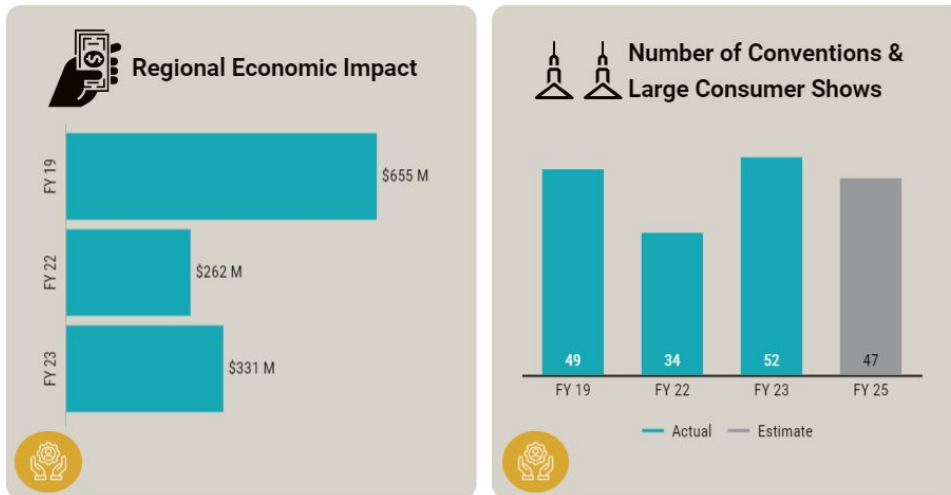
- OCC Racial Equity Action Plan - Continue phased implementation of the multi-year plan, including establishing a stand-alone program budget for Equity & Belonging, and hiring key staff members to advance the Racial Equity Plan. Key actions in FY 2024-25 include community engagement projects to:
  - Inform our approach to creating a public-facing display at OCC to acknowledge, honor, and communicate the historical displacement of Black individuals, families, and businesses from the Albina neighborhood due to the I-5 urban renewal project, including the land where OCC now stands.
  - Engage with local businesses and organizations to gather valuable insights and develop an action plan to address barriers and enhance inclusivity at our venue to increase equitable opportunities for communities of color to hold their large meetings and events at the center and ensure that their perspectives help shape the future of our event hosting services.

# Oregon Convention Center

- Career Development Scholarship Program – this new program for OCC staff is funded at \$25,000 in FY 2024-25. This program is designed to support employees in advancing along their career trajectory, even if their current role does not directly align with the development and training opportunities provided in their work unit. The program is anticipated to offer support for leadership development and more, aiming to enhance OCC staff career progression.
- Digital Device Initiative - Staff who predominantly work out and around the center were provided email/network accounts and iPads to improve service, internal communication, and information sharing. Since deployment last year, the response from the impacted teams and employees has been overwhelmingly positive in terms of training, usage and improved communication.
- Neighborhood Collaboration - Enhancing the OCC neighborhood through collaboration with the Lloyd Enhanced Services District, Go Lloyd, Lloyd EcoDistrict and other community partner efforts to improve livability issues.

## PERFORMANCE METRICS

Each year, a third-party consultant estimates the economic contribution of the Metro Visitor Venues in terms of direct spending, indirect and induced spending, jobs, and labor income. The FY 2018-19 figure includes \$39 million from the OCC renovation construction project. The estimate was not completed in FY 2019-20 and FY 2020-21 due to the COVID-19 pandemic, and there were no events hosted during those fiscal years.



No data is reported for FY 20 & FY 21 due to the COVID-19 pandemic.

**EQUITY OUTCOMES**

OCC’s budget works to advance the goals of Metro’s adopted Strategic Plan to Advance Racial Equity, Diversity, and Inclusion (SPAREDI) through the leadership of the Equity & Belonging Program Manager. After several years of development, the OCC Five-year Racial Equity Action Plan was presented to the MERC Commission in August 2021. This document serves as the guidepost for OCC’s phased implementation plan for internal and external racial equity work.

The selected OCC Equity Outcomes below, developed in partnership with the Metro Diversity, Equity, and Inclusion Department, tie back to the OCC Five-Year Racial Equity Plan:

Equity Outcomes	Activities and efforts	Metrics
<p>OCC champions racial equity by hosting diverse events within its walls and collaborating with partners to drive industry-wide progress. We track trends, identify needs, and provide support for diverse clients, while also co-creating best practices and tools for a more inclusive convention landscape</p>	<ul style="list-style-type: none"> <li>• Monitoring events attracting attendees of color to establish a baseline and target for future growth.</li> <li>• Conducting surveys with event planners to identify areas for improvement in serving diverse clientele.</li> <li>• Developing initiatives to provide resources and support to attract more diverse groups.</li> <li>• Partnering with industry partners to share best practices and develop policies that promote racial equity within the convention industry.</li> </ul>	<ul style="list-style-type: none"> <li>• Number of active partnerships focused on racial equity.</li> <li>• Number of staff attending DEI workshops and trainings per year.</li> <li>• Percentage of total business generated from events with a significant number of attendees of color (baseline and target).</li> <li>• Response rate and key findings from surveys distributed to event planners regarding their experience with hosting diverse groups at OCC.</li> </ul>
<p>OCC works to ensure a diverse workforce through equitable hiring practices, formal onboarding programs, ongoing training and professional development opportunities, and performance reviews that support retention.</p>	<ul style="list-style-type: none"> <li>• OCC monitors employment data to identify areas for improvement in diversity, particularly in leadership roles.</li> <li>• OCC works to develop internal talent pools and implement outreach strategies to attract a wider range of candidates.</li> <li>• Hiring managers collaborate with the OCC’s Equity, Culture, and Communications team during the recruitment process.</li> <li>• OCC participates in Metro’s workgroup to ensure consistent and inclusive hiring practices.</li> <li>• OCC has a dedicated program and staff that implements and tracks onboarding and employee experience.</li> <li>• Essential tools (email, network access) are provided for upskilling and career advancement. A Training and Development Coordinator role is planned for future expansion.</li> <li>• Job openings are shared to all employees weekly, and regular check-ins with managers address barriers and promote advancement, especially for employees of color.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor percentage of leadership positions held by BIPOC employees and employees with disabilities.</li> <li>• Conduct surveys with new hires to assess their experience with OCC’s onboarding program.</li> <li>• Track the number and types of development opportunities offered to employees, focusing on opportunities that support career advancement.</li> <li>• Track overall employee turnover rate and analyze any disparities by race/ethnicity.</li> <li>• Conduct surveys with employees to gauge their satisfaction with opportunities for advance, specifically focusing on experiences of employees of color.</li> </ul>

# Oregon Convention Center

Equity Outcomes	Activities and efforts	Metrics
<p>The Oregon Convention Center prioritizes racial equity throughout its operations, creating a welcoming and inclusive space for everyone. This commitment extends to guests, employees, and business partners.</p> <ul style="list-style-type: none"> <li>• Guests experience a comfortable and respectful atmosphere.</li> <li>• All employees feel valued and empowered through a workplace that fosters their contributions and success.</li> <li>• OCC advances racial equity in its procurement practices by actively supporting diverse vendors and suppliers.</li> </ul>	<ul style="list-style-type: none"> <li>• Create a public-facing display at OCC to acknowledge, honor, and communicate the historical displacement of Black individuals, families, and businesses from the Albina neighborhood due to the I-5 urban renewal project, including the land where OCC now stands.</li> <li>• Created a new scholarship program (\$25,000) to support career development for OCC staff, regardless of their current role.</li> <li>• Managers use an equity lens to assess and improve scheduling processes and work assignments, with a particular focus on ensuring fairness for employees of color. Additionally, updating and formalizing shift coverage practices to promote equitable work distribution.</li> <li>• OCC regularly examines the percentage of contracts it awards, total amount awarded, and total amount spent to identify ways to increase COBID contracting. OCC is also working to set goals to create parity between the percentage of money awarded and the percentage of money spent on COBID contracts.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Albina Display:</b> Visitor surveys and community focus groups to assess impact.</li> <li>• <b>Scholarship Program:</b> Track applications, recipient surveys on career development impact, and demographics of recipients.</li> <li>• <b>Equitable Work Practices:</b> Monitor changes in scheduling/assignments and conduct employee surveys (focusing on BIPOC employees) to assess fairness.</li> <li>• <b>COBID Contracting:</b> Track percentage of contracts awarded, and total amount spent on COBID businesses compared to previous periods.</li> <li>• <b>Overall Climate:</b> Conduct periodic surveys of guests, employees, and business partners to assess perceptions of inclusivity and racial equity, including analyzing complaints related to these issues.</li> </ul>





# Portland's Centers for the Arts

## Summary of Portland's Centers for the Arts

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$7,468,963	\$9,505,127	\$12,152,619	\$13,655,676	\$13,655,676	\$13,655,676	12.37%
Materials and Services	7,438,384	8,635,445	8,104,141	9,193,418	9,193,418	9,318,418	14.98%
Capital Outlay	-	-	6,725,000	5,891,000	5,891,000	5,891,000	(12.40%)
<b>TOTAL</b>	<b>\$14,907,347</b>	<b>\$18,140,572</b>	<b>\$26,981,760</b>	<b>\$28,740,094</b>	<b>\$28,740,094</b>	<b>\$28,865,094</b>	<b>6.98%</b>
<b>BUDGET BY FUND</b>							
MERC Fund	\$14,907,347	\$18,140,572	\$26,981,760	\$28,740,094	\$28,740,094	\$28,865,094	6.98%
<b>TOTAL</b>	<b>\$14,907,347</b>	<b>\$18,140,572</b>	<b>\$26,981,760</b>	<b>\$28,740,094</b>	<b>\$28,740,094</b>	<b>\$28,865,094</b>	<b>6.98%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>66.75</b>	<b>67.00</b>	<b>71.95</b>	<b>71.95</b>	<b>71.95</b>	<b>71.95</b>	<b>-%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>-</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

Portland’5 brings nearly 1,000 music, theater, dance, and lecture performances to Portland each year. Its mission “Saving the world through the arts” is the backstop to P5’s community events, education and culture programs as it strives to be EVERYONE’s performing arts center.

Among the largest performing arts centers in the country, Portland’5 is a national leader in keeping art and culture thriving in the region. The five theaters draw close to one million patrons to downtown Portland’s Cultural District.

Portland’5 provides subsidized use of its venues for local arts organizations so they may grow and flourish. The resident companies are the Oregon Symphony, Portland Opera, Oregon Ballet Theatre, Oregon Children’s Theatre and Portland Youth Philharmonic. It is a gathering place for citizens to come together to experience a variety of art forms.

Portland’5 Presents offers free summer performances with our Music on Main and Summer Arts on Main series, and the education program typically brings in several thousands of students from regional Title 1 schools at no cost to the schools as well as serving Portland’s most marginalized youth.

Heading into FY 2024-25, Portland’5 has a robust event schedule, including 11 weeks of Broadway. From an organizational perspective, Portland’5 is focused on staff retention while faced with rising costs and continuing its mission shift to better align booking and scheduling policies with Diversity, Equity, and Inclusion goals.

### **STRATEGIC FRAMEWORK**

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, there are several key focus areas in the FY 2024-25 budget:

#### **KEEPING OUR PROMISES**

- Retaining staff and protecting jobs remains a priority for this budget. Staffing is set at levels to meet the demands of a heavy event schedule so a reduction could result in burn out among remaining staff. P5 is looking at labor cost recovery and rates and fees from events as tools to offset the rising costs of labor in order to preserve jobs.
- Maintaining Portland’5 assets and infrastructure. The FY 2024-25 Capital Improvement Plan includes resources to address life-safety issues at the Portland’5 theaters, improve safety, and make progress on needed building systems investments. Preserving these public assets continues to be a priority.
- The P5 budget continues and strengthens work in our education and community engagement programs. We initiate socially, culturally, and politically relevant programming by rooting ourselves and our decision-making processes within our local communities. In this manner we strive to serve Portland’s most marginalized youth and patrons who have often been excluded from the arts. P5 focuses on adult & employee-led arts engagement in order to integrate community and youth-led initiatives in and beyond schools. In this manner P5 truly becomes an arts center for the entire community.

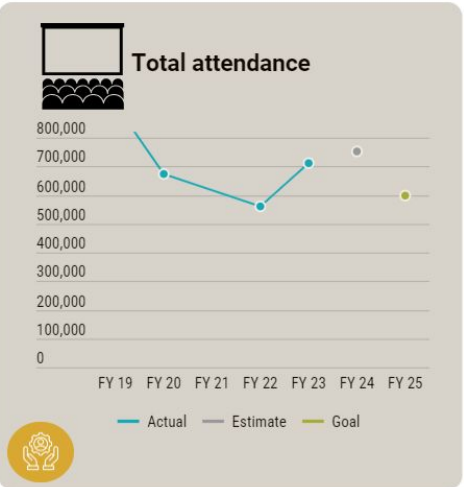
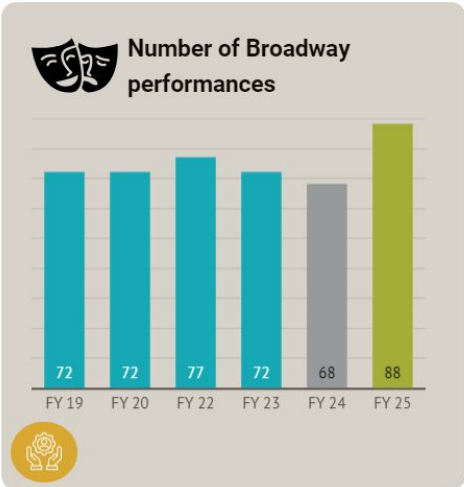
#### **BUILDING BACK BETTER**

- The Portland’5 FY 2022-23 budget restored the Director of Education and Community Engagement, a critical step in rebuilding Portland’5’s flagship program to remove access barriers and provide a diverse selection of world-class lectures and performing arts. The FY2023-24 supported this position with an operating budget to implement both internally and externally focused Equity & Belonging programming and capacity building. The FY 2024-25 budget continues to support internal work to shift P5 culture to prompt honest conversations about race and racism and how they impact almost every aspect of American life. This ensures diverse staff can thrive in a safe supporting work environment and that diverse patrons feel welcome and know that these venues belong to them.

# Portland's Centers for the Arts

## PERFORMANCE METRICS

See below for the performance metrics related to the strategic framework.



No data is reported for FY 21 due to the COVID-19 pandemic.

**EQUITY OUTCOMES**

Under the umbrella of P5’s Department of Culture and Community the Youth Arts Program at P5 offers and attempts to sustain free performances in our venues and in the community, free gallery exhibition space, long-term relationship building, professional development on and off the stage, school curriculum support, community-based organizational support, and pathways to direct decision making. Beyond youth in schools, the program prioritizes non-school youth, youth of color, homeless youth, youth impacted by the legal system, LGBTQIA+ youth, ESL youth, and disabled youth. These youth (up to 26 years old) are not only not represented on and behind the stage, but access to our venues provide a deeper impact beyond monetary success for them. The program looks to lean on the needs and dreams of these youth, making our venues relevant and valued in our and their communities.

As part of FY 2024-25 budget development, the Portland’s collaborated with Metro’s Diversity, Equity, and Inclusion team to identify organization-wide Equity Outcomes and related activities and metrics:

Equity Outcomes	Activities and efforts	Metrics
P5 has strong relationship with, and supports, community arts organization with a particular focus on BIPOC, LGBTQIA and people with disabilities.	Community Arts Council established. Establishes community ties and develops relationships between marginalized communities and P5. Group identifies ways to better involve marginalized communities to increase community access to performances, assists in determining what shows best serve their audiences and how P5 can be more welcoming to audiences.	Participation of Community and Culture Council is 80%. Admissions staff is 100% trained in welcoming diverse audiences.
	Youth arts advisory council established to provide diverse youth more opportunity to be part of P5. These are their theaters!	Participation of Youth Arts Council is 80%. 2 Youth Nights held. 5 Master classes held.
	Community Arts Events Showcase will allow marginalized communities more access to P5 performance spaces as artists and performers	4 community shows scheduled. One youth matinee held.
P5 has strong relationships with cultural-specific producers and organizations offering culturally-relevant programming	Use industry relationships to identify and reach out to diverse producers, presenter and artist agents.	Number of diverse producers/presenters/agents increase over prior year
	Equitably subsidize diverse producers/organizations (multi-year project)	Subsidies of large arts groups is decreased and funds allocated to smaller diverse producers/organizations. (Multi-year project.)
	Portland’s Presents showcases local/regional/national BIPOC/LGBTQI/People with disabilities	75% of Music on Main performers are BIPOC/LGBTQ/People with disabilities.
P5 recruits, hires, retains and promote a diverse workforce	Implement department-wide social equity gauge and climate study for regular full time and part time staff. This will measure staff’s social equity competencies, inform how marginalized staff experience P5 from a social equity standpoint and reveal issues that need addressing to insure a welcoming workplace for all staff	Social equity accountability tool developed. Social equity action plan developed.
	Provides designated spaces and resources for employees holding marginalized identities to engage in dialogue and community regarding their experiences working at P5.	Budget advisory team created. Recruitment and retention team created.

# Portland’s Centers for the Arts

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Equity Outcomes	Activities and efforts	Metrics
Audiences, clients and staff of color and people with disabilities feel safe and welcome in P5 spaces.	Department wide event staff social equity training and internal competency development to activate a cultural shift in how event staff interact with marginalized communities	100% of event staff trained.
Communities of color in greater Portland can access affordable, culturally relevant programming at P5.	Develop and implement community arts programming by and for diverse communities.	10 programs



# Portland Expo Center

## Summary of Portland Expo Center

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$1,365,504	\$1,847,708	\$2,618,639	\$3,266,646	\$3,266,646	\$3,266,646	24.75%
Materials and Services	2,173,595	2,228,410	2,380,611	2,717,276	2,717,276	2,717,276	14.14%
Capital Outlay	-	-	1,962,500	1,275,000	1,275,000	1,575,000	(19.75%)
Debt Service	1,021,400	1,025,875	1,014,450	1,020,075	1,020,075	1,020,075	0.55%
<b>TOTAL</b>	<b>\$4,560,499</b>	<b>\$5,101,993</b>	<b>\$7,976,200</b>	<b>\$8,278,997</b>	<b>\$8,278,997</b>	<b>\$8,578,997</b>	<b>7.56%</b>
<b>BUDGET BY FUND</b>							
General Revenue Bond Fund	\$1,021,400	\$1,025,875	\$1,014,450	\$1,020,075	\$1,020,075	\$1,020,075	0.55%
MERC Fund	3,539,099	4,076,118	6,961,750	7,258,922	7,258,922	7,558,922	8.58%
<b>TOTAL</b>	<b>\$4,560,499</b>	<b>\$5,101,993</b>	<b>\$7,976,200</b>	<b>\$8,278,997</b>	<b>\$8,278,997</b>	<b>\$8,578,997</b>	<b>7.56%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>17.80</b>	<b>16.80</b>	<b>16.60</b>	<b>17.90</b>	<b>17.90</b>	<b>18.10</b>	<b>9.04%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>1.50</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



The Portland Expo Center – a community gathering place for more than a century – continues to attract hundreds of thousands of visitors each year for a wide variety of diverse events. The site offers a rich history, located on the shores of the Columbia Slough that served our area’s first peoples. As early as 1921, the site operated as a hub for area trade as the Portland International Livestock Association. In 1944, FDR’s Executive Order changed the lives of Japanese Americans forever with the incarceration of over 3,700 citizens when the site was known as the Portland Assembly Center. In May of 1948, the campus and the lives of African Americans and many others were changed by the tragic Vanport Flood. In the summer of 1959, the campus was home to the Oregon Centennial Celebration featuring all manner of exhibits including the welcoming Paul Bunyan found in the nearby Kenton neighborhood. The home to the Multnomah County Fair and other long-standing events, consumer shows have grown in size and scope ever since. Metro purchased and MERC began management in 1994, and the area has become known as Portland’s Gathering Place, serving a broad array of successful trade shows, concerts, trainings, and even hosting residencies by the international troupe Cirque du Soleil.

Expo’s core function as part of the Visitor Venue suite is to run a vibrant and historic venue that meets our strategic goals of fiscal responsibility, staff engagement and leadership, facility stewardship and customer and community relations. Our dedicated team of professionals meet those core functions every day. When the COVID-19 pandemic hit in Spring 2020, Expo’s operations were largely closed. However, throughout the pandemic, Expo supported regional healthcare efforts by serving as COVID-19 testing site in collaboration with the Oregon Health & Science University and a testing and vaccination site for the Oregon Health Authority. Expo re-opened for events and trade shows during FY 2021-22 and has been successful in hosting safe, healthy events for its clients. In 2023, the Expo supported 210 local jobs and generated \$30M in economic impact. Key events in the budget timeline include the North American Gay Volleyball Championships, the Timber Processing and Energy Expo, numerous consumer public showcase events and the opening of Cirque du Soleil’s Kooza! The Expo will continue its focus on rebuilding event business, staffing and reviving the local economy. The center will also continue its work in the Expo Futures Project. This includes a comprehensive feasibility study review to examine how Expo can best pivot its operations toward a sports-focused facility as a primary market, with other uses such as consumer, live entertainment, and community events as secondary markets while continuing to amplify our cultural and historical heritage.

### **STRATEGIC FRAMEWORK**

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, there are several key focus areas in the FY 2024-25 budget:

#### **KEEPING OUR PROMISES**

- The Portland Expo Center continues our commitment and work in creating safe, welcoming, and inclusive gathering spaces for all through staff training, welcoming signage, and partnerships.
- Scaling staffing up to meet event coverage needs for contracted events and new sports business needs. Expo plans to expand two key department positions in the FY 2024-25 budget.
- The Expo Center has budgeted over \$4.5M of capital spending over four years to replace all the HVAC systems with modern energy efficient units utilizing sustainable climate controls serving both Halls D and E.
- FY2025 marks the full completion of the Expo’s yearly \$1M+ debt service payments! Since 2001’s completion of the 72,000 sq. ft. Exhibit Hall D, this valued public asset has been a key community space for many events. The full payment of this debt service has saved taxpayers millions of dollars.

#### **BUILDING BACK BETTER**

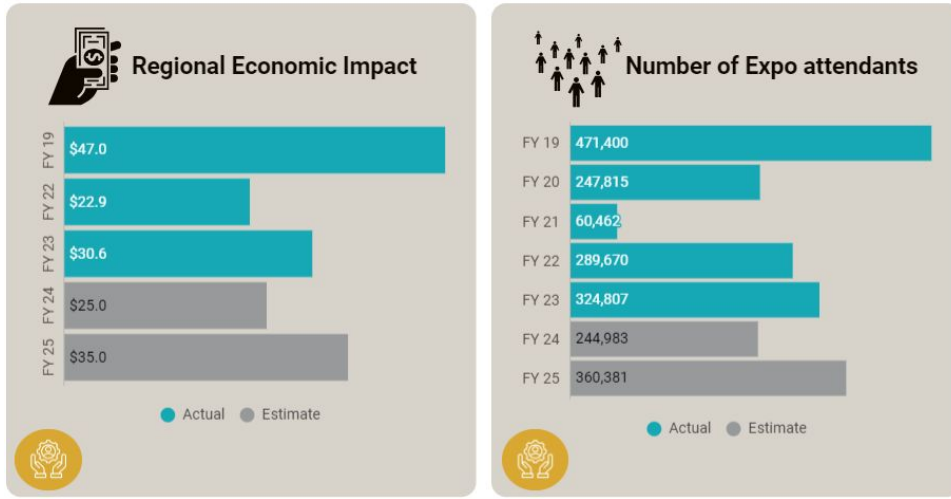
- A community support fund has been created in the Sales Department with \$10,000 to assist in the development and expansion of new and community-focused events, along with our continued commitment to assist new underserved groups to meet their event goals.
- Expo leadership and staff will continue to support the Expo Future Project to identify new community partnerships and ways to honor the cultural legacies intertwined with the Expo property history along with the COO’s recommendation towards a Sports pivot and focus.
- The Expo Bee Project continues to thrive as a keystone of our climate justice work that promotes our climate resilience goals along with sweet rewards for our staff, clients and patrons.

# Portland Expo Center

- The Expo Center’s recent economic impact report for 2023 shows that the Expo continues to create over \$30M in direct and indirect spending, supporting over 210 jobs and over \$2.3M in local and state tax generation. These impacts will increase in FY25 with the return of Cirque du Soleil.

## PERFORMANCE METRICS

Each year, a third-party consultant estimates the economic contribution of the Metro Visitor Venues in terms of direct spending, indirect and induced spending, jobs, and labor income. The estimate was not completed in FY 2019-20 and FY 2020-21 due to the COVID-19 pandemic. Expo also tracks the total number of people who attend both ticketed and non-ticketed events at Expo.



No data is reported for FY20 & FY21 due to the COVID-19 pandemic.

**EQUITY OUTCOMES**

The Expo Center continues to develop strong partnerships and community building with the Japanese American Museum of Oregon, Vanport Mosaic, Tribal government partners, the urban Indigenous community, and other community groups like CEVA and Friends of Baseball. In coordination with the Expo Future project, staff have had increased opportunities to learn and grow as a department and in turn share that knowledge with our clients and patrons. Trainings, tours, and community events have collectively impacted our perspectives and ability to meaningfully memorialize the significant histories of our campus and share those with the public. The Expo Center is striving to honor and celebrate our community cultural campus.

Expo supports Metro’s Equity strategy by hosting events, community gatherings and cultural events that celebrate our collective history and allow affordable access to all. The Expo also hosts the Vanport Mosaic Festival and remembrance event that invites a wide variety of cultural groups to gather, share stories, histories, art and facts about what took place on this campus. The Expo Future team has also coordinated a Historical Significance and Memorialization committee which has been working towards the goals of a more meaningful memorialization opportunity(ies) on the campus. Finally, the staff are committed to education and growth in all areas of Diversity, Equity, and Inclusion as well as reimagining our campus team in a new way as we continue the work to bring back staff to support our full COVID recovery.

Our Equity Outcomes are organized around four key outcomes, with associated programs and activities, as outlined below:

Equity Outcomes	Activities and efforts	Metrics
Strategic partnership development that creates and provides key cultural, community and financial impacts to our region	Community-focused programming through partnerships with groups such as Vanport Mosaic, Japanese American Museum of Oregon and Hollywood Theatre. In addition, focus on high-revenue generating events such as Cirque du Soleil that drive economic impact that benefit all Expo partners. Metrics available for all these events	Active Sales Incentive Goals and Targets to not only increase revenue but broadly enhance culturally-specific programming
Hold space for Black and Japanese Americans to grieve, honor, and remember their collective histories at the Expo site	Culturally-specific and detailed accounting of past events through memorial events, interpretive exhibits and educational opportunities through partnerships described above	Number of events and attendees, plus dollar value of donated space and grant funding
The Portland Expo Center is a community gathering place for People of color, marginalized communities and people of all religions. They feel safe and welcomed at Expo and can see themselves and their interests represented in programming	In addition to the culturally-specific events described above, we also host multiple religious gatherings throughout the year (Islamic Society of Oregon, Jehovah Witness Conventions and the Hindu Educational & Cultural Society), concerts/dances produced by and for the Latinx community, plus we dedicate space at our PDX Drive-in Movie Spectacular curated by people of color and members of the LGBTQIA+ (Portland Black Film Festival, Latino Network and Queer Horror)	Number of events/attendees, plus tracking special projects such as completion of translation projects for signage and website copy
The Portland Expo Center will support our variable hour parking and ticketing staff in making guest’s first interaction at our facility a positive and welcoming experience for all	The Portland Expo Center will provide annual equity and inclusion training for all staff, including contracted partners. Additionally, Expo will partner with Metro HR, DEI and our contracted parking partner to recruit, hire and develop a diverse workforce	Outreach and progress metrics provided by Metro HR & contracted parking partner. Track training progress across work groups
Communities of color throughout the region benefit from the economic activity catalyzed by the Expo Center by hiring, promoting and supporting communities of color	The Portland Expo Center provides meaningful career paths through the utilization of the First Opportunity Target Area (FOTA) hiring process. We also leverage our partnerships with contractors such as Edlen Electric and Levy Restaurants to provide training and advancement opportunities in the trades and hospitality industry	Outreach and progress metrics provided by Metro HR. Specific reporting related to First Opportunity Target Area (FOTA) hiring efforts

# Portland Expo Center

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Equity Outcomes	Activities and efforts	Metrics
<p>Expo advances equity through resource allocation by contracting with businesses owned by people of color and women</p>	<p>The Portland Expo Center advances opportunities for POC and women through competitive contracting processes whenever possible. We partner with procurement to ensure a fair and equitable process for COBID contractors. To date, Expo has hired multiple COBID contractors for projects ranging from construction to film and video production</p>	<p>Outreach and progress metrics provided by Metro Procurement. Specific detail in regards to COBID utilization reports</p>



# Oregon Zoo

## Summary of the Oregon Zoo

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$17,975,683	\$21,857,238	\$26,930,980	\$30,127,859	\$30,127,859	\$30,036,470	11.53%
Materials and Services	8,708,246	13,571,155	26,557,094	19,786,754	19,786,754	19,786,754	(25.49%)
Capital Outlay	645,174	2,874,142	2,943,837	16,117,281	16,117,281	16,117,281	447.49%
<b>TOTAL</b>	<b>\$27,329,103</b>	<b>\$38,302,535</b>	<b>\$56,431,911</b>	<b>\$66,031,894</b>	<b>\$66,031,894</b>	<b>\$65,940,505</b>	<b>16.85%</b>
<b>BUDGET BY FUND</b>							
Oregon Zoo Asset Management Fund	\$1,452,897	\$6,791,673	\$15,368,630	\$22,953,600	\$22,953,600	\$22,953,600	49.35%
Oregon Zoo Operating Fund	25,876,206	31,510,862	41,063,281	43,078,294	43,078,294	42,986,905	4.68%
<b>TOTAL</b>	<b>\$27,329,103</b>	<b>\$38,302,535</b>	<b>\$56,431,911</b>	<b>\$66,031,894</b>	<b>\$66,031,894</b>	<b>\$65,940,505</b>	<b>16.85%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>182.85</b>	<b>192.35</b>	<b>192.85</b>	<b>194.35</b>	<b>194.35</b>	<b>193.60</b>	<b>0.39%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>0.75</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

The Oregon Zoo connects our community to the wonder of wildlife to create a better future for all. We are a hub for science, conservation, education and animal well-being delivering the highest quality of care. As the region's most-visited cultural institution, the zoo is also a venue for events, a place for families to create lasting memories, and a popular tourist destination.

The zoo has a long history of community support and — since its humble beginnings in 1888 — has evolved into a world leader among zoos and conservation organizations. Since 2008, thanks to a voter-approved bond measure and additional support provided through grants and private donations, the zoo has undergone a major transformation aimed at advancing animal welfare, increasing educational opportunities, and improving environmental sustainability. All told, improvements made possible by the bond measure transformed nearly 40% of the zoo's 64-acre campus. The zoo is finalizing a campus plan that defines a 20 year vision for upgrades to continue advancing our mission.

## **STRATEGIC FRAMEWORK**

To continue to align with Metro's Strategic Framework, there are five key focus areas in the zoo's FY 2024-25 budget:

### 1. Environment:

Sustainability was a key focus of the 2008 zoo bond measure, and we see opportunities to advance this strategic target farther as we implement our new campus plan. Our planning workshops helped establish a set of ambitious goals to ensure the campus contributes to environmental well-being, conserves natural resources, and inspires sustainability practices among guests, community organizations and businesses. Among these goals are:

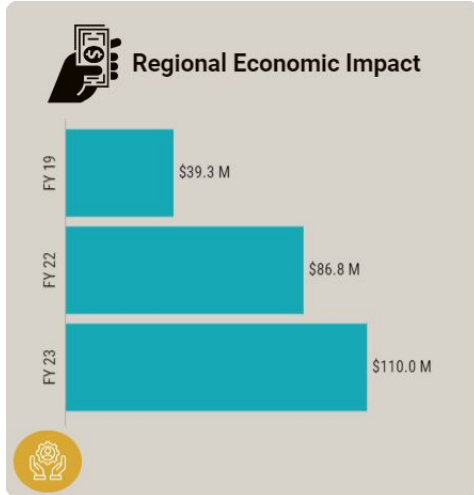
- Eliminate campus operational carbon emissions by 2040.
- Reduce water use 35% by 2040.
- Promote ecological integrity and function in design of landscaping, stormwater systems and animal habitats.
- Design facilities and systems to be resilient to climate change and other challenges.

### 2. Economy:

The Oregon Zoo generates significant economic activity to the region and the state. In FY 2022-23, with more than 1.2 million visits, the zoo generated an estimated \$63.8 million in direct spending and \$110.4 million in total output (i.e., direct, indirect, and induced impacts). This activity was estimated to support around 700 total jobs and \$53.8 million in total labor income in the Tri-County region. Impressive as these numbers are, there is potential for an even greater impact on Strategy 1 (Attract, Retain, and Support Business Growth) metrics when the zoo begins implementing its new campus plan. In completing projects supported by the 2008 bond measure, the zoo was recognized for its achievements in hiring contractors certified by the State of Oregon's Office for Business Inclusion and Diversity, which works to increase opportunities for minority-owned, women-owned, service-disabled veteran-owned and emerging small businesses to land contracts on publicly funded projects. For the Education Center, nearly 30% of the contracted work (by dollar value) went to COBID-certified firms. The next phase of campus improvements will serve as a lead-in to the zoo's 150th anniversary, an occasion that has encouraged us to reimagine the zoo experience. As we approach this community milestone, we are working on plans to further transform our campus — improving accessibility, advancing animal care and well-being, and expanding our capacity for wildlife conservation and education outreach. We will also continue to advance Strategy 3 (Workforce Training and Development) metrics through our Zoo Apprenticeship and Veterinary Preceptorship programs.

## PERFORMANCE METRICS

Each year, a third-party consultant estimates the economic contribution of the Metro Visitor Venues in terms of direct spending, indirect and induced spending, jobs, and labor income. The estimate was not completed in FY 2019-20 and FY 2020-21 due to the COVID-19 pandemic. Metro also tracks water usage across all facilities.



No data is reported for FY20 & FY21 due to the COVID-19 pandemic.



**EQUITY OUTCOMES**

The zoo began implementing its action plan for advancing Metro’s agency-wide strategy to achieve racial equity as a pilot venue in FY2018. In FY 2024-25, we will continue to improve accessibility for lower-income community members through discounted tickets for qualifying individuals; targeted distribution of free admission to local organizations working with communities of color; and a continuation of free/discount days for the general public. We know these accessibility programs are important for our community, and we have estimated their value to be over \$1.4 million. Additional engagement will occur with program development — e.g., new education programming, community events, community partnerships and campus planning.

The Zoo Apprenticeship Program is a multi-year paid internship that focuses on systemically marginalized youth and communities. The emphasis now is the ZAP-to-Zoo program, where community groups visit the zoo for free, guided by ZAP interns. ZAP-to-Zoo offers opportunities for youth and community groups to experience the zoo and its animals—and to also to learn about many aspects of conservation: from personal action to education on human-caused conservation issues to understanding the purpose of zoos and how they help wildlife conservation. Interns develop leadership skills by being responsible for their actions, increasing their self-efficacy, and learning how to lead groups and work with team members.

Equity Outcomes	Activities and efforts	Metrics
<p>Cultivate workforce development for communities of color and support inclusive and equitable hiring practices. (Strategy 5)</p>	<p>Implement priorities for the zoo’s new Equity and Engagement Program Manager to coordinate with Metro’s DEI team, zoo management and community groups for input and outreach.</p> <p>Priorities include-</p> <ul style="list-style-type: none"> <li>- Solidify partnerships with community stakeholders</li> <li>- Leverage existing work and relationships that Metro’s DEI team has developed</li> <li>- Develop relationships with hiring managers</li> <li>- Co-create an equity pre-assessment tool for all recruitments. Share with stakeholders and implement with managers for all recruitments</li> <li>-Train hiring manager and set expectations for racial equity and bias awareness in recruitment and interviews</li> <li>- Develop relationships with employees who are persons of color in order to set up staff for success</li> <li>- Engage with the education team on best practices for recruitment for teens in the ZAP program</li> </ul>	<ul style="list-style-type: none"> <li>- Report of community partners and interactions</li> <li>- Report of managers trained on equity in recruitment</li> <li>- Post recruitment assessment</li> <li>- HR demographics</li> <li>- Report of targeted recruitment advertising</li> <li>- Post ZAP teen recruitment process evaluation</li> </ul>

# Oregon Zoo

Equity Outcomes	Activities and efforts	Metrics
Provide access to the zoo, its services and programs equitably with a priority on communities of color, and ensure zoo experiences are welcoming and inclusive.	<ul style="list-style-type: none"> <li>- Robust free ticket program for community-based organizations</li> <li>- Partnership with OMSI to provide summer camps to children who may not otherwise afford to attend a zoo camp</li> <li>- Implement ADA assessment recommendations of zoo grounds as warranted</li> <li>- Guest Survey demographics tracking</li> <li>- Zoo discounted ticket program</li> <li>- Assess exhibits, interpretives, food and merchandise for appropriateness and sensitivity</li> </ul>	<ul style="list-style-type: none"> <li>- Annual report of ticket distribution with an increase of more than 15,000 tickets over the summer, Zoo Nights, and ZooLights. Outreach to numerous organizations like SEI and IRCO.</li> <li>- After summer camp evaluation report</li> <li>- ADA recommendation update report</li> <li>- Zoo Guest Survey basic demographic report – improve from diverse attendance from 20%</li> <li>- Explore Washington Park demographic report</li> </ul>
Meaningfully engage communities of color and partner with community-based organizations to advance racial equity (Strategy 3)	<ul style="list-style-type: none"> <li>- Engage the zoo’s community advocacy committee(CAC)</li> <li>- ZAP-To-Zoo visits this summer serving over 300 folks from community-based organizations</li> <li>- Identify a community outreach strategy and budget</li> <li>- Integrate community-based organizations in master planning</li> <li>- Provide rooms for community-based organizations for free or discounted. (Action - Identify zoo contact for community groups who wish to use rooms)</li> </ul>	<ul style="list-style-type: none"> <li>- CAC annual Report</li> <li>- Evaluation Report for the ZAP program</li> <li>- Strategic Plan as a guide</li> <li>- Racial equity Plan as a guide</li> <li>- Campus planning engagement Plan</li> </ul>
Meaningfully engage and educate employees on racial equity, diversity and inclusion (Strategy 2).	<ul style="list-style-type: none"> <li>- Establish DEI specific training budget</li> <li>- Encourage and promote Metro DEI staff training requirements for all zoo staff</li> <li>- Awareness campaigns for DEI</li> <li>- Support Metro ERGs</li> <li>- Introduce Zoo ERGs</li> <li>- Incorporate DEI awareness in frontline customer service training</li> </ul>	<ul style="list-style-type: none"> <li>- Budget report of funds previously spent</li> <li>- Participation tracking in Metro-wide training</li> <li>- Metro’s 2023 engagement survey in Summer of 2023</li> <li>- Metro DEI team participation data</li> <li>- After class survey results</li> </ul>
Prioritize diversity and equity in contracting and procurement processes (Strategy 6)	<ul style="list-style-type: none"> <li>- Support Metro’s COBID and local vendor prioritization</li> <li>- Meet construction careers program standards</li> <li>- Purchasing from local businesses who are owned by people of color</li> </ul>	<ul style="list-style-type: none"> <li>- Procurement reports on COBID utilization</li> </ul>
Ensure sustainable, long-term integration of diversity, equity and inclusion into the zoo’s operations. (Strategy 1)	<ul style="list-style-type: none"> <li>- Require participation from every zoo department in the DEI team</li> <li>- Re-launch the DEI team with new initiatives based on Strategic and Racial Equity plans</li> <li>- Increase participation in AZA’s DEI work</li> </ul>	<ul style="list-style-type: none"> <li>- 75% of departments represented on the DEI team</li> <li>- Full compliance with 7.9 AZA DEI standards which states the institution must follow a written diversity, equity, access, and inclusion program. Programs must be proactive and transparent, with measurable goals for assessing programs, and must have a paid staff member(s) or committee responsible for oversight</li> </ul>



# Waste Prevention and Environmental Services

## Summary of Waste Prevention and Environmental Services

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$21,793,507	\$24,119,601	\$28,108,313	\$32,477,361	\$32,477,361	\$32,477,361	15.54%
Materials and Services	63,364,409	73,650,804	81,175,155	80,228,640	80,228,640	80,978,640	(0.24%)
Capital Outlay	1,785,410	2,359,098	14,145,000	3,200,000	3,200,000	3,200,000	(77.38%)
Debt Service	-	-	1,350,000	-	-	-	(100.00%)
<b>TOTAL</b>	<b>\$86,943,326</b>	<b>\$100,129,503</b>	<b>\$124,778,468</b>	<b>\$115,906,001</b>	<b>\$115,906,001</b>	<b>\$116,656,001</b>	<b>(6.51%)</b>
<b>BUDGET BY FUND</b>							
Community Enhancement Fund	\$1,021,786	\$1,264,305	\$1,514,714	\$1,517,426	\$1,517,426	\$1,517,426	0.18%
Solid Waste Fund	85,921,540	98,865,198	123,263,754	114,388,575	114,388,575	115,138,575	(6.59%)
<b>TOTAL</b>	<b>\$86,943,326</b>	<b>\$100,129,503</b>	<b>\$124,778,468</b>	<b>\$115,906,001</b>	<b>\$115,906,001</b>	<b>\$116,656,001</b>	<b>(6.51%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>192.80</b>	<b>195.25</b>	<b>191.90</b>	<b>201.30</b>	<b>201.30</b>	<b>201.30</b>	<b>4.90%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>9.40</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## DEPARTMENT OVERVIEW

The Waste Prevention and Environmental Services (WPES) department is responsible for ensuring that all solid waste generated in the region is managed in a manner that protects public health and safeguards the environment. WPES' role is guided by the 2030 Regional Waste Plan that serves as the greater Portland area's blueprint for investing in the region's garbage and recycling system, reducing the environmental and health impacts of materials that end up in this system, and advancing progress towards Metro's racial equity goals. To fulfill this responsibility and implement the plan direction, the department's core functions include:

- **Reducing impacts of products and waste through policy and regulation.** This includes development of state legislation, regional policy and programs, and regulation of the solid waste system.
- **Reducing the impacts of products and waste through education, technical assistance, and partnerships.** This includes supporting the development of youth leadership; providing education, technical and information services to the public; and providing waste-related community services such as paint recycling and cleanup of illegal disposal sites.
- **Providing safe, economic, and environmentally sound operation of Metro facilities that provide garbage transfer and disposal, recycling and recovery of certain materials, and hazardous waste collection services.** This includes operations and operational resilience of Metro South and Central transfer stations and hazardous waste facilities, and management of the St. John's landfill.
- **Planning for long term system adaptability, sustainability, and resilience.** This includes long range system planning, making strategic system investments, planning new facilities and public services, disaster debris planning, and ongoing performance monitoring, improvement, and evaluation.

## STRATEGIC FRAMEWORK

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better and advancing goals within the 2030 Regional Waste Plan, there are seven key focus areas in the FY 2024-25 budget:

### KEEPING OUR PROMISES

- **Foster shared prosperity and workforce equity:** Work continues to further the department's efforts to transition away from variable hour employees to provide full-time positions with benefits. The FY 2024-25 includes 1.0 FTE for the Traffic and Load Review Team at the Metro South Transfer Station to provide critical review of the contents of customer loads and provide adequate staffing capacity to reduce use of variable hour employees.
- **Reduce the impacts of garbage:** Maintaining efforts to ensure dumped garbage is quickly cleaned up, keeping hazardous products out of the landfills, expanding community capacity for clean-up, and increasing access to bulky waste collection remain a top priority for the department. This year a strategic planning effort is underway to expand hazardous waste collection events in the region.
- **Manage the garbage and recycling system to minimize impacts on workers and communities:** Metro is responsible for ensuring proper disposal of waste through system regulation that includes solid waste facility authorizations and enforcement of regional requirements to minimize the health and safety impacts of solid waste operations on employees, customers and neighboring communities and ensure collection of Metro fees and taxes.

### BUILDING BACK BETTER

- **Provide safe, well-maintained and environmentally-sound public operations:** The department's portfolio includes several different operational sites across the region including St. Johns Landfill, Metro Paint, Metro Central, Metro South and Abernethy Road Office, and the RID deployment center. Management of the region's garbage and recycling operation facilities and public services require continued investment for repairs and improvements necessary to maintain the current level of services and protect the health and safety of customers and workers. The FY 2024-25 includes 1.0 FTE to provide capacity to address Transfer Station Operating Controls focused on safety and procedures.
- **Provide equitable system access:** Work continues to advance more equitable collection standards and services to meet the needs of all residents. Efforts are underway to address lack of bulky waste services, while providing short term collection resources paired with small scale collection events. This work includes piloting collection models designed to address access, convenience, and cost barriers currently experienced by residents in managing

# Waste Prevention and Environmental Services

their bulky, household items in a responsible way. The department will also continue work next year on planning for future facilities through the Garbage and Recycling Facilities System Plan that will identify, and direct future infrastructure investments and services needed to fulfill the goals in the 2030 Regional Waste Plan.

- **Strengthen systems for waste prevention, recycling, and recovery:** The department continues to advance work to strengthen systems for waste prevention, recycling, and recovery. The Plastic Pollution and Recycling Modernization will update Oregon’s outdated recycling system by building on local community programs and leveraging the resources of producers to create an innovative system that works for everyone. The department will continue to play an active role in the multi-year implementation process including participation on Oregon’s Recycling Council and Rulemaking Advisory Committee.
- **Advance environmental literacy and build community capacity:** The department delivers educational programming across the region to advance goals within the Regional Waste Plan and help fulfill state waste reduction requirements. This includes culturally responsive education in schools and communities about the connections between consumer products, people, and nature. This is coupled with education programming delivered in local communities by cities and counties. The FY 2024-25 proposed budget includes 0.4 FTE to ensure that the Recycling Information Center restores capacity to pre-pandemic service levels.

## PERFORMANCE METRICS

WPES tracks a robust set of performance measures tied to the 2030 Regional Waste Plan. WPES is working to develop two additional indicators over the next year, evaluating the capacity and impact of the reuse sector and GHG emissions of products and services.



# Waste Prevention and Environmental Services

## EQUITY OUTCOMES

The Regional Waste Plan not only sets the programmatic and policy direction for Waste Prevention and Environmental Services, but also establishes a blueprint for evaluating success both across the region and at Metro. Racial equity serves as the foundation of the plan. Across the Regional Waste Plan goals, eleven have been identified as having high potential for equity impacts, and metrics for six of these are already collected and reported as part of the annual Regional Waste Plan Progress Report. Metrics for the remaining five are currently under development. The following table includes the focus areas for FY 2024-25 and current metrics.

Equity Outcomes	Activities and efforts	Metrics
<b>Regional Waste Plan Goal 10:</b> Provide regionally consistent services for garbage, recyclables and other priority materials that meet the needs of all users.	Provide community clean-up services for public properties and community collection events with focus on underserved communities.	In 2022, tons of dumped garbage cleaned up by RID crews increased by 75 percent from 2021. A record of 1,160 tons of dumped garbage was collected across 6,537 sites with 61% in equity focus areas.
	Work with local government to implement the updated regional service standards requiring minimum service levels at multifamily properties.	In 2020, 32 percent of multifamily properties were provided with adequate collection services.
	Administer new flexible, low-barrier sponsorship program to provide direct funding to local jurisdictions and community organizations for clean-up efforts.	Regional Refresh Fund sponsored 73 projects supporting cleanup needs in underserved communities, with 94% taking place in an equity focus area.  Seventy-three projects were funded by Regional Refresh Fund, totally \$360,000, cleanup up and disposing of more than 460 tons of trash. Of the sponsorships, 94% took place in a designated equity focus area or provided services to another underserved community.
<b>Regional Waste Plan Goal 3:</b> Ensure that all jobs in the garbage and recycling industry pay living wages and include good benefits.	Implementation of the new wet waste tonnage allocations for private transfer stations.	For FY 22-23, all six private transfer station applied for the living wage and good benefits goal as part of tonnage allocations program. Between 2021 and 2022 the median wage of workers employed or contracted by WPES, including Metro transfer stations operator rose by \$1.30, from \$27.60 to \$28.90.

# Waste Prevention and Environmental Services

Equity Outcomes	Activities and efforts	Metrics
<p><b>Regional Waste Plan Goal 4:</b> Increase the diversity of the workforce in all occupations where people of color, women and other historically marginalized communities are underrepresented.</p>	<p>Implementation of the new wet waste tonnage allocations for private transfer stations.</p> <hr/> <p>Implementation of the WPES hiring guidelines to increase workforce diversity in hiring and promotion and advance progress towards Metro’s Strategic Plan to Advance Diversity, Equity, and Inclusion.</p>	<p>For FY 22-23, all six private transfer station applied for the diversity and workforce goal as part of tonnage allocations program.</p> <hr/> <p>In 2022, share of people of color and women employed or contracted by WPES, including Metro transfer stations operator - 30% BIPOC and 36% Women.</p>
<p><b>Regional Waste Plan Goal 6:</b> Reduce product environmental impacts and waste through educational and behavioral practices related to prevention and better purchasing choices.</p>	<p>Deliver educational programming across the region to advance goals within the Regional Waste Plan and help fulfill state waste reduction requirement.</p>	<p>Number, geographic location and demographics of youth reached through Metro’s education programs - 6,700 students with 48 percent students of color.</p>

In addition to these focus areas, WPES continues to advance progress within the department’s equity program, now in its tenth year. The program includes a multi-year work plan designed to help Metro meet the goals of its Strategic Plan to Advance Racial Equity, Diversity, and Inclusion. The department’s work on racial equity is focused on several key outcomes: creating economic opportunities through employment and contracts; providing services and programs more equitably across the region; minimizing negative impacts from the regional garbage and recycling system; and generating positive benefits for the community, including communities of color and communities historically impacted by the garbage and recycling waste system. To this end, the department’s efforts for FY 2024-25 include continued investments in staff training and development, wraparound support services, and improving culture and communications across the department.







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# Capital Asset Management

## Summary of Capital Asset Management

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	2,074,012	\$3,501,371	\$5,963,446	\$6,303,154	\$6,303,154	\$6,303,154	5.70%
Materials and Services	2,037,774	1,487,830	4,343,112	3,795,722	3,795,722	4,020,722	(7.42%)
Capital Outlay	1,030,855	989,728	2,777,345	75,000	75,000	75,000	(97.30%)
Debt Service	1,975,713	1,971,520	1,646,450	4,945,350			200.36%
<b>TOTAL</b>	<b>\$7,118,354</b>	<b>\$7,950,450</b>	<b>\$14,730,353</b>	<b>\$15,119,226</b>	<b>\$10,173,876</b>	<b>\$10,398,876</b>	<b>(29.41%)</b>
<b>BUDGET BY FUND</b>							
General Asset Management Fund	\$2,612,184	\$1,355,020	\$5,696,345	\$2,475,000	\$2,475,000	\$2,675,000	(53.04%)
General Revenue Bond Fund	1,975,713	1,971,520	1,646,450	1,648,450			0.12%
General Fund	2,530,458	4,623,910	7,387,558	7,698,876	7,698,876	7,723,876	4.55%
<b>TOTAL</b>	<b>\$7,118,354</b>	<b>\$7,950,450</b>	<b>\$14,730,353</b>	<b>\$11,822,326</b>	<b>\$10,173,876</b>	<b>\$10,398,876</b>	<b>(29.41%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>19.90</b>	<b>28.40</b>	<b>37.40</b>	<b>36.40</b>	<b>36.40</b>	<b>36.40</b>	<b>(2.67%)</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>(1.00)</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Capital Asset Management

Metro currently manages more than \$600 million in capital assets and has plans for significant new investments in Parks & Nature and the Oregon Zoo. These facilities and properties are essential to delivering community programs and services that align with Metro’s vision for the region. The Capital Asset Management (CAM) department was formed to bring together programs that could better align resources with Metro’s strategic goals. The FY 2024-25 budget demonstrates the effectiveness of this alignment. CAM supports planning and management of Metro’s capital assets, including agency sustainability, emergency planning, asset management, construction project management and Metro Regional Center (MRC) operations. CAM department funding also includes continued support for Metro’s involvement in the regional Construction Careers Pathway program.

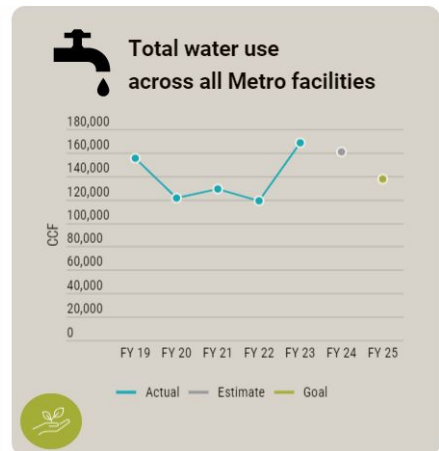
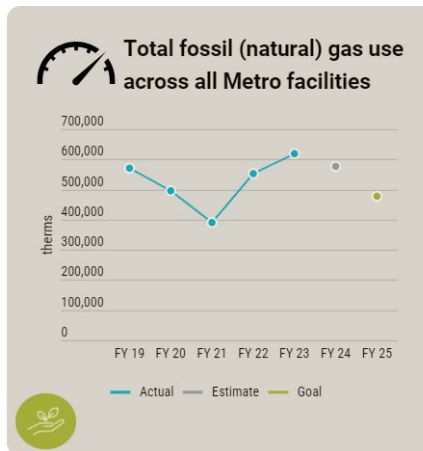
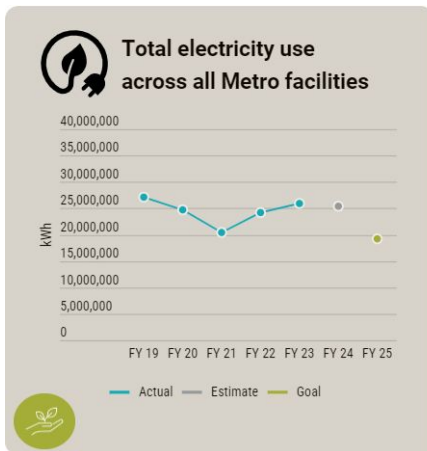
CAM budgets for capital upgrades and capital maintenance of the Metro Regional Center within the General Asset Management Fund. Most of this budget is for renewal and replacement capital projects at the Regional Center building. More information on CAM capital projects can be found within the Capital Improvement Plan section of this document.

## Build Back Better and Keeping Our Promises

CAM’s budget requests align with the Keeping Our Promises and Build Back Better. The FY 2024-25 budget invests in single-user restrooms at the Metro Regional Center, advancing the goal of creating safe and welcoming places and supporting Metro’s Trans and Nonbinary Initiative. Additionally, CAM’s budget includes \$100,000 of one-time carryover funding for the Historic Preservation Program, which will provide resources for cultural resource management firms to review capital projects. This program aims to advance responsible stewardship and protection of significant resources across the greater Portland region; promote successful relationship development with Tribes; and increase understanding of the importance of historic, cultural, and archeological resources.

## PERFORMANCE METRICS

Metro facilities include the Oregon Zoo, MERC venues, parks and natural areas, solid waste facilities, and the Metro Regional Center. All measures come from the 2010 Sustainability Plan, which is in the process of being updated. Significant progress has been made in all areas compared to the 2008 baseline, but recent trends have leveled out following a temporary dip during the pandemic. The next round of performance measures will focus on incorporating “normalizing metrics” to show usage per capita.



## EQUITY OUTCOMES

Capital Asset Management’s FY 2024-25 budget includes resources that will be allocated to help achieve the equity outcomes below. Specifically, CAM’s base budget includes programmatic resources that focus on creating safe and welcoming spacing within the MRC, emergency management and resilience, and sustainability and climate justice. Examples include the continued support for the Construction Careers Pathways program, support of the Climate Justice Task Force [JG1] [RB2], implementation of the Clean Air Construction Standard that reduces diesel pollution and the Sustainable Buildings and Sites Policy that addresses climate and environmental justice, funding for the professional development of all staff members, and funding to improve signage and access for the MRC’s all user restrooms. The Construction Career Pathways program is one of Metro’s primary regional equity initiatives, an important job growth strategy that aims to recruit and retain women and people of color in the construction trades.

Equity Outcomes	Activities and efforts	Metrics
<b>Safe and welcoming spaces:</b> Staff and community members of color, and other vulnerable persons, feel safe and welcomed in the Metro Regional Center, and can access the spaces and assistance they need.	Redesigned lobby and created new ‘welcome window’ with removal of security desk.	Biannual Metro Regional Center survey includes a question on whether the building feels welcoming and safe for employees.
	Translation services available.	Translation services are now available at MRC
	Concierge position designed to specifically help staff and visitors with issues.	
	Creating new version of security work with development of Navigator positions.	Biannual Metro Regional Center survey includes a question on whether the building feels welcoming and safe for employees.
	Adding more multicultural elements to the building in the form of signage, art and interpretives.	
	Updating the ADA transition plan to see how changes since COVID have affected our compliance.	Number of ADA barriers remaining
<b>Workforce equity:</b> Metro’s capital projects create career pathways for women and BIPOC workers into the construction industry through full implementation of the Construction Careers Pathways policy.	Acquiring, training and utilizing software to track workforce diversity	Metrics to evaluate impact of respectful workplace training. Disaggregated workforce diversity on Metro capital projects
	Building systems and capacity to fully implement policy.	% of women and Black, Indigenous, and people of color who work on Metro construction contracts
	Policy incorporated in procurement process/ language	Periodic updates to procurement process/ language.
<b>Workforce development:</b> Grow capacity for culturally-responsive and culturally-specific strategies within the construction workforce development system.	Implement grant program to grow capacity of workforce development system	Regular funding is provided through the Regional Collaborative Collective to support workforce development.

# Capital Asset Management

Equity Outcomes	Activities and efforts	Metrics
<p><b>Emergency management and resilience:</b> BIPOC staff and communities are centered in Metro’s planning for, response to, and recovery from emergencies, Metro’s emergency-related policies, programming and investments advance equitable outcomes, and marginalized communities are prioritized in Metro’s regional coordination.</p>	<p>IMT responder program. Recruit and train Metro employees to serve in emergency response roles. Incorporate culturally and additional need specific information into the training. Incorporate culturally and additional need specific injects into responder exercises.</p> <hr/> <p>Incorporate equity concerns and identify issues while coordinating regionally through the Regional Disaster Preparedness Organization (RDPO). Encourage the RDPO to create an equity committee and serve on the inaugural committee.</p> <hr/> <p>Emergency response and recovery plans use a universal design approach. Cultural and additional need specific information is incorporated into the plans. When possible, community members are incorporated into planning teams or review committees.</p>	<p>Training feedback forms or tests which gauge IMT responder knowledge specific to meeting the needs of cultural or additional need communities.</p> <hr/> <p>Equity criteria are scored to help determine which projects are funded through the Urban Area Securities Initiative grant (UASI)</p> <hr/> <p>Use RDPO additional needs assessment as a guide while developing plans. Ask an independent reviewer to provide feedback and recommendations for improvement.</p>



Equity Outcomes	Activities and efforts	Metrics
<p><b>Climate justice:</b> Metro minimizes the climate and environmental impacts of our capital projects and operations, and advances climate justice through our policies, programs and investments.</p>	<p>Update Green Building Policy to achieve racial equity and climate justice and resilience outcomes.</p> <hr/> <p>Implement Clean Air Construction Standard to reduce pollution impacts to marginalized populations and support COBID firms with compliance.</p>	<p>Annual summary of projects subject to the policy and their climate and sustainability outcomes</p> <hr/> <p>Summary of support provided to COBID firms (Regional Oversight Committee)                      Diesel particulate matter concentration with equity focus areas (Regional Barometer)</p> <ul style="list-style-type: none"> <li>• Number of projects subject to the Standard</li> <li>• Estimated reduction in particulate matter pollution as a result of the Standard</li> </ul>
	<p>Lead climate task force to coordinate agency-wide climate justice and resilience work.</p>	<p>Urban heat island data with equity focus areas (Regional Barometer)                      Tree canopy with equity focus areas (Regional Barometer)</p> <ul style="list-style-type: none"> <li>• <b>GHG emissions from internal operations:</b> every 4-5 years (Sustainability/CAM)</li> <li>• <b>Transportation GHG emissions in the region:</b> every 5 years (Planning and Development)</li> </ul>
	<p>Fully integrate climate justice and resilience into Capital Improvement Planning process.</p>	<ul style="list-style-type: none"> <li>• <b>Consumption-based GHG emissions for the region:</b> every 1-3 years (WPES)                      CIP are reviewed by Sustainability Manager as included in the department’s CIP. As the CAM improves upon the CIP development process and Asset Management plan, climate justice and resilience will be more fully integrated into the process.</li> </ul>

# Communications

Summary of Communications							% Change from
	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$3,839,887	\$4,384,671	\$6,325,685	\$2,735,382	\$2,735,382	\$2,735,382	(56.76%)
Materials and Services	180,674	329,252	508,215	413,790	413,790	413,790	(18.58%)
Capital Outlay	21,553	28,223	-	-	-	-	-
<b>TOTAL</b>	<b>\$4,042,114</b>	<b>\$4,742,145</b>	<b>\$6,833,900</b>	<b>\$3,149,172</b>	<b>\$3,149,172</b>	<b>\$3,149,172</b>	<b>(53.92%)</b>
<b>BUDGET BY FUND</b>							
General Fund	\$4,042,114	\$4,742,145	\$6,833,900	\$3,149,172	\$3,149,172	\$3,149,172	(53.92%)
<b>TOTAL</b>	<b>\$4,042,114</b>	<b>\$4,742,145</b>	<b>\$6,833,900</b>	<b>\$3,149,172</b>	<b>\$3,149,172</b>	<b>\$3,149,172</b>	<b>(53.92%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>32.20</b>	<b>36.20</b>	<b>39.20</b>	<b>15.20</b>	<b>15.20</b>	<b>15.20</b>	<b>(61.22%)</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>-24.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

Communications works to raise awareness, build trust and increase participation in Metro Council decisions, services and opportunities. A central team of communication strategists and inclusive design specialists support communications practitioners across the organization – ensuring all communications activities and deliverables are aligned with Metro Council’s equity goals and strategic targets; leading media strategy and crisis communications; developing tools and standards for accessibility, language access, and inclusive design and content; managing Metro’s websites and social media channels; and using research to improve and evaluate communications efforts.

## **STRATEGIC FRAMEWORK**

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, Communications is allocating resources in the FY 2024-25 budget towards the following focus areas.

### **KEEPING OUR PROMISES**

Metro’s Strategic Plan for Racial Equity, Diversity and Inclusion charges Communications to meaningfully engage communities of color in Metro decisions.

- New tools, resources and systems will help advance best practices for public engagement in decision-making across Metro and remove barriers to participation for communities of color, people with disabilities and others who have been excluded.
- Research and user testing will center communities of color, people with disabilities and limited English speakers to ensure communications tools, content and channels are as inclusive and effective as possible and to measure progress toward equity goals and metrics.
- Central coordination and investments in digital promotion of committee openings, public comment opportunities, grant offerings and other opportunities will broaden reach and invite participation.

### **BUILDING BACK BETTER**

Investments in central communications will enable coordination and shared strategies for media, crisis communications, content, research, community engagement, brand, design and marketing. They also add capacity to support Metro Council, DEI, HR and other internal services as well as the Oregon Zoo and the venues.

- Central communications leads will advance accessibility, inclusion and communications best practices through tools, templates, training, consulting and coordination across communities of practice for media relations, content strategy, brand and marketing, public engagement and design.
- New tools will improve earned media and social media management, tracking and analytics as well as intake and management of design and web requests.
- The inclusive design team will continue the work to build a shared web platform and redesign the family of Metro websites with a focus on accessibility, translation and meeting visitor needs.
- A new language access strategy will guide investments in translation, interpretation and systems to ensure best practices and improve outreach to limited-English-speaking communities.

# Communications

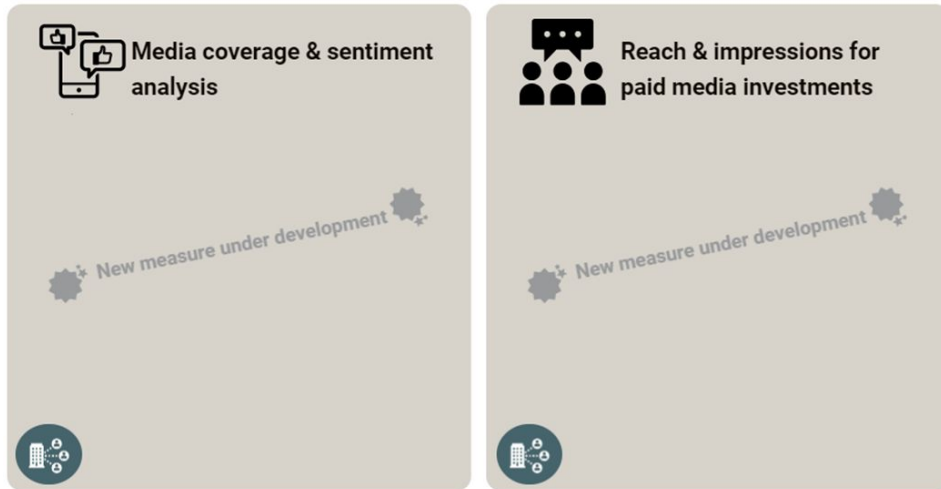
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## PERFORMANCE METRICS

Central communications is currently developing a Content Distribution Strategy that will include performance measures related to:

- Media coverage and sentiment analysis. New tools for media and social media management include monitoring services that measure coverage, reach, and sentiment - how people are talking to or about Metro.

Reach and impressions for paid media investments. This will measure reach and impressions across audiences and storylines.



**EQUITY OUTCOMES**

The FY 2024-25 budget includes resources to help achieve critical equity outcomes:

Equity Outcomes	Activities and efforts	Metrics
Equip communications practioners with the knowledge and skills they need to actively work to dismantle systemic and structural racism in communications and engagement.	Provide training for communications practioners across Metro to develop shared expertise in trauma-informed approaches to communications work	Number of trainings and participants
	Update and advance use of Metro’s inclusive language style guide, including engaging with community members and providing training for communications practitioners	Number of trainings and participants; feedback from participants
	Invest in public opinion research that informs communications strategies, tactics and messages while evolving our practices to center racial equity and bed more in line with data justice best practices	Research completed, shared with communications practitioners and used to shape messages and deliverables
Meaningfully engage communities of color and develop systems for ongoing engagement	Roll out Metro’s updated public engagement guide and develop and deliver supporting tools and resources	Tools and systems developed; qualatative feedback from engagement practitioners, community partners and participants
	Develop a language plan to guide investments in translated content and other strategies for reaching limited English speaking communities; set up systems to coordinate translation and interpretation services.	Tools and systems developed; qualatative feedback from communications practitioners, community partners and participants
Co-create and evaluate communications practices to ensure they build trust and engagement, especially among people of color, people with disabilities, and others who face systemic oppression and barriers to access.	Engage with historically underrepresented communities to evaluate and improve content and activities for accessibility and inclusion	Qualitative feedback from community engagement participants on their experience and how their input was considered; user testing for online tools; surveys
	Audit channels and content for accessibility, readability and inclusive language	Quantitative and qualitative results of audits and assessments

# Diversity, Equity and Inclusion

## Summary of Diversity, Equity and Inclusion

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$-	\$1,357,895	\$1,870,333	\$2,083,002	\$2,083,002	\$2,083,002	11.37%
Materials and Services	-	634,955	1,198,400	1,016,510	1,016,510	1,072,510	(10.50%)
<b>TOTAL</b>	<b>\$-</b>	<b>\$1,992,850</b>	<b>\$3,068,733</b>	<b>\$3,099,512</b>	<b>\$3,099,512</b>	<b>\$3,155,512</b>	<b>2.83%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$-	\$1,992,850	\$3,068,733	\$3,099,512	\$3,099,512	\$3,155,512	2.83%
<b>TOTAL</b>	<b>\$-</b>	<b>\$1,992,850</b>	<b>\$3,068,733</b>	<b>\$3,099,512</b>	<b>\$3,099,512</b>	<b>\$3,155,512</b>	<b>2.83%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>-%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>-</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

The Diversity, Equity and Inclusion (DEI) department leads Metro’s work to achieve racial equity outcomes within the agency and across the region. With a focus on shifting culture and systems, DEI works in partnership with agency leadership, department staff, and community partners to develop, implement, and evaluate strategies to advance racial equity and inclusion.

DEI manages Metro’s Council adopted Strategic Plan to Advance Racial Equity, Diversity, and Inclusion (Strategic Plan) which guides racial equity strategies across the agency and shapes DEI’s programmatic work.

The department’s regional programs focus on workforce development, building pathways for BIPOC communities to inform decision making that impacts their lives, and providing analytical and strategic expertise needed to ensure Metro’s policy analysis, program development, and investment strategies advance racial equity.

Additionally, DEI is advancing culture and systems change work to ensure Metro is an inclusive, equitable, welcoming, and accessible place – by centering diverse and marginalized employees. We help foster a deeper sense of belonging in the workplace by increasing Metro’s capacity to produce racial equity outcomes. DEI is also leading the agency’s work to ensure staff have the tools to serve the needs of people with disabilities.

## STRATEGIC FRAMEWORK

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, DEI will be guided by the values of public service, safety, and resilience.

The DEI department’s FY 2024-25 budget invests in programming and strategies that embed racial equity in how Metro advances these goals. The budget includes continued investment in the Civic Engagement Capacity Building Grant Program with funding for a collaborative review of the pilot grant cycle that will inform the second grant cycle.

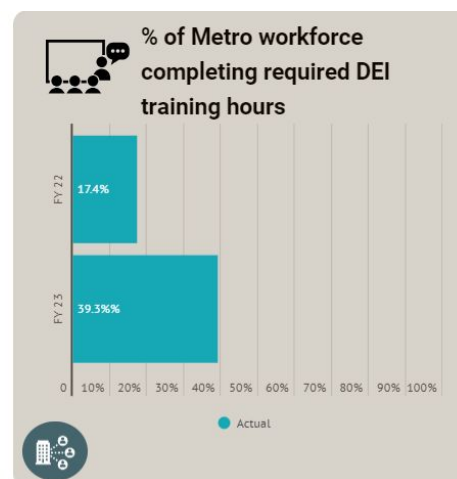
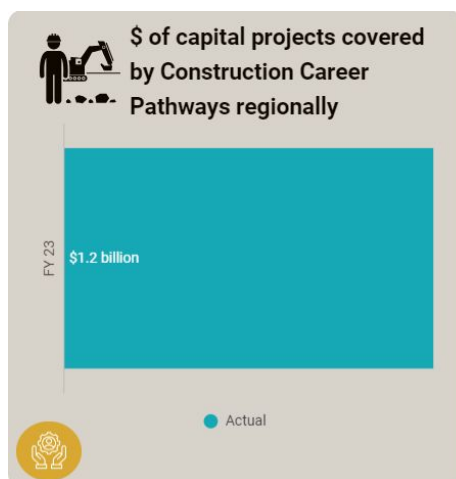
The budget is focused on creating stability and sustainability within the department for the programs the DEI department leads and services the department provides to the agency, while ensuring adequate resources are in place to support and leverage existing equity and inclusion work occurring across Metro.

The department will also be focused on launching the update of the Strategic Plan and aligning the agency’s equity tools and frameworks. This work will provide a unified approach to embedding racial equity in both the efforts to advance Council’s Strategic Targets and assessment of the impacts of this work. Additionally, Construction Career Pathways contributes industry specific outcomes to the Economy Strategic Target and a model for workforce development strategies that are rooted in racial equity more broadly.

## PERFORMANCE METRICS

Construction Career Pathways provides a regional policy framework to create career pathways for women and BIPOC workers in the construction industry on publicly funded capital projects. This performance measure tracks the dollar amount of capital projects covered by Construction Career Pathways across the nine government agencies that have formally adopted the policy framework.

Within Metro, all employees are required to complete 4 hours of DEI learning each year, which aligns with Goal C of the Strategic Plan to Advance Racial Equity, Diversity, and Inclusion to increase staff skills to advance regional equity.



# Diversity, Equity and Inclusion

## EQUITY OUTCOMES

Equity Outcomes	Activities and efforts	Metrics
<b>Decision-making:</b> Racial equity is prioritized in decision-making, resource allocation and across Metro’s efforts and activities.	Support the implementation of the Budget Equity Tool during the FY2024/5 budget process and the Racial Equity Framework, supporting its implementation through training, coaching and ongoing consultation.	Evaluation of year over year Budget Equity Tool metrics by department to inform further development of the tool.
<b>DEI training:</b> Develop a DEI training framework to increase equity literacy across the agency.	Implement DEI training program with a focus on Supervisors, accessibility for variable hour frontline staff, all staff understanding all staff increasing understanding of DEI competencies.	1) Post training evaluation of employee learned competencies  2) Tracking participation for required learning hours.
<b>Employee Resource Groups:</b> Improve retention rates and overall employee experience for marginalized staff through coordinated management of the People of Color, PRIDE and Black ERG’s as well as the expansion of new groups.	Coordinate monthly gatherings of Black, POC and PRIDE Employee Resource Groups	<b>Future metric:</b> Number of BIPOC, LGBTQ and staff with Disabilities promoted or hired into management or leadership positions reflective of the region’s existing workforce (would like to tie this also to the Employee census and demographic baseline)
<b>Construction Careers:</b> Coordinate regional jurisdictional partners and industry stakeholders to advance and implement the Construction Career Pathways Regional Framework in order to create career pathways for women and BIPOC workers into the construction industry.	Support partner jurisdiction adoption and implementation of framework	1) Regional progress toward workforce goals  2) Dollar amount of projects covered by Construction Career Pathways policy  3) Regional investment in workforce development for women and BIPOC workers.
<b>Civic engagement capacity building:</b> Invest in community-based organizations serving BIPOC communities to grow civic engagement efforts that support the development of new civic leaders, deepen civic participation throughout the region, and shape decisions towards more equitable outcomes.	Administer civic engagement capacity building grant program. Seek opportunities for Metro Councilors to connect with emerging community leaders through CBO’s in this cohort. Coordination of engagement with Metro departments.	<b>Program metrics:</b> the program has specific performance metrics incorporated into the program and agreements with grantees that can be provided here if needed.





# Finance and Regulatory Services

## Summary of Finance and Regulatory Services

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$8,378,522	\$9,786,766	\$11,955,030	\$13,986,084	\$13,986,084	\$14,336,654	19.92%
Materials and Services	3,407,728	3,499,834	5,199,935	6,235,360	6,235,360	6,235,360	19.91%
Capital Outlay	-	-	316,505	-	-	-	(100.00%)
<b>TOTAL</b>	<b>\$11,786,250</b>	<b>\$13,286,600</b>	<b>\$17,471,470</b>	<b>\$20,221,444</b>	<b>\$20,221,444</b>	<b>\$20,572,014</b>	<b>17.75%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$8,493,549	\$9,916,527	\$12,265,741	\$14,256,943	\$14,256,943	\$14,607,513	19.09%
General Asset Management Fund	60,562	-	516,505	400,000	400,000	400,000	(22.56%)
Risk Management	3,232,138	3,370,073	4,689,224	5,564,501	5,564,501	5,564,501	18.67%
<b>TOTAL</b>	<b>\$11,786,250</b>	<b>\$13,286,600</b>	<b>\$17,471,470</b>	<b>\$20,221,444</b>	<b>\$20,221,444</b>	<b>\$20,572,014</b>	<b>17.75%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>65.10</b>	<b>73.60</b>	<b>77.80</b>	<b>80.80</b>	<b>80.80</b>	<b>82.80</b>	<b>6.43%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>3.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

Finance and Regulatory Services (FRS) provides financial management, administrative, regulatory and operational services to Metro’s elected officials, operating centers and services, employees and the public. Key functions include: Budget and Financial Management, Accounting, Payroll, Revenue and Tax Administration, Risk Management, and Procurement. In addition, Finance and Regulatory Services licenses small contractors and sets fees for public solid waste disposal facilities.

## STRATEGIC FRAMEWORK

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, FRS has identified three primary goals that are key focus areas in the FY 2024-25 budget. The significant changes in the FY 2024-25 budget are intended to directly support those three goals.

- **Bolstering Metro’s capacity for data analytics and performance measurement.**

Through consolidation of existing analytics positions and addition of a performance data specialist, the FY2024-25 budget aims to increase capacity for economic forecasting, performance measurement, and analytics in support of council priorities and decision-making.

- **Increase the maturity of the finance function by moving from a transactional and regulatory focus to a partnership model.**

A key element of moving towards a partnership model with other Metro departments is providing accurate, timely and strategic financial advice to staff and the Metro Council.

- **Support Metro’s key initiatives across all departments and venues.**

The budget includes additional funding for Procurement Services to improve contract management and central oversight of high-risk contracts.

## PERFORMANCE METRICS

FRS is responsible for the Equity in Contracting Program, which helps to ensure that minority-owned business enterprises, woman-owned business enterprises, service-disabled veteran-owned businesses, and emerging small businesses (collectively referred to as COBID-certified firms) are in the pool for Metro’s millions of dollars in contracting opportunities available each year. The amount and percentage utilization are for COBID-eligible contracts.



# Finance and Regulatory Services

## EQUITY OUTCOMES

FY 2024-25 budget for Finance and Regulatory Services includes resources to help achieve critical equity outcomes below. The department has prioritized two outcomes as focus areas in FY 2024-25:

- Communities of color benefit from, are involved in, and have access to financial opportunities at Metro.**  
 Additional investment in the Procurement Services materials and services budget to increase the ability of FRS to administer the Equity in Contracting program and improve results for communities of color and other disadvantaged communities.
- Metro allocates its resources in ways that advance racial equity and meet the needs of the region’s communities of color.**

The development and implementation of Metro’s budget equity tool is the primary way this outcome has been prioritized. The FY 2024-25 budget continues to leverage investments from prior years to ensure that budget equity tool continues to be used and expanded in scope so that staff and the Metro Council have access to accurate, timely and relevant financial analysis to guide decision-making.

Equity Outcomes	Activities and efforts	Metrics
Communities of color benefit from, are involved in, and have access to financial opportunities at Metro	1) Disadvantaged business community outreach (e.g. Attend OAME meetings, Small Business Meet and Greet, Small Business Open House, relationship and trust building)  2)Equity strategy meetings for all formal procurements	Contract awards to COBID firms.
Metro allocates its resources in ways that advance racial equity and meet the needs of the region’s communities of color.	Budget Equity Tool incorporated into budget submission.	Submission of Budget Equity Tool and qualitative information about its use.
All employees can work safely and avoid harm through proper training, certification and the creation of safe work environments.	Existing health and safety program (In-person and video training, safety policies and committees, incident reporting, accident investigations)	Workers compensation statistics.
Advance equity in financial planning and decision-making by providing high-quality and equity-informed advising and services.	Dedicated staff development budget	Metrics under development
BIPOC employees, contractors, and communities benefit from, and are not disproportionately burdened by, Metro’s financial policies and procedures.	Planned comprehensive review of FRS policies, including using stakeholder reviews to identify disparate impacts	Metrics under development



# Human Resources

## Summary of Human Resources

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$4,024,345	\$4,937,352	\$5,863,648	\$6,555,125	\$6,555,125	\$6,555,125	11.79%
Materials and Services	464,672	562,537	696,390	678,890	678,890	718,890	3.23%
<b>TOTAL</b>	<b>\$4,489,017</b>	<b>\$5,499,888</b>	<b>\$6,560,038</b>	<b>\$7,234,015</b>	<b>\$7,234,015</b>	<b>\$7,274,015</b>	<b>10.88%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$4,489,017	\$5,499,888	\$6,560,038	\$7,234,015	\$7,234,015	\$7,274,015	10.88%
<b>TOTAL</b>	<b>\$4,489,017</b>	<b>\$5,499,888</b>	<b>\$6,560,038</b>	<b>\$7,234,015</b>	<b>\$7,234,015</b>	<b>\$7,274,015</b>	<b>10.88%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>29.00</b>	<b>32.00</b>	<b>33.00</b>	<b>34.00</b>	<b>34.00</b>	<b>34.00</b>	<b>3.03%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>1.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

Human Resources (HR) serves as a business partner to all departments to provide strategic and sustainable human resources practices and systems. Human Resources is a full-service HR department providing benefits, classification and compensation, employee and labor relations, organizational development and training, recruitment and selection, and systems administration for the agency.

HR leads the work of Metro’s agency goal related to employing a highly engaged workforce that reflects or exceeds the diversity of the region.

## STRATEGIC FRAMEWORK

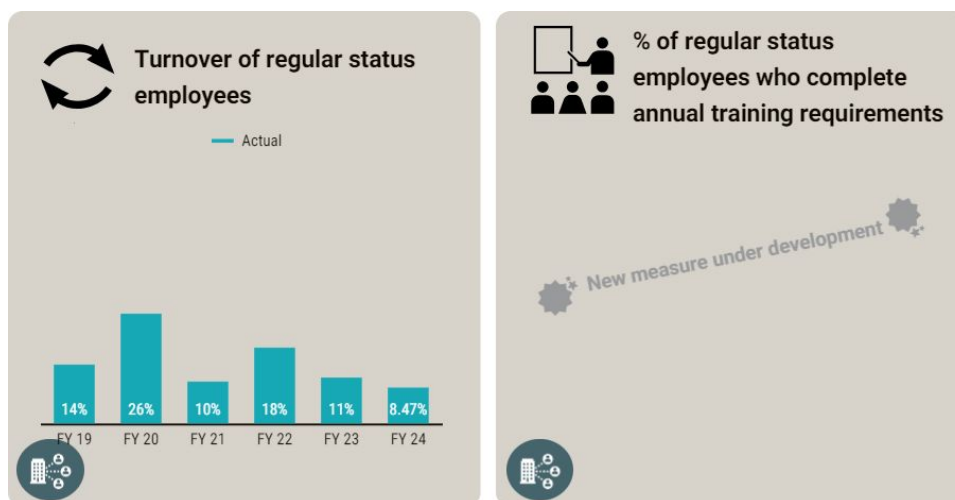
Metro’s Strategic Framework goals of Keeping Our Promises and Building Back Better is embodied through the organization-wide guiding principles of racial justice and shared prosperity. Human Resources plays a critical role in driving these equity-led values and policies and in creating a safe and inclusive workplace. Metro’s Strategic Plan to Advance Racial Equity, Diversity, and Inclusion (SPAREDI) was developed through meaningful employee engagement led by our DEI team. This effort resulted in approximately 15 agency-wide goals that require active HR support.

In 2021 Metro’s People of Color and Black Employee Resource Groups (ERG’s) issued 13 demands for Metro to address system racism. Five of those 13 demands are HR driven initiatives - some of which have been completed and others which are either underway or in our pipeline of prioritized projects.

Further, HR has taken the SPAREDI goals and the ERG demands and established HR Goals and Equity Outcomes (noted in the table below). Each of the goals and outcomes has a number of actions we are committed to – and all of which have been incorporated into a detailed “HR Action Plan”. This HR Action Plan will guide all HR work and priorities in FY 2024-25.

## PERFORMANCE METRICS

Human resources tracks employee turnover annually. A rate of 10-15% is generally considered to be healthy, allowing for a balance between bringing in new talent and retaining experienced employees. This can foster innovation while maintaining institutional knowledge. A figure higher than 15% may be an indicator of things like job dissatisfaction, poor management, or a need for more competitive compensation or additional internal opportunities for growth and development. HR is also introducing a new measure to track compliance with Metro’s required learning program launched in October 2022, which includes a mix of regulatory/legal requirements as well as some Metro values-based course requirements.



# Human Resources

## EQUITY OUTCOMES

Our equity outcomes are organized around four key goals of recruitment, training, workplace culture, and compensation. The project work to improve equity outcomes through these efforts is reflected in the HR Action Plan referenced above.

Equity Outcomes	Activities and efforts	Metrics
<b>Recruitment, Hiring and Retention:</b> To attract and retain a skilled and diverse workforce. (Goal 1)	<p>In partnership with DEI, launch recruitment advisory group to review recruitment processes through a racial equity lens• In partnership with DEI, continue the work that has begun with the Equitable Recruitment Workgroup (ERW) to review recruitment processes through a racial equity lens</p> <ul style="list-style-type: none"> <li>• Continue with the developing of training and tools for hiring managers and interview panels to support more equitable hiring processes and outcomes</li> <li>• Improve HR’s data driven approach by utilizing data management dashboards to better understand trends in hiring, retention, promotion, and professional development opportunities.</li> </ul>	<p>Using census data, compare available workforce against actual Metro workforce by ethnicity. Track and monitor turnover by ethnicity</p>
<b>Training and Development:</b> Promote equitable opportunities for growth and development. (Goal 2)	<ul style="list-style-type: none"> <li>• Expand access to professional training to all employees (including ongoing investment in internally developed and customized online training)</li> <li>• Continue with the annual Required Learning Program providing focused training for Supervisors and agency-wide training requirements around equity, safety and inclusion</li> </ul>	<p>Total number of mandatory training hours completed by all employees and track percent compliance with the required learning program.</p>
<b>Safety and belonging:</b> To create and maintain a safe and inclusive workplace. (Goal 3)	<ul style="list-style-type: none"> <li>• In partnership with DEI and ERG’s invest in strategies to create a safer environment for POC and better systems of accountability</li> <li>• Utilize new case management tracking tool that tracks the number, status and outcomes of worksite complaints filed related to safety, harassment, discrimination, or protected class status to monitor trends and assess potential solutions to address organizational needs</li> </ul>	<p>Track workplace investigatory and employee relations trends. Report on these trends annually to leadership and labor partners to ensure a continued focus solutions and strategies to create and maintain a safe and inclusive workplace.</p>
<b>Equitable compensation:</b> To provide competitive compensation and benefits to all employees. (Goal 4)	<ul style="list-style-type: none"> <li>• Complete another round of comprehensive Pay Equity analysis and develop and implement the use of a wage placement tool - for represented employees. Implement a benefit structure that takes employee income level into account to ensure a relative and proportionate insurance premium cost-share model so that lower-wage earners pay less of a percent than higher-wage earners.</li> </ul>	<p>Completion of pay equity analysis and associated pay adjustments as well as implementation of a new income-based, sliding-scale health insurance premium cost-share model.</p>





# Information Technology and Records Management

## Summary of Information Technology and Records Management

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$4,090,139	\$4,761,033	\$6,122,221	\$7,197,245	\$7,197,245	\$7,197,245	17.56%
Materials and Services	1,966,025	2,828,377	3,172,943	3,152,985	3,152,985	3,152,985	(0.63%)
Capital Outlay	388,014	123,117	2,184,165	1,798,067	1,798,067	2,488,067	13.91%
<b>TOTAL</b>	<b>\$6,444,178</b>	<b>\$7,712,527</b>	<b>\$11,479,329</b>	<b>\$12,148,297</b>	<b>\$12,148,297</b>	<b>\$12,838,297</b>	<b>11.84%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$5,710,546	\$6,968,031	\$8,567,564	\$9,970,230	\$9,970,230	\$9,970,230	16.37%
General Asset Management Fund	733,632	744,495	2,911,765	2,178,067	2,178,067	2,868,067	(1.50%)
<b>TOTAL</b>	<b>\$6,444,178</b>	<b>\$7,712,527</b>	<b>\$11,479,329</b>	<b>\$12,148,297</b>	<b>\$12,148,297</b>	<b>\$12,838,297</b>	<b>11.84%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>31.00</b>	<b>34.00</b>	<b>38.00</b>	<b>41.00</b>	<b>41.00</b>	<b>41.00</b>	<b>7.89%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>3.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Information Technology and Records Management

The Information Technology and Records Management (IT) department provides a foundation for all other services of Metro. The department runs services in digital communication, server and file management, business systems, point of sale, desktop productivity, event management, security video management, email, digital security systems and many other services. The Records Management section ensures that Metro manages records effectively throughout their lifecycle and provides records access to citizens.

Drivers of new technology are in continuous flux. Machine learning, connected workers, AI embedded applications and cloud services require Information Technology to look for new and better ways to enable the organization to be both productive and efficient. Overall, the demand for the services of the IT department have increased dramatically in the last couple of years. There is a pent-up need to adopt new technologies and to accelerate initiatives within the agency. A flexible work environment, the need for increased security and more efficient business workflow is driving demand for system improvements and technology resources. Technological debt across the agency has also increased after a long pause in system updates and a lack of resources. Data and software security are increasingly important, but also increasingly at risk. Likewise, the agency profile has been raised, creating an even greater need for timely and accurate information and access to business systems. Public records requests are also increasing in volume and complexity.

To remain relevant, Metro must adopt modern technologies and systems that can propel us forward and add greater value. Using Metro’s guiding principles of Racial Justice, Climate Justice, Resiliency and Shared Prosperity, Information Technology and Records Management’s organized projects around four themes: business improvement, shared services, strengthening core systems, and workplace modernization.

## STRATEGIC FRAMEWORK

Information Technology and Records Management aligned its FY 2024-25 goals and proposed budget with Metro’s strategic framework (Racial Justice, Climate Justice, Resiliency and Shared Prosperity). Initiatives focus on these guiding principles, while helping the agency reach its business goals.

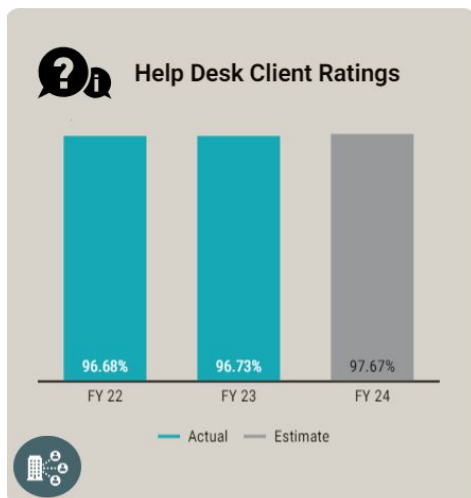
## BUILDING BACK BETTER

Information Technology and Records Management is dedicated to bringing Metro back stronger and more resilient. The department is committed to rebuilding in a way that improves the agency’s commitment to the public and its services to the rest of the agency. This includes business process improvements that leverage existing software systems, replacement of legacy systems, better alignment of data and reporting and greater access to public records.

## PERFORMANCE METRICS

For every 10 help desk tickets closed, Metro’s IT help desk clients are asked to rate 1) how well their needs were met, 2) timeliness of assistance, and 3) satisfaction with support. This metric helps to indicate the effectiveness of our help desk services and responsiveness overall to IT requests.

Oregon’s Public Records Law created timelines for responding to and completing public record requests. This measure helps to show Metro’s commitment to transparency and providing timely information to the public. The data in this metric includes only Metro’s time in processing records. Response time from requestors is excluded.



# Information Technology and Records Management

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## **EQUITY OUTCOMES**

Information Technology and Records Management is instrumental in ensuring that all Metro staff have equal access to technology and applications as well as access to high-quality and prompt IT assistance so that employees can effectively perform their duties and feel welcomed, supported, and safe. The department also supports inclusive experiences for community members that use Metro's websites and provides equitable access and opportunity for attending virtual or hybrid Council meetings. Records Management also works to expand accessibility to records of enduring value via the agency's online portal, Metro Online Records.

# Information Technology and Records Management

Equity Outcomes	Activities and efforts	Metrics
All Metro staff have the technology and applications they need to feel connected and perform their duties.	Complete M365 implementation and move SharePoint/Exchange to cloud and variable hour staff inclusion	Number of staff with email accounts
All Metro staff can access high-quality and timely IS assistance so they can complete their duties.	Continue to standardize hardware/software platforms to support flexible work environments Deliver IS support to Metro staff	Help Desk Ratings
Metro’s technology and information systems support staff in feeling welcomed, supported, safe, and secure.	Continue to implement standards for hardware/software Provide cyber security training for staff Provide hybrid public meeting resources Increased access to Metro public records	Number of staff trained
Metro’s technology and applications support inclusive experiences for community members and staff, regardless of language spoken.	Update of Metro websites Work with departments on process improvement initiatives for better use of hardware/software/staffing resources Provide remote access to Metro public meetings	Metrics under development
Policies and investments related to information and technology promote shared prosperity and equitable access to opportunity and choice.	Complete M365 implementation and move SharePoint/Exchange to cloud and variable hour staff inclusion	Complete implementation
Metro and its staff advance climate justice by using technology to reduce carbon emissions (e.g. remote work) and minimizing the environmental impact of the technology we use.	Complete cloud computing strategy to inform capital decisions and help guide departments in software acquisition	Complete strategy

# Office of Metro Attorney

## Summary of Office of Metro Attorney

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$3,001,313	\$3,449,571	\$3,905,520	\$4,182,258	\$4,182,258	\$4,182,258	7.09%
Materials and Services	46,378	52,216	90,763	93,035	93,035	93,035	2.50%
<b>TOTAL</b>	<b>\$3,047,691</b>	<b>\$3,501,787</b>	<b>\$3,996,283</b>	<b>\$4,275,293</b>	<b>\$4,275,293</b>	<b>\$4,275,293</b>	<b>6.98%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$3,047,691	\$3,501,787	\$3,996,283	\$4,275,293	\$4,275,293	\$4,275,293	6.98%
<b>TOTAL</b>	<b>\$3,047,691</b>	<b>\$3,501,787</b>	<b>\$3,996,283</b>	<b>\$4,275,293</b>	<b>\$4,275,293</b>	<b>\$4,275,293</b>	<b>6.98%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>0.00%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

The Office of Metro Attorney (OMA) is required by the Metro Charter and created by the Metro Code. The core function of OMA is to provide legal advice and services to the Metro Council, Metro COO, Metro departments, and the Auditor. The Metro Attorney has general control and supervision of all civil actions and legal proceedings in which Metro is a party, and full charge and control of all the legal business of all departments and commissions of Metro.

OMA provides legal advice and services to Metro and its elected officials, commissions, and employees in court and in administrative and quasi-judicial proceedings. Attorneys in OMA draft and review local legislation, contracts, real estate leases, intergovernmental agreements, and other documents and legal instruments, and advocate and negotiate on behalf of Metro. OMA advises on policy development and program implementation. Attorneys in OMA provide legal advice and training to elected officials, the Office of the COO, and Metro departments on a broad spectrum of legal topics, including land use planning, real estate, construction, litigation, employment and labor, constitutional law, public finance, records and public meetings, contracts, administrative law, elections, and municipal finance. OMA also contracts with and manages outside legal counsel.

The Office of Metro Attorney is staffed with 11 attorneys and 6 support professionals. OMA is led by the Metro Attorney, who is appointed by, and serves at the pleasure of, the Metro Council.

### **STRATEGIC FRAMEWORK**

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, OMA will:

#### **KEEPING OUR PROMISES**

- Support Metro by providing legal advice for major agency objectives, including the Supportive Housing Services Program, the Parks and Natural Areas bond, the Affordable Housing bond, and solid waste challenges in the region.

#### **BUILDING BACK BETTER**

- Provide legal services to Metro, its departments, venues, and elected officials with Metro's goals for racial equity, shared prosperity, and climate resilience as touchstones.

# Office of Metro Attorney

## EQUITY OUTCOMES

OMA's equity goals are organized to align with Metro's Strategic Plan to Advance Racial Equity, Diversity and Inclusion. Specific efforts include legal advice to the Diversity, Equity and Inclusion department and related efforts, including the Construction Careers Pathways Program, the Metro COBID contracting program, and negotiations for the Workforce Development Agreement, as well as Title VI compliance for Planning, Development and Research and ADA compliance. OMA staff also support the Metro Tribal Liaison position and Tribal engagement strategy and provide legal advice to the Committee on Racial Equity. Finally, more generally, OMA's programmatic advice seeks to support Metro's efforts to achieve equity in its programs, services, and activities.

Equity Outcomes	Activities and efforts	Metrics
<b>DEI Capacity:</b> OMA builds and maintains expertise in DEI-related legal issues.	Periodically evaluate capacities, skillsets, and knowledge areas of OMA staff.	Annual review process on OMA's DEI-related expertise
	Staff participate in DEI trainings	Metro learning center data on staff participation
	Professional development opportunities	Oregon State Bar CLE tracking
<b>Equity-informed legal services:</b> OMA staff apply an equity lens to their work, including applying risk analysis.	Increase understanding of legal issues surrounding DEI efforts (continual training)	Metrics under development
	Work with Metro staff in creating defensible programming that advances equity	
	OMA strategically pushes legal precedent to improve Metro's ability to enhance benefit and reduce harm to marginalized communities.	
<b>Prioritizing DEI-related efforts:</b> OMA prioritizes work with clear DEI-related impacts.	OMA staff advise on agency and department efforts to advance equity.	Metrics under development
	Participate in development of update to Strategic Plan to Advance Racial Equity.	Status of plan development
	Develop OMA Strategic Plan.	
<b>Workforce development:</b> Advancing opportunities for marginalized communities in the legal profession	Internship program for law students, prioritize applicants from marginalized communities and communities of color, and work with Oregon State Bar DEI program	Interns report positive experience with Metro
	Participate in Oregon State Bar and Multnomah County Bar Association mentorship program for new lawyers (planned)	Number of mentorships established
	Participation in Oregon State Bar executive committees	Number of attorneys participating





# Non-Departmental Summary

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$160,789	\$	\$	\$-	\$-	\$-	0.00%
Materials and Services	1,402,401	1,590,392	2,007,111	2,122,735	2,122,735	2,117,735	5.51%
Capital Outlay	-	-	1,500,000	2,000,000	2,000,000	2,000,000	33.33%
Debt Service	88,848,251	131,860,032	89,677,902	86,598,468	86,598,468	86,598,468	(3.43%)
Internal Service Transfers	1,687,978	308,876	2,047,792	2,446,291	2,446,291	2,446,291	19.46%
Interfund Reimbursements	34,454,714	37,905,623	46,719,700	54,983,556	54,983,556	54,983,556	17.69%
Fund Equity Transfers	39,444,382	41,813,241	39,278,055	50,968,470	50,968,470	51,393,470	30.85%
Interfund Loans	422,086	438,590	524,116	-	-	-	(100.00%)
<b>TOTAL</b>	<b>\$166,420,601</b>	<b>\$213,916,754</b>	<b>\$181,754,676</b>	<b>\$199,119,520</b>	<b>\$199,119,520</b>	<b>\$199,539,520</b>	<b>9.79%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$40,187,675	\$41,688,948	\$31,247,480	\$41,195,313	\$41,195,313	\$41,615,313	33.18%
Affordable Housing Fund	2,744,101	2,548,164	1,331,844	1,498,959	1,498,959	1,498,959	12.55%
Cemetery Perpetual Care Fund	61,485	17,822	40,000	40,000	40,000	40,000	-
Community Enhancement Fund	20,764	50,000	50,000	50,000	50,000	50,000	0.00%
General Asset Management Fund	-	-	1,761,655	2,400,000	2,400,000	2,400,000	36.24%
General Obligation Debt Service Fund	74,459,598	117,458,317	85,781,723	83,952,869	83,952,869	83,952,869	(2.13%)
MERC Fund	9,701,091	9,750,358	11,266,749	12,448,414	12,448,414	12,448,414	10.49%
Natural Areas Fund	910,627	782,864	-	-	-	-	0.00%
Oregon Zoo Asset Management Fund	595,352	865,889	391,370	396,400	396,400	396,400	1.29%
Oregon Zoo Operating Fund	7,268,148	9,223,918	19,502,077	21,666,040	21,666,040	21,666,040	11.10%
Parks and Nature Bond Fund	3,000,967	2,774,203	2,668,436	3,692,640	3,692,640	3,692,640	38.38%
Parks and Nature Operating Fund	3,956,171	3,929,938	5,933,606	6,592,824	6,592,824	6,592,824	11.11%
Risk Management	318,572	-	-	-	-	-	-
Smith and Bybee Wetlands Fund	81,240	89,295	57,610	67,622	67,622	67,622	17.38%
Solid Waste Fund	9,227,316	10,875,126	18,351,232	20,661,990	20,661,990	20,661,990	12.59%
Supportive Housing Services	13,887,495	13,861,913	3,370,894	4,456,449	4,456,449	4,456,449	32.20%
<b>TOTAL</b>	<b>\$166,420,601</b>	<b>\$213,916,754</b>	<b>\$181,754,676</b>	<b>\$199,119,520</b>	<b>\$199,119,520</b>	<b>\$199,539,520</b>	<b>9.79%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

The expenditures listed in the non-departmental summary are primarily non-operating expenses such as interfund transfers, general obligation bonds and pension bonds debt service. Expenditures also include items such as special appropriations that cannot be easily tied to a single program, center or service and costs such as election expenses that do not occur every year.

### Highlights of the FY 2024-25 non-departmental budget are:

#### Capital Outlay

\$2.0 million for Capital Outlay is budgeted for ongoing renewal and replacement of General Fund assets or new capital purchases. The specific projects for FY 2024-25 have not been identified.

#### Debt Service: \$86.6 million

- Debt service on general obligation bonds totaling \$84.0 million, which includes Affordable Housing bonds, outstanding Oregon Zoo Infrastructure bonds and Natural Areas Program bonds, and General Obligation 2023 refunding
- Debt service on pension obligation bonds of \$2.6 million

**Transfers** - a detail of FY 2024-25 budget transfers can be found in the appendices; below are some highlights:

- Internal Service Transfers are payments for services provided to a funding source by another funding source, for specific identifiable services. For FY 2024-25, there is \$2.4 million budgeted mostly for personnel costs for construction project managers within the Capital Asset Management department that provide project management expertise to other departments.
- Interfund reimbursements of \$54.9 million for agency-wide central service functions such as accounting, legal services, communications, risk management and Metro Regional Center management
- Fund Equity Transfers of \$51.4 million are transfers of resources from one Fund to another. In most cases, resources are being transferred from the General Fund to other organizational units for operating support, or from operating funds to capital funds to meet capital reserve requirements, or to provide for the renewal and replacement of capital assets. The largest transfer is from the General Fund to the Oregon Zoo operating fund for \$20.5 million.

#### General Fund special appropriations: \$2.1 million

#### Materials and Services:

- \$2.1 million is budgeted for necessary Agency-wide operations that don't fall within the purview of a single department, such as:
  - payments to local jurisdictions from Contractor Business License fees;
  - TriMet passport program, Metro's primary employee commute option strategy;
  - election expenses
  - outside financial audit
- \$45,000 for IFA loan #2. Payment is for Metro's share of the commitment to the Columbia Corridor Drainage Districts Joint Contracting Authority for the Infrastructure Finance Authority loan
- \$127,000 for cost sharing of the proposed Levee Ready Columbia project
- \$20,000 to support a Washington Park Train Task Force

The following designated contributions are also included:

- \$81,300 for General Sponsorships
- \$15,000 for Rail~volution
- \$5,000 for Clackamas County Business Alliance
- \$5,000 contribution for economic development in District 1
- \$2,200 for North Northeast Business Association

## Non-Departmental Summary

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- \$1,500 for Black American Chamber of Commerce
- \$5,000 for Columbia Corridor Association
- \$5,000 for Westside Economic Alliance
- \$5,000 for Business for a Better Portland
- \$1,500 Oregon Transportation Forum
- \$4,600 for Neighborhood Partnerships-Housing Alliance
- \$50,000 for Greater Portland, Inc.
- \$50,000 for Sports Oregon
- \$10,000 for the Skanner News Martin Luther King, Jr. breakfast sponsorship
- \$4,600 for Transportation for America
- \$1,425 for American Public Transportation Association
- \$40,000 Willamette Falls Locks
- \$5,000 for Willamette Falls Heritage Coalition

# Fund summary and detail

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Affordable Housing Bond Fund..... E-32

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Smith and Bybee Wetlands Fund ..... E-100

Solid Waste Revenue Fund ..... E-104

Supportive Housing Services Fund ..... E-112

# Summary of all funds

	General Fund	Affordable Housing Fund	Cemetery Perpetual Care Fund	Community Enhancement Fund	General Asset Management Fund	General Obligation Debt Service Fund	General Revenue Bond Fund	MERC Fund
<b>RESOURCES</b>								
Beginning Fund Balance	\$93,127,467	\$359,955,310	\$755,015	\$660,069	\$29,309,846	\$804,054	\$4,129,416	\$29,965,573
<b>Current Revenues</b>								
Personal Income Tax	-	-	-	-	-	-	-	-
Business Income Tax	-	-	-	-	-	-	-	-
Excise Tax	21,933,000	-	-	-	-	-	-	-
Construction Excise Tax	3,848,000	-	-	-	-	-	-	-
Real Property Taxes	20,450,000	-	-	-	-	82,948,815	-	-
Other Tax Revenues	-	-	-	-	67,000	-	-	-
Interest Earnings	1,343,850	1,655,000	11,425	5,446	337,700	200,000	20,217	751,460
Grants	17,508,443	-	-	-	-	-	-	-
Local Government Shared Revenues	77,600	-	-	-	-	-	3,396,000	21,843,530
Contributions from Governments	3,819,635	-	-	-	-	-	-	1,125,135
Licenses and Permits	590,000	-	-	-	-	-	-	-
Charges for Services	1,857,263	-	-	1,106,112	-	-	-	56,941,016
Contributions from Private Sources	-	-	-	-	-	-	-	1,574,580
Internal Charges for Services	1,813,959	-	-	-	-	-	-	-
Miscellaneous Revenue	2,758,899	-	-	-	-	-	-	139,000
Other Financing Sources	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
<b>Subtotal Current Revenues</b>	<b>76,000,649</b>	<b>1,655,000</b>	<b>11,425</b>	<b>1,111,558</b>	<b>404,700</b>	<b>83,148,815</b>	<b>3,416,217</b>	<b>82,374,721</b>
<b>Interfund Transfers:</b>								
Internal Service Transfers	1,641,950	-	-	-	-	-	-	-
Interfund Reimbursements	50,465,151	-	-	-	-	-	-	-
Interfund Loans	-	-	-	-	-	-	-	-
Fund Equity Transfers	-	950,000	-	-	5,791,000	-	2,668,525	825,000
<b>Subtotal Interfund Transfers</b>	<b>52,107,101</b>	<b>950,000</b>	<b>-</b>	<b>-</b>	<b>5,791,000</b>	<b>-</b>	<b>2,668,525</b>	<b>825,000</b>
<b>TOTAL RESOURCES</b>	<b>\$221,235,217</b>	<b>\$362,560,310</b>	<b>\$766,440</b>	<b>\$1,771,627</b>	<b>\$35,505,546</b>	<b>\$83,952,869</b>	<b>\$10,214,158</b>	<b>\$113,165,294</b>
<b>REQUIREMENTS</b>								
<b>Current Expenditures:</b>								
Personnel Services	\$69,216,956	\$1,231,208	\$-	\$-	\$946,701	\$-	\$-	\$32,532,624
Materials and Services	40,139,352	261,548,724	-	1,517,426	5,132,299	-	-	38,995,962
Capital Outlay	-	-	-	-	6,213,067	-	-	14,601,000
Debt Service	2,645,599	-	-	-	-	83,952,869	6,064,525	-
<b>Subtotal Current Expenditures</b>	<b>112,001,907</b>	<b>262,779,932</b>	<b>-</b>	<b>1,517,426</b>	<b>12,292,067</b>	<b>83,952,869</b>	<b>6,064,525</b>	<b>86,129,586</b>
<b>Interfund Transfers:</b>								
Internal Service Transfers	-	-	-	50,000	-	-	-	514,550
Interfund Reimbursements	388,584	1,498,959	-	-	-	-	-	10,913,789
Fund Equity Transfers	36,463,395	-	40,000	-	400,000	-	-	1,020,075
Interfund Loans	-	-	-	-	-	-	-	-
<b>Subtotal Interfund Transfers</b>	<b>36,851,979</b>	<b>1,498,959</b>	<b>40,000</b>	<b>50,000</b>	<b>400,000</b>	<b>-</b>	<b>-</b>	<b>12,448,414</b>
Contingency	28,503,175	50,000,000	-	93,226	8,251,055	-	-	14,587,294
Unappropriated Fund Balance	43,878,156	48,281,419	726,440	110,975	14,562,424	-	4,149,633	-
<b>Subtotal Designated Ending Balance</b>	<b>72,381,331</b>	<b>98,281,419</b>	<b>726,440</b>	<b>204,201</b>	<b>22,813,479</b>	<b>-</b>	<b>4,149,633</b>	<b>14,587,294</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$221,235,217</b>	<b>\$362,560,310</b>	<b>\$766,440</b>	<b>\$1,771,627</b>	<b>\$35,505,546</b>	<b>\$83,952,869</b>	<b>\$10,214,158</b>	<b>\$113,165,294</b>
<b>Full Time Equivalents (FTE)</b>	<b>375.55</b>	<b>7.50</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>203.80</b>

## Summary of all funds

Oregon Zoo Asset Management Fund	Oregon Zoo Operating Fund	Parks and Nature Bond Fund	Parks and Nature Operating Fund	Risk Management	Smith and Bybee Wetlands Fund	Solid Waste Fund	Supportive Housing Services Fund	Total
\$9,700,000	\$25,000,000	\$144,580,611	\$7,892,762	\$1,300,000	\$1,001,567	\$34,884,593	\$432,218,166	\$1,175,284,449
-	-	-	-	-	-	-	187,250,000	187,250,000
-	-	-	-	-	-	-	187,250,000	187,250,000
-	-	-	-	-	-	-	-	21,933,000
-	-	-	-	-	-	-	-	3,848,000
-	-	-	19,197,221	-	-	-	-	122,596,036
-	-	-	-	-	-	-	-	67,000
-	360,000	2,227,539	208,500	12,000	15,024	774,092	880,000	8,802,253
250,000	900,700	-	15,200	-	-	392,000	-	19,066,343
-	-	-	625,000	-	-	-	-	25,942,130
-	-	-	225,500	-	-	-	-	5,170,270
-	-	-	-	-	-	-	-	590,000
-	28,609,882	-	6,000,490	-	-	125,642,793	-	220,157,556
400,000	2,929,529	-	-	-	-	-	-	4,904,109
-	-	-	-	-	-	-	-	1,813,959
-	30,000	-	100,000	100,000	-	482,000	-	3,609,899
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
<b>650,000</b>	<b>32,830,111</b>	<b>2,227,539</b>	<b>26,371,911</b>	<b>112,000</b>	<b>15,024</b>	<b>127,290,885</b>	<b>375,380,000</b>	<b>813,000,555</b>
-	-	-	754,341	-	-	50,000	-	2,446,291
-	-	-	-	4,940,350	-	-	-	55,405,501
-	-	-	-	-	-	-	-	-
13,000,000	20,450,000	-	7,287,000	-	-	-	-	50,971,525
<b>13,000,000</b>	<b>20,450,000</b>	<b>-</b>	<b>8,041,341</b>	<b>4,940,350</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>108,823,317</b>
<b>\$23,350,000</b>	<b>\$78,280,111</b>	<b>\$146,808,150</b>	<b>\$42,306,014</b>	<b>\$6,352,350</b>	<b>\$1,016,591</b>	<b>\$162,225,478</b>	<b>\$807,598,166</b>	<b>\$2,097,108,321</b>
-	-	-	-	-	-	-	-	-
\$156	\$30,036,314	\$6,798,394	\$16,076,355	\$555,751	\$-	\$32,477,361	\$6,525,778	\$196,397,598
6,900,000	12,886,754	29,469,412	13,954,581	5,008,750	225,000	79,461,214	460,331,159	955,570,633
16,053,444	63,837	22,053,683	491,000	-	-	3,200,000	-	62,676,031
-	-	-	-	-	-	-	-	92,662,993
<b>22,953,600</b>	<b>42,986,905</b>	<b>58,321,489</b>	<b>30,521,936</b>	<b>5,564,501</b>	<b>225,000</b>	<b>115,138,575</b>	<b>466,856,937</b>	<b>1,307,307,255</b>
-	-	-	-	-	-	-	-	-
396,400	-	1,052,619	-	-	67,622	365,100	-	2,446,291
-	8,666,040	2,640,021	6,122,824	-	-	20,296,890	4,456,449	54,983,556
-	13,000,000	-	470,000	-	-	-	-	51,393,470
-	-	-	-	-	-	-	-	-
<b>396,400</b>	<b>21,666,040</b>	<b>3,692,640</b>	<b>6,592,824</b>	<b>-</b>	<b>67,622</b>	<b>20,661,990</b>	<b>4,456,449</b>	<b>108,823,317</b>
-	13,627,166	8,670,750	5,191,254	787,849	400,000	15,008,837	336,284,780	481,405,386
-	-	76,123,271	-	-	323,969	11,416,076	-	199,572,363
-	<b>13,627,166</b>	<b>84,794,021</b>	<b>5,191,254</b>	<b>787,849</b>	<b>723,969</b>	<b>26,424,913</b>	<b>336,284,780</b>	<b>680,977,749</b>
<b>\$23,350,000</b>	<b>\$78,280,111</b>	<b>\$146,808,150</b>	<b>\$42,306,014</b>	<b>\$6,352,350</b>	<b>\$1,016,591</b>	<b>\$162,225,478</b>	<b>\$807,598,166</b>	<b>\$2,097,108,321</b>
-	-	-	-	-	-	-	-	-
<b>1.00</b>	<b>192.60</b>	<b>39.00</b>	<b>103.70</b>	<b>3.00</b>	<b>0.00</b>	<b>201.30</b>	<b>38.85</b>	<b>1170.30</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.





# General Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$49,373,459	\$80,880,180	\$68,691,007	\$92,265,351	\$92,265,351	\$93,127,467	35.57%
<b>Current Revenues</b>							
Excise Tax	21,631,175	20,439,429	20,163,930	21,933,000	21,933,000	21,933,000	8.77%
Construction Excise Tax	3,877,675	3,598,048	3,608,000	3,848,000	3,848,000	3,848,000	6.65%
Real Property Taxes	17,928,595	18,804,902	19,167,159	20,450,000	20,450,000	20,450,000	6.69%
Interest Earnings	545,311	2,118,954	832,300	1,373,000	1,373,000	1,343,850	61.46%
Grants	8,106,990	13,637,799	19,651,338	17,120,373	17,120,373	17,508,443	(10.90%)
Local Government Shared Revenues	221,978	220,667	222,456	77,600	77,600	77,600	(65.12%)
Contributions from Governments	28,348,993	(1)	3,708,384	3,819,635	3,819,635	3,819,635	3.00%
Licenses and Permits	583,490	587,155	596,000	590,000	590,000	590,000	(1.01%)
Charges for Services	4,616,506	5,233,464	1,264,484	1,857,263	1,857,263	1,857,263	46.88%
Internal Charges for Services	108,515	1,205,481	2,249,628	1,813,959	1,813,959	1,813,959	(19.37%)
Miscellaneous Revenue	2,512,677	3,662,384	2,546,179	2,758,899	2,758,899	2,758,899	8.35%
Other Financing Sources	-	38,950	-	-	-	-	-
<b>Subtotal Current Revenues</b>	<b>88,481,906</b>	<b>69,547,231</b>	<b>74,009,858</b>	<b>75,641,729</b>	<b>75,641,729</b>	<b>76,000,649</b>	<b>2.69%</b>
<b>Interfund Transfer</b>							
Internal Service Transfers	1,577,693	-	1,760,632	1,641,950	1,641,950	1,641,950	(6.74%)
Interfund Reimbursements	45,449,147	48,545,480	42,652,802	50,465,151	50,465,151	50,465,151	18.32%
Interfund Loans	-	-	-	-	-	-	-
<b>Subtotal Interfund Transfers</b>	<b>47,026,840</b>	<b>48,545,480</b>	<b>44,413,434</b>	<b>52,107,101</b>	<b>52,107,101</b>	<b>52,107,101</b>	<b>17.32%</b>
<b>TOTAL RESOURCES</b>	<b>\$184,882,205</b>	<b>\$198,972,892</b>	<b>\$187,114,299</b>	<b>\$220,014,181</b>	<b>\$220,014,181</b>	<b>\$221,235,217</b>	<b>18.24%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$42,507,674	\$50,034,911	\$64,411,636	\$68,866,386	\$68,866,386	\$69,216,956	7.46%
Materials and Services	22,845,441	23,650,230	43,991,594	39,162,236	39,162,236	40,139,352	(8.76%)
Capital Outlay	24,425	28,223	-	-	-	-	-
Debt Service	14,388,654	14,482,096	2,546,179	2,645,599	2,645,599	2,645,599	3.90%
<b>Subtotal Current Expenditures</b>	<b>79,766,194</b>	<b>88,195,460</b>	<b>110,949,409</b>	<b>110,674,221</b>	<b>110,674,221</b>	<b>112,001,907</b>	<b>0.95%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	-	-	-	-	-	-	-
Interfund Reimbursements	4,893	27,141	352,240	388,584	388,584	388,584	10.32%
Fund Equity Transfers	24,230,938	25,669,699	26,341,950	36,038,395	36,038,395	36,463,395	38.42%
<b>Subtotal Interfund Transfers</b>	<b>24,235,831</b>	<b>25,696,840</b>	<b>26,694,190</b>	<b>36,426,979</b>	<b>36,426,979</b>	<b>36,851,979</b>	<b>38.05%</b>
Contingency	-	-	22,300,644	28,469,255	28,469,255	28,503,175	27.81%
Unappropriated Fund Balance	80,880,180	85,080,592	27,170,056	44,443,726	44,443,726	43,878,156	61.49%
<b>Subtotal Contingency/Ending Balance</b>	<b>80,880,180</b>	<b>85,080,592</b>	<b>49,470,700</b>	<b>72,912,981</b>	<b>72,912,981</b>	<b>72,381,331</b>	<b>46.31%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$184,882,205</b>	<b>\$198,972,893</b>	<b>\$187,114,299</b>	<b>\$220,014,181</b>	<b>\$220,014,181</b>	<b>\$221,235,217</b>	<b>18.24%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>310.80</b>	<b>353.40</b>	<b>382.50</b>	<b>373.55</b>	<b>373.55</b>	<b>375.55</b>	<b>-1.82%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>(6.95)</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

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The General Fund accounts for the operating costs of all general government and central service functions including Metro Council; Office of the Auditor; Metro Attorney; Capital Asset Management; Communications; Diversity, Equity, and Inclusion; Finance and Regulatory Services; Human Resources; and Information Technology and Records Management. It also accounts for operating costs of Planning, Development and Research department, as well as a regional housing analysis for the Housing department.

## **BEGINNING FUND BALANCE**

This is the combined balance for the operating areas described above. It includes several components related to Planning, Development and Research including \$22.0 million in restricted Transit Oriented Development program balance, \$12.6 million in restricted or committed funds for major projects and programs and \$20.1 million in restricted Construction Excise Tax program balance. Approximately \$34.6 million of fund balance is maintained for debt service and for General Fund reserves, which helps meet current and future cash flow needs and helps protect against financial instability.

Please refer to the appendices for a complete listing of specific reserves.

## **CURRENT REVENUES**

### **Property Taxes**

Metro receives property tax revenues from a tax levy originally approved by voters in May 1990. Ballot Measure 50, approved by the voters in May 1997, converted the tax levy to a general operating permanent rate levy. Metro's permanent rate is \$0.0966 per \$1,000 of assessed value and cannot be increased even by the voters of the region. Assessed value is expected to increase 4.5 percent next year; the maximum 3 percent growth allowed under Ballot Measure 50 plus a 1.5 percent allowance for new construction. Metro expects to receive 94.5 percent of the property tax levied (\$20.2 million) and approximately \$281,000 in delinquent taxes.

### **Excise Tax**

The Metro excise tax is levied as a per-ton flat rate tax on solid waste disposal and as a percentage of all other authorized sales and services. The Metro excise tax is budgeted at \$21.9 million in FY 2024-25. The per-ton tax rate for FY 2024-25 is \$14.69 per ton, an increase of \$1.41, effective July 1.

In 2006 Metro enacted a construction excise tax (CET) to fund land use planning to make land ready for development throughout the region. In 2018 the Council issued an ordinance to make CET a permanent source of revenue for the General Fund. A 0.12 percent tax is assessed on construction permits issued by local cities and counties in the Metro region for construction projects costing more than \$100,000. The tax is capped at \$12,000 per project. Revenues are used to fund the 2040 grant program, which offers grants for regional and local planning required to ready land for development or redevelopment and projects that facilitate economic development and/or promote community stabilization in the Metro region. The tax is expected to generate \$3.8 million in FY 2024-25.

### **Interest Earnings**

This is interest earning on investments and can be used for programmatic needs within the General Fund. Interest earnings are expected to be approximately \$1.3 million in FY 2024-25.

### **Grants**

All of the General Fund's \$17.5 million of anticipated grants are received by the primary planning functions of the agency within Planning, Development and Research. This function relies on federal, state and local grants to fund most of the transportation planning and modeling programs.

### **Contribution From Other Governments and Local Government Shared Revenues**

This category includes government contributions to Metro programs and projects. In FY 2024-25 TriMet is expected to contribute \$3.8 million toward the Transit Oriented Development (TOD) program. Metro is also expected to receive \$210,000 through Oregon's Gain Share program.

## Charges for Services

These are revenues derived from the income producing activities of the General Fund. They include parking fees, rental fees, and sales and contracted services generated through the Planning, Development and Research department. Approximately \$0.8 million is expected to be received from the Washington Department of Transportation through a partnership on the I-5 Bridge Replacement project. The remaining revenues in this category are generated through parking fees at Metro Regional Center and the adjoining parking structure, tenant leases, and contracts and sales through the Planning, Development and Research department.

## Licenses and Permits

These are revenues generated from the regional contractor's business license program, which allows commercial and residential contractors to procure a single license from Metro that allows them to conduct business in 20 local cities. Metro retains a portion of this revenue for administrative processing of the program and then passes the remaining collections through to the local jurisdictions.

## Internal Charges for Services

These revenues are derived from services performed by one Metro department for the benefit of another Metro department. Primarily, this accounts for the research and data services provided by the Planning, Development and Research department to other internal departments, such as Waste Prevention and Environmental Services (WPES), Parks and Nature, and Housing.

## Miscellaneous Revenues

The primary revenue for FY 2024-25 is charges to departments to pay for the debt service on the pension obligation bonds of \$2.8 million.

## Interfund Transfers

Costs of Metro's central services are allocated to operating units through a cost allocation plan. Operating units (departments) that are budgeted outside the General Fund transfer approximately \$50.5 million in reimbursements. Additionally, another \$1.6 million is transferred from departments to the General fund to cover costs of construction project managers that provide project management expertise on capital projects.

## CURRENT EXPENDITURES

### Personnel Services

This category includes salary, wage and fringe benefits for the 375.55 Full-Time Equivalent (FTE) resident in various departments of the General Fund. Overall General Fund FTE decreased by 6.95 FTE from the FY 2023-24 amended budget. The decrease is primarily due to an organizational change that transferred Communications FTE previously reported within the General Fund to now be reported within the department (for example Parks and Nature) where their work is centered. Although the overall FTE has decreased within the General Fund, the costs associated with the remaining FTE have increased. Personnel Services costs are expected to be \$69.2 million and reflects the cost of salary and wages, payroll taxes, pension and health and welfare costs.

Please refer to the budget summary for a ten-year comparison of Metro's salary and benefit costs as well as a general discussion of staff changes. The appendices also include detailed information on the history of FTE by fund and department and fringe benefits.

### Materials and Services

Expenditures in this category are expected to decrease by \$3.8 million from FY 2023-24. Most of this decrease is within the Planning, Development, and Research department, which reflects the changes in timing of grant expenditures.

### Capital Outlay

Most major capital projects and renewal and replacement projects are budgeted in the General Asset Management Fund. The General Fund did not budget for capital outlay within the General Fund in FY 2024-25.

# General Fund

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## Debt Service

The General Fund pays for debt service expenses related to pension bonds. Departments reimburse the General Fund through a PERS Bond Recovery Charge to pay for pension bonds debt service.

## Interfund Transfers

Nearly 100% of the transfers are considered Fund Equity Transfers, which are generally resource transfers from the General Fund to other funds. The General Fund is scheduled to transfer \$20.4 million in ongoing operational support to the Oregon Zoo and \$6.9 million ongoing and one-time support to the Parks and Nature program. In addition, the Affordable Housing Fund receives \$950,000 in annual operating support from the General Fund. The Expo Center will receive a one-time transfer of \$700,000 and P's Centers for Performing Arts will receive \$125,000 to distribute as performing arts grants. Approximately \$4.7 million will be transferred out to the General Asset Management Fund to fund new capital projects and to support the on-going renewal and replacement of Metro-owned assets. The General Fund will also transfer approximately \$1.6 million to the General Revenue Bond Fund for debt service on outstanding full faith and credit obligations.

## Contingency

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only through Council adoption of a resolution amending the budget. Any transfer from contingency that exceeds a cumulative amount greater than 15 percent of expenditures requires a full supplemental budget amendment.

The FY 2024-25 contingency includes Planning, Development and Research contingency primarily for the TOD and CET programs of \$17.0 million. The General Fund reserve policy directs that a minimum of 10% of operating revenues be set aside in an operating contingency balance, to provide for stability. For FY 2024-25 the general operating contingency is \$11.4 million, which meets the minimum requirements of the policy.

## ENDING FUND BALANCE

The ending fund balance of the General Fund is the combined balance for the major operating units. It includes \$12.5 million in restricted TOD program balance and \$18.4 million in restricted Construction Excise Tax grants program balance. Additionally, there is \$1.8 million set aside for the future debt service on certain full faith and credit bonds issuances. The General Fund reserve policy directs that a minimum of 6.5% of operating revenues be maintained in a reserve. The FY 2024-25 ending fund balance includes \$11.7 million for operating reserves, which exceeds minimum requirement. This reserve, when coupled with the General Fund operating contingency discussed above, is a critical component of the agency's financial stability. Please refer to the appendices for a more detailed listing of all General Fund contingency and reserves.



# General Fund

## General Fund - Total Resources

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
<b>REVENUES</b>							
				<u>Beginning Fund Balance</u>			
\$-	\$15,923,479	\$16,730,537	323300	Fund Bal-Restricted for CET/ResCET	\$20,097,604	\$20,097,604	\$20,097,604
-	-	-	324000	Fund Bal-Restr for Bond Cap	-	-	350,000
7,231,411	10,374,086	4,931,493	326000	Fund Bal-Restr by IGA	3,922,257	3,922,257	3,922,257
11,301,698	16,553,373	12,762,179	326100	Fund Bal-Restr by TOD IGA	22,006,011	22,006,011	22,006,011
-	12,167,202	6,636,211	330000	Fund Balance-Committed	8,654,694	8,654,694	8,654,694
14,173,188	-	-	330300	Fund Bal-Comm for CET	-	-	-
14,981,298	23,982,142	25,955,345	340000	Fund Bal-Unassigned/Undesignated	35,566,034	35,566,034	36,078,150
1,379,103	1,321,473	1,270,242	340300	Fund Bal-Dsg Debt Service	2,018,751	2,018,751	2,018,751
306,762	558,425	405,000	350000	Fund Balance-Assigned	-	-	-
<b>49,373,459</b>	<b>80,880,180</b>	<b>68,691,007</b>		<b>Total Beginning Fund Balance</b>	<b>92,265,351</b>	<b>92,265,351</b>	<b>93,127,467</b>
				<u>Current Revenue</u>			
17,627,319	18,247,574	18,921,159	401000	Real Property Taxes-Current Yr	20,169,004	20,169,004	20,169,004
191,715	397,326	246,000	401500	Real Property Taxes-Prior Yrs	280,996	280,996	280,996
98,714	141,530	-	401800	Payment in Lieu of R Prop Tax	-	-	-
10,848	18,473	-	401900	Interest and Penalty-R Prop Tax	-	-	-
21,631,175	20,439,429	20,163,930	405000	Excise Taxes	21,933,000	21,933,000	21,933,000
3,699,001	3,417,038	3,425,000	405500	Construction Excise Tax	3,665,000	3,665,000	3,665,000
178,674	181,010	183,000	405600	CET Administration Fee	183,000	183,000	183,000
1,741,048	6,022,421	6,579,622	410000	Federal Grants - Direct	9,363,651	9,363,651	8,892,801
5,453,905	7,001,316	7,044,654	410500	Federal Grants - Indirect	7,230,932	7,230,932	7,589,852
296,525	347,402	5,312,024	411000	State Grants - Direct	275,790	275,790	775,790
615,512	266,661	715,038	412000	Local Grants - Direct	250,000	250,000	250,000
209,833	209,122	210,000	413700	Gain Share-OR Str Invest Prog	65,600	65,600	65,600
12,145	11,545	12,456	414000	Local Government Service Fee	12,000	12,000	12,000
28,348,993	(1)	3,708,384	414500	Government Contributions	3,819,635	3,819,635	3,819,635
583,490	587,155	596,000	415000	Contractor's Business License	590,000	590,000	590,000
761,906	916,283	1,126,124	418000	Contract and Professional Servic	1,492,603	1,492,603	1,492,603
1,957	560	2,000	421100	Public Record Request Fees	1,000	1,000	1,000
58,981	1,420	-	423000	Product Sales	-	-	-
307	-	-	430500	Regional System Fee	-	-	-
-	2,168	-	450000	Admission Fees	-	-	-
-	-	-	452000	Rentals - Space	-	-	-
3,664,374	4,147,021	-	453000	Golf Course Revenues	-	-	-
95,341	90,234	18,360	454000	Lease Revenue/Lease Rev	278,360	278,360	278,360
33,640	75,778	118,000	462000	Parking Fees	85,300	85,300	85,300
108,515	1,205,481	2,249,628	467000	Internal Charges for Services	1,813,959	1,813,959	1,813,959
545,311	2,118,954	832,300	470000	Interest on Investments	1,373,000	1,373,000	1,343,850
21	0	-	480000	Cash Over and Short	-	-	-
-	555,000	-	480800	Loan Principal Receipts	-	-	-
-	91,030	-	480900	Loan Interest Receipts	-	-	-
-	38,950	-	481000	Sale of Capital Assets	-	-	-
13,000	14,000	-	482000	Program Income	-	-	-
33,504	46,678	-	489000	Miscellaneous Revenue	-	-	-
2,466,151	2,955,676	2,546,179	489100	Refunds/Reimbursements	2,758,899	2,758,899	2,758,899

**General Fund - Total Resources**

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2024-25 <u>Proposed</u> Amount	FY 2024-25 <u>Approved</u> Amount	FY 2024-25 <u>Adopted</u> Amount
88,481,906	69,547,232	74,009,858		<b>Total Current Revenues</b>	<b>75,641,729</b>	<b>75,641,729</b>	<b>76,000,649</b>
				<i><b>Interfund Transfers</b></i>			
12,602,659	12,284,845	-	497000	Transfer of Resources	-	-	-
32,846,488	36,260,635	42,652,802	497500	Transfer for Indirect Costs	50,465,151	50,465,151	50,465,151
1,577,693	-	1,760,632	498000	Transfer for Direct Costs	1,641,950	1,641,950	1,641,950
<b>47,026,840</b>	<b>48,545,480</b>	<b>44,413,434</b>		<b>Total Interfund Transfers</b>	<b>52,107,101</b>	<b>52,107,101</b>	<b>52,107,101</b>
<b>\$184,882,205</b>	<b>\$198,972,892</b>	<b>\$187,114,299</b>		<b>TOTAL RESOURCES</b>	<b>\$220,014,181</b>	<b>\$220,014,181</b>	<b>\$221,235,217</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Capital Asset Management

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 Approved Amount	FY 2024-25 Adopted Amount
<b>EXPENDITURES</b>							
<i><b>Personnel Services</b></i>							
\$683,699	\$1,631,179	\$3,068,754	501000	Reg Employees-Full Time-Exempt	\$3,262,957	\$3,262,957	\$3,262,957
494,858	667,167	701,118	501500	Reg Empl-Full Time-Non-Exempt	662,982	662,982	662,982
36,979	45,648	44,947	502500	Reg Empl-Part Time-Non-Exempt	48,367	48,367	48,367
11,547	6,842	35,692	503000	Temporary Employees	45,500	45,500	45,500
2,206	2,065	3,300	508000	Overtime	3,300	3,300	3,300
5,158	7,262	5,200	508600	Mobile Comm Allowance	5,200	5,200	5,200
101,384	199,491	356,950	511000	Fringe - Payroll Taxes	350,643	350,643	350,643
288,323	546,877	942,254	512000	Fringe - Retirement PERS	973,710	973,710	973,710
151,805	289,401	655,728	513000	Fringe - Health and Welfare	789,432	789,432	789,432
9,000	15,003	6,000	513305	Health Savings - Metro Contrib/HSA Contrib	6,000	6,000	6,000
3,259	-	-	514000	Fringe - Unemployment	-	-	-
4,493	7,214	14,521	515000	Fringe - Other Benefits	14,938	14,938	14,938
38,826	77,118	123,982	519000	Pension Oblig Bonds Contrib	135,125	135,125	135,125
6,382	6,102	5,000	519500	Fringe - Insurance - Opt Out	5,000	5,000	5,000
<b>1,837,918</b>	<b>3,501,371</b>	<b>5,963,446</b>		<b>Total Personnel Services</b>	<b>6,303,154</b>	<b>6,303,154</b>	<b>6,303,154</b>
<i><b>Materials and Services</b></i>							
2,081	6,661	4,536	520100	Office Supplies	5,536	5,536	5,536
19,833	13,313	17,400	520110	Computer Equipment	28,000	28,000	28,000
-	2,050	1,500	520120	Meeting Expenditures	12,650	12,650	12,650
23,240	22,837	25,000	520130	Postage and Shipping	32,000	32,000	32,000
27,952	29,583	102,000	520500	Operating Supplies	100,000	100,000	100,000
1,335	4,824	5,000	520510	Tools and Equipment	10,000	10,000	10,000
12,225	3,846	15,750	520580	Uniforms and PPE	12,000	12,000	12,000
2,024	9,231	6,140	521100	Membership and Professional Dues	8,650	8,650	8,650
9	476	150	521200	Publications and Subscriptions	500	500	500
679	1,739	13,500	521300	Fuel	12,400	12,400	12,400
4,267	5	30,000	521500	Maintenance and Repairs Supplies	30,000	30,000	30,000
3,211	18,289	-	521520	Maintenance and Repairs Supplies - Building	-	-	-
161	-	-	521540	Maintenance and Repairs Supplies - Electrical	-	-	-
1,673	5,655	-	521560	Maintenance and Repairs Supplies - Equipment	-	-	-
66,244	45,554	258,712	524000	Contracted Professional Svcs	200,100	200,100	225,100
2,893	1,762	-	524050	Contracted Prof Svcs - Advertising	-	-	-
-	4,866	-	524060	Contracted Prof Svcs - Information Technology Services	-	-	-
-	1,200	-	524080	Contracted Prof Svcs - Architectural and Design (non-cap)	-	-	-
-	-	750	524600	Sponsorship Expenditures	-	-	-
17,362	53,375	50,000	525000	Contracted Property Services	37,000	37,000	37,000
18,178	-	-	525100	Utility Services	-	-	-
4,385	24,779	34,600	525120	Utility Services - Telecommunications	37,300	37,300	37,300
109,563	100,405	159,964	525130	Utility Services - Electricity	159,964	159,964	159,964
8,677	18,600	10,000	525140	Utility Services - Natural Gas	10,000	10,000	10,000
11,391	14,678	25,000	525150	Utility Services - Sanitation and Refuse Removal	25,000	25,000	25,000
37,997	37,198	60,000	525160	Utility Services - Water and Sewer	60,000	60,000	60,000
126,393	137,052	79,400	526010	Maintenance and Repair Services - Building	89,400	89,400	89,400
-	2,048	5,000	526011	Maintenance and Repair Services - Painting	5,000	5,000	5,000
-	14,126	25,000	526012	Maintenance and Repair Services - Electricity	25,000	25,000	25,000



**General Fund - Capital Asset Management**

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
(1,890)	23,248	19,000	526013	Maintenance and Repair Services - Elevator and Escalator	19,000	19,000	19,000
27,117	25,643	39,000	526014	Maintenance and Repair Services - HVAC	39,000	39,000	39,000
13,472	6,035	34,000	526020	Maintenance and Repair Services - Equipment	17,500	17,500	17,500
18,215	30,683	40,500	526030	Maintenance and Repair Services - Grounds	42,250	42,250	42,250
9,351	1,050	10,500	526040	Maintenance and Repair Services - Technology	7,500	7,500	7,500
3,984	12,957	10,500	526050	Maintenance and Repair Services - Vehicles	20,500	20,500	20,500
54,846	24,391	51,850	526300	Software Licensing	54,962	54,962	54,962
-	12,425	-	526400	Vehicles/Vehicles	-	-	-
1,260	1,260	1,260	526500	Rentals	1,260	1,260	1,260
268	-	2,000	528000	Other Purchased Services	2,000	2,000	2,000
24,805	206	-	528400	Printing and Graphics	-	-	-
25,138	33,000	46,000	530000	Payments to Other Agencies	45,000	45,000	45,000
203	2,429	-	530010	License and Permit Fees	-	-	-
-	340,000	170,000	544500	Grants and Loans	170,000	170,000	170,000
2,188	3,997	10,000	544600	Intra-Metro Grants	8,000	8,000	8,000
-	5,203	4,000	545100	Travel and Lodging	-	-	-
1,879	1,185	100	545200	Mileage, Taxi and Parking	1,000	1,000	1,000
-	277	-	545300	Meals and Entertainment	-	-	-
6,030	24,397	56,000	545500	Staff Development	67,250	67,250	67,250
3,900	-	-	549010	Tri-Met Transit Pass	-	-	-
<b>692,540</b>	<b>1,122,539</b>	<b>1,424,112</b>		<b>Total Materials and Services</b>	<b>1,395,722</b>	<b>1,395,722</b>	<b>1,420,722</b>
<b><u>Capital Outlay</u></b>							
<b>\$2,530,458</b>	<b>\$4,623,910</b>	<b>\$7,387,558</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$7,698,876</b>	<b>\$7,698,876</b>	<b>\$7,723,876</b>
<b>18.40</b>	<b>28.40</b>	<b>37.40</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>36.40</b>	<b>36.40</b>	<b>36.40</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Communications

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended	ACCT	DESCRIPTION	Proposed	Approved	Adopted
		Amount			Amount	Amount	Amount
<b>EXPENDITURES</b>							
<i><b>Personnel Services</b></i>							
\$2,429,739	\$2,827,946	\$3,783,441	501000	Reg Employees-Full Time-Exempt	\$1,574,554	\$1,574,554	\$1,574,554
2,592	73,006	75,296	501500	Reg Empl-Full Time-Non-Exempt	81,036	81,036	81,036
64,222	59,337	151,185	502000	Reg Employees-Part Time-Exempt	46,744	46,744	46,744
37,200	47,647	48,820	502500	Reg Empl-Part Time-Non-Exempt	52,540	52,540	52,540
109,685	30,396	56,100	503000	Temporary Employees	5,000	5,000	5,000
665	4,532	-	508000	Overtime	-	-	-
2,237	1,431	600	508600	Mobile Comm Allowance	600	600	600
222,173	255,092	383,276	511000	Fringe - Payroll Taxes	153,398	153,398	153,398
557,291	622,793	1,002,377	512000	Fringe - Retirement PERS	429,945	429,945	429,945
302,244	341,712	677,292	513000	Fringe - Health and Welfare	325,368	325,368	325,368
12,000	18,000	-	513305	Health Savings - Metro Contrib/HSA Contrib	-	-	-
11,100	-	-	514000	Fringe - Unemployment	-	-	-
7,210	8,376	15,404	515000	Fringe - Other Benefits	6,534	6,534	6,534
79,318	91,014	131,894	519000	Pension Oblig Bonds Contrib	59,663	59,663	59,663
2,213	3,390	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>3,839,887</b>	<b>4,384,671</b>	<b>6,325,685</b>		<b>Total Personnel Services</b>	<b>2,735,382</b>	<b>2,735,382</b>	<b>2,735,382</b>
<i><b>Materials and Services</b></i>							
33,158	4,477	10,000	520100	Office Supplies	-	-	-
32,721	42,626	42,500	520110	Computer Equipment	12,000	12,000	12,000
-	-	2,000	520120	Meeting Expenditures	3,000	3,000	3,000
-	125	10,000	520140	Promotional Supplies	2,500	2,500	2,500
7,980	42,800	15,000	520500	Operating Supplies	5,000	5,000	5,000
-	-	-	520510	Tools and Equipment	5,000	5,000	5,000
-	6,668	-	520580	Uniforms and PPE	2,500	2,500	2,500
15,702	848	5,000	521100	Membership and Professional Dues	2,000	2,000	2,000
11,043	20,802	10,000	521200	Publications and Subscriptions	11,240	11,240	11,240
1,711	-	2,000	521500	Maintenance and Repairs Supplies	-	-	-
57,764	109,351	228,715	524000	Contracted Professional Svcs	125,000	125,000	125,000
-	-	-	524040	Contracted Prof Svcs - Promotion and Public Relations	35,000	35,000	35,000
351	225	5,000	524050	Contracted Prof Svcs - Advertising	13,100	13,100	13,100
-	1,857	50,000	524500	Marketing Expenditures	100,000	100,000	100,000
-	10,000	-	524510	Sales and Marketing Contract	-	-	-
-	10,500	-	524600	Sponsorship Expenditures	-	-	-
3,396	9,163	4,500	525120	Utility Services - Telecommunications	5,000	5,000	5,000
-	-	-	526000	Maintenance and Repair Services	2,000	2,000	2,000
932	1,135	25,000	526300	Software Licensing	21,450	21,450	21,450
600	26,666	20,000	528000	Other Purchased Services	10,000	10,000	10,000
1,003	5,253	15,000	528400	Printing and Graphics	10,000	10,000	10,000
317	15,091	25,000	545100	Travel and Lodging	16,000	16,000	16,000
80	1,007	2,000	545200	Mileage, Taxi and Parking	-	-	-
-	1,069	-	545300	Meals and Entertainment	-	-	-
13,916	18,588	36,500	545500	Staff Development	31,000	31,000	31,000
-	1,000	-	545510	Tuition Reimbursement	-	-	-
-	-	-	549000	Miscellaneous Expenditures	2,000	2,000	2,000
<b>180,674</b>	<b>329,252</b>	<b>508,215</b>		<b>Total Materials and Services</b>	<b>413,790</b>	<b>413,790</b>	<b>413,790</b>

**General Fund - Communications**

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2024-25 <u>Proposed</u> Amount	FY 2024-25 <u>Approved</u> Amount	FY 2024-25 <u>Adopted</u> Amount
				<u>Capital Outlay</u>			
21,553	28,223	-	579000	Capital Outlay	-	-	-
<b>21,553</b>	<b>28,223</b>	-		<b>Total Capital Outlay</b>	-	-	-
<b>\$4,042,114</b>	<b>\$4,742,145</b>	<b>\$6,833,900</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$3,149,172</b>	<b>\$3,149,172</b>	<b>\$3,149,172</b>
<b>32.20</b>	<b>36.20</b>	<b>39.20</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>15.20</b>	<b>15.20</b>	<b>15.20</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Council

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24		ACCT	DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25
		Amended Amount				Proposed Amount	Approved Amount	Adopted Amount
<b>EXPENDITURES</b>								
\$460,382	\$489,827	\$514,968		500000	Elected Official Salaries	\$556,543	\$556,543	\$556,543
3,657,961	3,678,554	4,585,876		501000	Reg Employees-Full Time-Exempt	5,312,160	5,312,160	5,312,160
189,698	73,564	134,094		501500	Reg Empl-Full Time-Non-Exempt	75,165	75,165	75,165
54,735	13,758	-		502000	Reg Employees-Part Time-Exempt	-	-	-
174,619	131,074	114,873		503000	Temporary Employees	192,000	192,000	192,000
4,133	5,485	-		508000	Overtime	-	-	-
10,524	11,184	17,021		508600	Mobile Comm Allowance	15,638	15,638	15,638
-	-	235,000		508912	Other Salary Adjustments (Budgetary)	-	-	-
357,661	352,464	466,735		511000	Fringe - Payroll Taxes	503,264	503,264	503,264
977,407	941,426	1,297,128		512000	Fringe - Retirement PERS	1,460,492	1,460,492	1,460,492
594,400	553,094	750,636		513000	Fringe - Health and Welfare	949,452	949,452	949,452
25,500	13,500	-		513305	Health Savings - Metro Contrib/HSA Contrib	-	-	-
14,446	-	-		514000	Fringe - Unemployment	-	-	-
10,905	10,293	19,394		515000	Fringe - Other Benefits	21,669	21,669	21,669
136,756	139,540	170,135		519000	Pension Oblig Bonds Contrib	202,094	202,094	202,094
10,358	10,425	-		519500	Fringe - Insurance - Opt Out	-	-	-
<b>6,679,485</b>	<b>6,424,188</b>	<b>8,305,860</b>			<b>Total Personnel Services</b>	<b>9,288,477</b>	<b>9,288,477</b>	<b>9,288,477</b>
					<b><u>Materials and Services</u></b>			
7,867	20,678	6,529		520100	Office Supplies	7,750	7,750	7,750
31,639	35,677	31,000		520110	Computer Equipment	24,521	24,521	24,521
40,450	45,120	29,133		520120	Meeting Expenditures	71,000	71,000	71,000
29	34	-		520130	Postage and Shipping	-	-	-
260	29	-		520140	Promotional Supplies	-	-	-
793	3,868	750		520500	Operating Supplies	4,250	4,250	4,250
11,878	5,463	5,000		521100	Membership and Professional Dues	3,250	3,250	3,250
1,017	2,239	1,500		521200	Publications and Subscriptions	1,000	1,000	1,000
2,780	-	-		521500	Maintenance and Repairs Supplies	-	-	-
41	31	-		521570	Maintenance and Repairs Supplies - Vehicles	-	-	-
349,217	974,372	1,985,949		524000	Contracted Professional Svcs	1,797,208	1,797,208	2,112,208
946	-	-		524020	Contracted Prof Svcs - Attorney and Legal	-	-	-
270	72,413	500		524040	Contracted Prof Svcs - Promotion and Public Relations	250	250	250
957	-	-		524050	Contracted Prof Svcs - Advertising	-	-	-
					Contracted Prof Svcs - Management, Consulting and			
100,806	162,158	210,000		524070	Communication Services	100,000	100,000	100,000
372	-	500		524500	Marketing Expenditures	500	500	500
27,955	14,533	5,000		524600	Sponsorship Expenditures	50,250	50,250	100,250
14,252	15,101	13,000		525120	Utility Services - Telecommunications	14,150	14,150	14,150
670	2,928	4,200		526300	Software Licensing	27,400	27,400	27,400
-	6,354	-		526500	Rentals	-	-	-
375	-	-		526520	Rentals - Equipment	-	-	-
1,823	9,328	36,500		528000	Other Purchased Services	95,000	95,000	95,000
-	100	-		528090	Event/Production Services	-	-	-
1,597	23,486	108,500		528400	Printing and Graphics	13,700	13,700	13,700
-	25,000	-		530000	Payments to Other Agencies	-	-	-
1,500	-	-		540000	Charges for Services	-	-	-
475,000	-	-		544500	Grants and Loans	-	-	-

**General Fund - Council**

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24		DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25
		<u>Amended</u> Amount	ACCT		<u>Proposed</u> Amount	<u>Approved</u> Amount	<u>Adopted</u> Amount
29,381	54,270	132,530	545100	Travel and Lodging	129,000	129,000	129,000
1,208	3,469	630	545200	Mileage, Taxi and Parking	1,480	1,480	1,480
4,867	6,836	1,820	545300	Meals and Entertainment	5,500	5,500	5,500
20,879	69,031	116,500	545500	Staff Development	102,400	102,400	102,400
3,500	2,237	-	545510	Tuition Reimbursement	-	-	-
-	-	40,766	549000	Miscellaneous Expenditures	36,000	36,000	36,000
<b>1,132,326</b>	<b>1,554,754</b>	<b>2,730,307</b>		<b>Total Materials and Services</b>	<b>2,484,609</b>	<b>2,484,609</b>	<b>2,849,609</b>
<b>\$7,811,812</b>	<b>\$7,978,943</b>	<b>\$11,036,167</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$11,773,086</b>	<b>\$11,773,086</b>	<b>\$12,138,086</b>
<b>44.20</b>	<b>41.20</b>	<b>44.00</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>45.00</b>	<b>45.00</b>	<b>45.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Diversity, Equity and Inclusion

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24		DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25	
		Amended Amount	ACCT		Proposed Amount	Approved Amount	Adopted Amount	
<b>EXPENDITURES</b>								
\$	\$835,022	\$1,150,107	501000	Reg Employees-Full Time-Exempt	\$1,239,369	\$1,239,369	\$1,239,369	
-	65,342	71,469	501500	Reg Empl-Full Time-Non-Exempt	76,859	76,859	76,859	
-	-	-	503000	Temporary Employees	45,000	45,000	45,000	
-	3,191	-	508000	Overtime	-	-	-	
-	725	-	508600	Mobile Comm Allowance	-	-	-	
-	76,037	112,930	511000	Fringe - Payroll Taxes	114,981	114,981	114,981	
-	193,737	301,730	512000	Fringe - Retirement PERS	322,475	322,475	322,475	
-	140,827	189,816	513000	Fringe - Health and Welfare	234,696	234,696	234,696	
-	12,000	-	513305	Health Savings - Metro Contrib/HSA Contrib	-	-	-	
-	2,404	4,579	515000	Fringe - Other Benefits	4,872	4,872	4,872	
-	28,610	39,702	519000	Pension Oblig Bonds Contrib	44,750	44,750	44,750	
-	<b>1,357,895</b>	<b>1,870,333</b>		<b>Total Personnel Services</b>	<b>2,083,002</b>	<b>2,083,002</b>	<b>2,083,002</b>	
<b><u>Materials and Services</u></b>								
-	3,355	3,000	520100	Office Supplies	3,510	3,510	3,510	
-	14,376	4,000	520110	Computer Equipment	5,000	5,000	5,000	
-	8,904	55,400	520120	Meeting Expenditures	61,000	61,000	61,000	
-	1,168	-	520140	Promotional Supplies	-	-	-	
-	451	-	520500	Operating Supplies	-	-	-	
-	216	-	520580	Uniforms and PPE	-	-	-	
-	5,192	5,000	521100	Membership and Professional Dues	5,000	5,000	5,000	
-	-	-	521200	Publications and Subscriptions	5,000	5,000	5,000	
-	7	-	521570	Maintenance and Repairs Supplies - Vehicles	-	-	-	
-	113,140	638,000	524000	Contracted Professional Svcs	368,000	368,000	424,000	
-	17,880	18,000	524600	Sponsorship Expenditures	18,000	18,000	18,000	
-	2,964	-	525120	Utility Services - Telecommunications	-	-	-	
-	-	-	526300	Software Licensing	-	-	-	
-	10,850	30,000	528000	Other Purchased Services	97,000	97,000	97,000	
-	120	-	528400	Printing and Graphics	-	-	-	
-	14,500	-	530000	Payments to Other Agencies	-	-	-	
-	-	-	530010	License and Permit Fees	-	-	-	
-	407,000	425,000	544500	Grants and Loans	425,000	425,000	425,000	
-	9,916	-	545100	Travel and Lodging	7,000	7,000	7,000	
-	320	-	545200	Mileage, Taxi and Parking	-	-	-	
-	11,741	-	545300	Meals and Entertainment	-	-	-	
-	12,856	20,000	545500	Staff Development	22,000	22,000	22,000	
-	<b>634,955</b>	<b>1,198,400</b>		<b>Total Materials and Services</b>	<b>1,016,510</b>	<b>1,016,510</b>	<b>1,072,510</b>	
<b>\$-</b>	<b>\$1,992,850</b>	<b>\$3,068,733</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$3,099,512</b>	<b>\$3,099,512</b>	<b>\$3,155,512</b>	
<b>0.00</b>	<b>11.00</b>	<b>11.00</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

**General Fund - Finance and Regulatory Services**

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24		DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25	
		<u>Amended</u> Amount	ACCT		<u>Proposed</u> Amount	<u>Approved</u> Amount	<u>Adopted</u> Amount	
<b>EXPENDITURES</b>								
\$3,965,565	\$4,412,673	\$5,300,531	501000	Reg Employees-Full Time-Exempt	\$6,617,975	\$6,617,975	\$6,772,716	
1,083,863	1,531,440	1,838,697	501500	Reg Empl-Full Time-Non-Exempt	1,801,571	1,801,571	1,816,345	
141,231	188,792	173,605	502000	Reg Employees-Part Time-Exempt	157,240	157,240	157,240	
63,894	17,103	72,966	502500	Reg Empl-Part Time-Non-Exempt	-	-	54,942	
11,080	5,543	5,712	503000	Temporary Employees	-	-	-	
4,450	20,721	-	508000	Overtime	5,712	5,712	5,712	
5,812	4,932	2,400	508600	Mobile Comm Allowance	6,400	6,400	6,400	
436,088	518,137	692,476	511000	Fringe - Payroll Taxes	752,141	752,141	772,119	
1,226,396	1,444,234	1,823,741	512000	Fringe - Retirement PERS	2,101,305	2,101,305	2,156,297	
860,078	970,406	1,280,779	513000	Fringe - Health and Welfare	1,664,208	1,664,208	1,706,880	
31,500	37,500	-	513305	Health Savings - Metro Contrib/HSA Contrb	-	-	-	
7,488	-	-	514000	Fringe - Unemployment	-	-	-	
15,270	17,430	28,234	515000	Fringe - Other Benefits	32,174	32,174	33,014	
170,696	206,242	239,965	519000	Pension Oblig Bonds Contrib	291,607	291,607	299,238	
5,393	5,235	-	519500	Fringe - Insurance - Opt Out	-	-	-	
<b>8,028,804</b>	<b>9,380,389</b>	<b>11,459,106</b>		<b>Total Personnel Services</b>	<b>13,430,333</b>	<b>13,430,333</b>	<b>13,780,903</b>	
				<b><u>Materials and Services</u></b>				
10,495	6,828	10,000	520100	Office Supplies	8,500	8,500	8,500	
33,630	39,476	30,000	520110	Computer Equipment	30,000	30,000	30,000	
150	2,344	2,000	520120	Meeting Expenditures	2,000	2,000	2,000	
-	380	-	520140	Promotional Supplies	-	-	-	
3,944	2,336	-	520500	Operating Supplies	-	-	-	
8,540	8,041	14,500	521100	Membership and Professional Dues	13,000	13,000	13,000	
1,498	3,666	4,000	521200	Publications and Subscriptions	3,500	3,500	3,500	
1,672	-	-	521500	Maintenance and Repairs Supplies	-	-	-	
9	25	-	521570	Maintenance and Repairs Supplies - Vehicles	-	-	-	
147,973	195,173	316,000	524000	Contracted Professional Svcs	351,000	351,000	351,000	
1,188	6,450	2,000	524020	Contracted Prof Svcs - Attorney and Legal	2,000	2,000	2,000	
2,184	3,649	7,750	524050	Contracted Prof Svcs - Advertising	7,500	7,500	7,500	
-	240	5,000	524060	Contracted Prof Svcs - Information Technology Services	-	-	-	
31,750	14,375	24,000	524600	Sponsorship Expenditures	25,000	25,000	25,000	
7	-	-	525000	Contracted Property Services	-	-	-	
2,500	4,271	4,000	525120	Utility Services - Telecommunications	4,500	4,500	4,500	
21,142	40,958	68,000	526300	Software Licensing	75,500	75,500	75,500	
9,732	11,767	17,000	528000	Other Purchased Services	17,000	17,000	17,000	
88,343	78,982	95,000	528200	Banking Services	90,000	90,000	90,000	
27,491	26,785	35,000	528210	Credit Card Fees	30,000	30,000	30,000	
15,540	16,584	18,450	528400	Printing and Graphics	18,500	18,500	18,500	
5,000	5,000	5,000	530000	Payments to Other Agencies	5,000	5,000	5,000	
-	1,410	-	530010	License and Permit Fees	-	-	-	
19,041	14,878	4,500	545100	Travel and Lodging	4,500	4,500	4,500	
6,730	3,468	-	545200	Mileage, Taxi and Parking	-	-	-	
2,946	8,134	-	545300	Meals and Entertainment	-	-	-	
22,978	37,697	133,250	545500	Staff Development	129,500	129,500	129,500	
264	3,221	11,185	549000	Miscellaneous Expenditures	9,610	9,610	9,610	
<b>464,745</b>	<b>536,138</b>	<b>806,635</b>		<b>Total Materials and Services</b>	<b>826,610</b>	<b>826,610</b>	<b>826,610</b>	
<b>\$8,493,549</b>	<b>\$9,916,527</b>	<b>\$12,265,741</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$14,256,943</b>	<b>\$14,256,943</b>	<b>\$14,607,513</b>	
<b>62.10</b>	<b>70.60</b>	<b>74.80</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>77.80</b>	<b>77.80</b>	<b>79.80</b>	

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Human Resources

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
<b>EXPENDITURES</b>							
<i><b>Personnel Services</b></i>							
\$1,887,456	\$2,277,683	\$2,506,946	501000	Reg Employees-Full Time-Exempt	\$2,779,786	\$2,779,786	\$2,779,786
658,811	890,655	1,061,863	501500	Reg Empl-Full Time-Non-Exempt	1,360,463	1,360,463	1,360,463
66,988	78,041	81,431	502500	Reg Empl-Part Time-Non-Exempt	100,728	100,728	100,728
72,014	5,032	18,000	503000	Temporary Employees	18,000	18,000	18,000
17,616	16,826	-	508000	Overtime	-	-	-
4,918	5,866	-	508600	Mobile Comm Allowance	-	-	-
-	-	250,000	508912	Other Salary Adjustments (Budgetary)	-	-	-
215,972	269,059	339,547	511000	Fringe - Payroll Taxes	371,891	371,891	371,891
537,477	733,064	901,613	512000	Fringe - Retirement PERS	1,039,043	1,039,043	1,039,043
464,853	513,519	569,448	513000	Fringe - Health and Welfare	725,424	725,424	725,424
34,500	37,500	2,473	513305	Health Savings - Metro Contrib/HSA Contrib	-	-	-
(12,556)	2,737	13,694	515000	Fringe - Other Benefits	15,597	15,596	15,597
75,643	106,170	118,633	519000	Pension Oblig Bonds Contrib	144,193	144,194	144,193
653	1,200	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>4,024,345</b>	<b>4,937,352</b>	<b>5,863,648</b>		<b>Total Personnel Services</b>	<b>6,555,125</b>	<b>6,555,125</b>	<b>6,555,125</b>
<i><b>Materials and Services</b></i>							
1,346	4,968	2,280	520100	Office Supplies	4,140	4,140	4,140
27,740	10,673	25,700	520110	Computer Equipment	20,000	20,000	20,000
299	2,633	2,500	520120	Meeting Expenditures	22,500	22,500	22,500
-	54	-	520130	Postage and Shipping	-	-	-
5,046	11,827	8,050	520500	Operating Supplies	5,850	5,850	5,850
13,852	3,273	18,750	521100	Membership and Professional Dues	12,050	12,050	12,050
2,301	12,694	2,600	521200	Publications and Subscriptions	1,100	1,100	1,100
270	-	-	521500	Maintenance and Repairs Supplies	-	-	-
280,386	366,815	447,500	524000	Contracted Professional Svcs	414,780	414,780	454,780
49,944	65,233	60,000	524020	Contracted Prof Svcs - Attorney and Legal	60,000	60,000	60,000
782	4,498	6,000	524050	Contracted Prof Svcs - Advertising	6,000	6,000	6,000
10,173	11,771	10,500	525120	Utility Services - Telecommunications	12,700	12,700	12,700
56,673	39,795	54,000	526300	Software Licensing	71,620	71,620	71,620
836	1,032	11,000	528000	Other Purchased Services	1,000	1,000	1,000
2,404	304	4,000	528400	Printing and Graphics	2,500	2,500	2,500
1,519	4,994	6,500	545100	Travel and Lodging	6,600	6,600	6,600
507	345	650	545200	Mileage, Taxi and Parking	350	350	350
673	2,861	160	545300	Meals and Entertainment	1,500	1,500	1,500
9,158	18,766	36,200	545500	Staff Development	36,200	36,200	36,200
763	-	-	549010	Tri-Met Transit Pass	-	-	-
<b>464,672</b>	<b>562,537</b>	<b>696,390</b>		<b>Total Materials and Services</b>	<b>678,890</b>	<b>678,890</b>	<b>718,890</b>
<b>\$4,489,017</b>	<b>\$5,499,888</b>	<b>\$6,560,038</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$7,234,015</b>	<b>\$7,234,015</b>	<b>\$7,274,015</b>
<b>29.00</b>	<b>32.00</b>	<b>33.00</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>34.00</b>	<b>34.00</b>	<b>34.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



**General Fund - Housing**

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2024-25 <u>Proposed</u> Amount	FY 2024-25 <u>Approved</u> Amount	FY 2024-25 <u>Adopted</u> Amount
<b>EXPENDITURES</b>							
				<b><u>Materials and Services</u></b>			
-	-	425,000	524000	Contracted Professional Svcs	150,000	150,000	150,000
-	-	<b>425,000</b>		<b>Total Materials and Services</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>\$-</b>	<b>\$-</b>	<b>\$425,000</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Information Technology and Records Management

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 Approved Amount	FY 2024-25 Adopted Amount
<b>EXPENDITURES</b>							
<i><b>Personnel Services</b></i>							
\$2,338,738	\$2,725,392	\$3,434,087	501000	Reg Employees-Full Time-Exempt	\$4,134,396	\$4,134,396	\$4,134,396
296,397	355,208	458,225	501500	Reg Empl-Full Time-Non-Exempt	395,343	395,343	395,343
66,260	71,322	76,544	502000	Reg Employees-Part Time-Exempt	82,393	82,393	82,393
-	-	1,500	503000	Temporary Employees	1,500	1,500	1,500
620	1,900	-	508000	Overtime	-	-	-
4,119	4,029	-	508600	Mobile Comm Allowance	-	-	-
221,696	265,066	371,797	511000	Fringe - Payroll Taxes	404,798	404,798	404,798
659,185	737,121	980,310	512000	Fringe - Retirement PERS	1,129,972	1,129,972	1,129,972
397,749	484,060	655,728	513000	Fringe - Health and Welfare	874,776	874,776	874,776
1,500	1,500	-	513305	Health Savings - Metro Contrib/HSA Contrib	-	-	-
1,470	-	-	514000	Fringe - Unemployment	-	-	-
7,764	8,940	15,041	515000	Fringe - Other Benefits	17,249	17,249	17,249
88,416	101,711	128,989	519000	Pension Oblig Bonds Contrib	156,818	156,818	156,818
6,225	4,785	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>4,090,139</b>	<b>4,761,033</b>	<b>6,122,221</b>		<b>Total Personnel Services</b>	<b>7,197,245</b>	<b>7,197,245</b>	<b>7,197,245</b>
<i><b>Materials and Services</b></i>							
37,041	7,056	4,750	520100	Office Supplies	4,750	4,750	4,750
15,301	42,265	51,193	520110	Computer Equipment	50,500	50,500	50,500
690	-	200	520130	Postage and Shipping	200	200	200
831	247	-	520500	Operating Supplies	-	-	-
750	1,444	3,900	521100	Membership and Professional Dues	3,700	3,700	3,700
-	-	250	521200	Publications and Subscriptions	250	250	250
1,147	-	-	521500	Maintenance and Repairs Supplies	-	-	-
263,851	250,078	119,943	524000	Contracted Professional Svcs	130,432	130,432	130,432
-	172,634	88,000	524060	Contracted Prof Svcs - Information Technology Services	88,000	88,000	88,000
15,259	-	-	525000	Contracted Property Services	-	-	-
58,564	58,558	67,600	525100	Utility Services	60,000	60,000	60,000
10,004	158,101	185,100	525120	Utility Services - Telecommunications	201,100	201,100	201,100
22,086	26,605	20,000	525130	Utility Services - Electricity	20,000	20,000	20,000
1,189,435	229,025	5,000	526000	Maintenance and Repair Services	5,000	5,000	5,000
-	184	-	526012	Maintenance and Repair Services - Electricity	-	-	-
-	105,908	459,228	526040	Maintenance and Repair Services - Technology	570,023	570,023	570,023
769	1,136,073	1,421,379	526300	Software Licensing	1,621,030	1,621,030	1,621,030
-	3,675	-	528000	Other Purchased Services	-	-	-
-	102	-	528400	Printing and Graphics	-	-	-
-	1,809	250	545100	Travel and Lodging	1,000	1,000	1,000
671	100	-	545200	Mileage, Taxi and Parking	-	-	-
4,009	13,133	18,550	545500	Staff Development	17,000	17,000	17,000
-	-	-	549000	Miscellaneous Expenditures	-	-	-
<b>1,620,407</b>	<b>2,206,999</b>	<b>2,445,343</b>		<b>Total Materials and Services</b>	<b>2,772,985</b>	<b>2,772,985</b>	<b>2,772,985</b>
<b>\$5,710,546</b>	<b>\$6,968,031</b>	<b>\$8,567,564</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$9,970,230</b>	<b>\$9,970,230</b>	<b>\$9,970,230</b>
<b>31.00</b>	<b>34.00</b>	<b>38.00</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>41.00</b>	<b>41.00</b>	<b>41.00</b>

**General Fund - Office of Metro Attorney**

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended	ACCT	DESCRIPTION	Proposed	Approved	Adopted
		Amount			Amount	Amount	Amount
<b>EXPENDITURES</b>							
<i><b>Personnel Services</b></i>							
\$1,543,924	\$1,744,485	\$1,834,358	501000	Reg Employees-Full Time-Exempt	\$2,110,457	\$2,110,457	\$2,110,457
316,613	350,509	386,675	501500	Reg Empl-Full Time-Non-Exempt	446,639	446,639	446,639
171,818	225,538	246,546	502000	Reg Employees-Part Time-Exempt	264,729	264,729	264,729
-	20,462	26,000	503000	Temporary Employees	20,000	20,000	20,000
1,318	1,622	1,515	508000	Overtime	1,515	1,515	1,515
5,775	6,375	9,600	508600	Mobile Comm Allowance	9,600	9,600	9,600
-	-	195,000	508912	Other Salary Adjustments (Budgetary)	-	-	-
158,229	184,224	212,283	511000	Fringe - Payroll Taxes	219,904	219,904	219,904
454,153	541,066	611,007	512000	Fringe - Retirement PERS	647,541	647,541	647,541
270,004	272,704	293,352	513000	Fringe - Health and Welfare	362,712	362,712	362,712
7,500	15,000	-	513305	Health Savings - Metro Contrib/HSA Contrib	-	-	-
78	-	-	514000	Fringe - Unemployment	-	-	-
4,468	4,978	8,889	515000	Fringe - Other Benefits	9,412	9,412	9,412
63,286	77,522	80,295	519000	Pension Oblig Bonds Contrib	89,749	89,749	89,749
4,148	5,085	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>3,001,313</b>	<b>3,449,571</b>	<b>3,905,520</b>		<b>Total Personnel Services</b>	<b>4,182,258</b>	<b>4,182,258</b>	<b>4,182,258</b>
<i><b>Materials and Services</b></i>							
5,619	2,343	6,000	520100	Office Supplies	6,000	6,000	6,000
3,850	5,698	7,500	520110	Computer Equipment	8,000	8,000	8,000
388	395	2,319	520120	Meeting Expenditures	2,500	2,500	2,500
84	94	-	520130	Postage and Shipping	250	250	250
-	525	-	520500	Operating Supplies	750	750	750
-	712	-	520580	Uniforms and PPE	750	750	750
8,600	10,463	11,000	521100	Membership and Professional Dues	12,000	12,000	12,000
11,555	13,306	14,000	521200	Publications and Subscriptions	15,000	15,000	15,000
36	-	-	521570	Maintenance and Repairs Supplies - Vehicles	-	-	-
-	-	3,500	524000	Contracted Professional Svcs	5,000	5,000	5,000
1,100	1,875	1,300	525120	Utility Services - Telecommunications	1,400	1,400	1,400
1,825	1,880	2,644	526300	Software Licensing	2,600	2,600	2,600
284	-	7,000	528000	Other Purchased Services	-	-	-
82	180	-	528400	Printing and Graphics	250	250	250
7,002	2,741	5,000	545100	Travel and Lodging	6,000	6,000	6,000
-	5	1,500	545200	Mileage, Taxi and Parking	2,000	2,000	2,000
-	531	2,000	545300	Meals and Entertainment	2,000	2,000	2,000
5,270	11,368	24,500	545500	Staff Development	26,000	26,000	26,000
684	100	2,500	549000	Miscellaneous Expenditures	2,535	2,535	2,535
<b>46,378</b>	<b>52,216</b>	<b>90,763</b>		<b>Total Materials and Services</b>	<b>93,035</b>	<b>93,035</b>	<b>93,035</b>
<b>\$3,047,691</b>	<b>\$3,501,787</b>	<b>\$3,996,283</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$4,275,293</b>	<b>\$4,275,293</b>	<b>\$4,275,293</b>
<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>17.00</b>	<b>17.00</b>	<b>17.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Office of the Auditor

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended	ACCT	DESCRIPTION	Proposed	Approved	Adopted
		Amount			Amount	Amount	Amount
<b>EXPENDITURES</b>							
<i><b>Personnel Services</b></i>							
\$125,558	\$130,453	\$137,280	500000	Elected Official Salaries	\$148,408	\$148,408	\$148,408
339,995	440,085	510,523	501000	Reg Employees-Full Time-Exempt	554,437	554,437	554,437
49,365	52,581	54,839	502000	Reg Employees-Part Time-Exempt	61,424	61,424	61,424
41,937	52,149	66,446	511000	Fringe - Payroll Taxes	68,022	68,022	68,022
106,959	123,400	173,535	512000	Fringe - Retirement PERS	187,242	187,242	187,242
98,034	103,418	120,792	513000	Fringe - Health and Welfare	149,352	149,352	149,352
9,000	6,000	-	513305	Health Savings - Metro Contrib/HSA Contrb	-	-	-
1,615	1,815	2,655	515000	Fringe - Other Benefits	2,858	2,858	2,858
15,367	17,976	22,851	519000	Pension Oblig Bonds Contrib	25,986	25,986	25,986
278	-	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>788,107</b>	<b>927,877</b>	<b>1,088,921</b>		<b>Total Personnel Services</b>	<b>1,197,729</b>	<b>1,197,729</b>	<b>1,197,729</b>
<i><b>Materials and Services</b></i>							
-	84	1,000	520100	Office Supplies	1,000	1,000	1,000
1,500	3,246	3,000	520110	Computer Equipment	3,000	3,000	3,000
180	874	-	520120	Meeting Expenditures	-	-	-
505	782	500	520500	Operating Supplies	500	500	500
1,404	2,146	2,000	521100	Membership and Professional Dues	2,000	2,000	2,000
563	495	500	521200	Publications and Subscriptions	500	500	500
6,000	10,712	75,000	524000	Contracted Professional Svcs	75,000	75,000	75,000
3,142	-	-	524010	Contracted Prof Svcs - Accounting and Auditing	-	-	-
-	-	1,000	528000	Other Purchased Services	1,000	1,000	1,000
-	85	-	528400	Printing and Graphics	-	-	-
743	3,493	6,500	545100	Travel and Lodging	6,500	6,500	6,500
91	260	-	545200	Mileage, Taxi and Parking	-	-	-
155	734	-	545300	Meals and Entertainment	-	-	-
3,713	6,419	6,500	545500	Staff Development	6,500	6,500	6,500
-	-	-	549000	Miscellaneous Expenditures	-	-	-
<b>17,997</b>	<b>29,329</b>	<b>96,000</b>		<b>Total Materials and Services</b>	<b>96,000</b>	<b>96,000</b>	<b>96,000</b>
<b>\$806,104</b>	<b>\$957,206</b>	<b>\$1,184,921</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$1,293,729</b>	<b>\$1,293,729</b>	<b>\$1,293,729</b>
<b>7.00</b>	<b>7.00</b>	<b>7.00</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

**General Fund - Parks and Nature**

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended	ACCT	DESCRIPTION	Proposed	Approved	Adopted
Amount	Amount	Amount			Amount	Amount	Amount
<b>EXPENDITURES</b>							
<i><b>Personnel Services</b></i>							
\$28,299	\$	\$-	501000	Reg Employees-Full Time-Exempt	\$-	\$-	\$-
180	-	-	508600	Mobile Comm Allowance	-	-	-
2,451	-	-	511000	Fringe - Payroll Taxes	-	-	-
6,872	-	-	512000	Fringe - Retirement PERS	-	-	-
3,698	-	-	513000	Fringe - Health and Welfare	-	-	-
750	-	-	513305	Health Savings - Metro Contrib/HSA Contrb	-	-	-
84	-	-	515000	Fringe - Other Benefits	-	-	-
968	-	-	519000	Pension Oblig Bonds Contrib	-	-	-
90	-	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>43,394</b>	<b>-</b>	<b>-</b>		<b>Total Personnel Services</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i><b>Materials and Services</b></i>							
-	-	-	520130	Postage and Shipping	-	-	-
98	439	-	520500	Operating Supplies	-	-	-
17,121	-	-	520510	Tools and Equipment	-	-	-
-	42,317	-	524000	Contracted Professional Svcs	-	-	-
32,486	-	-	525000	Contracted Property Services	-	-	-
-	-	-	525120	Utility Services - Telecommunications	-	-	-
-	11,125	-	526000	Maintenance and Repair Services	-	-	-
2,060	855	-	526010	Maintenance and Repair Services - Building	-	-	-
98	-	-	526100	Capital Maintenance - CIP	-	-	-
-	756	-	528000	Other Purchased Services	-	-	-
2,613	4,026	-	528210	Credit Card Fees	-	-	-
3,439,055	3,535,681	-	529000	Operations Contracts	-	-	-
472	496	-	530010	License and Permit Fees	-	-	-
-	-	-	545200	Mileage, Taxi and Parking	-	-	-
-	-	-	548000	Fee Reimbursements	-	-	-
<b>3,494,003</b>	<b>3,595,694</b>	<b>-</b>		<b>Total Materials and Services</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i><b>Capital Outlay</b></i>							
2,873	-	-	579000	Capital Outlay	-	-	-
<b>2,873</b>	<b>-</b>	<b>-</b>		<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i><b>Interfund Transfers</b></i>							
716,526	878,725	1,100,000	581000	Transfer of Resources	-	-	-
<b>716,526</b>	<b>878,725</b>	<b>1,100,000</b>		<b>Total Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>\$4,256,796</b>	<b>\$4,474,420</b>	<b>\$1,100,000</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Planning, Development and Research Department

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 Approved Amount	FY 2024-25 Adopted Amount
<b>EXPENDITURES</b>							
<i><b>Personnel Services</b></i>							
\$5,786,426	\$6,530,404	\$7,981,685	501000	Reg Employees-Full Time-Exempt	\$9,238,351	\$9,238,351	\$9,238,351
263,965	367,186	451,158	501500	Reg Empl-Full Time-Non-Exempt	530,992	530,992	530,992
472,159	249,280	237,835	502000	Reg Employees-Part Time-Exempt	287,212	287,212	287,212
61,968	68,060	72,966	502500	Reg Empl-Part Time-Non-Exempt	60,526	60,526	60,526
45,628	132,481	88,000	503000	Temporary Employees	125,000	125,000	125,000
1,672	3,521	-	508000	Overtime	-	-	-
4,940	5,940	5,600	508600	Mobile Comm Allowance	10,320	10,320	10,320
541,124	614,904	828,791	511000	Fringe - Payroll Taxes	911,379	911,379	911,379
1,568,809	1,665,149	2,159,058	512000	Fringe - Retirement PERS	2,468,952	2,468,952	2,468,952
962,592	948,250	1,364,951	513000	Fringe - Health and Welfare	1,880,769	1,880,769	1,880,769
53,554	54,000	-	513305	Health Savings - Metro Contrib/HSA Contrb	-	-	-
5,947	-	-	514000	Fringe - Unemployment	-	-	-
18,212	19,351	32,763	515000	Fringe - Other Benefits	37,563	37,563	37,563
214,567	234,502	284,089	519000	Pension Oblig Bonds Contrib	342,617	342,617	342,617
11,933	17,535	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>10,013,492</b>	<b>10,910,564</b>	<b>13,506,896</b>		<b>Total Personnel Services</b>	<b>15,893,681</b>	<b>15,893,681</b>	<b>15,893,681</b>
<i><b>Materials and Services</b></i>							
14,520	3,552	30,700	520100	Office Supplies	21,800	21,800	21,800
66,322	117,010	91,450	520110	Computer Equipment	98,500	98,500	98,500
7,121	25,579	36,650	520120	Meeting Expenditures	45,575	45,575	45,575
12	-	-	520130	Postage and Shipping	-	-	-
1,925	17,779	28,400	520500	Operating Supplies	36,500	36,500	36,500
-	720	-	520510	Tools and Equipment	-	-	-
-	1,337	-	520580	Uniforms and PPE	-	-	-
30,810	24,732	29,450	521100	Membership and Professional Dues	32,360	32,360	32,360
3,387	20,540	46,000	521200	Publications and Subscriptions	21,300	21,300	21,300
6,343	-	-	521500	Maintenance and Repairs Supplies	-	-	-
1,470,348	2,658,587	3,961,985	524000	Contracted Professional Svcs	6,290,223	6,290,223	6,786,339
475	35,002	500	524020	Contracted Prof Svcs - Attorney and Legal	-	-	-
-	100	-	524050	Contracted Prof Svcs - Advertising	-	-	-
121,167	9,290	450	524500	Marketing Expenditures	-	-	-
39,636	74,732	15,000	524600	Sponsorship Expenditures	15,000	15,000	15,000
45,781	46,279	50,000	525000	Contracted Property Services	50,000	50,000	50,000
1,512	5,500	5,280	525120	Utility Services - Telecommunications	7,820	7,820	7,820
15,875	2,726	25,000	526000	Maintenance and Repair Services	-	-	-
-	-	-	526030	Maintenance and Repair Services - Grounds	25,000	25,000	25,000
23,086	-	-	526040	Maintenance and Repair Services - Technology	-	-	-
256,773	327,549	451,900	526300	Software Licensing	371,913	371,913	371,913
20,179	54,089	73,000	528000	Other Purchased Services	311,750	311,750	311,750
790	384	2,500	528400	Printing and Graphics	4,500	4,500	4,500
6,873,187	2,370,238	7,728,753	530000	Payments to Other Agencies	5,592,675	5,592,675	5,592,675
1,337,089	1,198,805	1,517,000	531500	Grants to Other Governments	1,710,000	1,710,000	1,710,000
530,000	1,012,174	15,000,000	544000	Program Purchases	5,000,000	5,000,000	5,000,000
2,435,743	3,390,389	2,219,500	544500	Grants and Loans	7,195,784	7,195,784	7,195,784

**General Fund - Planning, Development and Research Department**

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 Approved Amount	FY 2024-25 Adopted Amount
12,364	78,362	159,500	545100	Travel and Lodging	180,700	180,700	180,700
562	556	300	545200	Mileage, Taxi and Parking	300	300	300
-	296	-	545300	Meals and Entertainment	-	-	-
14,195	39,496	90,000	545500	Staff Development	99,650	99,650	99,650
40	-	-	549000	Miscellaneous Expenditures	-	-	-
55	-	-	549010	Tri-Met Transit Pass	-	-	-
<b>13,329,297</b>	<b>11,515,807</b>	<b>31,563,318</b>		<b>Total Materials and Services</b>	<b>27,111,350</b>	<b>27,111,350</b>	<b>27,607,466</b>
				<i>Interfund Transfers</i>			
4,893	27,141	352,240	580000	Transfer for Indirect Costs	388,584	388,584	388,584
<b>4,893</b>	<b>27,141</b>	<b>352,240</b>		<b>Total Interfund Transfers</b>	<b>388,584</b>	<b>388,584</b>	<b>388,584</b>
<b>\$23,347,682</b>	<b>\$22,453,512</b>	<b>\$45,422,454</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$43,393,615</b>	<b>\$43,393,615</b>	<b>\$43,889,731</b>
<b>68.90</b>	<b>76.00</b>	<b>81.10</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>89.15</b>	<b>89.15</b>	<b>89.15</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Special Appropriations and Non-Departmental

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 Approved Amount	FY 2024-25 Adopted Amount
<b>EXPENDITURES</b>							
<i><b>Personnel Services</b></i>							
\$103,861	\$-	\$-	501000	Reg Employees-Full Time-Exempt	\$-	\$-	\$-
-	-	-	501500	Reg Empl-Full Time-Non-Exempt	-	-	-
-	-	-	502000	Reg Employees-Part Time-Exempt	-	-	-
-	-	-	502500	Reg Empl-Part Time-Non-Exempt	-	-	-
-	-	-	503000	Temporary Employees	-	-	-
-	-	-	508000	Overtime	-	-	-
610	-	-	508600	Mobile Comm Allowance	-	-	-
8,516	-	-	511000	Fringe - Payroll Taxes	-	-	-
23,881	-	-	512000	Fringe - Retirement PERS	-	-	-
20,150	-	-	513000	Fringe - Health and Welfare	-	-	-
-	-	-	513305	Health Savings - Metro Contrib/HSA Contrb	-	-	-
-	-	-	514000	Fringe - Unemployment	-	-	-
309	-	-	515000	Fringe - Other Benefits	-	-	-
3,463	-	-	519000	Pension Oblig Bonds Contrib	-	-	-
-	-	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>160,789</b>	<b>-</b>	<b>-</b>	<b>Total Personnel Services</b>		<b>-</b>	<b>-</b>	<b>-</b>
<i><b>Materials and Services</b></i>							
-	-	-	520100	Office Supplies	-	-	-
-	-	-	520110	Computer Equipment	-	-	-
-	6	-	520120	Meeting Expenditures	-	-	-
-	-	-	520130	Postage and Shipping	-	-	-
-	-	-	520500	Operating Supplies	-	-	-
-	-	-	520510	Tools and Equipment	-	-	-
-	-	-	520580	Uniforms and PPE	-	-	-
152,700	74,872	192,125	521100	Membership and Professional Dues	192,125	192,125	160,825
-	-	-	521200	Publications and Subscriptions	-	-	-
-	-	-	521300	Fuel	-	-	-
-	-	-	521500	Maintenance and Repairs Supplies	-	-	-
-	-	-	521520	Maintenance and Repairs Supplies - Building	-	-	-
-	-	-	521540	Maintenance and Repairs Supplies - Electrical	-	-	-
-	-	-	521560	Maintenance and Repairs Supplies - Equipment	-	-	-
194,978	7,500	-	524000	Contracted Professional Svcs	-	-	20,000
179,675	205,325	232,000	524010	Contracted Prof Svcs - Accounting and Auditing	232,000	232,000	232,000
-	-	-	524020	Contracted Prof Svcs - Attorney and Legal	-	-	-
-	-	-	524050	Contracted Prof Svcs - Advertising	-	-	-
-	-	-	524060	Contracted Prof Svcs - Information Technology Services	-	-	-
-	-	-	524080	Contracted Prof Svcs - Architectural and Design (non-cap)	-	-	-
-	-	-	524500	Marketing Expenditures	-	-	-
46,400	91,567	67,376	524600	Sponsorship Expenditures	85,000	85,000	91,300
15,903	34,891	88,000	525000	Contracted Property Services	50,000	50,000	50,000
-	-	-	525100	Utility Services	-	-	-
-	-	-	525120	Utility Services - Telecommunications	-	-	-
-	-	-	525130	Utility Services - Electricity	-	-	-
-	-	-	525140	Utility Services - Natural Gas	-	-	-



**General Fund - Special Appropriations and Non-Departmental**

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24		DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25
		Amended Amount	ACCT		Proposed Amount	Approved Amount	Adopted Amount
-	-	-	525150	Utility Services - Sanitation and Refuse Removal	-	-	-
-	-	-	525160	Utility Services - Water and Sewer	-	-	-
-	-	-	526000	Maintenance and Repair Services	-	-	-
-	-	-	526010	Maintenance and Repair Services - Building	-	-	-
-	-	-	526011	Maintenance and Repair Services - Painting	-	-	-
-	-	-	526012	Maintenance and Repair Services - Electricity	-	-	-
-	-	-		Maintenance and Repair Services - Elevator and			
-	-	-	526013	Escalator	-	-	-
-	-	-	526014	Maintenance and Repair Services - HVAC	-	-	-
-	-	-	526020	Maintenance and Repair Services - Equipment	-	-	-
-	-	-	526030	Maintenance and Repair Services - Grounds	-	-	-
-	-	-	526040	Maintenance and Repair Services - Technology	-	-	-
-	-	-	526050	Maintenance and Repair Services - Vehicles	-	-	-
-	-	-	526100	Capital Maintenance - CIP	-	-	-
-	-	-	526300	Software Licensing	-	-	-
-	-	-	526400	Vehicles/Vehicles	-	-	-
-	-	-	526500	Rentals	-	-	-
-	-	-	528000	Other Purchased Services	-	-	-
-	-	-	528210	Credit Card Fees	-	-	-
-	-	-	528400	Printing and Graphics	-	-	-
-	-	-	529000	Operations Contracts	-	-	-
440,535	422,949	607,500	530000	Payments to Other Agencies	558,000	558,000	558,000
-	9,034	50,000	530010	License and Permit Fees	50,000	50,000	50,000
38,998	267,171	375,000	530500	Election Expenses	350,000	350,000	350,000
-	-	-	531500	Grants to Other Governments	-	-	-
92,671	224,473	110,610	532000	Government Assessments	330,610	330,610	330,610
-	-	-	544000	Program Purchases	-	-	-
-	-	-	544500	Grants and Loans	-	-	-
-	-	-	544600	Intra-Metro Grants	-	-	-
-	-	-	545100	Travel and Lodging	-	-	-
-	-	-	545200	Mileage, Taxi and Parking	-	-	-
-	9	-	545300	Meals and Entertainment	-	-	-
-	-	-	545500	Staff Development	-	-	-
-	-	-	548000	Fee Reimbursements	-	-	-
-	-	19,500	549000	Miscellaneous Expenditures	10,000	10,000	10,000
240,542	172,215	265,000	549010	Tri-Met Transit Pass	265,000	265,000	265,000
<b>1,402,401</b>	<b>1,510,011</b>	<b>2,007,111</b>		<b>Total Materials and Services</b>	<b>2,122,735</b>	<b>2,122,735</b>	<b>2,117,735</b>
				<b><u>Debt Service</u></b>			
13,510,000	13,770,000	2,010,000	563000	Revenue Bond Pmts-Principal	2,210,000	2,210,000	2,210,000
878,654	712,096	536,179	563500	Revenue Bond Payments-Interest	435,599	435,599	435,599
-	-	-	-	-	-	-	-
<b>14,388,654</b>	<b>14,482,096</b>	<b>2,546,179</b>		<b>Total Debt Service</b>	<b>2,645,599</b>	<b>2,645,599</b>	<b>2,645,599</b>
				<b><u>Interfund Transfers</u></b>			
4,893	27,141	352,240	580000	Transfer for Indirect Costs	-	-	-
24,230,938	25,669,699	26,341,950	581000	Transfer of Resources	36,038,395	36,038,395	36,463,395

# General Fund

## General Fund - Special Appropriations and Non-Departmental

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 Approved Amount	FY 2024-25 Adopted Amount
-	-	-	582000	Transfer for Direct Costs	-	-	-
<b>24,235,831</b>	<b>25,696,840</b>	<b>26,694,190</b>		<b>Total Interfund Transfers</b>	<b>36,038,395</b>	<b>36,038,395</b>	<b>36,463,395</b>
				<u>Contingency</u>			
-	-	11,519,275	700000	Contingency	17,018,255	17,018,255	17,052,175
-	-	171,320	701001	Contingency - Opportunity Account	-	-	-
-	-	10,610,049	701002	Contingency - Operating	11,451,000	11,451,000	11,451,000
-	-	<b>22,300,644</b>		<b>Total Contingency</b>	<b>28,469,255</b>	<b>28,469,255</b>	<b>28,503,175</b>
				<u>Unappropriated Fund Balance</u>			
15,923,479	17,822,610	14,264,441	823300	Ending Fund Bal- Restricted CET/EFB-CET	18,395,503	18,395,503	18,395,503
10,374,086	9,600,738	-	826000	Ending Fund Bal-Restr by IGA	-	-	-
16,553,373	14,378,779	2,997,794	826100	Ending Fund Bal-Restr by TOD IGA	12,520,264	12,520,264	12,520,264
12,167,202	9,900,092	-	830000	Ending Fund Balance-Committed	-	-	-
23,982,142	31,703,132	8,716,000	840000	Ending Fund Balance-Unassigned	11,747,959	11,747,959	11,182,389
1,321,473	1,270,242	1,191,821	840300	Ending Fund Bal-Dsg Debt Service	1,780,000	1,780,000	1,780,000
558,425	405,000	-	850000	Ending Fund Balance-Assigned	-	-	-
<b>80,880,180</b>	<b>85,080,592</b>	<b>27,170,056</b>		<b>Total Unappropriated Fund Balance</b>	<b>44,443,726</b>	<b>44,443,726</b>	<b>43,878,156</b>
<b>\$121,067,855</b>	<b>\$126,769,540</b>	<b>\$80,718,180</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$113,719,710</b>	<b>\$113,719,710</b>	<b>\$113,608,060</b>
<b>1.00</b>	<b>0.00</b>	<b>0.00</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



# Affordable Housing Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$628,741,991	\$555,813,006	\$443,533,044	\$359,955,310	\$359,955,310	\$359,955,310	(18.84%)
<b>Current Revenues</b>							
Interest Earnings	4,806,885	6,007,952	3,800,000	1,655,000	1,655,000	1,655,000	(56.45%)
Charges for Services	-	14,400	-	-	-	-	-
<b>Subtotal Current Revenues</b>	<b>4,806,885</b>	<b>6,022,352</b>	<b>3,800,000</b>	<b>1,655,000</b>	<b>1,655,000</b>	<b>1,655,000</b>	<b>(56.45)%</b>
<b>Interfund Transfers</b>							
Transfer of Resources	-	-	-	950,000	950,000	950,000	-
<b>Subtotal Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>950,000</b>	<b>950,000</b>	<b>950,000</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$633,548,876</b>	<b>\$561,835,358</b>	<b>\$447,333,044</b>	<b>\$362,560,310</b>	<b>\$362,560,310</b>	<b>\$362,560,310</b>	<b>(18.95)%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$882,378	\$893,668	\$1,067,471	\$1,231,208	\$1,231,208	\$1,231,208	15.34%
Materials and Services	74,109,391	98,563,992	244,463,753	261,548,724	261,548,724	261,548,724	6.99%
<b>Subtotal Current Expenditures</b>	<b>74,991,769</b>	<b>99,457,660</b>	<b>245,531,224</b>	<b>262,779,932</b>	<b>262,779,932</b>	<b>262,779,932</b>	<b>7.03%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	24,393	-	-	-	-	-	-
Interfund Reimbursements	2,719,708	2,548,164	1,331,844	1,498,959	1,498,959	1,498,959	12.55%
<b>Subtotal Interfund Transfers</b>	<b>2,744,101</b>	<b>2,548,164</b>	<b>1,331,844</b>	<b>1,498,959</b>	<b>1,498,959</b>	<b>1,498,959</b>	<b>12.55%</b>
Contingency	-	-	50,037,601	50,000,000	50,000,000	50,000,000	-0.08%
Unappropriated Fund Balance	555,813,006	459,829,535	150,432,375	48,281,419	48,281,419	48,281,419	(67.90%)
<b>Subtotal Contingency/Ending Balance</b>	<b>555,813,006</b>	<b>459,829,535</b>	<b>200,469,976</b>	<b>98,281,419</b>	<b>98,281,419</b>	<b>98,281,419</b>	<b>(50.97)%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$633,548,876</b>	<b>\$561,835,358</b>	<b>\$447,333,044</b>	<b>\$362,560,310</b>	<b>\$362,560,310</b>	<b>\$362,560,310</b>	<b>(18.95)%</b>
<b>FULL TIME EQUIVALENTS</b>	<b>6.40</b>	<b>6.55</b>	<b>6.80</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>10.29%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>0.70</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

In 2018, voters approved a \$652.8 million affordable housing bond measure to create permanently affordable homes across greater Portland. The Affordable Housing Fund was created to account for bond proceeds and expenditures related to working with local partners and communities to bring affordable homes to 12,000 people, including seniors, working families, veterans and others who need them.

### **BEGINNING FUND BALANCE**

The balance consists of unspent bond proceeds received from the issuance in spring 2019.

### **CURRENT REVENUES**

#### **Miscellaneous Revenues**

This category includes \$1.7 million of interest earnings.

### **CURRENT EXPENDITURES**

#### **Personnel Services**

This category includes salaries, wages and fringe benefits for the 7.5 FTE residing in the fund. This includes a net change of 0.7 reallocated FTE primarily from the Communications Department into the Housing Department.

#### **Materials and Services**

Expenditures in this category include \$230.3 million to local partners for approved affordable housing projects, \$1.6 million to local partners for administrative costs, \$29.0 million for Metro's site acquisition program and \$0.7 million for Metro's administrative costs.

#### **Interfund Transfers**

This category includes payments to Metro's cost allocation plan in the amount of \$1.5 million.

#### **Contingency**

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only through Council adoption of a resolution amending the budget. Any transfer from contingency that would exceed a cumulative amount greater than 15 percent of appropriations requires a full supplemental budget amendment. The FY 2024-25 contingency is reserved for future acquisitions and payments to local partners.

### **ENDING FUND BALANCE**

The ending fund balance of \$48.3 million is reserved for future acquisitions and payments to local partners.

# Affordable Housing Fund

## Affordable Housing Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 Approved Amount	FY 2024-25 Adopted Amount
<b>REVENUES</b>							
<i>Beginning Fund Balance</i>							
\$628,741,991	\$555,813,006	\$443,533,044	323500	Fund Bal-Restr Affordable Hsg/FBR-AffHsg	\$359,955,310	\$359,955,310	\$359,955,310
<b>628,741,991</b>	<b>555,813,006</b>	<b>443,533,044</b>		<b>Total Beginning Fund Balance</b>	<b>359,955,310</b>	<b>359,955,310</b>	<b>359,955,310</b>
<i>Current Revenue</i>							
-	14,400	-	452000	Rentals - Space	-	-	-
4,806,885	6,007,952	3,800,000	470000	Interest on Investments	1,655,000	1,655,000	1,655,000
<b>4,806,885</b>	<b>6,022,352</b>	<b>3,800,000</b>		<b>Total Current Revenue</b>	<b>1,655,000</b>	<b>1,655,000</b>	<b>1,655,000</b>
<i>Interfund Transfers</i>							
-	-	-	497000	Transfer of Resources	950,000	950,000	950,000
<b>-</b>	<b>-</b>	<b>-</b>		<b>Total Interfund Transfers</b>	<b>950,000</b>	<b>950,000</b>	<b>950,000</b>
<b>\$633,548,876</b>	<b>\$561,835,358</b>	<b>\$447,333,044</b>	<b>TOTAL RESOURCES</b>		<b>\$362,560,310</b>	<b>\$362,560,310</b>	<b>\$362,560,310</b>

### EXPENDITURES

<i>Personnel Services</i>							
\$541,575	\$555,143	\$601,116	501000	Reg Employees-Full Time-Exempt	\$690,362	\$690,362	\$690,362
30,907	37,837	87,204	501500	Reg Empl-Full Time-Non-Exempt	90,785	90,785	90,785
20,721	-	-	502000	Reg Employees-Part Time-Exempt	-	-	-
88	570	-	508000	Overtime	-	-	-
854	791	-	508600	Mobile Comm Allowance	-	-	-
45,216	49,658	69,912	511000	Fringe - Payroll Taxes	69,145	69,145	69,145
138,235	135,022	167,298	512000	Fringe - Retirement PERS	191,383	191,383	191,383
80,180	88,552	117,341	513000	Fringe - Health and Welfare	160,014	160,014	160,014
3,223	4,500	-	513305	Health Savings - Metro Contrib/HSA Contrib	-	-	-
1,718	1,636	2,589	515000	Fringe - Other Benefits	2,963	2,963	2,963
19,682	19,958	22,011	519000	Pension Oblig Bonds Contrib	26,556	26,556	26,556
(23)	-	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>882,378</b>	<b>893,668</b>	<b>1,067,471</b>		<b>Total Personnel Services</b>	<b>1,231,208</b>	<b>1,231,208</b>	<b>1,231,208</b>
<i>Materials and Services</i>							
5	124	1,500	520100	Office Supplies	1,500	1,500	1,500
2,524	2,420	1,800	520110	Computer Equipment	3,600	3,600	3,600
8,580	14,749	6,000	520120	Meeting Expenditures	21,000	21,000	21,000
-	264	-	521100	Membership and Professional Dues	890	890	890
314,034	401,154	440,000	524000	Contracted Professional Svcs	489,000	489,000	489,000
6,374	-	15,000	524020	Contracted Prof Svcs - Attorney and Legal	15,000	15,000	15,000
-	-	400	524500	Marketing Expenditures	-	-	-
-	14,857	-	525000	Contracted Property Services	15,000	15,000	15,000
-	285	-	525100	Utility Services	-	-	-
3,412	2,615	4,200	525120	Utility Services - Telecommunications	1,800	1,800	1,800
6,610	738	7,000	526300	Software Licensing	9,000	9,000	9,000
317	8,423	-	528000	Other Purchased Services	400	400	400
20,965	15,721	16,000	528200	Banking Services	16,000	16,000	16,000

Affordable Housing Fund

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
1,382	-	-	528400	Printing and Graphics	-	-	-
71,179,316	92,972,512	243,796,021	530000	Payments to Other Agencies	256,841,016	256,841,016	256,841,016
-	134	-	530010	License and Permit Fees	-	-	-
12,017	98,266	159,832	540000	Charges for Services	119,518	119,518	119,518
2,553,714	5,032,010	-	544000	Program Purchases	4,000,000	4,000,000	4,000,000
-	(413)	-	544500	Grants and Loans	-	-	-
-	-	10,000	545100	Travel and Lodging	10,000	10,000	10,000
143	107	-	545200	Mileage, Taxi and Parking	-	-	-
-	26	-	545300	Meals and Entertainment	-	-	-
-	-	6,000	545500	Staff Development	5,000	5,000	5,000
<b>74,109,391</b>	<b>98,563,992</b>	<b>244,463,753</b>		<b>Total Materials and Services</b>	<b>261,548,724</b>	<b>261,548,724</b>	<b>261,548,724</b>
				<u>Interfund Transfers</u>			
2,719,708	2,548,164	1,331,844	580000	Transfer for Indirect Costs	1,498,959	1,498,959	1,498,959
24,393	-	-	582000	Transfer for Direct Costs	-	-	-
<b>2,744,101</b>	<b>2,548,164</b>	<b>1,331,844</b>		<b>Total Interfund Transfers</b>	<b>1,498,959</b>	<b>1,498,959</b>	<b>1,498,959</b>
				<u>Contingency</u>			
-	-	50,037,601	700000	Contingency	50,000,000	50,000,000	50,000,000
-	-	<b>50,037,601</b>		<b>Total Contingency</b>	<b>50,000,000</b>	<b>50,000,000</b>	<b>50,000,000</b>
				<u>Unappropriated Fund Balance</u>			
555,813,006	459,829,535	150,432,375	823500	Ending Fund Bal-Restr Affordable Hsg	48,281,419	48,281,419	48,281,419
<b>555,813,006</b>	<b>459,829,535</b>	<b>150,432,375</b>		<b>Total Unappropriated Fund Balance</b>	<b>48,281,419</b>	<b>48,281,419</b>	<b>48,281,419</b>
<b>\$633,548,876</b>	<b>\$561,835,358</b>	<b>\$447,333,044</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$362,560,310</b>	<b>\$362,560,310</b>	<b>\$362,560,310</b>
<b>6.40</b>	<b>6.55</b>	<b>6.80</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Cemetery Perpetual Care Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$809,233	\$754,747	\$758,814	\$755,015	\$755,015	\$755,015	(0.50%)
<b>Current Revenues</b>							
Interest Earnings	6,999	18,252	11,500	11,425	11,425	11,425	(0.65%)
<b>Subtotal Current Revenues</b>	<b>6,999</b>	<b>18,252</b>	<b>11,500</b>	<b>11,425</b>	<b>11,425</b>	<b>11,425</b>	<b>(0.65%)</b>
<b>TOTAL RESOURCES</b>	<b>\$816,232</b>	<b>\$772,999</b>	<b>\$770,314</b>	<b>\$766,440</b>	<b>\$766,440</b>	<b>\$766,440</b>	<b>(0.50%)</b>
<b>REQUIREMENTS</b>							
<b>Interfund Transfers</b>							
Fund Equity Transfers	\$61,485	\$17,822	\$40,000	\$40,000	\$40,000	\$40,000	-
<b>Subtotal Interfund Transfers</b>	<b>61,485</b>	<b>17,822</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	-
Unappropriated Fund Balance	754,747	755,177	730,314	726,440	726,440	726,440	(0.53%)
<b>Subtotal Contingency/Ending Balance</b>	<b>754,747</b>	<b>755,177</b>	<b>730,314</b>	<b>726,440</b>	<b>726,440</b>	<b>726,440</b>	<b>(0.53%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$816,232</b>	<b>\$772,999</b>	<b>\$770,314</b>	<b>\$766,440</b>	<b>\$766,440</b>	<b>\$766,440</b>	<b>(0.50%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



## Cemetery Perpetual Care Fund

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The Cemetery Perpetual Care Fund was created in FY 2003–04 to provide financial support for the long-term maintenance of the Metro cemeteries after the cemeteries are no longer receiving revenue from grave sales and burial services. The fund was seeded with a transfer of the Willamina Farmer Family account from the Regional Parks Specials Accounts Fund. This account was a bequest from the family to provide for the long-term maintenance and upkeep of the Farmer Family plot and Metro’s cemeteries.

Resolution 08-3943, adopted in 2008, clarified the fund as a permanent fund, restricting the use of the principal.

The fund has historically received revenue from a 25 percent surcharge on grave sales, increased on November 1, 2011, from the previous rate of 15 percent. At that time Metro increased fees for grave sales and services as well, bringing Metro’s rates more in line with industry norms; this will also result in increased revenues to the fund.

With about 20 years of casket plot inventories remaining and a finite amount of land to be developed, long term revenue options are limited but necessary to ensure that funds are set aside for the perpetual care of the properties. Recognizing this, Metro stopped contributing the 25 percent surcharge to the Cemetery Perpetual Care Fund beginning in FY 2021-22 and began contributing the surcharge to a cemetery’s specific Renewal and Replacement fund instead. Additionally, Metro began sweeping the interest from the Perpetual Care Fund to the cemeteries Renewal and Replacement fund. These two changes will provide a larger fund for future cemetery capital and maintenance projects as the surcharge will no longer be restricted as principal in the permanent fund.

### **CURRENT REVENUES**

#### **Other Derived Tax Revenue**

Historically, revenue consisted of a 25 percent surcharge added to every grave sale to provide a contribution to the long-term perpetual care of the plot. Moving forward, these surcharges will be held in a different fund and the Perpetual Care Fund will have no revenue.

### **FUND BALANCE**

The fund balance will remain restricted and will not grow in future years as all interest earnings will be transferred from the Perpetual Care Fund to the Renewal and Replacement Fund to fund future capital and maintenance projects at the cemeteries.

# Cemetery Perpetual Care Fund

## Cemetery Perpetual Care Fund

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
<b>REVENUES</b>							
				<u>Beginning Fund Balance</u>			
\$747,747	\$747,747	\$747,747	302000	Fund Bal-Nonspend-Intact	\$745,278	\$745,278	\$745,278
61,485	7,000	11,067	350000	Fund Balance-Assigned	9,737	9,737	9,737
<b>809,233</b>	<b>754,747</b>	<b>758,814</b>		<b>Total Beginning Fund Balance</b>	<b>755,015</b>	<b>755,015</b>	<b>755,015</b>
				<u>Current Revenue</u>			
6,999	18,252	11,500	470000	Interest on Investments	11,425	11,425	11,425
<b>6,999</b>	<b>18,252</b>	<b>11,500</b>		<b>Total Current Revenue</b>	<b>11,425</b>	<b>11,425</b>	<b>11,425</b>
<b>\$816,232</b>	<b>\$772,999</b>	<b>\$770,314</b>		<b>TOTAL RESOURCES</b>	<b>\$766,440</b>	<b>\$766,440</b>	<b>\$766,440</b>
<b>EXPENDITURES</b>							
				<u>Interfund Transfers</u>			
\$61,485	\$17,822	\$40,000	581000	Transfer of Resources	\$40,000	\$40,000	\$40,000
<b>61,485</b>	<b>17,822</b>	<b>40,000</b>		<b>Total Interfund Transfers</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
				<u>Unappropriated Fund Balance</u>			
747,747	747,747	730,314	802000	Ending Fund Bal-Nonspend-Intact	726,440	726,440	726,440
7,000	7,430	-	850000	Ending Fund Balance-Assigned	-	-	-
<b>754,747</b>	<b>755,177</b>	<b>730,314</b>		<b>Total Unappropriated Fund Balance</b>	<b>726,440</b>	<b>726,440</b>	<b>726,440</b>
<b>\$816,232</b>	<b>\$772,999</b>	<b>\$770,314</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$766,440</b>	<b>\$766,440</b>	<b>\$766,440</b>
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



# Community Enhancement Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$688,758	\$930,443	\$654,521	\$660,069	\$660,069	\$660,069	0.85%
<b>Current Revenues</b>							
Interest Earnings	8,405	32,809	5,446	5,446	5,446	5,446	-
Charges for Services	1,275,830	1,313,890	1,079,674	1,106,112	1,106,112	1,106,112	2.45%
<b>Subtotal Current Revenues</b>	<b>1,284,235</b>	<b>1,346,698</b>	<b>1,085,120</b>	<b>1,111,558</b>	<b>1,111,558</b>	<b>1,111,558</b>	<b>2.44%</b>
<b>TOTAL RESOURCES</b>	<b>\$1,972,993</b>	<b>\$2,277,141</b>	<b>\$1,739,641</b>	<b>\$1,771,627</b>	<b>\$1,771,627</b>	<b>\$1,771,627</b>	<b>1.84%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Materials and Services	\$1,021,786	\$1,264,305	\$1,514,714	\$1,517,426	\$1,517,426	\$1,517,426	0.18%
<b>Subtotal Current Expenditures</b>	<b>1,021,786</b>	<b>1,264,305</b>	<b>1,514,714</b>	<b>1,517,426</b>	<b>1,517,426</b>	<b>1,517,426</b>	<b>0.18%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	20,764	50,000	50,000	50,000	50,000	50,000	-
Fund Equity Transfers	-	-	-	-	-	-	-
<b>Subtotal Interfund Transfers</b>	<b>20,764</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>
Contingency	-	-	69,500	93,226	93,226	93,226	34.14%
Unappropriated Fund Balance	930,443	962,836	105,427	110,975	110,975	110,975	5.26%
<b>Subtotal Contingency/Ending Balance</b>	<b>930,443</b>	<b>962,836</b>	<b>174,927</b>	<b>204,201</b>	<b>204,201</b>	<b>204,201</b>	<b>16.73%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$1,972,993</b>	<b>\$2,277,141</b>	<b>\$1,739,641</b>	<b>\$1,771,627</b>	<b>\$1,771,627</b>	<b>\$1,771,627</b>	<b>1.84%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

The Community Enhancement Fund was established to comply with Senate Bill 662, enacted by the Oregon Legislature in 1985. The Community Enhancement Program was initially established by Metro in the Regional Solid Waste Management Plan in 1988 (Metro Ordinance No. 88-273). On October 30, 2014, the Metro Council adopted Ordinance No. 14-1344 that amended Metro Code Chapter 5.06 updating the Community Enhancement Program. The fund accounts for enhancement fees (currently \$1.00 per ton of putrescible solid waste processed or transferred) collected at all transfer stations. This fee will remain unchanged in FY 2024-25. Funds are used for community enhancement projects in the vicinity of each of these communities hosting solid waste facilities:

**North Portland Community Enhancement Program:** For nearly three decades, Metro's North Portland community enhancement grants have helped improve neighborhoods near the now-closed St. Johns Landfill. In 2013 the Metro Council unanimously approved the committee's recommendation to distribute the remaining \$1.6 million in the enhancement grant fund by 2018. The remaining fund balance of \$115K will be reviewed by the committee to contribute to projects in North Portland.

**Oregon City Community Enhancement Program:** Funds from community enhancement fees at Metro South Station are paid to Oregon City on a quarterly basis and are used for local community enhancement projects as determined by the city council through an intergovernmental agreement (IGA) with Metro. It is expected that about \$285,262 will be collected in FY 2024-25 from Metro South.

**Metro Central Community Enhancement Program:** Funds from community enhancement fees at Metro Central Station are used for community enhancement projects in the vicinity of Metro Central Station in Northwest Portland, as recommended by a seven-member citizen committee appointed by Metro. It is expected that about \$290,197 will be collected in FY 2024-25 from Metro Central.

**Forest Grove Community Enhancement Program:** Fees collected at a privately owned transfer station in Forest Grove are paid to the City of Forest Grove on a quarterly basis and are used for local community enhancement projects as determined by the city council through an IGA with Metro. It is expected that about \$80,461 will be collected in FY 2024-25 from Forest Grove Transfer Station (owned by Waste Management).

**Troutdale Community Enhancement Program:** Fees will be collected at a privately owned transfer station in Troutdale and will be paid to the City of Troutdale on a quarterly basis and will be used for local community enhancement projects as determined by the city council through an IGA with Metro which expired on June 30, 2022. A new committee has been identified and an agreement will be signed. It is expected that about \$97,076 will be collected in FY 2024-25 from Troutdale Transfer Station (owned by Waste Management).

**Sherwood Community Enhancement Program:** Fees will be collected at a privately owned transfer station in Sherwood and will be paid to the City of Sherwood on a quarterly basis and will be used for local community enhancement projects as determined by the city council through an IGA with Metro. It is expected that about \$77,243 will be collected in FY 2024-25 from Pride Recycling (owned by Pride Disposal).

**Wilsonville Community Enhancement Program:** Fees will be collected at a privately owned transfer station in Wilsonville and will be paid to the City of Wilsonville on a quarterly basis and will be used for local community enhancement projects as determined by the city council through an IGA with Metro. It is expected that about \$94,937 will be collected in FY 2024-25 from Willamette Resources, Inc. (owned by Republic Waste).

**Suttle Road Community Enhancement Program:** Fees will be collected at a privately owned food waste reload facility in Portland and will be used for local community enhancement projects as determined by a local committee working through an IGA with Metro. The committee and agreement are under development. It is expected that about \$37,742 will be collected in FY 2024-25 from the Suttle Road Recovery Facility (owned by Recology, Inc.).

**Gresham Community Enhancement Program:** Fees will be collected by the privately-owned transfer station in Gresham and be remitted to the City of Gresham by Metro to be used for local community enhancement projects as determined by a local committee working through an IGA with Metro. It is expected that about \$66,770 will be collected in FY 2024-25.

**City of Roses Enhancement Program:** Fees will be collected at a privately owned transfer station in Portland and will be used for local community enhancement projects as determined by a local committee working in partnership with Metro. It is expected that about \$76,424 will be collected in FY 2024-25 from COR Transfer Station (owned by City of Roses Disposal and Recycling).

# Community Enhancement Fund

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## **BEGINNING FUND BALANCE**

The beginning fund balance represents the amounts remaining in the North Portland and Metro Central enhancement accounts. In the past, the practice was to retain the principal of the reserves. This remains the practice for Metro Central, but the North Portland Enhancement Committee will continue the spend-down of funds in that reserve.

## **CURRENT REVENUES**

### **Enterprise Revenues**

Community enhancement fees received by Metro are recorded as enterprise revenue in the Community Enhancement Fund. It is expected that the total revenue collected for community enhancement programs in FY 2024-25 will increase by \$26,438 (approximately 2.4 percent) compared to FY 2023-24 budgeted revenue based on the tonnage forecast.

## **CURRENT EXPENDITURES**

### **Materials and Services**

The majority (92.5%) of materials and services expenditures in this fund represents grants and payments to other agencies. The North Portland and Metro Central Community Enhancement Committees administer programs through grants and contracts with community organizations and others including direct payments to Oregon City, Troutdale, Sherwood, Wilsonville, Gresham, Portland, and Forest Grove.

### **Ending Fund Balance**

The ending fund balance represents the designated grant funds for the Metro Central Community Enhancement Program that have been awarded but not yet paid, and undesignated funds for grants yet to be awarded.

# Community Enhancement Fund

## Community Enhancement Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2024-25 <u>Proposed</u> Amount	FY 2024-25 <u>Approved</u> Amount	FY 2024-25 <u>Adopted</u> Amount
<b>REVENUES</b>							
<u><i>Beginning Fund Balance</i></u>							
\$63,326	\$-	\$-	310000	Net Assets-Restricted	\$-	\$-	\$-
-	930,443	654,521	325000	Fund Bal- Restricted for CEF/FB-CEF	660,069	660,069	660,069
109,783	-	-	325100	Fund Bal-Restr for N Portland	-	-	-
436,598	-	-	325200	Fund Bal-Restr for Metro Centr	-	-	-
40,798	-	-	325300	Fund Bal-Restr for Suttle Road/FBR-SRD	-	-	-
38,253	-	-	325400	Fund Bal-Restr for GreshamTS/FBR-GrshTS	-	-	-
<b>688,758</b>	<b>930,443</b>	<b>654,521</b>		<b>Total Beginning Fund Balance</b>	<b>660,069</b>	<b>660,069</b>	<b>660,069</b>
<u><i>Current Revenue</i></u>							
661,106	633,218	266,186	432500	Rehabilitation and Enhance Fee	290,197	290,197	290,197
614,724	680,671	813,488	433500	Host Fees	815,915	815,915	815,915
8,405	32,809	5,446	470000	Interest on Investments	5,446	5,446	5,446
<b>1,284,235</b>	<b>1,346,698</b>	<b>1,085,120</b>		<b>Total Current Revenue</b>	<b>1,111,558</b>	<b>1,111,558</b>	<b>1,111,558</b>
<b>\$1,972,993</b>	<b>\$2,277,141</b>	<b>\$1,739,641</b>		<b>TOTAL RESOURCES</b>	<b>\$1,771,627</b>	<b>\$1,771,627</b>	<b>\$1,771,627</b>
<b>EXPENDITURES</b>							
<u><i>Materials and Services</i></u>							
\$-	\$	\$250	520100	Office Supplies	\$250	\$250	\$250
-	425	2,000	520120	Meeting Expenditures	2,000	2,000	2,000
4,213	21,181	105,700	524000	Contracted Professional Svcs	105,985	105,985	105,985
415	-	-	524050	Contracted Prof Svcs - Advertising	-	-	-
-	-	-	526300	Software Licensing	-	-	-
2,408	-	5,000	528000	Other Purchased Services	5,000	5,000	5,000
675,294	798,095	813,488	530000	Payments to Other Agencies	815,915	815,915	815,915
339,372	444,605	587,526	544500	Grants and Loans	587,526	587,526	587,526
-	-	250	545100	Travel and Lodging	250	250	250
85	-	500	545500	Staff Development	500	500	500
<b>1,021,786</b>	<b>1,264,305</b>	<b>1,514,714</b>		<b>Total Materials and Services</b>	<b>1,517,426</b>	<b>1,517,426</b>	<b>1,517,426</b>
<u><i>Interfund Transfers</i></u>							
20,764	50,000	50,000	582000	Transfer for Direct Costs	50,000	50,000	50,000
<b>20,764</b>	<b>50,000</b>	<b>50,000</b>		<b>Total Interfund Transfers</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<u><i>Contingency</i></u>							
-	-	69,500	700000	Contingency	93,226	93,226	93,226
-	-	<b>69,500</b>		<b>Total Contingency</b>	<b>93,226</b>	<b>93,226</b>	<b>93,226</b>
<u><i>Unappropriated Fund Balance</i></u>							
930,443	962,836	105,427	825000	Ending Fund Bal-Restricted CEF/EFB-CEF	110,975	110,975	110,975
<b>930,443</b>	<b>962,836</b>	<b>105,427</b>		<b>Total Unappropriated Fund Balance</b>	<b>110,975</b>	<b>110,975</b>	<b>110,975</b>
<b>\$1,972,993</b>	<b>\$2,277,141</b>	<b>\$1,739,641</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$1,771,627</b>	<b>\$1,771,627</b>	<b>\$1,771,627</b>
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Asset Management Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$30,100,932	\$31,050,598	\$33,708,938	\$28,419,846	\$28,419,846	\$29,309,846	(13.05%)
<b>Current Revenues</b>							
Other Tax Revenues	67,195	60,039	67,000	67,000	67,000	67,000	-
Interest Earnings	256,638	721,573	262,000	337,700	337,700	337,700	28.89%
Contributions from Governments	27,500	-	-	-	-	-	-
Miscellaneous Revenue	8,709	8,709	-	-	-	-	-
Other Financing Sources	77,607	2,500	-	-	-	-	-
<b>Subtotal Current Revenues</b>	<b>437,649</b>	<b>792,821</b>	<b>329,000</b>	<b>404,700</b>	<b>404,700</b>	<b>404,700</b>	<b>23.01%</b>
<b>Interfund Transfers</b>							
Fund Equity Transfers	4,503,955	5,646,842	2,805,500	5,791,000	5,791,000	5,791,000	106.42%
<b>Subtotal Interfund Transfers</b>	<b>4,503,955</b>	<b>5,646,842</b>	<b>2,805,500</b>	<b>5,791,000</b>	<b>5,791,000</b>	<b>5,791,000</b>	<b>106.42%</b>
<b>TOTAL RESOURCES</b>	<b>\$35,042,536</b>	<b>\$37,490,261</b>	<b>\$36,843,438</b>	<b>\$34,615,546</b>	<b>\$34,615,546</b>	<b>\$35,505,546</b>	<b>(3.63%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$311,577	\$	\$	\$946,701	\$946,701	\$946,701	-
Materials and Services	1,928,006	1,363,337	5,932,600	4,932,299	4,932,299	5,132,299	(13.49%)
Capital Outlay	1,752,354	1,413,168	6,778,015	5,523,067	5,523,067	6,213,067	(8.34%)
<b>Subtotal Current Expenditures</b>	<b>3,991,937</b>	<b>2,776,505</b>	<b>12,710,615</b>	<b>11,402,067</b>	<b>11,402,067</b>	<b>12,292,067</b>	<b>(3.29%)</b>
<b>Interfund Transfers</b>							
Fund Equity Transfers	-	-	261,655	400,000	400,000	400,000	52.87%
<b>Subtotal Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>261,655</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>52.87%</b>
<b>Contingency</b>							
Unappropriated Fund Balance	-	-	9,253,793	8,251,055	8,251,055	8,251,055	(10.84%)
Unappropriated Fund Balance	31,050,598	34,713,757	14,617,375	14,562,424	14,562,424	14,562,424	(0.38%)
<b>Subtotal Contingency/Ending Balance</b>	<b>31,050,598</b>	<b>34,713,757</b>	<b>23,871,168</b>	<b>22,813,479</b>	<b>22,813,479</b>	<b>22,813,479</b>	<b>(4.43%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$35,042,536</b>	<b>\$37,490,261</b>	<b>\$36,843,438</b>	<b>\$34,615,546</b>	<b>\$34,615,546</b>	<b>\$35,505,546</b>	<b>(3.63%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>6.00</b>	<b>3.50</b>	<b>-</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>-%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>4.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



The General Asset Management Fund accounts for new capital acquisition and construction projects as well as for ongoing and future renewal and replacement, capital upgrades and maintenance of Metro's General Fund assets. Within this fund, there are various departments that manage the funding sources and projects: Parks and Nature, Capital Asset Management (CAM), Finance and Regulatory Services (FRS), Information Technology and Records Management (IT), as well as special projects managed by staff within the Office of the COO. This fund does not account for General Obligation Bond-Funded capital projects as those are managed through separate bond funds. Therefore, capital projects may also be funded by and budgeted in other department funds (e.g. Parks and Nature Bond Fund).

Separate accounts are maintained in order to track spending by purpose and department. Capital projects greater than \$100,000 are listed individually in the capital improvement plan for the sponsoring department. Additional information on these department planned capital projects and their funding sources can be found in the Capital Improvement Plan section of this document.

## **BEGINNING FUND BALANCE**

The General Asset Management Fund is a combination of specific capital projects and renewal and replacement reserves. About \$21.6 million of the beginning fund balance is dedicated funding for capital projects related to Parks and Nature.

A capital reserve of \$1.2 million has been established for unexpected critical or emergency expenditures related to IT infrastructure or unexpected needs for the Metro Regional Center (MRC) building. These funds are maintained in contingency and can be accessed during the year by Council action in the event of an emergency.

In addition to the capital reserve, IT has budgeted approximately \$1.07 million in fund balance; Capital Asset Management has approximately \$2.1 million in fund balance which is earmarked for MRC Building capital needs as well as agency-wide Safety, Climate, and Resilience projects. FRS has \$400,000 in fund balance, and there is \$2 million in fund balance reserves that is not budgeted for a specific department.

## **CURRENT REVENUES**

### **Interest Earnings**

This fund expects to earn \$338,000 in interest revenues. These earnings are added to each funds' resources and are used towards project budgets.

### **Interfund Transfers**

Interfund transfers are received for a variety of purposes. The General Fund will contribute approximately \$5.3 million in FY 2024-25 to support the current and future needs of agency assets. These transfers are budgeted for specific projects identified by departments. Any excess transfers not used in the current year will be retained in the fund for future needs. Parks & Nature department will transfer \$510,000 in funding from various other sources (local option levy and Glendoveer) into the General Asset Management Fund to be utilized specifically for Parks & Nature capital needs.

## **CURRENT EXPENDITURES**

### **Personnel Services**

The General Asset Management Fund has 4.0 FTE budgeted to support project and contract management for the Enterprise Resource Planning (ERP) project, which is sponsored by the COOs office and funded within the General Asset Management Fund.

### **Materials and Services**

Expenditures in this category reflect potential renewal and replacement projects that are considered capital maintenance or non-capitalizable equipment or professional services, which are estimated to be \$5.1 million in FY 2024-25. These projects or purchases are reflected in each department's Capital Improvement Plan if the project cost is expected to exceed \$100,000.

# General Asset Management Fund

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## Capital Outlay

This category represents capital projects approved in Metro's capital budget that will be capitalized and depreciated over the useful life of the asset. Approximately \$6.2 million is budgeted towards various departmental projects, including MRC building renovations and upgrades; projects related to the Build Back Better framework that have a focus on Safety, Climate and Resilience; critical technology infrastructure; and Parks and Nature projects not funded by the general obligation bond.

## Contingency

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only when Council adopts a resolution amending the budget. Any transfer from contingency throughout the year that would exceed a cumulative amount greater than 15 percent of expenditures requires a full supplemental budget amendment. A large contingency is maintained for renewal and replacement in the event that a planned project is accelerated or a future project becomes necessary earlier due to a failing component. FY 2024-25 the contingency includes regional parks contingency (\$5.9 million), resources available for project changes (\$1,000,000), and emergency reserves assigned to IT and CAM (\$1.2 million)

## ENDING FUND BALANCE

This represents the balance of a variety of dedicated reserves associated with new capital projects or resources that are not expected to be needed for current projects. The reserve amount will fluctuate from year to year based on project needs.

# General Asset Management Fund

## General Asset Management Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 Approved Amount	FY 2024-25 Adopted Amount
<b>REVENUES</b>							
<u>Beginning Fund Balance</u>							
\$823,963	\$1,565,004	\$462,251	320500	Fund Bal-Restr for Capital	\$100,000	\$100,000	\$100,000
5,506,412	3,188,334	2,440,000	324000	Fund Bal-Restr for Bond Cap	-	-	-
15,233,137	15,313,217	14,690,747	326000	Fund Bal-Restr by IGA	14,690,747	14,690,747	14,690,747
183,421	-	696,200	326200	Fund Bal - Restricted by Contract	1,357,726	1,357,726	1,357,726
8,353,998	10,105,363	15,419,740	340000	Fund Bal-Unassigned/Undesignated	12,271,373	12,271,373	13,161,373
-	878,680	-	350000	Fund Balance-Assigned	-	-	-
<b>30,100,932</b>	<b>31,050,598</b>	<b>33,708,938</b>		<b>Total Beginning Fund Balance</b>	<b>28,419,846</b>	<b>28,419,846</b>	<b>29,309,846</b>
<u>Current Revenue</u>							
67,195	60,039	67,000	406000	Cemetery Revenue Surcharge	67,000	67,000	67,000
27,500	-	-	414500	Government Contributions	-	-	-
256,638	721,573	262,000	470000	Interest on Investments	337,700	337,700	337,700
8,251	8,546	-	480800	Loan Principal Receipts	-	-	-
458	163	-	480900	Loan Interest Receipts	-	-	-
77,607	2,500	-	481000	Sale of Capital Assets	-	-	-
<b>437,649</b>	<b>792,821</b>	<b>329,000</b>		<b>Total Current Revenue</b>	<b>404,700</b>	<b>404,700</b>	<b>404,700</b>
<u>Interfund Transfers</u>							
4,503,955	5,646,842	2,805,500	497000	Transfer of Resources	5,791,000	5,791,000	5,791,000
-	-	-	498000	Transfer for Direct Costs	-	-	-
<b>4,503,955</b>	<b>5,646,842</b>	<b>2,805,500</b>		<b>Total Interfund Transfers</b>	<b>5,791,000</b>	<b>5,791,000</b>	<b>5,791,000</b>
<b>\$35,042,536</b>	<b>\$37,490,261</b>	<b>\$36,843,438</b>		<b>TOTAL RESOURCES</b>	<b>\$34,615,546</b>	<b>\$34,615,546</b>	<b>\$35,505,546</b>
<b>EXPENDITURES</b>							
<u>Personnel Services</u>							
\$136,521	\$	\$	501000	Reg Employees-Full Time-Exempt	\$610,908	\$610,908	\$610,908
61,884	-	-	501500	Reg Empl-Full Time-Non-Exempt	84,768	84,768	84,768
36	-	-	508000	Overtime	-	-	-
576	-	-	508600	Mobile Comm Allowance	-	-	-
16,612	-	-	511000	Fringe - Payroll Taxes	39,668	39,668	39,668
46,324	-	-	512000	Fringe - Retirement PERS	109,190	109,190	109,190
39,451	-	-	513000	Fringe - Health and Welfare	85,344	85,344	85,344
3,000	-	-	513305	Health Savings - Metro Contrib/HSA Contrib	-	-	-
716	-	-	515000	Fringe - Other Benefits	1,670	1,670	1,670
6,456	-	-	519000	Pension Oblig Bonds Contrib	15,153	15,153	15,153
<b>311,577</b>	<b>-</b>	<b>-</b>		<b>Total Personnel Services</b>	<b>946,701</b>	<b>946,701</b>	<b>946,701</b>
<u>Materials and Services</u>							
101,602	87,599	6,000	520100	Office Supplies	6,000	6,000	6,000
89,264	297,620	672,600	520110	Computer Equipment	390,299	390,299	390,299
-	550	-	520120	Meeting Expenditures	-	-	-
8,188	421	-	520500	Operating Supplies	-	-	-
-	36,540	-	520510	Tools and Equipment	-	-	-
2,250	8,488	-	521100	Membership and Professional Dues	-	-	-
44	102	-	521500	Maintenance and Repairs Supplies	-	-	-
6,345	-	-	521520	Maintenance and Repairs Supplies - Building	-	-	-
-	36,436	-	521540	Maintenance and Repairs Supplies - Electrical	-	-	-
271,732	325,672	1,505,000	524000	Contracted Professional Svcs	2,000,000	2,000,000	2,200,000
1,594	179	10,000	524050	Contracted Prof Svcs - Advertising	10,000	10,000	10,000
-	167,133	30,000	524060	Contracted Prof Svcs - Information Technology Services	-	-	-

# General Asset Management Fund

## General Asset Management Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24		DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25
		Amended Amount	ACCT		Proposed Amount	Approved Amount	Adopted Amount
-	1,408	-	524080	Contracted Prof Svcs - Architectural and Design (non-cap)	-	-	-
282	-	-	524500	Marketing Expenditures	-	-	-
6,138	-	100,000	525000	Contracted Property Services	100,000	100,000	100,000
75,008	180	-	526000	Maintenance and Repair Services	200,000	200,000	200,000
1,269,754	236,108	2,509,000	526010	Maintenance and Repair Services - Building	1,400,000	1,400,000	1,400,000
-	3,158	-	526011	Maintenance and Repair Services - Painting	-	-	-
-	25,367	-	526012	Maintenance and Repair Services - Electricity	-	-	-
44,374	-	-	526020	Maintenance and Repair Services - Equipment	-	-	-
-	7,133	-	526040	Maintenance and Repair Services - Technology	-	-	-
-	-	-	526050	Maintenance and Repair Services - Vehicles	300,000	300,000	300,000
12,538	53,737	800,000	526100	Capital Maintenance - CIP	400,000	400,000	400,000
9,922	1,449	-	526300	Software Licensing	-	-	-
13,816	41,057	300,000	526400	Vehicles/Vehicles	-	-	-
1,379	31,121	-	528000	Other Purchased Services	-	-	-
300	300	-	528200	Banking Services	-	-	-
10,489	-	-	528400	Printing and Graphics	-	-	-
2,438	1,306	-	530010	License and Permit Fees	-	-	-
550	275	-	545500	Staff Development	126,000	126,000	126,000
<b>1,928,006</b>	<b>1,363,337</b>	<b>5,932,600</b>		<b>Total Materials and Services</b>	<b>4,932,299</b>	<b>4,932,299</b>	<b>5,132,299</b>
				<b><u>Capital Outlay</u></b>			
(2,873)	-	-	571000	Improve-Other than Bldg	-	-	-
-	-	-	572000	Buildings and Related	-	-	-
38,194	-	-	575000	Furniture, Fixtures & Equipment	-	-	-
1,717,032	1,413,168	6,778,015	579000	Capital Outlay	5,523,067	5,523,067	6,213,067
<b>1,752,354</b>	<b>1,413,168</b>	<b>6,778,015</b>		<b>Total Capital Outlay</b>	<b>5,523,067</b>	<b>5,523,067</b>	<b>6,213,067</b>
				<b><u>Interfund Transfers</u></b>			
-	-	261,655	581000	Transfer of Resources	400,000	400,000	400,000
-	-	-	582000	Transfer for Direct Costs	-	-	-
-	-	-	-	-	-	-	-
-	-	<b>261,655</b>		<b>Total Interfund Transfers</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>
				<b><u>Contingency</u></b>			
-	-	8,435,793	700000	Contingency	7,727,855	7,727,855	7,727,855
-	-	818,000	709000	Contingency - All Other	523,200	523,200	523,200
-	-	<b>9,253,793</b>		<b>Total Contingency</b>	<b>8,251,055</b>	<b>8,251,055</b>	<b>8,251,055</b>
				<b><u>Unappropriated Fund Balance</u></b>			
1,565,004	2,127,863	-	820500	Ending Fund Bal-Restr for Capital	-	-	-
3,188,334	2,554,576	-	824000	Ending Fund Bal-Restr for Bond Cap	-	-	-
15,313,217	15,681,913	13,742,375	826000	Ending Fund Bal-Restr by IGA	13,655,124	13,655,124	13,655,124
10,105,363	14,092,864	-	840000	Ending Fund Balance-Unassigned	-	-	-
-	-	-	849000	Ending Fund Bal-Unassign-Designated	500,000	500,000	500,000
878,680	256,541	875,000	850000	Ending Fund Balance-Assigned	407,300	407,300	407,300
<b>31,050,598</b>	<b>34,713,757</b>	<b>14,617,375</b>		<b>Total Unappropriated Fund Balance</b>	<b>14,562,424</b>	<b>14,562,424</b>	<b>14,562,424</b>
<b>\$35,042,536</b>	<b>\$37,490,261</b>	<b>\$36,843,438</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$34,615,546</b>	<b>\$34,615,546</b>	<b>\$35,505,546</b>
<b>6.00</b>	<b>3.50</b>	<b>0.00</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



# General Obligation Bond Debt Service Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$3,907,953	\$2,887,362	\$1,998,000	\$804,054	\$804,054	\$804,054	(59.76%)
<b>Current Revenues</b>							
Real Property Taxes	73,202,270	76,186,944	83,583,723	82,948,815	82,948,815	82,948,815	(0.76%)
Interest Earnings	236,736	996,032	200,000	200,000	200,000	200,000	-
Other Financing Sources	-	40,873,920	-	-	-	-	-
<b>Subtotal Current Revenues</b>	<b>73,439,006</b>	<b>118,056,895</b>	<b>83,783,723</b>	<b>83,148,815</b>	<b>83,148,815</b>	<b>83,148,815</b>	<b>(0.76%)</b>
<b>TOTAL RESOURCES</b>	<b>\$77,346,959</b>	<b>\$120,944,258</b>	<b>\$85,781,723</b>	<b>\$83,952,869</b>	<b>\$83,952,869</b>	<b>\$83,952,869</b>	<b>(2.13%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Debt Service	\$74,459,598	\$117,377,936	\$85,781,723	\$83,952,869	\$83,952,869	\$83,952,869	(2.13%)
Materials and Services	-	80,381	-	-	-	-	-
<b>Subtotal Current Expenditures</b>	<b>74,459,598</b>	<b>117,458,317</b>	<b>85,781,723</b>	<b>83,952,869</b>	<b>83,952,869</b>	<b>83,952,869</b>	<b>(2.13%)</b>
Unappropriated Fund Balance	2,887,362	3,485,941	-	-	-	-	-
<b>Subtotal Contingency/Ending Balance</b>	<b>2,887,362</b>	<b>3,485,941</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$77,346,959</b>	<b>\$120,944,258</b>	<b>\$85,781,723</b>	<b>\$83,952,869</b>	<b>\$83,952,869</b>	<b>\$83,952,869</b>	<b>(2.13%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Obligation Bond Debt Service Fund

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The General Obligation Bond Debt Service Fund receives property tax revenue from voter-approved levies and pays principal and interest due to holders of Metro's outstanding general obligation bonds. The fund contains debt service payments for each of Metro's existing outstanding general obligation bond series.

- Natural Areas Program, 2012A Series
- Natural Areas Program 2018 Series
- Natural Areas Program 2020A Series
- Natural Areas Program 2020B Series
- Oregon Zoo Infrastructure and Animal Welfare 2012A Series
- Oregon Zoo Infrastructure and Animal Welfare 2018 Series
- Affordable Housing 2019 Series
- General Obligation Refunding Bond 2023 Series

In 2006 and 2008 voters approved measures for both a Natural Areas program and Oregon Zoo infrastructure and Animal Welfare program. Metro issued debt obligations in 2012 and 2018. In May 2023, Metro partially refunded general obligation bonds from the 2012A Series, in the amount of \$40.9 million, to leverage interest rate savings. The General Obligation Refunding Bond Series 2023 will mature in FY 2024-25. The Natural Areas Program 2018 series obligation and the portion of the 2012A series that was not refunded will mature in FY 2025-26. The Oregon Zoo 2018 series obligation and the portion of the 2012A series that was not refunded will mature in FY 2027-28.

Additionally, in 2019, voters approved a \$475 million Natural Areas program. Under this authorization, Metro issued the first \$200 million in bonds in May 2020.

The Affordable Housing 2019 series obligation was approved by voters in 2019. It was issued in May 2019 for \$652.8 million and matures in 2039.

More information on Metro's outstanding debt as well as detailed debt service schedules for each of the issues may be found in the debt summary section.

## **BEGINNING FUND BALANCE**

This consists of the residual balance remaining from the previous year after all debt service is paid, which will be used to offset the FY 2024-25 property tax levy.

## **CURRENT REVENUES**

### **Property Taxes**

Property taxes are levied to meet the outstanding requirements of the general obligation bonds. The levy amount is the amount needed to pay debt obligations assuming a 94.5 percent collection rate. The total levy amount for FY 2024-25 is approximately \$87 million, this is a rate of less than \$0.40 per \$1,000 of assessed value.

## **CURRENT EXPENDITURES**

### **Debt Service**

Principal and interest payments on the outstanding general obligation bonds are based on the actual debt service schedules for each issue. Debt service payments are made semi-annually. In FY 2024-25 the following debt service payments will be made:

# General Obligation Bond Debt Service Fund

General Obligation Bond Fund	Principal	Interest	Total
<i>General Obligation Bonds</i>			
Natural Areas 2012A Series *	\$-	\$240,402	\$240,402
Natural Areas 2018 Series	2,280,000	236,500	2,516,500
Natural Areas, Series 2020A	-	3,526,179	3,526,179
Natural Areas, Series 2020B	8,685,000	374,742	9,059,742
Oregon Zoo Infrastructure 2012A Series *	-	129,448	129,448
Oregon Zoo Infrastructure 2018 Series	1,060,000	240,750	1,300,750
General Obligation Refunding Bond 2023 Series *	25,795,443	1,021,500	26,816,943
Affordable Housing 2019 Series	21,465,000	18,897,904	40,362,904
	<b>\$59,285,443</b>	<b>\$24,667,425</b>	<b>\$83,952,868</b>

\* Estimates at budget proposal. For updated debt schedules, visit: [www.oregonmetro.gov/budget](http://www.oregonmetro.gov/budget)



# General Obligation Bond Debt Service Fund

## General Obligation Bond Debt Service Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2024-25 <u>Proposed</u> Amount	FY 2024-25 <u>Approved</u> Amount	FY 2024-25 <u>Adopted</u> Amount
<b>REVENUES</b>							
				<u>Beginning Fund Balance</u>			
\$3,907,953	\$2,887,362	\$1,998,000	320000	Fund Bal-Restr for Debt Svc	\$804,054	\$804,054	\$804,054
<b>3,907,953</b>	<b>2,887,362</b>	<b>1,998,000</b>		<b>Total Beginning Fund Balance</b>	<b>804,054</b>	<b>804,054</b>	<b>804,054</b>
				<u>Current Revenue</u>			
72,335,460	74,249,628	82,883,723	401000	Real Property Taxes-Current Yr	82,248,815	82,248,815	82,248,815
748,018	1,678,920	700,000	401500	Real Property Taxes-Prior Yrs	700,000	700,000	700,000
74,633	183,918	-	401800	Payment in Lieu of R Prop Tax	-	-	-
44,158	74,477	-	401900	Interest and Penalty-R Prop Tax	-	-	-
236,736	996,032	200,000	470000	Interest on Investments	200,000	200,000	200,000
-	40,873,920	-	494000	Refunding Bonds Issued	-	-	-
<b>74,439,006</b>	<b>118,056,895</b>	<b>83,783,723</b>		<b>Total Current Revenue</b>	<b>83,148,815</b>	<b>83,148,815</b>	<b>83,148,815</b>
<b>\$77,346,959</b>	<b>\$120,944,258</b>	<b>\$85,781,723</b>	<b>TOTAL RESOURCES</b>		<b>\$83,952,869</b>	<b>\$83,952,869</b>	<b>\$83,952,869</b>
<b>EXPENDITURES</b>							
				<u>Materials and Services</u>			
\$	\$20,000	\$	524020	Contracted Prof Svcs - Attorney and Legal	\$	\$	\$
-	60,381	-	528000	Other Purchased Services	-	-	-
-	<b>80,381</b>	-		<b>Total Materials and Services</b>	-	-	-
				<u>Debt Service</u>			
\$44,850,000	\$48,485,000	\$59,775,000	562000	GO Bond Payments-Principal	\$59,285,444	\$59,285,444	\$59,285,444
29,609,598	27,142,185	26,006,723	562500	GO Bond Payments-Interest	24,667,425	24,667,425	24,667,425
-	41,750,751	-	565000	Defeasance Payments to Escrow	-	-	-
<b>74,459,598</b>	<b>117,377,936</b>	<b>85,781,723</b>		<b>Total Debt Service</b>	<b>83,952,869</b>	<b>83,952,869</b>	<b>83,952,869</b>
				<u>Unappropriated Fund Balance</u>			
2,887,362	3,485,941	-	820000	Ending Fund Bal-Restr For Debt Svc	-	-	-
<b>2,887,362</b>	<b>3,485,941</b>	<b>-</b>		<b>Total Unappropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>\$77,346,959</b>	<b>\$120,944,258</b>	<b>\$85,781,723</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$83,952,869</b>	<b>\$83,952,869</b>	<b>\$83,952,869</b>
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Revenue Bond Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$4,096,917	\$4,098,772	\$4,105,356	\$4,129,416	\$4,129,416	\$4,129,416	0.59%
<b>Current Revenues</b>							
Interest Earnings	6,466	17,646	11,110	20,217	20,217	20,217	81.97%
Local Government Shared Revenues	3,392,989	3,394,366	3,398,750	3,396,000	3,396,000	3,396,000	(0.08%)
<b>Subtotal Current Revenues</b>	<b>3,399,455</b>	<b>3,412,012</b>	<b>3,409,860</b>	<b>3,416,217</b>	<b>3,416,217</b>	<b>3,416,217</b>	<b>0.19%</b>
<b>Interfund Transfers</b>							
Fund Equity Transfers	2,997,113	2,997,395	2,660,900	2,668,525	2,668,525	2,668,525	0.29%
<b>Subtotal Interfund Transfers</b>	<b>2,997,113</b>	<b>2,997,395</b>	<b>2,660,900</b>	<b>2,668,525</b>	<b>2,668,525</b>	<b>2,668,525</b>	<b>0.29%</b>
<b>TOTAL RESOURCES</b>	<b>\$10,493,485</b>	<b>\$10,508,179</b>	<b>\$10,176,116</b>	<b>\$10,214,158</b>	<b>\$10,214,158</b>	<b>\$10,214,158</b>	<b>0.37%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Debt Service	\$6,394,713	\$6,396,395	\$6,059,650	\$6,064,525	6,064,525	6,064,525	0.08%
<b>Subtotal Current Expenditures</b>	<b>6,394,713</b>	<b>6,396,395</b>	<b>6,059,650</b>	<b>6,064,525</b>	<b>6,064,525</b>	<b>6,064,525</b>	<b>0.08%</b>
Unappropriated Fund Balance	4,098,772	4,111,784	4,116,466	4,149,633	4,149,633	4,149,633	0.81%
<b>Subtotal Contingency/Ending Balance</b>	<b>4,098,772</b>	<b>4,111,784</b>	<b>4,116,466</b>	<b>4,149,633</b>	<b>4,149,633</b>	<b>4,149,633</b>	<b>0.81%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$10,493,485</b>	<b>\$10,508,179</b>	<b>\$10,176,116</b>	<b>\$10,214,158</b>	<b>\$10,214,158</b>	<b>\$10,214,158</b>	<b>0.37%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Revenue Bond Fund

The General Revenue Bond Fund accounts for bond proceeds that Metro uses for a variety of construction, renovation, and upgrade projects throughout the agency. The fund currently contains debt service payments for three of Metro's existing outstanding full faith and credit bond series and dedicated tax revenue bond series.

- **Full Faith & Credit (FFC) Refunding, 2016 Series:** In 2016, Metro issued bonds which refunded outstanding loans that paid for construction to replace Hall D at the Portland Expo Center (Expo).
- **Revenue Bonds, 2017 OCC Hotel Project:** In August 2017, Metro issued bond proceeds to fund the Oregon Convention Center (OCC) hotel project.
- **Full Faith & Credit (FFC) 2018 Series:** In May 2018, bonds were issued to fund renovations, upgrades, and repairs to the MRC building.

## BEGINNING FUND BALANCE

The majority of the beginning fund balance, \$3.4 million, is restricted for debt service associated with the OCC hotel project.

## CURRENT REVENUES

### Local Government Shared Revenues

The OCC hotel project debt service is funded by transient lodging taxes received from the Visitor Facilities Trust Account managed under the Visitor Development Fund agreement with Multnomah County and the City of Portland, which is budgeted at \$3.4 million for FY 2024-25.

### Interest Earnings

Interest earnings are anticipated primarily on the debt reserves associated with the OCC hotel project.

### Interfund Transfers

Debt service on the FFC 2018 bonds is paid from assessments on the various Metro departments for their shared use of the MRC building. These assessments are collected within the General Fund and are transferred to the General Revenue Bond Fund for payment of debt service. The FFC 2016 debt service on the obligations for Hall D is repaid by Expo revenues transferred from the MERC Fund.

## CURRENT EXPENDITURES

### Debt Service

This category contains principal and interest due on the outstanding bonds. Debt service payments are made semi-annually and are tied to the debt service schedules. The FFC 2016 series bonds will mature during FY 2024-25. The 2018 series full faith and credit bonds mature in 2033. Metro is responsible for debt service payments on the OCC hotel project revenue bonds until maturity in 2047; the funding for the debt service comes from the Visitor Facilities Trust Account managed under the Visitor Development Fund agreement. The following debt service payments by issue will be made in FY 2024-25:

<b>General Revenue Bond Fund</b>	<b>Principal</b>	<b>Interest</b>	<b>Debt Service</b>
<i>Full Faith &amp; Credit Refunding Bonds</i>			
2016 Series	1,005,000	15,075	1,020,075
<i>Full Faith &amp; Credit</i>			
2018 Series	1,115,000	533,450	1,648,450
<i>Revenue Bonds</i>			
OCC Hotel Project, Series 2017	1,105,000	2,291,000	3,396,000
	<b>\$3,225,000</b>	<b>\$2,839,525</b>	<b>\$6,064,525</b>

## ENDING FUND BALANCE

A debt service reserve of approximately \$3.4 million is maintained on the OCC hotel project until the loan balance is paid in full. The remaining balance is residual interest earnings which will be used for future debt service payments.

# General Revenue Bond Fund

## General Revenue Bond Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 Approved Amount	FY 2024-25 Adopted Amount
<b>REVENUE</b>							
<i><b>Beginning Fund Balance</b></i>							
\$3,382,881	\$3,378,493	\$3,373,875	320000	Fund Bal-Restr for Debt Svc	\$3,372,375	\$3,372,375	\$3,372,375
713,101	719,336	730,335	340000	Fund Bal-Unassigned/Undesignated	755,848	755,848	755,848
935	944	1,146	340300	Fund Bal-Dsg Debt Service	1,193	1,193	1,193
<b>4,096,917</b>	<b>4,098,772</b>	<b>4,105,356</b>		<b>Total Beginning Fund Balance</b>	<b>4,129,416</b>	<b>4,129,416</b>	<b>4,129,416</b>
<i><b>Current Revenue</b></i>							
3,392,989	3,394,366	3,398,750	413300	Visitor Development Fund Alloc	3,396,000	3,396,000	3,396,000
6,466	17,646	11,110	470000	Interest on Investments	20,217	20,217	20,217
<b>3,399,455</b>	<b>3,412,012</b>	<b>3,409,860</b>		<b>Total Current Revenue</b>	<b>3,416,217</b>	<b>3,416,217</b>	<b>3,416,217</b>
<i><b>Interfund Transfers</b></i>							
2,997,113	2,997,395	2,660,900	497000	Transfer of Resources	2,668,525	2,668,525	2,668,525
<b>2,997,113</b>	<b>2,997,395</b>	<b>2,660,900</b>		<b>Total Interfund Transfers</b>	<b>2,668,525</b>	<b>2,668,525</b>	<b>2,668,525</b>
<b>\$10,493,485</b>	<b>\$10,508,179</b>	<b>\$10,176,116</b>		<b>TOTAL RESOURCES</b>	<b>\$10,214,158</b>	<b>\$10,214,158</b>	<b>\$10,214,158</b>
<b>EXPENDITURES</b>							
<i><b>Debt Service</b></i>							
\$3,230,000	\$3,325,000	\$3,080,000	563000	Revenue Bond Pmts-Principal	\$3,225,000	\$3,225,000	\$3,225,000
3,164,713	3,071,395	2,979,650	563500	Revenue Bond Payments-Interest	2,839,525	2,839,525	2,839,525
<b>6,394,713</b>	<b>6,396,395</b>	<b>6,059,650</b>		<b>Total Debt Service</b>	<b>6,064,525</b>	<b>6,064,525</b>	<b>6,064,525</b>
<i><b>Unappropriated Fund Balance</b></i>							
3,378,493	3,657,281	3,372,375	820000	Ending Fund Bal-Restr For Debt Svc	3,368,375	3,368,375	3,368,375
719,336	453,538	741,235	840000	Ending Fund Balance-Unassigned	775,848	775,848	775,848
944	967	2,856	840300	Ending Fund Bal-Dsg Debt Service	5,410	5,410	5,410
<b>4,098,772</b>	<b>4,111,785</b>	<b>4,116,466</b>		<b>Total Unappropriated Fund Balance</b>	<b>4,149,633</b>	<b>4,149,633</b>	<b>4,149,633</b>
<b>\$10,493,485</b>	<b>\$10,508,179</b>	<b>\$10,176,116</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$10,214,158</b>	<b>\$10,214,158</b>	<b>\$10,214,158</b>
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



# Metropolitan Exposition Recreation Commission Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$22,347,338	\$37,099,377	\$38,296,238	\$29,965,573	\$29,965,573	\$29,965,573	(21.75%)
<b>Current Revenues</b>							
Interest Earnings	300,310	982,853	640,887	751,460	751,460	751,460	17.25%
Grants	10,100,758	486,303	-	-	-	-	-
Local Government Shared Revenues	14,834,179	18,714,329	20,801,030	21,843,530	21,843,530	21,843,530	5.01%
Contributions from Governments	1,148,941	1,903,584	1,119,400	1,125,135	1,125,135	1,125,135	0.51%
Charges for Services	35,302,902	51,016,657	51,608,931	56,941,016	56,941,016	56,941,016	10.33%
Contributions from Private Sources	24,530	168,557	1,655,955	1,574,580	1,574,580	1,574,580	(4.91%)
Internal Charges for Services	71,700	-	-	-	-	-	-
Miscellaneous Revenue	296,967	207,479	158,396	139,000	139,000	139,000	(12.25%)
<b>Subtotal Current Revenues</b>	<b>62,080,287</b>	<b>73,479,762</b>	<b>75,984,599</b>	<b>82,374,721</b>	<b>82,374,721</b>	<b>82,374,721</b>	<b>8.41%</b>
<b>Interfund Transfers</b>							
Fund Equity Transfers	722,498	603,279	300,000	400,000	400,000	825,000	175.00%
<b>Subtotal Interfund Transfers</b>	<b>722,498</b>	<b>603,279</b>	<b>300,000</b>	<b>400,000</b>	<b>400,000</b>	<b>825,000</b>	<b>175.00%</b>
<b>TOTAL RESOURCES</b>	<b>\$85,150,125</b>	<b>\$111,182,418</b>	<b>\$114,580,837</b>	<b>\$112,740,294</b>	<b>\$112,740,294</b>	<b>\$113,165,294</b>	<b>(1.24%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$16,664,773	\$22,475,113	\$30,130,903	\$32,532,624	\$32,532,624	\$32,532,624	7.97%
Materials and Services	21,684,884	38,084,416	36,583,812	38,870,962	38,870,962	38,995,962	6.59%
Capital Outlay	-	359,555	16,852,500	14,301,000	14,301,000	14,601,000	(13.36%)
<b>Subtotal Current Expenditures</b>	<b>38,349,657</b>	<b>60,919,084</b>	<b>83,567,215</b>	<b>85,704,586</b>	<b>85,704,586</b>	<b>86,129,586</b>	<b>3.07%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	-	-	465,528	514,550	514,550	514,550	10.53%
Interfund Reimbursements	8,679,691	8,724,483	9,786,771	10,913,789	10,913,789	10,913,789	11.52%
Fund Equity Transfers	1,021,400	1,025,875	1,014,450	1,020,075	1,020,075	1,020,075	0.55%
<b>Subtotal Interfund Transfers</b>	<b>9,701,091</b>	<b>9,750,358</b>	<b>11,266,749</b>	<b>12,448,414</b>	<b>12,448,414</b>	<b>12,448,414</b>	<b>10.49%</b>
Contingency	-	-	19,746,873	14,587,294	14,587,294	14,587,294	(26.13%)
Unappropriated Fund Balance	37,099,377	40,512,976	-	-	-	-	-
<b>Subtotal Contingency/Ending Balance</b>	<b>37,099,377</b>	<b>40,512,976</b>	<b>19,746,873</b>	<b>14,587,294</b>	<b>14,587,294</b>	<b>14,587,294</b>	<b>(26.13%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$85,150,125</b>	<b>\$111,182,418</b>	<b>\$114,580,837</b>	<b>\$112,740,294</b>	<b>\$112,740,294</b>	<b>\$113,165,294</b>	<b>(1.24%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>197.85</b>	<b>197.10</b>	<b>202.50</b>	<b>203.80</b>	<b>203.80</b>	<b>203.80</b>	<b>0.64%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>1.30</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Metropolitan Exposition Recreation Commission Fund

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The Metropolitan Exposition Recreation Commission (MERC) Fund includes the operating, capital and fund balance resources and requirements of three visitor venues: Oregon Convention Center (OCC) and the Portland Expo Center (Expo), both of which are owned by Metro, and Portland's Centers for the Arts (Portland's) owned by the City of Portland and operated by Metro through an intergovernmental agreement. The venues are overseen by the Metropolitan Exposition Recreation Commission, whose members are appointed by the Metro Council, Multnomah County, and the City of Portland.

## **BEGINNING FUND BALANCE**

The beginning fund balance, projected to be \$30 million, represents funds carried over from the previous year.

## **CURRENT REVENUES**

### **Local Government Shared Revenues**

Local government revenues include the Transient Lodging Tax (TLT) collected by Multnomah County to support operations of OCC and Portland's and capital funding for OCC and Expo and the Visitor Facilities Trust Account (VFTA) allocations to OCC, Portland's and Expo. The TLT funds are expected to be flat year over year because of slower than expected recovery to the revenue stream. The VFTA funds are expected to also be lower than historic collection levels, but will see a 20% increase in disbursement year over year to the venues.

### **Contributions from Other Governments**

The only contribution included in this category is from the City of Portland to support the operations of Portland's. The contribution is based on the prior year's contribution increased or decreased by the West Class Size A Consumer Price Index.

### **Enterprise Revenues**

MERC charges various fees for the use of its facilities, including rent, concessions and catering, parking, and other enterprise activities. The venues continue to recover from the financial impacts of COVID-19, but the budget assumes an increase in enterprise activity for all venues. Overall annual event revenues are expected to be 10% higher than FY 2023-24 year.

### **Contributions from Private Sources**

This category includes contributions from the Portland's Foundation for support of the educational program and from TriMet for capital improvements at the Expo Center.

### **Interfund Transfers**

In FY 2024-25 the General Fund will provide Expo support of \$400,000 for operations and \$300,000 to pay for a capital project that was identified in prior years but not yet executed. The General Fund is also providing \$125,000 to the Portland's for performing art grants.

## **CURRENT EXPENDITURES**

### **Personnel Services**

The 8% increase in personnel services expenses in FY 2024-25 over the FY 2023-24 budget is mainly comprised of pay equity increases in wage. There have been no adjustments to P5 staff year over year, Expo has added 1.3 FTE and OCC has put a freeze on 5 positions.

### **Materials and Services**

Materials and Services include spending to operate and market the facilities. The major expenditures in this category are for food service contracts, utilities, marketing services and facility maintenance expenses, including capital projects that do not create or extend the life of a capital asset. Materials and services have increased 6.7% year over year with market inflation factors at work.

# Metropolitan Exposition Recreation Commission Fund

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## **Capital Outlay**

Capital outlay includes capital projects that create or extend the life of a capital asset. The Venues Capital Improvement Plan prioritizes health and safety projects, projects addressing critical building needs, and projects that drive future revenue growth.

## **Interfund Transfers**

Transfers from the MERC Fund are for central service charges and debt service. Transfers to the General Fund are for central service charges as allocated through the cost allocation plan. Transfers to the Risk Management Fund represent MERC's costs associated with property, liability and workers' compensation insurance and claims. The transfer to the General Revenue Bond Fund is for principal and interest payments for debt service and for Expo Hall D replacement.

## **Contingency and Ending Fund Balance**

The venues budget the entire estimated ending fund balance in contingency, to provide the most flexibility during the year. Expenditures from contingency may be made only when Council adopts a resolution amending the budget. Any transfer from contingency throughout the year that would exceed a cumulative amount greater than 15 percent of expenditures requires a full supplemental budget amendment.



# Metropolitan Exposition Recreation Commission Fund

## Metropolitan Exposition Recreation Commission Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 Approved Amount	FY 2024-25 Adopted Amount
<b>REVENUES</b>							
<u>Beginning Fund Balance</u>							
\$	\$	\$	320000	Fund Bal-Restr for Debt Svc	\$-	\$-	\$-
80,000	80,000	-	320500	Fund Bal-Restr for Capital	-	-	-
-	-	-	320530	Fund Bal-Restr for Capital TLT	-	-	-
-	135,091	-	326200	Fund Bal - Restricted by Contract	-	-	-
18,390,123	36,096,606	38,296,238	340000	Fund Bal-Unassigned/Undesignated	29,965,573	29,965,573	29,965,573
3,877,215	787,680	-	345400	Fun Bal-DsgG Renewal P'5	-	-	-
<b>22,347,338</b>	<b>37,099,377</b>	<b>38,296,238</b>	<b>Total Beginning Fund Balance</b>		<b>29,965,573</b>	<b>29,965,573</b>	<b>29,965,573</b>
<u>Current Revenue</u>							
10,098,118	474,229	-	410000	Federal Grants - Direct	-	-	-
-	7,000	-	410500	Federal Grants - Indirect	-	-	-
2,640	5,074	-	411000	State Grants - Direct	-	-	-
12,939,179	16,250,829	17,958,530	413000	Hotel/Motel Tax	17,958,530	17,958,530	17,958,530
1,895,000	2,463,500	2,842,500	413300	Visitor Development Fund Alloc	3,885,000	3,885,000	3,885,000
1,148,941	1,903,584	1,119,400	414500	Government Contributions	1,125,135	1,125,135	1,125,135
1,382	388	501	417000	Fines and Forfeits	500	500	500
2,287,702	2,577,294	2,824,770	450000	Admission Fees	3,007,280	3,007,280	3,007,280
332,160	734,537	1,432,500	450300	Admission - Special Concerts	1,465,750	1,465,750	1,465,750
1,107,873	1,721,221	2,423,518	451000	Rentals - Equipment	2,621,928	2,621,928	2,621,928
(1,109,525)	(1,498,911)	-	451110	Comp Services (Contra)	-	-	-
(1,381,612)	(2,174,787)	-	451120	Rentals - Less Paid by VDF/POVA	-	-	-
8,067,650	10,198,546	9,807,216	452000	Rentals - Space	10,691,696	10,691,696	10,691,696
1,381,612	2,174,937	-	452190	Rentals - Paid by VDF/POVA	-	-	-
45,700	70,257	71,257	454000	Lease Revenue/Lease Rev	72,257	72,257	72,257
263,694	72,703	141,000	455000	Food and Beverage Service Revenue	146,000	146,000	146,000
169,463	371,838	357,407	455110	Food Service Revenue - Liquor	409,691	409,691	409,691
260,348	459,211	714,813	455120	Food Service Revenue - Beer	819,382	819,382	819,382
152,090	298,931	476,542	455130	Food Service Revenue - Wine	546,255	546,255	546,255
780,959	1,419,136	1,906,169	455200	Food Service Revenue - Beverage	2,185,018	2,185,018	2,185,018
4,815,191	10,730,469	8,458,624	455500	Food Service Revenue - Food	9,696,018	9,696,018	9,696,018
57,600	(308,123)	60,000	455900	Miscellaneous Food and Beverage Revenue	62,965	62,965	62,965
1,143,226	2,461,401	884,977	455920	Recovery - Billed Gratuity	830,135	830,135	830,135
123,348	429,327	150,000	455930	Recovery - Billed Labor	188,896	188,896	188,896
19,907	38,433	96,000	455950	Subcontractor Revenue	125,930	125,930	125,930
50	(50)	-	457100	Gift Shop Sales	-	-	-
53,750	65,950	34,500	457500	Advertising Revenue	39,500	39,500	39,500
2,237,392	3,515,396	3,099,380	458000	Utility Services	2,721,191	2,721,191	2,721,191
-	-	-	458920	Utility Services - Water and Sewer	16,808	16,808	16,808
4,824,191	5,903,778	5,849,550	459000	Commissions	6,845,337	6,845,337	6,845,337
2,864,936	3,417,642	3,668,534	462000	Parking Fees	4,370,086	4,370,086	4,370,086
1,445,291	1,637,150	1,842,079	464500	Reimbursed Services	1,872,070	1,872,070	1,872,070
4,878,609	6,117,744	6,720,814	464900	Reimbursed Labor	7,162,185	7,162,185	7,162,185
397,737	430,618	434,280	465000	Miscellaneous Charges for Svc	780,638	780,638	780,638
71,700	-	-	467000	Internal Charges for Services	-	-	-
291,697	971,762	599,887	470000	Interest on Investments	584,460	584,460	584,460
8,614	11,091	41,000	472000	Interest Revenue - Licensee	167,000	167,000	167,000
24,530	128,557	190,955	475000	Donations and Bequests - Oper	109,580	109,580	109,580

# Metropolitan Exposition Recreation Commission Fund

## Metropolitan Exposition Recreation Commission Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24		DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25
		Amended Amount	ACCT		Proposed Amount	Approved Amount	Adopted Amount
-	40,000	1,465,000	475500	Capital Contrib and Donations	1,465,000	1,465,000	1,465,000
83,557	152,009	155,001	476000	Sponsorship Revenue	264,000	264,000	264,000
(1,497)	2,147	-	480000	Cash Over and Short	-	-	-
88,030	108,647	102,500	480010	Credit Card Machine Fees Billed	96,000	96,000	96,000
1,058	19,053	11,022	480020	Finance Charges	1,000	1,000	1,000
146,950	50,692	32,873	489000	Miscellaneous Revenue	30,000	30,000	30,000
61,044	26,552	11,500	489100	Refunds/Reimbursements	11,500	11,500	11,500
<b>62,080,288</b>	<b>73,479,763</b>	<b>75,984,599</b>		<b>Total Current Revenue</b>	<b>82,374,721</b>	<b>82,374,721</b>	<b>82,374,721</b>
				<u>Interfund Transfers</u>			
722,498	603,279	300,000	497000	Transfer of Resources	400,000	400,000	825,000
-	-	-	498000	Transfer for Direct Costs	-	-	-
<b>722,498</b>	<b>603,279</b>	<b>300,000</b>		<b>Total Interfund Transfers</b>	<b>400,000</b>	<b>400,000</b>	<b>825,000</b>
<b>\$85,150,125</b>	<b>\$111,182,418</b>	<b>\$114,580,837</b>		<b>TOTAL RESOURCES</b>	<b>\$112,740,294</b>	<b>\$112,740,294</b>	<b>\$113,165,294</b>

### EXPENDITURES

<u>Personnel Services</u>							
\$4,625,225	\$6,594,572	\$7,339,198	501000	Reg Employees-Full Time-Exempt	\$8,891,749	\$8,891,749	\$8,891,749
3,129,885	4,207,175	6,388,955	501500	Reg Empl-Full Time-Non-Exempt	6,547,151	6,547,151	6,547,151
-	-	91,208	502000	Reg Employees-Part Time-Exempt	-	-	-
103,964	59,595	111,474	502500	Reg Empl-Part Time-Non-Exempt	-	-	-
-	49,508	-	503000	Temporary Employees	-	-	-
648,747	781,914	1,559,443	504300	Non-Reimbursable Labor	1,285,358	1,285,358	1,285,358
2,374,026	3,181,371	3,447,288	504500	Reimbursable Labor	3,558,909	3,558,909	3,558,909
516,651	593,727	643,133	508000	Overtime	629,389	629,389	629,389
11,842	16,520	20,400	508600	Mobile Comm Allowance	19,300	19,300	19,300
943,925	1,318,798	1,759,463	511000	Fringe - Payroll Taxes	1,780,387	1,780,387	1,780,387
2,246,745	3,032,400	4,461,407	512000	Fringe - Retirement PERS	4,645,488	4,645,488	4,645,488
1,611,350	2,059,226	3,533,738	513000	Fringe - Health and Welfare	4,305,834	4,305,834	4,305,834
64,839	92,992	-	513305	Health Savings - Metro Contrib/HSA Contrib	-	-	-
24,123	-	85,485	514000	Fringe - Unemployment	82,671	82,671	82,671
25,339	34,754	59,933	515000	Fringe - Other Benefits	64,422	64,422	64,422
322,010	432,041	629,778	519000	Pension Oblig Bonds Contrib	721,966	721,966	721,966
16,103	20,520	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>16,664,773</b>	<b>22,475,113</b>	<b>30,130,903</b>		<b>Total Personnel Services</b>	<b>32,532,624</b>	<b>32,532,624</b>	<b>32,532,624</b>

<u>Materials and Services</u>							
80,688	107,121	65,400	520100	Office Supplies	82,050	82,050	82,050
81,920	259,303	167,100	520110	Computer Equipment	160,500	160,500	160,500
5,544	30,542	37,600	520120	Meeting Expenditures	41,100	41,100	41,100
5,601	11,471	23,800	520130	Postage and Shipping	21,800	21,800	21,800
131	45,259	76,000	520140	Promotional Supplies	43,000	43,000	43,000
425,707	710,143	664,392	520500	Operating Supplies	604,628	604,628	604,628
91,948	656,459	234,600	520510	Tools and Equipment	147,300	147,300	147,300
1,899	7,929	1,000	520535	Operating Supplies - Food for Prg Part	4,540	4,540	4,540
10,047	2,917	6,000	520540	Medical and Veterinary Supplies	12,110	12,110	12,110

# Metropolitan Exposition Recreation Commission Fund

## Metropolitan Exposition Recreation Commission Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24		DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25
		Amended Amount	ACCT		Proposed Amount	Approved Amount	Adopted Amount
24,295	24,490	50,000	520570	Operating Supplies - Production	50,000	50,000	50,000
89,135	156,431	154,009	520580	Uniforms and PPE	138,185	138,185	138,185
41,179	112,258	108,876	521100	Membership and Professional Dues	125,515	125,515	125,515
1,226	10,886	3,600	521200	Publications and Subscriptions	3,600	3,600	3,600
7,546	6,892	16,000	521300	Fuel	14,049	14,049	14,049
58,992	105,634	106,900	521500	Maintenance and Repairs Supplies	65,250	65,250	65,250
87,462	108,456	124,750	521520	Maintenance and Repairs Supplies - Building	143,250	143,250	143,250
62,339	72,993	100,945	521521	Maintenance and Repairs Supplies - HVAC	119,989	119,989	119,989
38,065	133,580	100,500	521540	Maintenance and Repairs Supplies - Electrical	125,100	125,100	125,100
43,811	167,501	111,750	521560	Maintenance and Repairs Supplies - Equipment	115,330	115,330	115,330
5,165	4,109	500	521570	Maintenance and Repairs Supplies - Vehicles	500	500	500
218,968	358,816	219,112	524000	Contracted Professional Svcs	713,640	713,640	713,640
15,606	9,987	2,400	524020	Contracted Prof Svcs - Attorney and Legal	9,600	9,600	9,600
10,100	7,500	22,000	524040	Contracted Prof Svcs - Promotion and Public Relations	36,000	36,000	36,000
5,608	5,528	5,000	524050	Contracted Prof Svcs - Advertising	6,400	6,400	6,400
3,082	4,968	10,000	524060	Contracted Prof Svcs - Information Technology Services	-	-	-
100,915	131,275	525,701	524070	Contracted Prof Svcs - Management, Consulting and Communication Services	1,127,750	1,127,750	1,127,750
75,609	178,618	-	524080	Contracted Prof Svcs - Architectural and Design (non-cap)	-	-	-
65,416	117,946	323,250	524500	Marketing Expenditures	273,330	273,330	273,330
2,172,000	4,986,618	5,364,566	524510	Sales and Marketing Contract	5,477,000	5,477,000	5,477,000
5,250	6,475	32,000	524600	Sponsorship Expenditures	32,000	32,000	32,000
500	-	-	525000	Contracted Property Services	-	-	-
22,807	30,848	24,000	525100	Utility Services	-	-	-
216,982	283,943	263,121	525120	Utility Services - Telecommunications	316,292	316,292	316,292
1,296,640	1,417,027	1,720,000	525130	Utility Services - Electricity	1,759,069	1,759,069	1,759,069
215,915	292,008	290,500	525140	Utility Services - Natural Gas	297,500	297,500	297,500
66,373	108,363	133,950	525150	Utility Services - Sanitation and Refuse Removal	138,200	138,200	138,200
564,053	624,642	686,500	525160	Utility Services - Water and Sewer	699,007	699,007	699,007
64,178	61,227	156,000	525500	Cleaning Services	108,000	108,000	108,000
284,784	249,919	333,400	526000	Maintenance and Repair Services	239,000	239,000	239,000
1,269,608	2,236,741	877,500	526010	Maintenance and Repair Services - Building	961,500	961,500	961,500
21,875	66,710	125,000	526011	Maintenance and Repair Services - Painting	115,000	115,000	115,000
13	-	25,000	526012	Maintenance and Repair Services - Electricity	140,000	140,000	140,000
287,004	325,627	303,000	526013	Maintenance and Repair Services - Elevator and Escalator	313,000	313,000	313,000
277,134	180,459	227,500	526014	Maintenance and Repair Services - HVAC	333,300	333,300	333,300
366,874	131,143	120,500	526020	Maintenance and Repair Services - Equipment	124,244	124,244	124,244
195,777	253,494	262,250	526030	Maintenance and Repair Services - Grounds	280,450	280,450	280,450
106,472	129,302	120,025	526040	Maintenance and Repair Services - Technology	99,000	99,000	99,000
6,855	4,309	1,000	526050	Maintenance and Repair Services - Vehicles	-	-	-
886,873	2,460,134	7,000	526100	Capital Maintenance - CIP	7,000	7,000	7,000
337,723	377,330	429,009	526300	Software Licensing	498,960	498,960	498,960
528,717	460,788	471,400	526450	Leases/Leases	532,816	532,816	532,816
7,690	12,075	3,650	526500	Rentals	27,150	27,150	27,150
22,520	31,615	127,945	526510	Rentals - Building	135,618	135,618	135,618
221,254	323,663	170,946	526520	Rentals - Equipment	336,300	336,300	336,300
73,507	140,150	136,250	527000	Insurance	148,463	148,463	148,463

# Metropolitan Exposition Recreation Commission Fund

## Metropolitan Exposition Recreation Commission Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24		DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25
		Amended Amount	ACCT		Proposed Amount	Approved Amount	Adopted Amount
97,947	40,653	153,130	528000	Other Purchased Services	190,530	190,530	190,530
920,757	1,058,707	1,130,000	528080	Agency Fees	1,181,600	1,181,600	1,181,600
285,486	2,040,427	3,609,861	528090	Event/Production Services	3,451,623	3,451,623	3,451,623
1,023,136	865,393	1,487,938	528120	Event Services - Security	791,256	791,256	791,256
848,547	663,919	670,000	528130	Event Services - Stagehand	670,000	670,000	670,000
8,797	12,833	15,460	528200	Banking Services	47,200	47,200	47,200
843,579	1,002,601	973,014	528210	Credit Card Fees	1,081,685	1,081,685	1,081,685
70,400	300,180	242,485	528300	Temp Agency Services	113,010	113,010	113,010
2,945	22,096	64,000	528400	Printing and Graphics	42,500	42,500	42,500
205,509	371,347	485,000	528600	Other Purchased Services - Artist and Talent	780,300	780,300	780,300
18,241	28,832	54,700	528610	Artist Hospitality	60,160	60,160	60,160
10,263	3,987	26,183	528620	Music License and Royalties	83,132	83,132	83,132
-	(15,046)	-	528630	Promoter Rev Share Payment	-	-	-
2,555	-	-	529100	Food and Beverage Services	-	-	-
909,119	1,597,918	1,941,910	529120	Food and Beverage Services - Food Cost	1,665,696	1,665,696	1,665,696
132,907	316,584	309,752	529121	Food and Beverage Services - Beverage Cost	338,344	338,344	338,344
14,388	64,727	71,481	529122	Food and Bev Svcs-Liquor Cost	78,079	78,079	78,079
24,446	64,608	83,395	529123	Food and Beverage Services - Wine Cost	91,093	91,093	91,093
31,340	92,688	95,308	529124	Food and Beverage Services - Beer Cost	104,106	104,106	104,106
1,469	-	-	529127	Food and Beverage Services - National Vendor Rebate (contra)	-	-	-
-	150,000	-	529129	Food and Beverage Services - Other	-	-	-
1,037,011	1,531,336	1,498,866	529130	Food and Beverage Services - Direct Salary and Wage - Mgmt	1,780,662	1,780,662	1,780,662
2,123	-	4,110,177	529131	Food and Beverage Services - Direct Salary and Wage - Hourly	4,439,162	4,439,162	4,439,162
317	-	-	529133	Food and Beverage Services - Subcontractor Payout	-	-	-
2,348,301	5,268,279	1,008,000	529139	Food and Beverage Services - Other Labor and Related	1,121,700	1,121,700	1,121,700
711,209	1,552,259	-	529141	Food and Beverage Services - Gratuity Paid To Employee	-	-	-
5,638	9,321	-	529186	Food and Bev Svcs Spent Mktg Res/FandB S M R	-	-	-
524	1,765	468,613	529191	Food and Beverage Services - Spent Capital Reserve 2%	500,107	500,107	500,107
12,317	863	-	529193	Food and Beverage Services - Spent Maintenance Reserve 1%	-	-	-
26,082	168,267	196,568	529195	Food and Beverage Services - Spent Utility Reserve 1%	212,464	212,464	212,464
3,124	-	-	529198	Food and Beverage Services - Net Gross Receipts Percent	-	-	-
(13,534)	-	-	529199	Food and Beverage Services - Percent of Net Profit	-	-	-
212,565	551,810	536,070	529200	Parking Services	594,670	594,670	594,670
745	-	-	529400	Special Waste Disposal Fees	-	-	-
47,708	270,594	-	530000	Payments to Other Agencies	-	-	-
130,739	188,970	183,501	530010	License and Permit Fees	197,326	197,326	197,326
28,013	30,628	31,500	531000	Taxes (Non-Payroll)	35,500	35,500	35,500
68,831	132,293	355,450	540000	Charges for Services	306,390	306,390	306,390
-	-	-	544500	Grants and Loans	-	-	125,000
46,575	212,763	360,245	545100	Travel and Lodging	249,276	249,276	249,276
6,635	9,584	2,350	545200	Mileage, Taxi and Parking	4,900	4,900	4,900
17,405	55,557	58,300	545300	Meals and Entertainment	98,550	98,550	98,550

# Metropolitan Exposition Recreation Commission Fund

## Metropolitan Exposition Recreation Commission Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 <u>Amended</u> Amount		ACCT	DESCRIPTION	FY 2024-25 <u>Proposed</u> Amount	FY 2024-25 <u>Approved</u> Amount	FY 2024-25 <u>Adopted</u> Amount
58,848	181,943	198,308		545500	Staff Development	265,306	265,306	265,306
29,140	24,728	-		547500	Claims Paid	-	-	-
22,602	120,244	111,050		549000	Miscellaneous Expenditures	545,750	545,750	545,750
247,455	295,750	342,000		549010	Tri-Met Transit Pass	410,250	410,250	410,250
5,301	51,385	36,000		552000	Bad Debt Expense	35,250	35,250	35,250
<b>21,684,884</b>	<b>38,084,416</b>	<b>36,583,812</b>			<b>Total Materials and Services</b>	<b>38,870,962</b>	<b>38,870,962</b>	<b>38,995,962</b>
					<u>Capital Outlay</u>			
-	359,555	16,852,500		579000	Capital Outlay	14,301,000	14,301,000	14,601,000
-	<b>359,555</b>	<b>16,852,500</b>			<b>Total Capital Outlay</b>	<b>14,301,000</b>	<b>14,301,000</b>	<b>14,601,000</b>
					<u>Interfund Transfers</u>			
8,679,691	8,724,483	9,786,771		580000	Transfer for Indirect Costs	10,913,789	10,913,789	10,913,789
1,021,400	1,025,875	1,014,450		581000	Transfer of Resources	1,020,075	1,020,075	1,020,075
-	-	465,528		582000	Transfer for Direct Costs	514,550	514,550	514,550
<b>9,701,091</b>	<b>9,750,358</b>	<b>11,266,749</b>			<b>Total Interfund Transfers</b>	<b>12,448,414</b>	<b>12,448,414</b>	<b>12,448,414</b>
					<u>Contingency</u>			
-	-	-		700000	Contingency	500,000	500,000	500,000
-	-	9,500,000		701002	Contingency - Operating	9,729,764	9,729,764	9,729,764
-	-	210,000		706000	Contingency - Renew and Replacement	349,318	349,318	349,318
-	-	10,036,873		709000	Contingency - All Other	4,008,212	4,008,212	4,008,212
-	-	<b>19,746,873</b>			<b>Total Contingency</b>	<b>14,587,294</b>	<b>14,587,294</b>	<b>14,587,294</b>
					<u>Unappropriated Fund Balance</u>			
80,000	120,000	-		820500	Ending Fund Bal-Restr for Capital	-	-	-
-	405,648	-		820530	Ending Fund Bal-Restr for Capital TLT	-	-	-
135,091	339,631	-		826200	Ending Fund Bal-Restr by Contract	-	-	-
36,096,606	39,562,208	-		840000	Ending Fund Balance-Unassigned	-	-	-
-	85,490	-		845200	Ending Fund Bal-Dsg Renewal Expo	-	-	-
787,680	-	-		845400	Ending Fund Bal-Dsg Renewal P'S	-	-	-
<b>37,099,377</b>	<b>40,512,976</b>	<b>-</b>			<b>Total Unappropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>\$85,150,125</b>	<b>\$111,182,418</b>	<b>\$114,580,837</b>			<b>TOTAL REQUIREMENTS</b>	<b>\$112,740,294</b>	<b>\$112,740,294</b>	<b>\$113,165,294</b>
<b>197.85</b>	<b>197.10</b>	<b>202.50</b>			<b>FULL-TIME EQUIVALENTS</b>	<b>203.80</b>	<b>203.80</b>	<b>203.80</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Natural Areas Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$6,338,791	\$4,615,475	\$4,500,000	\$-	\$-	\$-	(100.00%)
<b>Current Revenues</b>							
Interest Earnings	49,436	98,583	30,000	-	-	-	(100.00%)
Grants	56,255	-	-	-	-	-	-
Contributions from Governments	-	-	-	-	-	-	-
Contributions from Private Sources	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-
Miscellaneous Revenue	500	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-
<b>Subtotal Current Revenues</b>	<b>106,190</b>	<b>98,583</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(100.00%)</b>
<b>TOTAL RESOURCES</b>	<b>\$6,444,981</b>	<b>\$4,714,058</b>	<b>\$4,530,000</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>(100.00%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$316,931	\$22,452	\$	\$	\$	\$	-
Materials and Services	134,060	358,747	4,183,658	-	-	-	(100.00%)
Capital Outlay	467,887	39,871	-	-	-	-	-
<b>Subtotal Current Expenditures</b>	<b>918,879</b>	<b>421,070</b>	<b>4,183,658</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(100.00%)</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	-	-	-	-	-	-	-
Interfund Reimbursements	910,627	782,864	-	-	-	-	-
Fund Equity Transfers	-	-	-	-	-	-	-
<b>Subtotal Interfund Transfers</b>	<b>910,627</b>	<b>782,864</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Contingency	-	-	346,342	-	-	-	(100.00%)
Unappropriated Fund Balance	4,615,475	3,510,124	-	-	-	-	-
<b>Subtotal Contingency/Ending Balance</b>	<b>4,615,475</b>	<b>3,510,124</b>	<b>346,342</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(100.00%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$6,444,981</b>	<b>\$4,714,058</b>	<b>\$4,530,000</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>(100.00%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>2.90</b>	<b>0.15</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>-</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

In November 2006 the voters of the Metro region authorized the sale of \$227.4 million in general obligation bonds for the purpose of preserving natural areas and stream frontages, maintaining and improving water quality and protecting fish and wildlife habitat. The \$227.4 million total voter authorization included three elements:

- \$168.4 million regional component to purchase regionally significant natural areas in 27 target areas.
- \$44 million local share component to be provided directly to local cities, counties and park providers to allow flexibility for each community to meet its own needs and offer citizens improved access to nature in neighborhoods.
- \$15 million Nature in Neighborhoods Capital Grant program to complement the regional and local share portions of the 2006 bond measure by providing opportunities for the community to actively protect fish and wildlife habitat and water quality near where people live and work.

The fund has substantially satisfied the promises made by the voters and was fully spent at the end of FY 2023-24.

### **BEGINNING FUND BALANCE**

The Natural Areas Fund's estimated beginning fund balance for FY 2024-25 is \$0.

### **ENDING FUND BALANCE**

The fund should be fully closed at the end of FY 2024-25.

# Natural Areas Fund

## Natural Areas Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 <u>Approved</u> Amount	FY 2024-25 <u>Adopted</u> Amount
<b>REVENUES</b>							
				<u>Beginning Fund Balance</u>			
\$6,338,791	\$4,615,475	\$4,500,000	324000	Fund Bal-Restr for Bond Cap	\$	\$	\$
<b>6,338,791</b>	<b>4,615,475</b>	<b>4,500,000</b>		<b>Total Beginning Fund Balance</b>	-	-	-
				<u>Current Revenue</u>			
21,500	-	-	410500	Federal Grants - Indirect	-	-	-
34,755	-	-	411800	State Capital Grants	-	-	-
49,436	98,583	30,000	470000	Interest on Investments	-	-	-
0	-	-	489000	Miscellaneous Revenue	-	-	-
500	-	-	489100	Refunds/Reimbursements	-	-	-
<b>106,190</b>	<b>98,583</b>	<b>30,000</b>		<b>Total Current Revenue</b>	-	-	-
<b>\$6,444,981</b>	<b>\$4,714,058</b>	<b>\$4,530,000</b>		<b>TOTAL RESOURCES</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>EXPENDITURES</b>							
				<u>Personnel Services</u>			
\$89,225	\$15,896	\$	501000	Reg Employees-Full Time-Exempt	\$	\$	\$
78,038	-	-	501500	Reg Empl-Full Time-Non-Exempt	-	-	-
40,256	-	-	502000	Reg Employees-Part Time-Exempt	-	-	-
232	-	-	508000	Overtime	-	-	-
788	165	-	508600	Mobile Comm Allowance	-	-	-
18,185	1,445	-	511000	Fringe - Payroll Taxes	-	-	-
46,630	3,812	-	512000	Fringe - Retirement PERS	-	-	-
33,930	-	-	513000	Fringe - Health and Welfare	-	-	-
842	76	-	515000	Fringe - Other Benefits	-	-	-
6,998	563	-	519000	Pension Oblig Bonds Contrib	-	-	-
1,808	495	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>316,931</b>	<b>22,452</b>	<b>-</b>		<b>Total Personnel Services</b>	-	-	-
				<u>Materials and Services</u>			
-	-	-	520100	Office Supplies	-	-	-
2,300	-	10,000	520500	Operating Supplies	-	-	-
160	-	-	521500	Maintenance and Repairs Supplies	-	-	-
38,156	-	1,500,000	524000	Contracted Professional Svcs	-	-	-
4,900	5,000	-	524010	Contracted Prof Svcs - Accounting and Auditing	-	-	-
-	-	-	524500	Marketing Expenditures	-	-	-
225	-	-	525120	Utility Services - Telecommunications	-	-	-
10	-	-	526050	Maintenance and Repair Services - Vehicles	-	-	-
146	-	-	528000	Other Purchased Services	-	-	-
-	298	230,000	530000	Payments to Other Agencies	-	-	-
(90,656)	-	-	531500	Grants to Other Governments	-	-	-
177,882	128,397	2,443,658	531800	Contributions to Other Govt	-	-	-
-	225,051	-	544500	Grants and Loans	-	-	-
837	-	-	545200	Mileage, Taxi and Parking	-	-	-
100	-	-	545500	Staff Development	-	-	-
<b>134,060</b>	<b>358,747</b>	<b>4,183,658</b>		<b>Total Materials and Services</b>	-	-	-
				<u>Capital Outlay</u>			



Natural Areas Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 Approved Amount	FY 2024-25 Adopted Amount
-	(990)	-	570000	Land	-	-	-
467,887	40,861	-	579000	Capital Outlay	-	-	-
<b>467,887</b>	<b>39,871</b>	-		<b>Total Capital Outlay</b>	-	-	-
				<u>Interfund Transfers</u>			
910,627	782,864	-	580000	Transfer for Indirect Costs	-	-	-
<b>910,627</b>	<b>782,864</b>	-		<b>Total Interfund Transfers</b>	-	-	-
				<u>Contingency</u>			
-	-	346,342	700000	Contingency	-	-	-
-	-	<b>346,342</b>		<b>Total Contingency</b>	-	-	-
				<u>Unappropriated Fund Balance</u>			
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
4,615,475	3,510,124	-	824000	Ending Fund Bal-Restr for Bond Cap	-	-	-
<b>4,615,475</b>	<b>3,510,124</b>	-		<b>Total Unappropriated Fund Balance</b>	-	-	-
<b>\$6,444,981</b>	<b>\$4,714,058</b>	<b>\$4,530,000</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>2.90</b>	<b>0.15</b>	<b>0.00</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Oregon Zoo Asset Management Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$6,582,539	\$6,591,810	\$3,900,000	\$9,700,000	\$9,700,000	\$9,700,000	148.72%
<b>Current Revenues</b>							
Interest Earnings	53,850	143,589	-	-	-	-	-
Contributions from Private Sources	371,155	1,769,275	710,000	400,000	400,000	400,000	(43.66%)
Miscellaneous Revenue	6,509	5,519	-	-	-	-	-
Grants	-	-	-	250,000	250,000	250,000	-
Other Financing Sources	10,859	-	-	-	-	-	-
<b>Subtotal Current Revenues</b>	<b>442,373</b>	<b>1,918,384</b>	<b>710,000</b>	<b>650,000</b>	<b>650,000</b>	<b>650,000</b>	<b>(8.45%)</b>
<b>Interfund Transfers</b>							
Fund Equity Transfers	1,615,147	3,106,601	11,150,000	13,000,000	13,000,000	13,000,000	16.59%
<b>Subtotal Interfund Transfers</b>	<b>1,615,147</b>	<b>3,106,601</b>	<b>11,150,000</b>	<b>13,000,000</b>	<b>13,000,000</b>	<b>13,000,000</b>	<b>16.59%</b>
<b>TOTAL RESOURCES</b>	<b>\$8,640,059</b>	<b>\$11,616,794</b>	<b>\$15,760,000</b>	<b>\$23,350,000</b>	<b>\$23,350,000</b>	<b>\$23,350,000</b>	<b>48.16%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$301,465	\$352,832	\$125	\$156	\$156	\$156	24.80%
Materials and Services	556,020	3,741,644	12,488,505	6,900,000	6,900,000	6,900,000	-44.75%
Capital Outlay	595,412	2,697,197	2,880,000	16,053,444	16,053,444	16,053,444	457.41%
<b>Subtotal Current Expenditures</b>	<b>1,452,897</b>	<b>6,791,673</b>	<b>15,368,630</b>	<b>22,953,600</b>	<b>22,953,600</b>	<b>22,953,600</b>	<b>49.35%</b>
<b>Interfund Transfers</b>							
Fund Equity Transfers	595,352	865,889	-	-	-	-	-
Internal Service Transfers	-	-	391,370	396,400	396,400	396,400	1.29%
<b>Subtotal Interfund Transfers</b>	<b>595,352</b>	<b>865,889</b>	<b>391,370</b>	<b>396,400</b>	<b>396,400</b>	<b>396,400</b>	<b>1.29%</b>
Unappropriated Fund Balance	6,591,810	3,959,233	-	-	-	-	-
<b>Subtotal Contingency/Ending Balance</b>	<b>6,591,810</b>	<b>3,959,233</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$8,640,059</b>	<b>\$11,616,794</b>	<b>\$15,760,000</b>	<b>\$23,350,000</b>	<b>\$23,350,000</b>	<b>\$23,350,000</b>	<b>48.16%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>4.00</b>	<b>3.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-%</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Oregon Zoo Asset Management Fund

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The Oregon Zoo Asset Management Fund was established in FY 2015-16 and was created by segregating the zoo-designated resources in the General Asset Management Fund. This fund accounts for major non-bond capital acquisition and construction projects and provides for the ongoing and future renewal and replacement of the Oregon Zoo's assets.

## **BEGINNING FUND BALANCE**

This amount is fund balance from the Oregon Zoo Capital Projects Account, previously a part of the General Asset Management Fund, and is a designated resource for non-bond funded capital projects as well as supplementing any bond activities, and unassigned resources available for renewal and replacement projects.

## **CURRENT REVENUES**

### **Grants**

The zoo has received a federal earmark for modernization of the Jonsson Center for Wildlife Conservation.

### **Donations**

Anticipated capital contributions from Oregon Zoo Foundation for miscellaneous capital projects.

### **Interfund Transfers**

Two transfers are budgeted to occur in FY 2024-25: both from the Oregon Zoo Operating Fund, one in the amount of \$1.0 million to support renewal and replacement projects and a one-time transfer of \$12 million to support future capital projects.

## **CURRENT EXPENDITURES**

### **Personnel Services**

This category includes staff salaries and benefits for capital project management and administration.

### **Materials and Services**

Expenditures in this category reflect potential renewal and replacement projects that do not meet the threshold of major capital improvement and which, by definition, are considered capital maintenance. Capital maintenance projects exceeding \$100,000 are called out separately in the capital improvement plan in this budget document.

### **Capital Outlay**

This category represents capital and renewal and replacement projects approved in Metro's capital budget. For additional information, see the capital improvement plan in this budget document.

### **Contingency**

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only through Council adoption of a resolution amending the budget. Any transfer from contingency that would exceed a cumulative amount greater than 15 percent of appropriations requires a full supplemental budget amendment. The FY 2024-25 budget has appropriated all available funds

# Oregon Zoo Asset Management Fund

## Oregon Zoo Asset Management Fund

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended	ACCT	DESCRIPTION	Proposed	Approved	Adopted
		Amount			Amount	Amount	Amount
<b>REVENUES</b>							
<i>Beginning Fund Balance</i>							
\$6,582,539	\$6,591,810	\$3,900,000	320500	Fund Bal-Restr for Capital	\$9,700,000	\$9,700,000	\$9,700,000
<b>6,582,539</b>	<b>6,591,810</b>	<b>3,900,000</b>		<b>Total Beginning Fund Balance</b>	<b>9,700,000</b>	<b>9,700,000</b>	<b>9,700,000</b>
<i>Current Revenue</i>							
-	-	-	410000	Federal Grants - Direct	250,000	250,000	250,000
53,850	143,589	-	470000	Interest on Investments	-	-	-
-	914,222	-	475000	Donations and Bequests - Oper	-	-	-
371,155	855,053	710,000	475500	Capital Contrib and Donations	400,000	400,000	400,000
10,859	-	-	481000	Sale of Capital Assets	-	-	-
6,509	5,519	-	489000	Miscellaneous Revenue	-	-	-
<b>442,373</b>	<b>1,918,384</b>	<b>710,000</b>		<b>Total Current Revenue</b>	<b>650,000</b>	<b>650,000</b>	<b>650,000</b>
<i>Interfund Transfers</i>							
1,615,147	3,106,601	11,150,000	497000	Transfer of Resources	13,000,000	13,000,000	13,000,000
<b>1,615,147</b>	<b>3,106,601</b>	<b>11,150,000</b>		<b>Total Interfund Transfers</b>	<b>13,000,000</b>	<b>13,000,000</b>	<b>13,000,000</b>
<b>\$8,640,059</b>	<b>\$11,616,794</b>	<b>\$15,760,000</b>		<b>TOTAL RESOURCES</b>	<b>\$23,350,000</b>	<b>\$23,350,000</b>	<b>\$23,350,000</b>
<b>EXPENDITURES</b>							
<i>Personnel Services</i>							
\$207,927	\$235,566	\$91	501000	Reg Employees-Full Time-Exempt	\$114	\$114	\$114
10,755	-	-	502500	Reg Empl-Part Time-Non-Exempt	-	-	-
28	-	-	508000	Overtime	-	-	-
97	425	-	508600	Mobile Comm Allowance	-	-	-
16,554	19,431	9	511000	Fringe - Payroll Taxes	10	10	10
39,450	54,334	22	512000	Fringe - Retirement PERS	28	28	28
17,283	28,476	-	513000	Fringe - Health and Welfare	-	-	-
3,000	6,000	-	513305	Health Savings - Metro Contrib/HSA Contrb	-	-	-
429	576	-	515000	Fringe - Other Benefits	-	-	-
5,729	8,024	3	519000	Pension Oblig Bonds Contrib	4	4	4
214	-	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>301,465</b>	<b>352,832</b>	<b>125</b>		<b>Total Personnel Services</b>	<b>156</b>	<b>156</b>	<b>156</b>
<i>Materials and Services</i>							
468	-	-	520100	Office Supplies	-	-	-
488	-	-	520110	Computer Equipment	-	-	-
-	-	105,000	520130	Postage and Shipping	-	-	-
19,807	378	350,000	520500	Operating Supplies	350,000	350,000	350,000
6,218	-	195,000	520510	Tools and Equipment	-	-	-
870	-	30,000	521520	Maintenance and Repairs Supplies - Building	-	-	-
-	75,000	-	521521	Maintenance and Repairs Supplies - HVAC	-	-	-
-	-	28,000	521560	Maintenance and Repairs Supplies - Equipment	-	-	-
5,425	50,340	-	524000	Contracted Professional Svcs	-	-	-
1,035	-	-	524050	Contracted Prof Svcs - Advertising	-	-	-
-	17,760	-	524060	Contracted Prof Svcs - Information Technology Services	-	-	-
2,325	-	-	524070	Contracted Prof Svcs - Management, Consulting and Communication Services	-	-	-
77,211	1,178,795	-	524080	Contracted Prof Svcs - Architectural and Design (non-cap)	-	-	-

# Oregon Zoo Asset Management Fund

## Oregon Zoo Asset Management Fund

FY 2021-22	FY 2022-23	FY 2023-24		DESCRIPTION	FY 2024-25 <u>Proposed</u>	FY 2024-25 <u>Approved</u>	FY 2024-25 <u>Adopted</u>
Actual	Actual	<u>Amended</u> Amount	ACCT		Amount	Amount	Amount
604	450	-	525120	Utility Services - Telecommunications	-	-	-
-	-	35,000	526000	Maintenance and Repair Services	-	-	-
395,182	111,763	-	526010	Maintenance and Repair Services - Building	-	-	-
1,416	-	-	526014	Maintenance and Repair Services - HVAC	-	-	-
4,771	-	-	526020	Maintenance and Repair Services - Equipment	-	-	-
5,000	7,569	-	526030	Maintenance and Repair Services - Grounds	-	-	-
3,463	4,999	-	526040	Maintenance and Repair Services - Technology	-	-	-
26,746	2,231,410	11,745,505	526100	Capital Maintenance - CIP	6,550,000	6,550,000	6,550,000
-	2,950	-	528000	Other Purchased Services	-	-	-
-	900	-	528200	Banking Services	-	-	-
3,284	760	-	528400	Printing and Graphics	-	-	-
-	3,132	-	530000	Payments to Other Agencies	-	-	-
720	46,420	-	530010	License and Permit Fees	-	-	-
973	6,419	-	545100	Travel and Lodging	-	-	-
13	1,735	-	545200	Mileage, Taxi and Parking	-	-	-
-	864	-	545300	Meals and Entertainment	-	-	-
<hr/>							
<b>556,020</b>	<b>3,741,644</b>	<b>12,488,505</b>		<b>Total Materials and Services</b>	<b>6,900,000</b>	<b>6,900,000</b>	<b>6,900,000</b>
<hr/>							
				<b><u>Capital Outlay</u></b>			
-	-	600,000	572000	Buildings and Related	-	-	-
-	-	2,200,000	573000	Exhibits and Related	-	-	-
1,033	-	-	574000	Equipment and Vehicles	-	-	-
-	-	80,000	574500	Vehicles	-	-	-
594,379	2,697,197	-	579000	Capital Outlay	16,053,444	16,053,444	16,053,444
<hr/>							
<b>595,412</b>	<b>2,697,197</b>	<b>2,880,000</b>		<b>Total Capital Outlay</b>	<b>16,053,444</b>	<b>16,053,444</b>	<b>16,053,444</b>
<hr/>							
				<b><u>Interfund Transfers</u></b>			
595,352	865,889	-	580000	Transfer for Indirect Costs	-	-	-
-	-	391,370	582000	Transfer for Direct Costs	396,400	396,400	396,400
<hr/>							
<b>595,352</b>	<b>865,889</b>	<b>391,370</b>		<b>Total Interfund Transfers</b>	<b>396,400</b>	<b>396,400</b>	<b>396,400</b>
<hr/>							
				<b><u>Unappropriated Fund Balance</u></b>			
6,591,810	3,959,233	-	820500	Ending Fund Bal-Restr for Capital	-	-	-
<hr/>							
<b>6,591,810</b>	<b>3,959,233</b>	<b>-</b>		<b>Total Unappropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>
<hr/>							
<b>\$8,640,059</b>	<b>\$11,616,794</b>	<b>\$15,760,000</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$23,350,000</b>	<b>\$23,350,000</b>	<b>\$23,350,000</b>
<hr/>							
<b>4.00</b>	<b>3.00</b>	<b>1.00</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Oregon Zoo Operating Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$12,407,192	\$30,673,600	\$31,000,000	\$25,000,000	\$25,000,000	\$25,000,000	(19.35%)
<b>Current Revenues</b>							
Interest Earnings	255,101	841,708	360,000	360,000	360,000	360,000	-
Grants	10,460,688	1,248,434	823,000	900,700	900,700	900,700	9.44%
Charges for Services	24,017,190	24,798,104	26,339,346	28,609,882	28,609,882	28,609,882	8.62%
Contributions from Private Sources	2,100,590	1,687,008	3,280,264	2,929,529	2,929,529	2,929,529	(10.69%)
Miscellaneous Revenue	24,111	38,007	1,530,000	30,000	30,000	30,000	(98.04%)
<b>Subtotal Current Revenues</b>	<b>36,857,680</b>	<b>28,613,260</b>	<b>32,332,610</b>	<b>32,830,111</b>	<b>32,830,111</b>	<b>32,830,111</b>	<b>1.54%</b>
<b>Interfund Transfers</b>							
Fund Equity Transfers	14,553,082	14,568,279	17,000,000	20,450,000	20,450,000	20,450,000	20.29%
<b>Subtotal Interfund Transfers</b>	<b>14,553,082</b>	<b>14,568,279</b>	<b>17,000,000</b>	<b>20,450,000</b>	<b>20,450,000</b>	<b>20,450,000</b>	<b>20.29%</b>
<b>TOTAL RESOURCES</b>	<b>\$63,817,954</b>	<b>\$73,855,139</b>	<b>\$80,332,610</b>	<b>\$78,280,111</b>	<b>\$78,280,111</b>	<b>\$78,280,111</b>	<b>(2.56%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$17,674,217	\$21,504,406	\$26,930,855	\$30,127,703	\$30,127,703	\$30,036,314	11.53%
Materials and Services	8,152,227	9,829,511	14,068,589	12,886,754	12,886,754	12,886,754	(8.40%)
Capital Outlay	49,762	176,945	63,837	63,837	63,837	63,837	-%
<b>Subtotal Current Expenditures</b>	<b>25,876,206</b>	<b>31,510,862</b>	<b>41,063,281</b>	<b>43,078,294</b>	<b>43,078,294</b>	<b>42,986,905</b>	<b>4.68%</b>
<b>Interfund Transfers</b>							
Interfund Reimbursements	5,946,062	6,415,328	7,827,961	8,666,040	8,666,040	8,666,040	10.71%
Fund Equity Transfers	900,000	2,370,000	11,150,000	13,000,000	13,000,000	13,000,000	16.59%
Interfund Loans	422,086	438,590	524,116	-	-	-	(100.00%)
<b>Subtotal Interfund Transfers</b>	<b>7,268,148</b>	<b>9,223,918</b>	<b>19,502,077</b>	<b>21,666,040</b>	<b>21,666,040</b>	<b>21,666,040</b>	<b>11.10%</b>
Contingency	-	-	19,767,252	13,535,777	13,535,777	13,627,166	(31.06%)
Unappropriated Fund Balance	30,673,600	33,120,359	-	-	-	-	-
<b>Subtotal Contingency/Ending Balance</b>	<b>30,673,600</b>	<b>33,120,359</b>	<b>19,767,252</b>	<b>13,535,777</b>	<b>13,535,777</b>	<b>13,627,166</b>	<b>(31.06%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$63,817,954</b>	<b>\$73,855,139</b>	<b>\$80,332,610</b>	<b>\$78,280,111</b>	<b>\$78,280,111</b>	<b>\$78,280,111</b>	<b>(2.56%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>178.85</b>	<b>189.35</b>	<b>191.85</b>	<b>193.35</b>	<b>193.35</b>	<b>192.60</b>	<b>0.39%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>0.75</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

The Oregon Zoo Operating Fund is an enterprise fund that was established in FY 2015-2016. Previously it had been recorded in a sub-fund of the Metro General Fund.

## **BEGINNING FUND BALANCE**

The Oregon Zoo Operating Fund’s budgeted beginning fund balance for FY 2024-25 is \$25.0 million.

## **CURRENT REVENUES**

### **Grants**

The Oregon Zoo anticipates receiving about \$900,700 in grants to support conservation projects from various government agencies at the state and federal level. Grant funding fluctuates annually based on project need and available funding.

### **Enterprise Revenue**

These are revenues derived from the income producing activities of the Oregon Zoo, and include admissions fees, membership revenue, food and beverage sales commissions, gift shop commissions, train and carousel rides, and space rentals. Most revenue estimates are based upon per capita revenue projections combined with estimated attendance figures. As a seasonal attraction, zoo revenues are heavily dependent on weather conditions.

The Oregon Zoo is anticipating attendance of 1.3 million, about 87% of historical figures.

### **Donations**

This category includes contributions from individuals and organizations in support of general operations or specific projects. The amount budgeted in this area is primarily, but not exclusively, support from the Oregon Zoo Foundation, and is not comprehensive of the support the zoo receives from the Oregon Zoo Foundation.

### **Miscellaneous Revenue**

The zoo receives a minor amount of revenue that cannot be classified in any other category. It is expected that these types of inflows will not exceed \$30,000 in FY 2024-25.

### **Interfund Transfers**

For FY 2024-25, the Oregon Zoo Operating Fund will receive personal property tax support passed through from the Metro General Fund. This year’s fiscal year amount will be \$20.5 million to the Oregon Zoo Operating Fund in support of its operations.

## **CURRENT EXPENDITURES**

### **Personnel Services**

This category includes salary, wage and fringe benefits for the 192.6 Full-Time Equivalents (FTE) in the Oregon Zoo Operating Fund. Personnel layoffs had occurred in FY 2019-20 through FY 2020-21 due to the negative financial impacts from the pandemic. But the zoo has been in a recovery and rebuild mode since FY 2021-22 and will continue to do so in FY 2024-25 as it reviews and reorganizes its staffing needs. With that said, the overall FY 2024-25 budgeted personnel expenses are 12% higher compared to FY 2023-24, at about \$30 million. A detailed explanation of fringe benefits is included in the appendices. A 10-year comparison of Metro’s salary and benefit costs is included in the budget summary.

### **Materials and Services**

Expenditures shown in this category appear to have decreased by 8.4%; however, this is primarily due to removing a placeholder amount of \$1.5 million in Miscellaneous Expenditure budgeted in the prior year to address pandemic recovery related uncertainty. Spending in this category is effectively flat, year over year, as the zoo focuses on firmly establishing budgetary stability.

# Oregon Zoo Operating Fund

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## **Capital Outlay**

Most major capital projects and renewal and replacement projects are budgeted in the Oregon Zoo Asset Management Fund. Budgeted expenditures in this category are for capital equipment purchases that do not meet the threshold for projects in the Capital Improvement Plan.

## **Interfund Transfers**

There are three types of transfers from the Oregon Zoo Operating Fund: (1) interfund reimbursements for risk management services, (2) payment for central service charges as allocated through the cost allocation plan, and (3) transfer to the Oregon Zoo Asset Management Fund for renewal and replacement projects.

## **Contingency**

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only through Council adoption of a resolution amending the budget. Any transfer from contingency that would exceed a cumulative amount greater than 15 percent of appropriations requires a full supplemental budget amendment. The FY 2024-25 contingency is currently only a general contingency and reserve to provide for unforeseen events.

## **ENDING FUND BALANCE**

All fund balances have been budgeted in contingency reserves to provide the most flexibility to the zoo in FY 2024-25 to respond to any material reduction in enterprise revenues or unforeseen needs. The contingency amount represents contingencies and fund balances combined.



# Oregon Zoo Operating Fund

## Oregon Zoo Operating Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2024-25 <u>Proposed</u> Amount	FY 2024-25 <u>Approved</u> Amount	FY 2024-25 <u>Adopted</u> Amount
<b>REVENUES</b>							
<u>Beginning Fund Balance</u>							
\$12,407,192	\$30,673,600	\$31,000,000	340000	Fund Bal-Unassigned/Undesignated	\$25,000,000	\$25,000,000	\$25,000,000
<b>12,407,192</b>	<b>30,673,600</b>	<b>31,000,000</b>		<b>Total Beginning Fund Balance</b>	<b>25,000,000</b>	<b>25,000,000</b>	<b>25,000,000</b>
<u>Current Revenue</u>							
10,270,075	351,418	393,000	410000	Federal Grants - Direct	393,000	393,000	393,000
190,613	843,701	430,000	410500	Federal Grants - Indirect	460,000	460,000	460,000
-	53,314	-	411000	State Grants - Direct	47,700	47,700	47,700
-	60	-	417000	Fines and Forfeits	-	-	-
15,897,921	16,357,305	17,200,003	450000	Admission Fees	18,651,780	18,651,780	18,651,780
127,422	121,526	162,500	450100	Conservation Surcharge	162,500	162,500	162,500
2,320,758	2,147,773	3,461,933	450200	Admission - Memberships	4,100,000	4,100,000	4,100,000
-	167,625	270,000	450300	Admission - Special Concerts	-	-	-
37,820	81,333	56,734	451000	Rentals - Equipment	56,734	56,734	56,734
(150)	-	-	451110	Comp Services (Contra)	-	-	-
111,760	333,218	167,639	452000	Rentals - Space	167,639	167,639	167,639
209,116	293,228	230,551	455000	Food and Beverage Service Revenue	80,000	80,000	80,000
173,031	-	-	455100	Food Service Revenue - Alcohol	-	-	-
1,353	-	-	455200	Food Service Revenue - Beverage	-	-	-
1,895,210	1,881,170	1,423,528	455500	Food Service Revenue - Food	1,934,174	1,934,174	1,934,174
134,036	186,427	254,036	456000	Retail Sales	252,455	252,455	252,455
1,248,267	1,339,883	1,276,422	457100	Gift Shop Sales	1,425,866	1,425,866	1,425,866
3,600	-	-	463000	Tuition and Lectures	-	-	-
492,774	440,288	520,000	463500	Exhibit Shows	422,598	422,598	422,598
1,207,190	1,286,916	1,261,000	464000	Railroad Rides	1,350,136	1,350,136	1,350,136
4,543	1,300	-	464500	Reimbursed Services	-	-	-
430	940	-	464900	Reimbursed Labor	-	-	-
3,000	27,121	5,000	465000	Miscellaneous Charges for Svc	6,000	6,000	6,000
255,101	841,708	360,000	470000	Interest on Investments	360,000	360,000	360,000
2,100,590	1,687,008	3,280,264	475000	Donations and Bequests - Oper	2,929,529	2,929,529	2,929,529
-	-	-	475500	Capital Contrib and Donations	-	-	-
149,110	132,049	50,000	476000	Sponsorship Revenue	-	-	-
(689)	(204)	-	480000	Cash Over and Short	-	-	-
24,799	35,498	1,530,000	489000	Miscellaneous Revenue	30,000	30,000	30,000
-	2,653	-	489100	Refunds/Reimbursements	-	-	-
<b>36,857,680</b>	<b>28,613,260</b>	<b>32,332,610</b>		<b>Total Current Revenue</b>	<b>32,830,111</b>	<b>32,830,111</b>	<b>32,830,111</b>
<u>Interfund Transfers</u>							
14,553,082	14,568,279	17,000,000	497000	Transfer of Resources	20,450,000	20,450,000	20,450,000
<b>14,553,082</b>	<b>14,568,279</b>	<b>17,000,000</b>		<b>Total Interfund Transfers</b>	<b>20,450,000</b>	<b>20,450,000</b>	<b>20,450,000</b>
<b>\$63,817,954</b>	<b>\$73,855,139</b>	<b>\$80,332,610</b>	<b>TOTAL RESOURCES</b>		<b>\$78,280,111</b>	<b>\$78,280,111</b>	<b>\$78,280,111</b>
<b>EXPENDITURES</b>							
<u>Personnel Services</u>							
\$3,878,450	\$5,084,624	\$6,861,486	501000	Reg Employees-Full Time-Exempt	\$7,568,076	\$7,568,076	\$7,568,076
5,904,052	6,662,352	7,693,085	501500	Reg Empl-Full Time-Non-Exempt	9,117,216	9,117,216	9,117,216
14,860	-	-	502000	Reg Employees-Part Time-Exempt	-	-	-
492,260	659,048	745,336	502500	Reg Empl-Part Time-Non-Exempt	796,485	796,485	741,543

# Oregon Zoo Operating Fund

## Oregon Zoo Operating Fund

FY 2021-22	FY 2022-23	FY 2023-24		DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25
		<u>Amended</u>	ACCT		<u>Proposed</u>	<u>Approved</u>	<u>Adopted</u>
Actual	Actual	Amount			Amount	Amount	Amount
1,532,700	1,854,285	1,965,957	503000	Temporary Employees	1,808,042	1,808,042	1,808,042
202,363	236,622	138,523	508000	Overtime	141,938	141,938	141,938
20,177	17,690	32,070	508600	Mobile Comm Allowance	29,398	29,398	29,398
999,490	1,236,151	1,581,267	511000	Fringe - Payroll Taxes	1,615,500	1,615,500	1,610,601
2,151,767	2,965,871	4,020,208	512000	Fringe - Retirement PERS	4,240,369	4,240,369	4,226,909
1,943,446	2,232,671	3,304,524	513000	Fringe - Health and Welfare	4,155,180	4,155,180	4,139,184
60,000	66,000	-	513305	Health Savings - Metro Contrib/HSA Contrib	-	-	-
78,482	171	30,000	514000	Fringe - Unemployment	20,000	20,000	20,000
33,579	39,655	61,154	515000	Fringe - Other Benefits	69,684	69,684	69,460
333,572	423,587	497,245	519000	Pension Oblig Bonds Contrib	565,815	565,815	563,947
29,019	25,678	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>17,674,217</b>	<b>21,504,406</b>	<b>26,930,855</b>		<b>Total Personnel Services</b>	<b>30,127,703</b>	<b>30,127,703</b>	<b>30,036,314</b>
				<b><u>Materials and Services</u></b>			
33,856	87,025	110,104	520100	Office Supplies	87,190	87,190	87,190
48,112	108,716	64,400	520110	Computer Equipment	76,000	76,000	76,000
24,793	57,679	68,114	520120	Meeting Expenditures	97,683	97,683	97,683
22,773	67,869	30,029	520130	Postage and Shipping	26,098	26,098	26,098
-	-	1,085	520140	Promotional Supplies	6,000	6,000	6,000
1,259,078	1,310,219	1,934,460	520500	Operating Supplies	2,207,493	2,207,493	2,207,493
138,541	107,262	141,552	520510	Tools and Equipment	164,144	164,144	164,144
-	9,891	37,000	520535	Operating Supplies - Food for Prg Part	42,619	42,619	42,619
88,093	180,586	334,428	520540	Medical and Veterinary Supplies	333,264	333,264	333,264
53,640	37,590	103,407	520580	Uniforms and PPE	104,990	104,990	104,990
654,067	769,208	1,086,848	520600	Animal Food	1,069,133	1,069,133	1,069,133
70,584	75,150	88,927	521100	Membership and Professional Dues	92,756	92,756	92,756
3,500	328	22,195	521200	Publications and Subscriptions	16,044	16,044	16,044
40,771	58,010	57,756	521300	Fuel	54,760	54,760	54,760
83,380	143,522	32,803	521500	Maintenance and Repairs Supplies	34,083	34,083	34,083
46,407	77,960	95,119	521520	Maintenance and Repairs Supplies - Building	97,200	97,200	97,200
63,347	43,122	63,577	521521	Maintenance and Repairs Supplies - HVAC	63,000	63,000	63,000
48,783	43,913	47,956	521540	Maintenance and Repairs Supplies - Electrical	47,956	47,956	47,956
93,886	59,658	152,113	521560	Maintenance and Repairs Supplies - Equipment	126,732	126,732	126,732
37,544	41,676	52,954	521570	Maintenance and Repairs Supplies - Vehicles	54,700	54,700	54,700
338,230	135,880	24,000	522100	Cost of Food and Beverage	194,030	194,030	194,030
8,144	-	-	522500	Retail	-	-	-
310,819	477,056	927,252	524000	Contracted Professional Svcs	746,185	746,185	746,185
-	356	-	524020	Contracted Prof Svcs - Attorney and Legal	-	-	-
				Contracted Prof Svcs - Promotion and Public Relations	-	-	-
10,015	-	-	524040		-	-	-
83,169	303,445	466,388	524050	Contracted Prof Svcs - Advertising	486,496	486,496	486,496
				Contracted Prof Svcs - Information Technology Services	4,913	4,913	4,913
28,594	38,235	14,513	524060				
				Contracted Prof Svcs - Management, Consulting and Communication Services	161,936	161,936	161,936
				Contracted Prof Svcs - Architectural and Design (non-cap)	-	-	-
11,927	6,728	-	524080				
1,036	-	-	524500	Marketing Expenditures	-	-	-
-	-	5,424	524600	Sponsorship Expenditures	5,424	5,424	5,424
18,843	41,005	-	525100	Utility Services	10,000	10,000	10,000

# Oregon Zoo Operating Fund

## Oregon Zoo Operating Fund

FY 2021-22	FY 2022-23	FY 2023-24		DESCRIPTION	FY 2024-25 Proposed	FY 2024-25 Approved	FY 2024-25 Adopted
Actual	Actual	Amended Amount	ACCT		Amount	Amount	Amount
51,119	74,480	60,714	525120	Utility Services - Telecommunications	77,616	77,616	77,616
754,315	797,591	861,619	525130	Utility Services - Electricity	861,619	861,619	861,619
180,383	254,990	240,052	525140	Utility Services - Natural Gas	259,608	259,608	259,608
120,476	241,363	254,513	525150	Utility Services - Sanitation and Refuse Removal	254,513	254,513	254,513
913,825	847,781	1,225,073	525160	Utility Services - Water and Sewer	1,104,000	1,104,000	1,104,000
16,446	30,394	47,960	525500	Cleaning Services	47,960	47,960	47,960
141,734	175,953	103,314	526000	Maintenance and Repair Services	328,486	328,486	328,486
228,766	720,508	501,006	526010	Maintenance and Repair Services - Building	470,820	470,820	470,820
-	3,605	22,832	526012	Maintenance and Repair Services - Electricity	6,780	6,780	6,780
				Maintenance and Repair Services - Elevator and Escalator			
12,717	13,948	15,000	526013	Escalator	15,120	15,120	15,120
153,361	372,853	178,200	526014	Maintenance and Repair Services - HVAC	175,200	175,200	175,200
203,578	181,211	336,806	526020	Maintenance and Repair Services - Equipment	256,606	256,606	256,606
144,819	160,147	109,776	526030	Maintenance and Repair Services - Grounds	129,743	129,743	129,743
13,811	30,764	10,380	526040	Maintenance and Repair Services - Technology	175,004	175,004	175,004
1,741	(2,058)	1,000	526050	Maintenance and Repair Services - Vehicles	1,000	1,000	1,000
12,225	18,260	17,100	526300	Software Licensing	42,540	42,540	42,540
-	-	-	526450	Leases/Leases	30,000	30,000	30,000
-	1,570	52,937	526500	Rentals	3,114	3,114	3,114
25,812	58,280	44,855	526510	Rentals - Building	45,120	45,120	45,120
48,551	81,830	214,143	526520	Rentals - Equipment	68,481	68,481	68,481
15,716	-	50,168	527000	Insurance	50,168	50,168	50,168
94,597	221,623	444,001	528000	Other Purchased Services	129,024	129,024	129,024
2,862	28,242	59,376	528090	Event/Production Services	45,500	45,500	45,500
432,047	442,194	415,565	528210	Credit Card Fees	575,092	575,092	575,092
21,818	89,653	127,484	528400	Printing and Graphics	141,940	141,940	141,940
1,600	54,580	40,000	528600	Other Purchased Services - Artist and Talent	135,500	135,500	135,500
1,513	8,081	-	528620	Music License and Royalties	-	-	-
123,194	94,307	130,000	529000	Operations Contracts	96,867	96,867	96,867
28,291	-	-	529100	Food and Beverage Services	-	-	-
				Food and Beverage Services - Other Labor and Related			
195,451	-	-	529139	Related	-	-	-
				Food and Beverage Services - Spent Capital Reserve 2%			
45,581	45,620	-	529191	Reserve 2%	86,037	86,037	86,037
				Food and Beverage Services - Net Gross Receipts Percent			
36,387	-	-	529198	Percent	-	-	-
				Food and Beverage Services - Percent of Net Profit			
25,624	-	-	529199	Profit	-	-	-
-	150	5,604	530000	Payments to Other Agencies	-	-	-
34,487	8,262	42,052	530010	License and Permit Fees	36,393	36,393	36,393
35	-	-	531000	Taxes (Non-Payroll)	-	-	-
-	-	25,000	540000	Charges for Services	15,000	15,000	15,000
184,715	57,502	60,200	544500	Grants and Loans	60,200	60,200	60,200
70,185	152,086	361,189	545100	Travel and Lodging	350,138	350,138	350,138
2,260	6,953	3,450	545200	Mileage, Taxi and Parking	4,500	4,500	4,500
12,992	40,022	300	545300	Meals and Entertainment	12,800	12,800	12,800
36,053	54,114	107,452	545500	Staff Development	111,478	111,478	111,478
-	1,445	-	545510	Tuition Reimbursement	-	-	-
23,969	17,212	-	547500	Claims Paid	-	-	-
13,468	6,752	1,663,992	549000	Miscellaneous Expenditures	110,404	110,404	110,404

# Oregon Zoo Operating Fund

## Oregon Zoo Operating Fund

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	<u>Amended</u> Amount	ACCT	DESCRIPTION	<u>Proposed</u> Amount	<u>Approved</u> Amount	<u>Adopted</u> Amount
33,378	-	124,560	549010	Tri-Met Transit Pass	124,560	124,560	124,560
74,368	22,346	20,000	549020	Misc Exp - Animal Purchases	36,994	36,994	36,994
(3,976)	-	-	552000	Bad Debt Expense	-	-	-
<b>8,152,227</b>	<b>9,829,511</b>	<b>14,068,589</b>		<b>Total Materials and Services</b>	<b>12,886,754</b>	<b>12,886,754</b>	<b>12,886,754</b>
				<b><u>Capital Outlay</u></b>			
30,532	-	-	574000	Equipment and Vehicles	-	-	-
-	-	63,837	574500	Vehicles	63,837	63,837	63,837
19,231	176,945	-	579000	Capital Outlay	-	-	-
<b>49,762</b>	<b>176,945</b>	<b>63,837</b>		<b>Total Capital Outlay</b>	<b>63,837</b>	<b>63,837</b>	<b>63,837</b>
				<b><u>Interfund Transfers</u></b>			
5,946,062	6,415,328	7,827,961	580000	Transfer for Indirect Costs	8,666,040	8,666,040	8,666,040
900,000	2,370,000	11,150,000	581000	Transfer of Resources	13,000,000	13,000,000	13,000,000
410,000	419,000	513,839	586000	Interfund Loan - Principal	-	-	-
12,086	19,590	10,277	586500	Interfund Loan - Interest	-	-	-
<b>7,268,148</b>	<b>9,223,918</b>	<b>19,502,077</b>		<b>Total Interfund Transfers</b>	<b>21,666,040</b>	<b>21,666,040</b>	<b>21,666,040</b>
				<b><u>Contingency</u></b>			
-	-	19,767,252	701002	Contingency - Operating	13,535,777	13,535,777	13,627,166
-	-	<b>19,767,252</b>		<b>Total Contingency</b>	<b>13,535,777</b>	<b>13,535,777</b>	<b>13,627,166</b>
				<b><u>Unappropriated Fund Balance</u></b>			
30,673,600	33,120,359	-	840000	Ending Fund Balance-Unassigned	-	-	-
<b>30,673,600</b>	<b>33,120,359</b>	-		<b>Total Unappropriated Fund Balance</b>	-	-	-
<b>\$63,817,954</b>	<b>\$73,855,139</b>	<b>\$80,332,610</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$78,280,111</b>	<b>\$78,280,111</b>	<b>\$78,280,111</b>
<b>178.85</b>	<b>189.35</b>	<b>191.85</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>193.35</b>	<b>193.35</b>	<b>192.60</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



# Parks and Nature Bond Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$203,041,845	\$186,348,144	\$170,500,000	\$144,580,611	\$144,580,611	\$144,580,611	(15.20%)
<b>Current Revenues</b>							
Interest Earnings	971,963	2,030,375	2,982,500	2,227,539	2,227,539	2,227,539	(25.31%)
Charges for Services	-	4,252	-	-	-	-	-
Miscellaneous Revenue	5,000	-	-	-	-	-	-
<b>Subtotal Current Revenues</b>	<b>976,963</b>	<b>2,034,627</b>	<b>2,982,500</b>	<b>2,227,539</b>	<b>2,227,539</b>	<b>2,227,539</b>	<b>(25.31%)</b>
<b>TOTAL RESOURCES</b>	<b>\$204,018,809</b>	<b>\$188,382,771</b>	<b>\$173,482,500</b>	<b>\$146,808,150</b>	<b>\$146,808,150</b>	<b>\$146,808,150</b>	<b>(15.38%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$4,080,692	\$4,563,910	\$6,029,096	\$6,481,644	\$6,481,644	\$6,798,394	12.76%
Materials and Services	4,212,046	3,146,073	46,333,241	29,456,912	29,456,912	29,469,412	(36.40%)
Capital Outlay	6,376,960	7,335,930	30,838,500	22,053,683	22,053,683	22,053,683	(28.49%)
<b>Subtotal Current Expenditures</b>	<b>14,669,698</b>	<b>15,045,914</b>	<b>83,200,837</b>	<b>57,992,239</b>	<b>57,992,239</b>	<b>58,321,489</b>	<b>(29.90%)</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	3,000,967	2,774,203	2,668,436	3,692,640	3,692,640	3,692,640	38.38%
<b>Subtotal Interfund Transfers</b>	<b>3,000,967</b>	<b>2,774,203</b>	<b>2,668,436</b>	<b>3,692,640</b>	<b>3,692,640</b>	<b>3,692,640</b>	<b>38.38%</b>
Contingency	-	-	14,717,000	9,000,000	9,000,000	8,670,750	(41.08%)
Unappropriated Fund Balance	186,348,144	170,562,654	72,896,227	76,123,271	76,123,271	76,123,271	4.43%
<b>Subtotal Contingency/Ending Balance</b>	<b>186,348,144</b>	<b>170,562,654</b>	<b>87,613,227</b>	<b>85,123,271</b>	<b>85,123,271</b>	<b>84,794,021</b>	<b>(3.22%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$204,018,809</b>	<b>\$188,382,771</b>	<b>\$173,482,500</b>	<b>\$146,808,150</b>	<b>\$146,808,150</b>	<b>\$146,808,150</b>	<b>(15.38%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>37.05</b>	<b>38.90</b>	<b>37.25</b>	<b>37.40</b>	<b>37.40</b>	<b>39.00</b>	<b>4.70%</b>
<b>FTE CHANGE FROM FY 2024-25 AMENDED BUDGET</b>							<b>1.75</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

In November 2019 the voters of the Metro region authorized the sale of \$475 million in general obligation bonds for the purpose of protecting natural areas, water quality and fish and wildlife habitat and connecting people to nature. The \$475 million total voter authorization included the following elements:

- \$155 million to purchase land from willing sellers and restore it to improve water quality, fish and wildlife habitat. Projects would be selected from 24 distinct geographic areas based on attributes such as the potential to restore stream banks, oak and prairie habitat, or their cultural significance.
- \$98 million to complete nature parks such as Chehalem Ridge in Washington County, increase access for people with disabilities and maintain water systems, trails, bathrooms and other amenities at parks such as Oxbow and Blue Lake.
- \$40 million to award grants for capital projects to purchase land, restore fish and wildlife habitat, or provide access to nature. Priority would be given to projects that reduce the impacts of climate change and implement Metro's Strategic Plan to Advance Racial Equity, Diversity and Inclusion.
- \$92 million to distribute money to cities, counties and park providers across greater Portland to purchase land, restore fish and wildlife habitat, and build and maintain parks in local communities.
- \$40 million to secure rights to build new trails and construct missing sections, completing projects identified in a regional plan for a network of walking and biking paths.
- \$50 million to provide funding for public projects that also address other community issues such as jobs, housing and transportation. This program area would include \$20 million to help provide public access to Willamette Falls in downtown Oregon City.

The first series of bonds under the 2019 authorization was issued in April 2020 for \$200,000,000. Metro's AAA bond rating and strong financial position resulted in a \$10.6 million premium to the fund. The Parks and Nature Bond Fund is used to account for proceeds and expenditures related to the general obligation bonds.

### **BEGINNING FUND BALANCE**

The Parks and Nature Bond Fund's estimated beginning fund balance for FY 2024-25 is \$144.6 million. \$9 million of the beginning fund balance has been reserved for potential allocation by the Metro Council to the Willamette Cove project in the future.

### **CURRENT REVENUES**

#### **Interest Earnings**

Interest is budgeted at \$2.2 million for FY 2024-25. Bond proceeds are invested in compliance with bond and arbitrage requirements.

### **CURRENT EXPENDITURES**

#### **Personnel Services**

Salaries and benefits are included for that staff supporting the 6 program areas. The department eliminated a few positions to address cost savings in the Operating fund, which had a small impact to Bond FTE based on position allocations. The department also reallocated staffing due to work assignments from the Operating fund to the Bond fund in program areas. This created a net increase of 1.75 of FTE for a total of 39 for the fund.

#### **Materials and Services**

Funds are budgeted for local share payments to other jurisdictions, community grants and other administrative and program spending. Professional and property services related to land acquisition and capital construction are budgeted under capital outlay.

#### **Capital Outlay**

The capital outlay budget provides for the acquisition and stabilization of land purchased, capital projects at existing park and natural area sites, and acquisition and construction costs related to building new trails.

## Parks and Nature Bond Fund

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### **Contingency**

Contingency funds are provided to meet unforeseen needs throughout the year. The Metro Council may, through budget amendment, move up to 15 percent of the value of the fund's appropriations from contingency. Any greater amount requires a full supplemental budget action. Because of the willing seller nature of the program, the Parks and Nature Bond Fund includes a contingency level that is significantly higher than would normally be budgeted. Most of the balance of bond proceeds carried over from previous years and not needed to fund current year expenditures is placed in contingency.

### **ENDING FUND BALANCE**

The fund balance represents unexpended bond proceeds plus interest earned. The balance will decrease as the program goals are achieved.



# Parks and Nature Bond Fund

## Parks and Nature Bond Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2024-25 <u>Proposed</u> Amount	FY 2024-25 <u>Approved</u> Amount	FY 2024-25 <u>Adopted</u> Amount
<b>REVENUES</b>							
<u>Beginning Fund Balance</u>							
\$203,041,845	\$186,348,144	\$170,500,000	324000	Fund Bal-Restr for Bond Cap	\$144,580,611	\$144,580,611	\$144,580,611
-	-	-	345800	Fund Bal-Dsg Renewal MERC Adm/FB RR M Ad	-	-	-
<b>203,041,845</b>	<b>186,348,144</b>	<b>170,500,000</b>		<b>Total Beginning Fund Balance</b>	<b>144,580,611</b>	<b>144,580,611</b>	<b>144,580,611</b>
<u>Current Revenue</u>							
-	-	-	414500	Government Contributions	-	-	-
-	4,252	-	454000	Lease Revenue/Lease Rev	-	-	-
971,963	2,030,375	2,982,500	470000	Interest on Investments	2,227,539	2,227,539	2,227,539
5,000	-	-	489000	Miscellaneous Revenue	-	-	-
<b>976,963</b>	<b>2,034,627</b>	<b>2,982,500</b>		<b>Total Current Revenue</b>	<b>2,227,539</b>	<b>2,227,539</b>	<b>2,227,539</b>
<b>\$204,018,809</b>	<b>\$188,382,771</b>	<b>\$173,482,500</b>	<b>TOTAL RESOURCES</b>		<b>\$146,808,150</b>	<b>\$146,808,150</b>	<b>\$146,808,150</b>
<b>EXPENDITURES</b>							
<u>Personnel Services</u>							
\$2,373,004	\$2,543,554	\$3,110,075	501000	Reg Employees-Full Time-Exempt	\$3,524,269	\$3,524,269	\$3,695,592
260,185	388,257	659,104	501500	Reg Empl-Full Time-Non-Exempt	502,309	502,309	537,350
79,801	114,374	138,666	502000	Reg Employees-Part Time-Exempt	119,328	119,328	119,328
17,853	4,630	-	503000	Temporary Employees	-	-	-
3,104	1,596	-	508000	Overtime	-	-	-
8,158	7,757	-	508600	Mobile Comm Allowance	-	-	-
224,833	258,714	367,098	511000	Fringe - Payroll Taxes	365,522	365,522	383,435
632,224	654,289	965,233	512000	Fringe - Retirement PERS	1,015,759	1,015,759	1,066,320
365,870	468,916	647,099	513000	Fringe - Health and Welfare	797,965	797,965	832,104
12,893	13,132	-	513305	Health Savings - Metro Contrib/HSA Contrib	-	-	-
7,345	8,197	14,813	515000	Fringe - Other Benefits	15,537	15,537	16,293
89,357	93,883	127,008	519000	Pension Oblig Bonds Contrib	140,955	140,955	147,972
6,065	6,612	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>4,080,692</b>	<b>4,563,910</b>	<b>6,029,096</b>		<b>Total Personnel Services</b>	<b>6,481,644</b>	<b>6,481,644</b>	<b>6,798,394</b>
<u>Materials and Services</u>							
75	2,460	-	520100	Office Supplies	-	-	-
3,315	2,500	-	520110	Computer Equipment	-	-	-
95	2,857	-	520120	Meeting Expenditures	-	-	-
127	17,664	250,000	520500	Operating Supplies	490,000	490,000	490,000
634	-	-	520510	Tools and Equipment	-	-	-
98	1,560	-	520580	Uniforms and PPE	-	-	-
450	-	-	521100	Membership and Professional Dues	-	-	-
1,373	790	-	521200	Publications and Subscriptions	-	-	-
325	317	-	521500	Maintenance and Repairs Supplies	-	-	-
-	32	-	521570	Maintenance and Repairs Supplies - Vehicles	-	-	-
1,358,066	266,503	12,385,089	524000	Contracted Professional Svcs	12,799,000	12,799,000	12,811,500
4,900	5,000	-	524010	Contracted Prof Svcs - Accounting and Auditing	-	-	-
6,510	-	-	524020	Contracted Prof Svcs - Attorney and Legal	-	-	-
3,068	1,055	-	524050	Contracted Prof Svcs - Advertising	-	-	-
10,404	96	-	524070	Contracted Prof Svcs - Management, Consulting and Communication Services	-	-	-

# Parks and Nature Bond Fund

## Parks and Nature Bond Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24		DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25
		Amended Amount	ACCT		Proposed Amount	Approved Amount	Adopted Amount
51,625	1,200	-	524080	Contracted Prof Svcs - Architectural and Design (non-cap)	-	-	-
625	-	-	524500	Marketing Expenditures	-	-	-
(5,465)	141	-	525000	Contracted Property Services	-	-	-
12	-	-	525100	Utility Services	-	-	-
-	805	-	525120	Utility Services - Telecommunications	-	-	-
3,154	4,173	-	526000	Maintenance and Repair Services	-	-	-
84,474	55,254	-	526010	Maintenance and Repair Services - Building	-	-	-
141	147	-	526050	Maintenance and Repair Services - Vehicles	-	-	-
-	66,465	360,000	526100	Capital Maintenance - CIP	280,000	280,000	280,000
5,137	7,334	22,000	526300	Software Licensing	22,000	22,000	22,000
106,105	109,034	115,000	526450	Leases/Leases	115,000	115,000	115,000
2,520	2,520	-	526500	Rentals	-	-	-
22,402	319,633	-	528000	Other Purchased Services	-	-	-
-	5,703	-	528200	Banking Services	-	-	-
-	1,239	-	528400	Printing and Graphics	-	-	-
2,877,143	1,717,337	28,000,000	530000	Payments to Other Agencies	10,500,000	10,500,000	10,500,000
1,785	52,296	-	530010	License and Permit Fees	-	-	-
1,608	1,858	-	531000	Taxes (Non-Payroll)	-	-	-
(384,802)	-	-	531500	Grants to Other Governments	-	-	-
13,926	374,536	-	531800	Contributions to Other Govt	-	-	-
37,734	118,208	201,152	540000	Charges for Services	250,912	250,912	250,912
-	1,005	5,000,000	544500	Grants and Loans	5,000,000	5,000,000	5,000,000
-	793	-	545100	Travel and Lodging	-	-	-
2,553	1,067	-	545200	Mileage, Taxi and Parking	-	-	-
-	363	-	545300	Meals and Entertainment	-	-	-
1,929	4,130	-	545500	Staff Development	-	-	-
<b>4,212,046</b>	<b>3,146,073</b>	<b>46,333,241</b>		<b>Total Materials and Services</b>	<b>29,456,912</b>	<b>29,456,912</b>	<b>29,469,412</b>
				<b><u>Capital Outlay</u></b>			
4,226	990	-	570000	Land	-	-	-
(1,189)	-	-	571000	Improve-Other than Bldg	-	-	-
6,373,923	7,334,940	30,838,500	579000	Capital Outlay	22,053,683	22,053,683	22,053,683
<b>6,376,960</b>	<b>7,335,930</b>	<b>30,838,500</b>		<b>Total Capital Outlay</b>	<b>22,053,683</b>	<b>22,053,683</b>	<b>22,053,683</b>
				<b><u>Interfund Transfers</u></b>			
2,549,356	2,604,622	2,067,305	580000	Transfer for Indirect Costs	2,640,021	2,640,021	2,640,021
180,900	-	-	581000	Transfer of Resources	-	-	-
270,711	169,581	601,131	582000	Transfer for Direct Costs	1,052,619	1,052,619	1,052,619
<b>3,000,967</b>	<b>2,774,203</b>	<b>2,668,436</b>		<b>Total Interfund Transfers</b>	<b>3,692,640</b>	<b>3,692,640</b>	<b>3,692,640</b>
				<b><u>Contingency</u></b>			
-	-	14,717,000	700000	Contingency	9,000,000	9,000,000	8,670,750
-	-	<b>14,717,000</b>		<b>Total Contingency</b>	<b>9,000,000</b>	<b>9,000,000</b>	<b>8,670,750</b>
				<b><u>Unappropriated Fund Balance</u></b>			
-	-	-	-	-	-	-	-
186,348,144	170,562,654	72,896,227	824000	Ending Fund Bal-Restr for Bond Cap	76,123,271	76,123,271	76,123,271
<b>186,348,144</b>	<b>170,562,654</b>	<b>72,896,227</b>		<b>Total Unappropriated Fund Balance</b>	<b>76,123,271</b>	<b>76,123,271</b>	<b>76,123,271</b>
<b>\$204,018,809</b>	<b>\$188,382,771</b>	<b>\$173,482,500</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$146,808,150</b>	<b>\$146,808,150</b>	<b>\$146,808,150</b>

**Parks and Nature Bond Fund**

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2024-25 <u>Proposed</u> Amount	FY 2024-25 <u>Approved</u> Amount	FY 2024-25 <u>Adopted</u> Amount
37.05	38.90	37.25		FULL-TIME EQUIVALENTS	37.40	37.40	39.00

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Parks and Nature Operating Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$11,714,049	\$12,538,902	\$13,500,000	\$7,892,762	\$7,892,762	\$7,892,762	(41.54%)
<b>Current Revenues</b>							
Real Property Taxes	17,117,389	18,155,165	18,398,316	19,197,221	19,197,221	19,197,221	4.34%
Interest Earnings	130,815	400,041	181,000	208,500	208,500	208,500	15.19%
Grants	64,175	136,621	15,200	15,200	15,200	15,200	-
Local Government Shared Revenues	642,633	663,986	555,000	625,000	625,000	625,000	12.61%
Contributions from Governments	50,000	28,812	350,000	225,500	225,500	225,500	(35.57%)
Charges for Services	2,139,050	2,435,540	6,063,202	6,000,490	6,000,490	6,000,490	(1.03%)
Miscellaneous Revenue	10,224	29,806	100,000	100,000	100,000	100,000	-
Other Financing Sources	14,200	3,850	-	-	-	-	-
<b>Subtotal Current Revenues</b>	<b>20,168,485</b>	<b>21,853,822</b>	<b>25,662,718</b>	<b>26,371,911</b>	<b>26,371,911</b>	<b>26,371,911</b>	<b>2.76%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	89,521	258,876	237,160	754,341	754,341	754,341	218.07%
Fund Equity Transfers	2,336,839	2,606,000	5,361,655	7,287,000	7,287,000	7,287,000	35.91%
<b>Subtotal Interfund Transfers</b>	<b>2,426,360</b>	<b>2,864,876</b>	<b>5,598,815</b>	<b>8,041,341</b>	<b>8,041,341</b>	<b>8,041,341</b>	<b>43.63%</b>
<b>TOTAL RESOURCES</b>	<b>\$34,308,894</b>	<b>\$37,257,599</b>	<b>\$44,761,533</b>	<b>\$42,306,014</b>	<b>\$42,306,014</b>	<b>\$42,306,014</b>	<b>(5.49%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$10,199,592	\$11,774,607	\$15,400,065	\$16,956,818	\$16,956,818	\$16,076,355	4.39%
Materials and Services	\$7,409,028	10,573,504	14,516,069	14,117,081	14,117,081	13,954,581	(3.87%)
Capital Outlay	\$205,201	199,495	75,000	491,000	491,000	491,000	554.67%
<b>Subtotal Current Expenditures</b>	<b>17,813,821</b>	<b>22,547,606</b>	<b>29,991,134</b>	<b>31,564,899</b>	<b>31,564,899</b>	<b>30,521,936</b>	<b>1.77%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	314,460	-	-	-	-	-	-
Interfund Reimbursements	3,144,711	3,434,938	5,463,606	6,122,824	6,122,824	6,122,824	12.07%
Fund Equity Transfers	497,000	495,000	470,000	470,000	470,000	470,000	-
<b>Subtotal Interfund Transfers</b>	<b>3,956,171</b>	<b>3,929,938</b>	<b>5,933,606</b>	<b>6,592,824</b>	<b>6,592,824</b>	<b>6,592,824</b>	<b>11.11%</b>
Contingency	-	-	8,136,793	4,148,291	4,148,291	5,191,254	(36.20%)
Unappropriated Fund Balance	12,538,902	10,780,055	700,000	-	-	-	(100.00%)
<b>Subtotal Contingency/Ending Balance</b>	<b>12,538,902</b>	<b>10,780,055</b>	<b>8,836,793</b>	<b>4,148,291</b>	<b>4,148,291</b>	<b>5,191,254</b>	<b>(41.25%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$34,308,894</b>	<b>\$37,257,599</b>	<b>\$44,761,533</b>	<b>\$42,306,014</b>	<b>\$42,306,014</b>	<b>\$42,306,014</b>	<b>(5.49%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>82.75</b>	<b>95.95</b>	<b>102.05</b>	<b>108.90</b>	<b>108.90</b>	<b>103.70</b>	<b>1.62%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>1.65</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

The Parks and Nature Operating Fund includes funding from the Parks and Natural Areas Local Option Levy, revenue from charges for services, and a transfer from the General Fund. The Parks and Natural Areas Local Option Levy was approved by the region's voters in November 2022. It is directed toward operating and maintaining 19,000 acres of regional parks and natural areas held by Metro, including streams, river frontages, wetlands, prairies, forests and more. Specifically, levy funds will improve water quality and restore wildlife habitat, wetlands, and floodplains in the region. The levy will also fund needed upkeep to parks, nature education and community partnerships throughout the region.

### **BEGINNING FUND BALANCE**

The Parks and Nature Operating Fund's beginning fund balance is estimated to be \$7.9 million for FY 2024-25.

### **CURRENT REVENUES**

#### **Charges for Services**

The Parks and Nature department charges for various services including parking at some of the park and boat ramp sites, golf fees, cemetery sales, camping, nature education programming, and rental space. These amounts fluctuate annually based on demand in the region but are estimated at \$6 million for FY 2024-25.

#### **Property Taxes**

Property tax revenues from the tax levy will stay in effect for five years and will be assessed at a rate of \$0.096 per \$1,000 of assessed value for each of those years. The levy was renewed in November 2022 for another five years, through FY 2027-28, at the same rate. After losses from property tax compression, Metro expects to receive \$19.2 million in property tax revenues from the tax levy in FY 2024-25.

#### **Revenue Transfers**

The Parks and Nature department receives an annual transfer from the General Fund to support operations. For FY 2024-25 the General Fund will provide \$6.5 million for planned support, \$387,000 of one-time support for the fund paying for old bond administrative costs, and \$400,000 to support Electric Vehicle infrastructure.

### **CURRENT EXPENDITURES**

#### **Personnel Services**

Personnel service costs reflect wages, payroll taxes, pension and health and welfare costs for staff that operate and maintain Metro's parks and natural areas. The department eliminated 3.6 FTE in the Operating fund for cost savings. Additionally, 7.0 Communication FTE were transferred to the fund for a total FTE of 103.7.

#### **Materials and Services**

Materials and services include spending to operate park sites, restoration efforts, land management and community investments to deliver the department's mission. The \$14 million includes \$1.9 million of pooled resources that work on many smaller restoration projects that the Land Science team has planned.

#### **Capital Outlay**

Capital improvements will account for \$491,000 in project spending.

#### **Interfund Transfers**

The \$6.1 million is transferred for payment of central service charges as allocated through the cost allocation plan. There are additional smaller transfers to support renewal and replacement funding for park assets.

#### **Contingency**

Contingency funds are provided to meet unforeseen needs or other emergencies throughout the fiscal year. The Metro Council must authorize the appropriation and expenditure of contingency by resolution.

# Parks and Nature Operating Fund

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## ENDING FUND BALANCE

The fund balance represents unexpended operating funds plus interest earned. The balance will decrease as the program goals are achieved. All anticipated unexpended funds for FY 2024-25 have been included in the Contingency category.

# Parks and Nature Operating Fund

## Parks and Nature Operating Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2024-25 <u>Proposed</u> Amount	FY 2024-25 <u>Approved</u> Amount	FY 2024-25 <u>Adopted</u> Amount
<b>REVENUES</b>							
<i><b>Beginning Fund Balance</b></i>							
\$11,714,049	\$12,538,902	\$13,500,000	323000	Funs Bal-Restricted for Parks Oper Levy	\$7,085,094	\$7,085,094	\$7,085,094
-	-	-	340000	Fund Bal-Unassigned/Undesignated	807,668	807,668	807,668
<b>11,714,049</b>	<b>12,538,902</b>	<b>13,500,000</b>		<b>Total Beginning Fund Balance</b>	<b>7,892,762</b>	<b>7,892,762</b>	<b>7,892,762</b>
<i><b>Current Revenue</b></i>							
16,874,644	17,722,389	18,170,316	401000	Real Property Taxes-Current Yr	18,960,221	18,960,221	18,960,221
214,341	195,602	228,000	401500	Real Property Taxes-Prior Yrs	237,000	237,000	237,000
17,538	41,753	-	401800	Payment in Lieu of R Prop Tax	-	-	-
10,865	195,420	-	401900	Interest and Penalty-R Prop Tax	-	-	-
51,800	107,300	1,800	410500	Federal Grants - Indirect	1,800	1,800	1,800
12,375	12,375	13,400	411000	State Grants - Direct	13,400	13,400	13,400
-	16,946	-	411800	State Capital Grants	-	-	-
-	70,930	30,000	413500	Marine Board Fuel Tax	30,000	30,000	30,000
642,633	593,056	525,000	413900	Other Local Govt Shared Rev.	595,000	595,000	595,000
50,000	28,812	350,000	414500	Government Contributions	225,500	225,500	225,500
227,100	239,668	200,000	416500	Boat Launch Fees	230,000	230,000	230,000
22,158	19,399	10,000	417000	Fines and Forfeits	10,000	10,000	10,000
7,335	13,825	16,000	423000	Product Sales	16,000	16,000	16,000
199,650	214,700	155,000	428000	Cemetery Service Sales	175,000	175,000	175,000
221,187	273,528	225,000	428500	Cemetery Property Sales	225,000	225,000	225,000
175,071	151,344	130,000	428800	Cemetery Merchandise Sales	150,000	150,000	150,000
7,008	720	-	433100	Transaction Fee - Automation	-	-	-
390,733	520,193	495,000	450000	Admission Fees	500,000	500,000	500,000
197,915	321,315	312,423	452000	Rentals - Space	312,423	312,423	312,423
-	-	3,900,000	453000	Golf Course Revenues	3,750,000	3,750,000	3,750,000
662,069	633,331	629,779	454000	Lease Revenue/Lease Rev	642,067	642,067	642,067
440	432	-	463000	Tuition and Lectures	-	-	-
50,543	66,484	-	465000	Miscellaneous Charges for Svc	-	-	-
130,815	400,041	181,000	470000	Interest on Investments	208,500	208,500	208,500
(280)	13,198	-	480000	Cash Over and Short	-	-	-
14,200	3,850	-	481000	Sale of Capital Assets	-	-	-
(15,414)	(6,350)	60,000	489000	Miscellaneous Revenue	60,000	60,000	60,000
3,760	3,558	30,000	489100	Refunds/Reimbursements	30,000	30,000	30,000
<b>20,168,485</b>	<b>21,853,821</b>	<b>25,662,718</b>		<b>Total Current Revenue</b>	<b>26,371,911</b>	<b>26,371,911</b>	<b>26,371,911</b>
<i><b>Interfund Transfers</b></i>							
2,336,839	2,606,000	5,361,655	497000	Transfer of Resources	7,287,000	7,287,000	7,287,000
89,521	258,876	237,160	498000	Transfer for Direct Costs	754,341	754,341	754,341
<b>2,426,360</b>	<b>2,864,876</b>	<b>5,598,815</b>		<b>Total Interfund Transfers</b>	<b>8,041,341</b>	<b>8,041,341</b>	<b>8,041,341</b>
<b>\$34,308,894</b>	<b>\$37,257,599</b>	<b>\$44,761,533</b>	<b>TOTAL RESOURCES</b>		<b>\$42,306,014</b>	<b>\$42,306,014</b>	<b>\$42,306,014</b>
<b>EXPENDITURES</b>							
<i><b>Personnel Services</b></i>							
\$3,396,485	\$4,210,084	\$4,865,175	501000	Reg Employees-Full Time-Exempt	\$6,884,522	\$6,884,521	\$6,397,553
2,634,697	2,695,003	3,794,175	501500	Reg Empl-Full Time-Non-Exempt	3,379,314	3,379,314	3,344,273

# Parks and Nature Operating Fund

## Parks and Nature Operating Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24		DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25
		Amended Amount	ACCT		Proposed Amount	Approved Amount	Adopted Amount
-	32,044	172,911	502000	Reg Employees-Part Time-Exempt	40,832	40,832	-
656,339	758,784	1,400,000	503000	Temporary Employees	400,000	400,000	400,000
-	-	-	504000	Seasonal Employees	-	-	-
126,701	156,364	80,750	508000	Overtime	80,750	80,750	80,750
23,760	26,545	-	508600	Mobile Comm Allowance	-	-	-
-	-	40,000	508912	Other Salary Adjustments (Budgetary)	40,000	40,000	40,000
564,865	671,477	831,225	511000	Fringe - Payroll Taxes	910,222	910,224	860,570
1,364,976	1,653,399	2,181,573	512000	Fringe - Retirement PERS	2,524,647	2,524,646	2,386,750
1,132,871	1,253,457	1,712,659	513000	Fringe - Health and Welfare	2,306,423	2,306,423	2,197,608
34,357	51,368	-	513305	Health Savings - Metro Contrib/HSA Contrib	-	-	-
33,070	-	-	514000	Fringe - Unemployment	-	-	-
19,127	21,118	34,550	515000	Fringe - Other Benefits	39,749	39,749	37,628
203,587	237,738	287,047	519000	Pension Oblig Bonds Contrib	350,359	350,359	331,223
8,756	7,227	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>10,199,592</b>	<b>11,774,607</b>	<b>15,400,065</b>		<b>Total Personnel Services</b>	<b>16,956,818</b>	<b>16,956,818</b>	<b>16,076,355</b>
				<b><u>Materials and Services</u></b>			
46,590	72,029	118,600	520100	Office Supplies	88,500	88,500	88,500
108,134	65,041	70,000	520110	Computer Equipment	64,000	64,000	64,000
1,381	26,307	15,750	520120	Meeting Expenditures	57,000	57,000	57,000
47,364	24,386	250	520130	Postage and Shipping	250	250	250
629,427	709,261	222,500	520500	Operating Supplies	306,500	306,500	306,500
55,930	133,351	105,000	520510	Tools and Equipment	80,000	80,000	80,000
644	5,807	-	520535	Operating Supplies - Food for Prg Part	10,000	10,000	10,000
123	328	-	520540	Medical and Veterinary Supplies	-	-	-
44,302	87,263	37,300	520580	Uniforms and PPE	42,100	42,100	42,100
67,345	27,326	10,250	521100	Membership and Professional Dues	17,310	17,310	17,310
1,663	779	2,500	521200	Publications and Subscriptions	2,500	2,500	2,500
97,537	107,251	117,600	521300	Fuel	120,800	120,800	120,800
70,499	77,391	231,775	521500	Maintenance and Repairs Supplies	174,750	174,750	174,750
2,375	3,254	500	521520	Maintenance and Repairs Supplies - Building	4,500	4,500	4,500
54	-	-	521540	Maintenance and Repairs Supplies - Electrical	-	-	-
4,232	296	1,500	521560	Maintenance and Repairs Supplies - Equipment	1,500	1,500	1,500
5,363	334,020	1,900	521570	Maintenance and Repairs Supplies - Vehicles	1,900	1,900	1,900
-	30	-	522100	Cost of Food and Beverage	-	-	-
45,009	44,380	20,000	522500	Retail	15,000	15,000	15,000
810,218	628,114	1,366,771	524000	Contracted Professional Svcs	1,718,700	1,718,700	1,556,200
1,784	2,105	3,500	524020	Contracted Prof Svcs - Attorney and Legal	3,500	3,500	3,500
58,513	34,302	52,000	524050	Contracted Prof Svcs - Advertising	40,000	40,000	40,000
85	-	-	524060	Contracted Prof Svcs - Information Technology Services	-	-	-
42,928	15,896	50,000	524500	Marketing Expenditures	98,000	98,000	98,000
273,135	502,758	368,000	524600	Sponsorship Expenditures	300,000	300,000	300,000
2,223,128	3,832,443	5,182,790	525000	Contracted Property Services	3,332,296	3,332,296	3,332,296
5,314	5,052	53,050	525100	Utility Services	44,550	44,550	44,550
54,766	67,010	39,150	525120	Utility Services - Telecommunications	58,398	58,398	58,398
68,003	82,940	62,000	525130	Utility Services - Electricity	76,500	76,500	76,500
1,311	2,020	800	525140	Utility Services - Natural Gas	800	800	800
378,916	329,841	294,500	525150	Utility Services - Sanitation and Refuse Removal	332,500	332,500	332,500



## Parks and Nature Operating Fund

### Parks and Nature Operating Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24		DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25
		Amended Amount	ACCT		Proposed Amount	Approved Amount	Adopted Amount
61,148	99,288	101,500	525160	Utility Services - Water and Sewer	151,500	151,500	151,500
25,477	32,058	-	525500	Cleaning Services	-	-	-
162,312	458,498	324,337	526000	Maintenance and Repair Services	490,250	490,250	490,250
150,250	165,583	98,117	526010	Maintenance and Repair Services - Building	98,117	98,117	98,117
-	4,051	-	526012	Maintenance and Repair Services - Electricity	-	-	-
26,832	73,146	10,000	526020	Maintenance and Repair Services - Equipment	10,000	10,000	10,000
8,450	21,539	-	526030	Maintenance and Repair Services - Grounds	-	-	-
111	113	-	526040	Maintenance and Repair Services - Technology	-	-	-
65,682	62,619	11,000	526050	Maintenance and Repair Services - Vehicles	11,000	11,000	11,000
24,186	-	-	526100	Capital Maintenance - CIP	-	-	-
94,612	96,224	74,500	526300	Software Licensing	110,492	110,492	110,492
8,052	79,233	-	526400	Vehicles/Vehicles	-	-	-
315,149	160,672	185,000	526450	Leases/Leases	155,000	155,000	155,000
18,225	17,183	11,260	526500	Rentals	11,760	11,760	11,760
4,991	33,483	4,250	526520	Rentals - Equipment	5,250	5,250	5,250
110,943	101,173	127,650	528000	Other Purchased Services	199,300	199,300	199,300
207	-	-	528080	Agency Fees	-	-	-
45	-	-	528090	Event/Production Services	-	-	-
35,335	54,013	101,000	528210	Credit Card Fees	110,000	110,000	110,000
1,901	-	-	528300	Temp Agency Services	-	-	-
185,968	280,662	274,650	528400	Printing and Graphics	283,650	283,650	283,650
191,663	211,904	112,500	528500	Burial Services	112,500	112,500	112,500
-	-	3,246,423	529000	Operations Contracts	3,544,000	3,544,000	3,544,000
63	-	-	529400	Special Waste Disposal Fees	-	-	-
58,552	68,897	61,000	530000	Payments to Other Agencies	63,500	63,500	63,500
27,413	22,284	17,000	530010	License and Permit Fees	22,000	22,000	22,000
215,213	215,131	245,507	531000	Taxes (Non-Payroll)	245,507	245,507	245,507
-	290	-	531800	Contributions to Other Govt	-	-	-
2,500	235,469	289,889	540000	Charges for Services	423,801	423,801	423,801
285,388	654,999	500,000	544500	Grants and Loans	750,000	750,000	750,000
11,102	38,341	44,900	545100	Travel and Lodging	52,800	52,800	52,800
29,720	18,727	1,000	545200	Mileage, Taxi and Parking	5,250	5,250	5,250
24,871	20,537	500	545300	Meals and Entertainment	6,200	6,200	6,200
97,920	118,287	221,100	545500	Staff Development	238,350	238,350	238,350
12,990	8,120	25,000	548000	Fee Reimbursements	25,000	25,000	25,000
5,372	-	-	549000	Miscellaneous Expenditures	-	-	-
230	-	-	549010	Tri-Met Transit Pass	-	-	-
81	-	-	552000	Bad Debt Expense	-	-	-
<b>7,409,028</b>	<b>10,573,504</b>	<b>14,516,069</b>		<b>Total Materials and Services</b>	<b>14,117,081</b>	<b>14,117,081</b>	<b>13,954,581</b>
				<b><u>Capital Outlay</u></b>			
205,201	199,495	75,000	579000	Capital Outlay	491,000	491,000	491,000
<b>205,201</b>	<b>199,495</b>	<b>75,000</b>		<b>Total Capital Outlay</b>	<b>491,000</b>	<b>491,000</b>	<b>491,000</b>
				<b><u>Interfund Transfers</u></b>			
3,144,711	3,434,938	5,463,606	580000	Transfer for Indirect Costs	6,122,824	6,122,824	6,122,824
497,000	495,000	470,000	581000	Transfer of Resources	470,000	470,000	470,000
314,460	-	-	582000	Transfer for Direct Costs	-	-	-
<b>3,956,171</b>	<b>3,929,938</b>	<b>5,933,606</b>		<b>Total Interfund Transfers</b>	<b>6,592,824</b>	<b>6,592,824</b>	<b>6,592,824</b>

# Parks and Nature Operating Fund

Parks and Nature Operating Fund								
FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25	
Actual	Actual	Amended	ACCT	DESCRIPTION	Proposed	Approved	Adopted	
		Amount			Amount	Amount	Amount	
				<u>Contingency</u>				
-	-	550,000	700000	Contingency	745,091	745,091	745,091	
-	-	7,586,793	701002	Contingency - Operating	3,403,200	3,403,200	4,446,163	
-	-	<b>8,136,793</b>		<b>Total Contingency</b>	<b>4,148,291</b>	<b>4,148,291</b>	<b>5,191,254</b>	
				<u>Unappropriated Fund Balance</u>				
12,538,902	10,780,055	-	823000	Ending Fund Bal-Restr Pks&NA Op Levy	-	-	-	
-	-	700,000	840000	Ending Fund Balance-Unassigned	-	-	-	
<b>12,538,902</b>	<b>10,780,055</b>	<b>700,000</b>		<b>Total Unappropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>\$34,308,894</b>	<b>\$37,257,599</b>	<b>\$44,761,533</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$42,306,014</b>	<b>\$42,306,014</b>	<b>\$42,306,014</b>	
<b>82.75</b>	<b>95.95</b>	<b>102.05</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>108.90</b>	<b>108.90</b>	<b>103.70</b>	

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



# Risk Management

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$3,952,400	\$2,426,426	\$1,470,000	\$1,300,000	\$1,300,000	\$1,300,000	(11.56%)
<b>Current Revenues</b>							
Interest Earnings	28,682	41,688	20,000	12,000	12,000	12,000	(40.000%)
Charges for Services	60,976	2,793	-	-	-	-	-
Internal Charges for Services	199,401	-	-	-	-	-	-
Miscellaneous Revenue	127,452	843,942	100,000	100,000	100,000	100,000	-
<b>Subtotal Current Revenues</b>	<b>416,511</b>	<b>888,424</b>	<b>120,000</b>	<b>112,000</b>	<b>112,000</b>	<b>112,000</b>	<b>(6.67%)</b>
<b>Interfund Transfers</b>							
Interfund Reimbursements	1,608,226	1,644,988	4,066,898	4,940,350	4,940,350	4,940,350	21.48%
<b>Subtotal Interfund Transfers</b>	<b>1,608,226</b>	<b>1,644,988</b>	<b>4,066,898</b>	<b>4,940,350</b>	<b>4,940,350</b>	<b>4,940,350</b>	<b>21.48%</b>
<b>TOTAL RESOURCES</b>	<b>\$5,977,137</b>	<b>\$4,959,838</b>	<b>\$5,656,898</b>	<b>\$6,352,350</b>	<b>\$6,352,350</b>	<b>\$6,352,350</b>	<b>12.29%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$349,717	\$406,376	\$495,924	\$555,751	\$555,751	\$555,751	12.064%
Materials and Services	2,882,421	2,963,696	4,193,300	5,008,750	5,008,750	5,008,750	19.45%
<b>Subtotal Current Expenditures</b>	<b>3,232,138</b>	<b>3,370,072</b>	<b>4,689,224</b>	<b>5,564,501</b>	<b>5,564,501</b>	<b>5,564,501</b>	<b>18.67%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	318,572	-	-	-	-	-	-
<b>Subtotal Interfund Transfers</b>	<b>318,572</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Contingency	-	-	522,674	787,849	787,849	787,849	50.73%
Unappropriated Fund Balance	2,426,426	1,589,765	445,000	-	-	-	(100.00%)
<b>Subtotal Contingency/Ending Balance</b>	<b>2,426,426</b>	<b>1,589,765</b>	<b>967,674</b>	<b>787,849</b>	<b>787,849</b>	<b>787,849</b>	<b>(18.58%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$5,977,137</b>	<b>\$4,959,838</b>	<b>\$5,656,898</b>	<b>\$6,352,350</b>	<b>\$6,352,350</b>	<b>\$6,352,350</b>	<b>12.29%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

This fund accounts for the revenues and expenditures related to administration of Metro's Risk Management program. Claims costs are assessed to all programs based on past experience and exposure. The fund is managed by Finance and Regulatory Services.

### **BEGINNING FUND BALANCE**

The beginning fund balance in the Risk Management Fund primarily represents reserves set aside for the liability, property and workers' compensation programs. Metro obtains an annual actuarial study that identifies future contingent claims that require accrual (recognition of expense) under generally accepted accounting rules and as a result, Metro recognizes the required expense each fiscal year.

### **CURRENT REVENUES**

#### **Grants/Miscellaneous Revenues**

Grant reimbursements are available from the State of Oregon Workers' Compensation Division for wage subsidies and work site modification. The amount of grant revenue depends on the number of qualifying injured workers. Miscellaneous revenues are generally reimbursements/refunds or insurance recovery from insurance providers.

#### **Interfund Transfers**

These transfers represent payments from other Metro programs for their assessed costs of the Risk Management program. These costs include insurance premiums, risk claims for property/liability and workers' compensation, as well as programmatic expenses and cost of personnel.

### **CURRENT EXPENDITURES**

#### **Personnel Services**

This fund has 3.0 FTE that manage the risk program. These personnel provide a variety of risk functions for the agency including procuring insurance, reviewing contracts for proper indemnity language, handling small claims such as injury, property damage or loss and non-tort claims. Risk personnel work along-side the Office of Metro attorney for tort claims and other legal situations. Risk personnel also maintain records and databases for medical monitoring, CDL drivers, and chemical use to ensure regulatory compliance and provide safety trainings, site assessments for hazards, and procedural updates ensuring compliance with federal and state safety standards.

#### **Materials and Services**

This classification includes the costs for the liability/property, workers' compensation and unemployment programs, including insurance premiums and claims costs. It also includes operating costs of the program for computer equipment and supplies, software, and professional fees.

#### **Contingency**

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only through Council adoption of a resolution amending the budget.

### **ENDING FUND BALANCE**

Ending fund balance is a result of excess resources retained in reserve for the risk management program and self-insurance needs. This reserve may increase or decrease over time based on timing of interfund transfers, actual and expected claims costs and recommended reserves based on the annual actuarial study.

# Risk Management

## Risk Management Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 Approved Amount	FY 2024-25 Adopted Amount
<b>REVENUES</b>							
<i><b>Beginning Fund Balance</b></i>							
\$3,952,400	\$2,426,426	\$1,470,000	340000	Fund Bal-Unassigned/Undesignated	\$1,300,000	\$1,300,000	\$1,300,000
<b>3,952,400</b>	<b>2,426,426</b>	<b>1,470,000</b>		<b>Total Beginning Fund Balance</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,300,000</b>
<i><b>Current Revenue</b></i>							
-	-	-	410500	Federal Grants - Indirect	-	-	-
-	-	-	411500	State Grants - Indirect	-	-	-
60,976	2,793	-	445000	Insurance Recovery Revenue	-	-	-
199,401	-	-	445500	Insurance Premiums-Unemploymnt	-	-	-
28,682	41,688	20,000	470000	Interest on Investments	12,000	12,000	12,000
-	349,600	-	489000	Miscellaneous Revenue	-	-	-
127,452	494,342	100,000	489100	Refunds/Reimbursements	100,000	100,000	100,000
<b>416,511</b>	<b>888,424</b>	<b>120,000</b>		<b>Total Current Revenue</b>	<b>112,000</b>	<b>112,000</b>	<b>112,000</b>
<i><b>Interfund Transfers</b></i>							
-	-	-	497000	Transfer of Resources	421,945	421,945	421,945
1,608,226	1,644,988	4,066,898	497500	Transfer for Indirect Costs	4,518,405	4,518,405	4,518,405
<b>1,608,226</b>	<b>1,644,988</b>	<b>4,066,898</b>		<b>Total Interfund Transfers</b>	<b>4,940,350</b>	<b>4,940,350</b>	<b>4,940,350</b>
<b>\$5,977,137</b>	<b>\$4,959,838</b>	<b>\$5,656,898</b>		<b>TOTAL RESOURCES</b>	<b>\$6,352,350</b>	<b>\$6,352,350</b>	<b>\$6,352,350</b>

### EXPENDITURES

<i><b>Personnel Services</b></i>							
\$232,623	\$274,357	\$243,547	501000	Reg Employees-Full Time-Exempt	\$358,493	\$358,493	\$358,493
-	-	78,728	501500	Reg Empl-Full Time-Non-Exempt	-	-	-
1,682	2,221	-	503000	Temporary Employees	-	-	-
545	1,130	-	508600	Mobile Comm Allowance	-	-	-
19,316	27,427	30,590	511000	Fringe - Payroll Taxes	31,903	31,903	31,903
58,258	58,777	79,602	512000	Fringe - Retirement PERS	87,831	87,831	87,831
28,978	33,728	51,768	513000	Fringe - Health and Welfare	64,008	64,008	64,008
592	726	1,215	515000	Fringe - Other Benefits	1,328	1,328	1,328
7,724	8,012	10,474	519000	Pension Oblig Bonds Contrib	12,188	12,188	12,188
<b>349,717</b>	<b>406,376</b>	<b>495,924</b>		<b>Total Personnel Services</b>	<b>555,751</b>	<b>555,751</b>	<b>555,751</b>
<i><b>Materials and Services</b></i>							
-	67	-	520100	Office Supplies	200	200	200
396	144	500	520500	Operating Supplies	200	200	200
875	200	-	521100	Membership and Professional Dues	200	200	200
107	-	-	521200	Publications and Subscriptions	-	-	-
-	9	-	521570	Maintenance and Repairs Supplies - Vehicles	-	-	-
40,612	40,016	25,000	524000	Contracted Professional Svcs	30,000	30,000	30,000
1,347	2,000	-	524020	Contracted Prof Svcs - Attorney and Legal	2,500	2,500	2,500
480	483	1,000	525120	Utility Services - Telecommunications	500	500	500
-	-	58,000	526300	Software Licensing	58,000	58,000	58,000

**Risk Management Fund**

FY 2021-22	FY 2022-23	FY 2023-24		DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25
		Amended	ACCT		Proposed	Approved	Adopted
Actual	Actual	Amount			Amount	Amount	Amount
1,999,720	2,366,623	2,614,800	527000	Insurance	3,632,400	3,632,400	3,632,400
156,296	71,920	10,000	528000	Other Purchased Services	1,500	1,500	1,500
1,349	1,049	1,000	545100	Travel and Lodging	1,500	1,500	1,500
2,254	840	500	545200	Mileage, Taxi and Parking	750	750	750
322	409	-	545300	Meals and Entertainment	-	-	-
4,561	4,321	7,500	545500	Staff Development	6,000	6,000	6,000
806,391	377,497	1,325,000	547500	Claims Paid	1,125,000	1,125,000	1,125,000
(133,000)	96,000	150,000	547600	Actuarial Claims Expense	150,000	150,000	150,000
461	2,120	-	549000	Miscellaneous Expenditures	-	-	-
250	-	-	549010	Tri-Met Transit Pass	-	-	-
<b>2,882,421</b>	<b>2,963,696</b>	<b>4,193,300</b>		<b>Total Materials and Services</b>	<b>5,008,750</b>	<b>5,008,750</b>	<b>5,008,750</b>
				<u>Interfund Transfers</u>			
318,572	-	-	581000	Transfer of Resources	-	-	-
-	-	-	582000	Transfer for Direct Costs	-	-	-
<b>318,572</b>	<b>-</b>	<b>-</b>		<b>Total Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>
				<u>Contingency</u>			
-	-	522,674	700000	Contingency	787,849	787,849	787,849
<b>-</b>	<b>-</b>	<b>522,674</b>		<b>Total Contingency</b>	<b>787,849</b>	<b>787,849</b>	<b>787,849</b>
				<u>Unappropriated Fund Balance</u>			
-	-	445,000	805000	Unapp FB - Reserves	-	-	-
2,426,426	1,589,765	-	840000	Ending Fund Balance-Unassigned	-	-	-
<b>2,426,426</b>	<b>1,589,765</b>	<b>445,000</b>		<b>Total Unappropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>\$5,977,137</b>	<b>\$4,959,838</b>	<b>\$5,656,898</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$6,352,350</b>	<b>\$6,352,350</b>	<b>\$6,352,350</b>
<b>3.00</b>	<b>3.00</b>	<b>3.00</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Smith and Bybee Wetlands Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$1,677,930	\$1,444,990	\$1,323,310	\$1,001,567	\$1,001,567	\$1,001,567	(24.31%)
<b>Current Revenues</b>							
Interest Earnings	14,061	33,043	18,500	15,024	15,024	15,024	(18.79%)
<b>Subtotal Current Revenues</b>	<b>14,061</b>	<b>33,043</b>	<b>18,500</b>	<b>15,024</b>	<b>15,024</b>	<b>15,024</b>	<b>(18.79%)</b>
<b>TOTAL RESOURCES</b>	<b>\$1,691,991</b>	<b>\$1,478,033</b>	<b>\$1,341,810</b>	<b>\$1,016,591</b>	<b>\$1,016,591</b>	<b>\$1,016,591</b>	<b>(24.24%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Materials and Services	\$165,762	\$152,904	\$192,500	\$225,000	\$225,000	\$225,000	16.88%
<b>Subtotal Current Expenditures</b>	<b>165,762</b>	<b>152,904</b>	<b>192,500</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>16.88%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	81,240	89,295	57,610	67,622	67,622	67,622	17.38%
<b>Subtotal Interfund Transfers</b>	<b>81,240</b>	<b>89,295</b>	<b>57,610</b>	<b>67,622</b>	<b>67,622</b>	<b>67,622</b>	<b>17.38%</b>
Contingency	-	-	482,500	400,000	400,000	400,000	(17.10%)
Unappropriated Fund Balance	1,444,990	1,235,835	609,200	323,969	323,969	323,969	(46.82%)
<b>Subtotal Contingency/Ending Balance</b>	<b>1,444,990</b>	<b>1,235,835</b>	<b>1,091,700</b>	<b>723,969</b>	<b>723,969</b>	<b>723,969</b>	<b>(33.68%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$1,691,991</b>	<b>\$1,478,033</b>	<b>\$1,341,810</b>	<b>\$1,016,591</b>	<b>\$1,016,591</b>	<b>\$1,016,591</b>	<b>(24.24%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



This fund was established as a dedicated endowment fund for development and management of the Smith and Bybee Wetlands Natural Area as required by the Smith and Bybee Wetlands Natural Resource Management Plan. The plan was adopted by the City of Portland, Port of Portland and Metro Council in 1990. The plan, along with the St. Johns Landfill closure and purchase assurance agreement, designated Metro as the lead agency establishing and managing the fund and implementing the plan.

The plan calls for Smith and Bybee Wetlands to be managed as environmental and recreational resources for the region. The wetlands are to be preserved in a manner faithful to their original condition as historical remnants of the Columbia River riparian and wetland system.

The fund is managed by Parks and Nature.

### **BEGINNING FUND BALANCE**

The beginning fund balance represents the balance remaining of the original reserve created many years ago to enable the development and management of the wetlands as a natural area. The fund balance had remained reasonably stable when interest earnings were higher. More recently interest earnings have not kept pace with expenditures and the fund balance has been declining.

### **CURRENT EXPENDITURES**

#### **Materials and Services**

Expenditures in this category depend on the nature of projects to be completed under the management plan.

#### **Interfund Transfers**

The fund reimburses Parks and Nature for costs associated with management and oversight of the natural area.

#### **Contingency**

Contingency funds are provided to meet unforeseen needs throughout the year. The Metro Council must authorize the appropriation and expenditure of contingency by resolution.

### **ENDING FUND BALANCE**

Other than interest earnings, the fund has no continuous source of funding. The fund was established as an endowment fund to enable the development and management of the Smith and Bybee Wetlands Natural Area. However, when the management plan was developed, it was known that the existing fund balance would be insufficient to fund fully all current and long-term needs. The fund balance will show fluctuations depending on specific program needs.

# Smith and Bybee Wetlands Fund

## Smith and Bybee Wetlands Fund

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended	ACCT	DESCRIPTION	Proposed	Approved	Adopted
		Amount			Amount	Amount	Amount
<b>REVENUES</b>							
				<u>Beginning Fund Balance</u>			
\$1,677,930	\$1,444,990	\$1,323,310	326000	Fund Bal-Restr by IGA	\$1,001,567	\$1,001,567	\$1,001,567
<b>1,677,930</b>	<b>1,444,990</b>	<b>1,323,310</b>		<b>Total Beginning Fund Balance</b>	<b>1,001,567</b>	<b>1,001,567</b>	<b>1,001,567</b>
				<u>Current Revenue</u>			
14,061	33,043	18,500	470000	Interest on Investments	15,024	15,024	15,024
<b>14,061</b>	<b>33,043</b>	<b>18,500</b>		<b>Total Current Revenue</b>	<b>15,024</b>	<b>15,024</b>	<b>15,024</b>
<b>\$1,691,991</b>	<b>\$1,478,033</b>	<b>\$1,341,810</b>		<b>TOTAL RESOURCES</b>	<b>\$1,016,591</b>	<b>\$1,016,591</b>	<b>\$1,016,591</b>
<b>EXPENDITURES</b>							
				<u>Materials and Services</u>			
\$139	\$	\$-	520100	Office Supplies	\$-	\$-	\$-
32	-	-	520120	Meeting Expenditures	-	-	-
1,470	17,220	192,500	524000	Contracted Professional Svcs	225,000	225,000	225,000
164,121	135,683	-	525000	Contracted Property Services	-	-	-
<b>165,762</b>	<b>152,904</b>	<b>192,500</b>		<b>Total Materials and Services</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>
				<u>Interfund Transfers</u>			
-	-	-	581000	Transfer of Resources	-	-	-
81,240	89,295	57,610	582000	Transfer for Direct Costs	67,622	67,622	67,622
<b>81,240</b>	<b>89,295</b>	<b>57,610</b>		<b>Total Interfund Transfers</b>	<b>67,622</b>	<b>67,622</b>	<b>67,622</b>
				<u>Contingency</u>			
-	-	482,500	700000	Contingency	400,000	400,000	400,000
<b>-</b>	<b>-</b>	<b>482,500</b>		<b>Total Contingency</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>
				<u>Unappropriated Fund Balance</u>			
1,444,990	1,235,835	609,200	826000	Ending Fund Bal-Restr by IGA	323,969	323,969	323,969
<b>1,444,990</b>	<b>1,235,835</b>	<b>609,200</b>		<b>Total Unappropriated Fund Balance</b>	<b>323,969</b>	<b>323,969</b>	<b>323,969</b>
<b>\$1,691,991</b>	<b>\$1,478,033</b>	<b>\$1,341,810</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$1,016,591</b>	<b>\$1,016,591</b>	<b>\$1,016,591</b>
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



# Solid Waste Revenue Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$36,645,186	\$39,008,325	\$44,005,131	\$34,884,593	\$34,884,593	\$34,884,593	(20.73%)
<b>Current Revenues</b>							
Interest Earnings	323,111	1,108,024	838,020	774,092	774,092	774,092	(7.63%)
Grants	14,000	6,587,581	2,500,000	392,000	392,000	392,000	(84.32%)
Charges for Services	96,448,911	105,130,487	114,681,215	125,642,793	125,642,793	125,642,793	9.56%
Miscellaneous Revenue	165,582	148,745	10,127,000	482,000	482,000	482,000	(95.24%)
Other Financing Sources	4,451	19,200	-	-	-	-	-
<b>Subtotal Current Revenues</b>	<b>96,956,056</b>	<b>112,994,037</b>	<b>128,146,235</b>	<b>127,290,885</b>	<b>127,290,885</b>	<b>127,290,885</b>	<b>(0.67%)</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	20,764	50,000	50,000	50,000	50,000	50,000	-
Interfund Loans	422,086	438,590	524,116	-	-	-	(100.00%)
Fund Equity Transfers	113,089	-	-	-	-	-	-
<b>Subtotal Interfund Transfers</b>	<b>555,939</b>	<b>488,590</b>	<b>574,116</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>(91.29%)</b>
<b>TOTAL RESOURCES</b>	<b>\$134,157,181</b>	<b>\$152,490,952</b>	<b>\$172,725,482</b>	<b>\$162,225,478</b>	<b>\$162,225,478</b>	<b>\$162,225,478</b>	<b>(6.08%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$21,793,507	\$24,119,601	\$28,108,313	\$32,477,361	\$32,477,361	\$32,477,361	15.54%
Materials and Services	62,342,622	72,386,498	79,660,441	78,711,214	78,711,214	79,461,214	(0.25%)
Debt Service	-	-	1,350,000	-	-	-	-
Capital Outlay	1,785,410	2,359,098	14,145,000	3,200,000	3,200,000	3,200,000	(77.38%)
<b>Subtotal Current Expenditures</b>	<b>85,921,540</b>	<b>98,865,198</b>	<b>123,263,754</b>	<b>114,388,575</b>	<b>114,388,575</b>	<b>115,138,575</b>	<b>(6.59%)</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	962,731	-	482,153	365,100	365,100	365,100	(24.28%)
Interfund Reimbursements	8,064,585	10,675,126	16,519,079	20,296,890	20,296,890	20,296,890	22.87%
Fund Equity Transfers	200,000	200,000	-	-	-	-	-
<b>Subtotal Interfund Transfers</b>	<b>9,227,316</b>	<b>10,875,126</b>	<b>17,001,232</b>	<b>20,661,990</b>	<b>20,661,990</b>	<b>20,661,990</b>	<b>21.53%</b>
Contingency	-	-	15,206,150	15,758,837	15,758,837	15,008,837	(1.30%)
Unappropriated Fund Balance	39,008,325	42,750,628	17,254,346	11,416,076	11,416,076	11,416,076	(33.84%)
<b>Subtotal Contingency/Ending Balance</b>	<b>39,008,325</b>	<b>42,750,628</b>	<b>32,460,496</b>	<b>27,174,913</b>	<b>27,174,913</b>	<b>26,424,913</b>	<b>(18.59%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$134,157,181</b>	<b>\$152,490,952</b>	<b>\$172,725,482</b>	<b>\$162,225,478</b>	<b>\$162,225,478</b>	<b>\$162,225,478</b>	<b>(6.08%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>192.80</b>	<b>195.25</b>	<b>191.90</b>	<b>201.30</b>	<b>201.30</b>	<b>201.30</b>	<b>4.90%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>9.40</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

The Solid Waste Revenue Fund is an enterprise fund accounting for revenues and expenses related to the operation and management of the region's solid waste system.

Metro Ordinance No. 89-319, established the following accounts within the fund facilitating compliance with bond covenants: operating, debt service, debt service reserve, landfill closure, construction, renewal and replacement and general account. Metro continues to use the account system established in the Ordinance for its budget.

## **BEGINNING FUND BALANCE**

The Solid Waste Fund's beginning fund balance of \$34.9 million includes several dedicated reserves for specific purposes. The reserves were initially required to meet bond covenants on the revenue bonds issued to fund the Metro transfer stations. The reserve practices were maintained after the bonds were paid in full as a matter of Council policy and good business practice. The fund holds many sub-funds to help manage department activity, including some restricted reserve pools. Most of the reserves are unrestricted but support different activities and include a rate stabilization pool to help mitigate fee volatility. Overall, the fund is required to have unrestricted reserves that hold, at a minimum, the equivalent of 45 days of operating expenses.

## **CURRENT REVENUES**

### **Enterprise Revenues**

Metro's solid waste system is mostly funded by three user fees: the Regional System Fee, the Metro Tip Fee, and transaction fees. Combined, these three fees are expected to generate \$122M in revenue and account for about 96% of the total expected revenue of \$127.3M for the Solid Waste Fund in the FY 2024-25 Adopted budget.

## **CURRENT EXPENDITURES**

### **Personnel Services**

Budgeted FTE for FY 2024-25 totals 201.3, which is a net increase of 9.4 FTE from the FY 2023-24 amended budgeted FTE of 191.9 FTE. Communications staff were decentralized resulting in an increase of 7 FTE. Other changes impacting the FY 2024-25 budget include the addition of 1.0 FTE to support the traffic control team, 1.0 FTE to support transfer station operating controls, and 0.4 FTE to support the recycling information center capacity.

The budgeted FTE are substantial enough to meet the goals prioritized from the 2030 Regional Waste Plan and Metro Council priorities for the fiscal year. The department is organized under five divisions: Office of the Director (25.0 FTE), Assets & Environmental Stewardship (23.3 FTE), Policy & Compliance (18.0 FTE), Community Services & Education (61.3 FTE), and Garbage & Recycling Operations (73.7 FTE).

### **Materials and Services**

The department continues to evaluate priorities and programmatic needs as part of the budget process. The materials and services for Garbage & Recycling Operations has an increase of \$3.3 million due to increased costs for materials, supplies and standard increase in the transfer station operations contracts. The budget includes funding for facility and system master planning, resources to support the RID Patrol Program, and funding to support community cleanup efforts and reuse organizations throughout the Metro region.

### **Capital Outlay**

Capital expenditures are separated into two sub-funds. The Solid Waste Operations Capital Fund and the Regional System Fee Capital Fund. From the recommendation of the Solid Waste Fee Policy Task Force, the source of funding will determine what sub-fund capital projects should be held. Typically new capital assets are intended to improve the efficiency and effectiveness of Metro's two transfer stations and would be within the Solid Waste Operations Capital Fund. Renewal and replacement projects will exist in both capital funds, depending on what assets they are supporting to renew or replace.

About \$3.2 million of total current expenditures will be spent on capital projects, as scheduled in Metro's FY 2024-25 capital budget. This is a significant reduction in capital outlay than in prior fiscal years due to the majority of the capital reserves being spent in FY 2023-24 for large projects that have been completed.

## Solid Waste Revenue Fund

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### **Transfers**

Transfers to other funds include internal service charges for central service charges, and payment of direct costs for services provided by other departments.

### **Contingency**

The operating contingency is funded to cover unanticipated cost spikes or tonnage (revenue) losses, and any capital cost overages. The required 45 day operating reserve is \$15 million based on budget estimates separated by activity type.

### **ENDING FUND BALANCE**

The unappropriated ending fund balance of \$11.4 million consists of designated and restricted funds, including funds reserved for rate stabilization and available as working capital to meet cash flow needs, a capital reserve account and a reserve for probable Environmental Impairment Liability.

# Solid Waste Revenue Fund

## Solid Waste Revenue Fund

FY 2021-22	FY 2022-23	FY 2023-24	ACCT	DESCRIPTION	FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended Amount			Proposed Amount	Approved Amount	Adopted Amount
<b>REVENUES</b>							
<u>Beginning Fund Balance</u>							
\$30,795,214	\$33,131,479	\$38,215,785	340000	Fund Bal-Unassigned/Undesignated	\$23,718,517	\$23,718,517	\$23,718,517
5,700,471	5,727,346	5,789,346	340600	Fund Bal-Dsg Closure	5,941,076	5,941,076	5,941,076
149,500	149,500	-	341500	Fund Bal-Dsg PERS	-	-	-
-	-	-	349000	Fund Balance-Unassigned/Reserved	5,225,000	5,225,000	5,225,000
<b>36,645,186</b>	<b>39,008,325</b>	<b>44,005,131</b>		<b>Total Beginning Fund Balance</b>	<b>34,884,593</b>	<b>34,884,593</b>	<b>34,884,593</b>
<u>Current Revenue</u>							
-	-	-	405000	Excise Taxes	-	-	-
-	6,524,446	2,500,000	411000	State Grants - Direct	392,000	392,000	392,000
14,000	63,135	-	412000	Local Grants - Direct	-	-	-
94,200	79,850	75,000	414200	Intergovernmental Misc Revenue	75,000	75,000	75,000
1,564	10,440	3,500	417000	Fines and Forfeits	3,500	3,500	3,500
809,236	864,710	1,250,000	423000	Product Sales	1,500,000	1,500,000	1,500,000
42,565,020	43,962,168	47,532,395	430000	Disposal Fees	55,689,457	55,689,457	55,689,457
-	-	-	430200	Disposal Fees - Unspecified	-	-	-
39,543,010	45,882,174	46,827,172	430500	Regional System Fee	49,488,757	49,488,757	49,488,757
652	308	-	432500	Rehabilitation and Enhance Fee	-	-	-
5,068,995	5,890,868	8,040,781	433000	Transaction Fee - Manual	8,380,725	8,380,725	8,380,725
328,692	510,751	783,046	433100	Transaction Fee - Automation	812,048	812,048	812,048
-	(166)	-	433500	Host Fees	-	-	-
726,156	882,944	2,025,536	434200	Organics Fee - Commercial	1,828,814	1,828,814	1,828,814
3,643,255	3,626,190	4,591,384	434300	Organics Fee - Residential	4,127,245	4,127,245	4,127,245
960,676	800,410	767,246	434500	Yard Debris Disposal Fee	853,319	853,319	853,319
125,420	66,494	-	434700	Woode Waste Disposal Fee	-	-	-
73,878	76,201	70,135	435000	Orphan Site Account Fee	72,802	72,802	72,802
1,020,858	990,617	949,520	435500	DEQ Promotion Fee	985,626	985,626	985,626
1,389	1,540	150,000	436500	H2W Disposal Fee	-	-	-
1,190,834	1,491,986	1,600,000	436900	Paint Care Revenue	1,800,000	1,800,000	1,800,000
61,050	63,411	80,000	437000	Conditionally Exempt Gen. Fees	90,000	90,000	90,000
13,150	13,550	14,000	441000	Franchise Fees	14,000	14,000	14,000
294,935	-	-	452000	Rentals - Space	-	-	-
-	(100)	-	462000	Parking Fees	-	-	-
13,134	5,831	-	464500	Reimbursed Services	-	-	-
8,447	-	-	464900	Reimbursed Labor	-	-	-
125	600	-	465000	Miscellaneous Charges for Svc	-	-	-
323,111	1,108,024	838,020	470000	Interest on Investments	774,092	774,092	774,092
(269)	3,757	-	480000	Cash Over and Short	-	-	-
31,936	24,976	20,000	480020	Finance Charges	-	-	-
-	-	10,000,000	480800	Loan Principal Receipts	-	-	-
4,451	19,200	-	481000	Sale of Capital Assets	-	-	-
20,631	13,869	28,500	489000	Miscellaneous Revenue	403,500	403,500	403,500
17,520	15,854	-	489100	Refunds/Reimbursements	-	-	-
<b>96,956,056</b>	<b>112,994,037</b>	<b>128,146,235</b>		<b>Total Current Revenue</b>	<b>127,290,885</b>	<b>127,290,885</b>	<b>127,290,885</b>
<u>Interfund Transfers</u>							
410,000	419,000	513,839	496000	Interfund Loan - Principal	-	-	-
12,086	19,590	10,277	496500	Interfund Loan - Interest	-	-	-
113,089	-	-	497000	Transfer of Resources	-	-	-

# Solid Waste Revenue Fund

## Solid Waste Revenue Fund

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended	ACCT	DESCRIPTION	Proposed	Approved	Adopted
		Amount			Amount	Amount	Amount
20,764	50,000	50,000	498000	Transfer for Direct Costs	50,000	50,000	50,000
<b>555,939</b>	<b>488,590</b>	<b>574,116</b>		<b>Total Interfund Transfers</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>\$134,157,181</b>	<b>\$152,490,952</b>	<b>\$172,725,482</b>	<b>TOTAL RESOURCES</b>		<b>\$162,225,478</b>	<b>\$162,225,478</b>	<b>\$162,225,478</b>

### EXPENDITURES

<i>Personnel Services</i>							
\$8,375,523	\$9,052,549	\$10,126,855	501000	Reg Employees-Full Time-Exempt	\$12,302,200	\$12,302,199	\$12,302,200
4,749,170	5,507,213	6,431,291	501500	Reg Empl-Full Time-Non-Exempt	6,646,599	6,646,599	6,646,599
237,425	197,927	258,187	502000	Reg Employees-Part Time-Exempt	244,559	244,559	244,559
259,447	200,985	322,167	502500	Reg Empl-Part Time-Non-Exempt	284,802	284,802	284,802
757,746	982,570	988,834	503000	Temporary Employees	1,252,653	1,252,653	1,252,653
153,180	162,963	189,110	508000	Overtime	166,610	166,610	166,610
15,041	18,497	2,500	508600	Mobile Comm Allowance	5,200	5,200	5,200
1,206,123	1,376,133	1,622,023	511000	Fringe - Payroll Taxes	1,735,199	1,735,200	1,735,199
3,250,627	3,572,044	4,245,691	512000	Fringe - Retirement PERS	4,799,099	4,799,099	4,799,099
2,159,573	2,347,061	3,295,896	513000	Fringe - Health and Welfare	4,299,204	4,299,204	4,299,204
79,500	100,505	-	513305	Health Savings - Metro Contrib/HSA Contrb	-	-	-
19,767	-	-	514000	Fringe - Unemployment	-	-	-
52,551	58,499	67,112	515000	Fringe - Other Benefits	75,242	75,242	75,242
447,120	508,779	558,647	519000	Pension Oblig Bonds Contrib	665,994	665,994	665,994
30,714	33,876	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>21,793,507</b>	<b>24,119,601</b>	<b>28,108,313</b>		<b>Total Personnel Services</b>	<b>32,477,361</b>	<b>32,477,361</b>	<b>32,477,361</b>

<i>Materials and Services</i>							
36,532	124,780	84,314	520100	Office Supplies	64,314	64,314	64,314
122,517	72,416	474,650	520110	Computer Equipment	139,150	139,150	139,150
19,745	16,301	36,765	520120	Meeting Expenditures	36,545	36,545	36,545
15,472	66,877	500	520130	Postage and Shipping	1,000	1,000	1,000
535	246	-	520140	Promotional Supplies	1,000	1,000	1,000
1,239,097	1,433,852	1,375,938	520500	Operating Supplies	1,529,640	1,529,640	1,529,640
102,085	46,696	65,000	520510	Tools and Equipment	65,330	65,330	65,330
90	231	-	520540	Medical and Veterinary Supplies	-	-	-
-	1,020	-	520570	Operating Supplies - Production	-	-	-
84,407	147,066	336,321	520580	Uniforms and PPE	67,812	67,812	67,812
22,078	21,755	13,100	521100	Membership and Professional Dues	17,200	17,200	17,200
43,404	29,626	61,984	521200	Publications and Subscriptions	61,173	61,173	61,173
3,578,928	3,729,907	3,459,816	521300	Fuel	4,294,106	4,294,106	4,294,106
308,932	301,825	379,640	521500	Maintenance and Repairs Supplies	341,955	341,955	341,955
4,907	7,300	2,530	521520	Maintenance and Repairs Supplies - Building	2,530	2,530	2,530
9,320	31	-	521521	Maintenance and Repairs Supplies - HVAC	-	-	-
3,219	10,717	-	521540	Maintenance and Repairs Supplies - Electrical	-	-	-
6,099	26,400	1,058	521560	Maintenance and Repairs Supplies - Equipment	1,058	1,058	1,058
24,499	14,304	9,500	521570	Maintenance and Repairs Supplies - Vehicles	9,650	9,650	9,650
-	248	-	522100	Cost of Food and Beverage	8,500	8,500	8,500
(544,782)	413,199	10,000	522500	Retail	10,000	10,000	10,000
3,958,775	7,332,527	8,863,817	524000	Contracted Professional Svcs	5,319,414	5,319,414	6,069,414
2,140	35,205	-	524010	Contracted Prof Svcs - Accounting and Auditing	-	-	-
9,934	6,281	-	524020	Contracted Prof Svcs - Attorney and Legal	-	-	-



# Solid Waste Revenue Fund

## Solid Waste Revenue Fund

FY 2021-22	FY 2022-23	FY 2023-24 <u>Amended</u>	ACCT	DESCRIPTION	FY 2024-25 <u>Proposed</u>	FY 2024-25 <u>Approved</u>	FY 2024-25 <u>Adopted</u>
Actual	Actual	Amount			Amount	Amount	Amount
381	378	5,000	524040	Contracted Prof Svcs - Promotion and Public Relations	2,500	2,500	2,500
7,892	11,818	1,000	524050	Contracted Prof Svcs - Advertising	1,000	1,000	1,000
20,775	127,183	-	524060	Contracted Prof Svcs - Information Technology Services	22,000	22,000	22,000
22,596	-	5,000	524070	Contracted Prof Svcs - Management, Consulting and Communication Services	5,000	5,000	5,000
361,297	62,591	2,000	524080	Contracted Prof Svcs - Architectural and Design (non-cap)	-	-	-
21,543	41,783	40,000	524500	Marketing Expenditures	60,000	60,000	60,000
347,705	392,829	130,700	524600	Sponsorship Expenditures	87,000	87,000	87,000
19,166	21,458	-	525000	Contracted Property Services	-	-	-
137,314	162,874	89,703	525100	Utility Services	79,500	79,500	79,500
70,981	87,655	34,375	525120	Utility Services - Telecommunications	43,700	43,700	43,700
70,504	78,510	59,100	525130	Utility Services - Electricity	60,568	60,568	60,568
20,954	38,584	8,500	525140	Utility Services - Natural Gas	8,500	8,500	8,500
8,020	24,958	168,800	525150	Utility Services - Sanitation and Refuse Removal	128,876	128,876	128,876
49,537	52,655	34,000	525160	Utility Services - Water and Sewer	54,000	54,000	54,000
166,401	321,688	396,600	525500	Cleaning Services	364,000	364,000	364,000
378,909	251,547	1,378,987	526000	Maintenance and Repair Services	1,902,996	1,902,996	1,902,996
800,724	272,641	57,062	526010	Maintenance and Repair Services - Building	129,287	129,287	129,287
-	887	-	526012	Maintenance and Repair Services - Electricity	-	-	-
1,741	15,637	-	526014	Maintenance and Repair Services - HVAC	-	-	-
(61,029)	660,980	65,000	526020	Maintenance and Repair Services - Equipment	65,000	65,000	65,000
601,696	143,965	51,200	526030	Maintenance and Repair Services - Grounds	12,300	12,300	12,300
33,429	28,668	-	526040	Maintenance and Repair Services - Technology	-	-	-
22,887	66,656	10,000	526050	Maintenance and Repair Services - Vehicles	-	-	-
940,587	342,730	-	526100	Capital Maintenance - CIP	-	-	-
51,233	69,500	190,000	526300	Software Licensing	289,500	289,500	289,500
690,474	221,078	50,000	526450	Leases/Leases	-	-	634,000
71,947	644,194	687,977	526500	Rentals	647,475	647,475	13,475
17,141	19,064	-	526510	Rentals - Building	-	-	-
38,030	36,566	-	526520	Rentals - Equipment	-	-	-
464,447	940,486	1,042,446	528000	Other Purchased Services	1,164,379	1,164,379	1,164,379
-	11	-	528090	Event/Production Services	-	-	-
25	-	-	528130	Event Services - Stagehand	-	-	-
1,104	300	3,000	528200	Banking Services	3,000	3,000	3,000
518,184	556,145	677,657	528210	Credit Card Fees	698,759	698,759	698,759
702,094	-	-	528300	Temp Agency Services	-	-	-
120,103	105,997	30,591	528400	Printing and Graphics	34,100	34,100	34,100
10,563,018	10,814,335	10,984,945	529300	Disposal Fees - Landfill	12,103,456	12,103,456	12,103,456
975,317	1,088,582	1,932,572	529400	Special Waste Disposal Fees	1,469,975	1,469,975	1,469,975
11,972,587	12,729,202	11,812,706	529500	Waste Transport	13,135,135	13,135,135	13,135,135
14,339,734	15,505,083	18,670,932	529600	Transfer Station Operations	19,805,529	19,805,529	19,805,529
2,960,660	2,996,932	5,784,365	529700	Organics Processing Fees	5,405,654	5,405,654	5,405,654
34,283	63,228	58,922	530000	Payments to Other Agencies	195,087	195,087	195,087
1,101,640	1,082,266	1,195,135	530010	License and Permit Fees	1,089,695	1,089,695	1,089,695
2,525,299	6,749,990	3,012,739	531500	Grants to Other Governments	3,231,233	3,231,233	4,211,233
-	-	1,250,000	531800	Contributions to Other Govt	800,000	800,000	-
130,464	752,554	1,084,368	540000	Charges for Services	1,145,145	1,145,145	1,145,145

# Solid Waste Revenue Fund

## Solid Waste Revenue Fund

FY 2021-22	FY 2022-23	FY 2023-24			FY 2024-25	FY 2024-25	FY 2024-25
Actual	Actual	Amended	ACCT	DESCRIPTION	Proposed	Approved	Adopted
		Amount			Amount	Amount	Amount
1,838,976	736,198	3,000,000	544500	Grants and Loans	2,000,000	2,000,000	2,000,000
8	33,490	15,000	545100	Travel and Lodging	35,000	35,000	35,000
23,516	27,634	13,900	545200	Mileage, Taxi and Parking	7,650	7,650	7,650
7,543	20,310	500	545300	Meals and Entertainment	5,500	5,500	5,500
80,118	153,336	450,726	545500	Staff Development	448,338	448,338	268,338
3,432	(546)	-	549000	Miscellaneous Expenditures	-	-	-
19,305	-	-	549010	Tri-Met Transit Pass	-	-	-
-	(6,919)	-	552000	Bad Debt Expense	-	-	-
<b>62,342,622</b>	<b>72,386,498</b>	<b>79,660,441</b>		<b>Total Materials and Services</b>	<b>78,711,214</b>	<b>78,711,214</b>	<b>79,461,214</b>
				<u><b>Debt Service</b></u>			
-	-	1,350,000	561000	Loan Payments - Principal	-	-	-
-	-	<b>1,350,000</b>		<b>Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>
				<u><b>Capital Outlay</b></u>			
19,735	-	-	571000	Improve-Other than Bldg	-	-	-
1,765,675	2,359,098	14,145,000	579000	Capital Outlay	3,200,000	3,200,000	3,200,000
<b>1,785,410</b>	<b>2,359,098</b>	<b>14,145,000</b>		<b>Total Capital Outlay</b>	<b>3,200,000</b>	<b>3,200,000</b>	<b>3,200,000</b>
				<u><b>Interfund Transfers</b></u>			
8,064,585	10,675,126	16,519,079	580000	Transfer for Indirect Costs	20,296,890	20,296,890	20,296,890
200,000	200,000	-	581000	Transfer of Resources	-	-	-
962,731	-	482,153	582000	Transfer for Direct Costs	365,100	365,100	365,100
<b>9,227,316</b>	<b>10,875,126</b>	<b>17,001,232</b>		<b>Total Interfund Transfers</b>	<b>20,661,990</b>	<b>20,661,990</b>	<b>20,661,990</b>
				<u><b>Contingency</b></u>			
-	-	10,168,517	700000	Contingency	9,590,545	9,590,545	8,840,545
-	-	3,499,068	701002	Contingency - Operating	6,168,292	6,168,292	6,168,292
-	-	1,538,565	706000	Contingency - Renew and Replacement	-	-	-
-	-	<b>15,206,150</b>		<b>Total Contingency</b>	<b>15,758,837</b>	<b>15,758,837</b>	<b>15,008,837</b>
				<u><b>Unappropriated Fund Balance</b></u>			
-	-	6,225,000	805900	Unapp FB - Other Reserves and Designations	-	-	-
-	-	-	-	-	-	-	-
33,131,479	36,752,427	5,225,000	840000	Ending Fund Balance-Unassigned	-	-	-
5,727,346	5,848,701	5,804,346	840600	Ending Fund Bal-Dsg Closure	6,191,076	6,191,076	6,191,076
149,500	149,500	-	841500	Ending Fund Bal-Dsg PERS	-	-	-
-	-	-	849000	Ending Fund Bal-Unassign-Designated	5,225,000	5,225,000	5,225,000
<b>39,008,325</b>	<b>42,750,628</b>	<b>17,254,346</b>		<b>Total Unappropriated Fund Balance</b>	<b>11,416,076</b>	<b>11,416,076</b>	<b>11,416,076</b>
<b>\$134,157,181</b>	<b>\$152,490,952</b>	<b>\$172,725,482</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$162,225,478</b>	<b>\$162,225,478</b>	<b>\$162,225,478</b>
<b>192.80</b>	<b>195.25</b>	<b>191.90</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>201.30</b>	<b>201.30</b>	<b>201.30</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



# Supportive Housing Services Fund

	Audited FY 2021-22	Audited FY 2022-23	Amended FY 2023-24	Proposed FY 2024-25	Approved FY 2024-25	Adopted FY 2024-25	% Change from Amended FY 2023-24
<b>RESOURCES</b>							
Beginning Fund Balance	\$18,030,707	\$177,201,219	\$188,918,799	\$432,218,166	\$432,218,166	\$432,218,166	128.79%
<b>Current Revenues</b>							
Personal Income Tax	147,925,166	\$190,593,493	117,050,000	187,250,000	187,250,000	187,250,000	59.97%
Business Income Tax	94,724,870	\$156,450,869	117,050,000	187,250,000	187,250,000	187,250,000	59.97%
Interest Earnings	122,232	\$837,336	300,000	880,000	880,000	880,000	193.33%
<b>Subtotal Current Revenues</b>	<b>242,772,268</b>	<b>347,881,698</b>	<b>234,400,000</b>	<b>375,380,000</b>	<b>375,380,000</b>	<b>375,380,000</b>	<b>60.15%</b>
<b>TOTAL RESOURCES</b>	<b>\$260,802,975</b>	<b>\$525,082,917</b>	<b>\$423,318,799</b>	<b>\$807,598,166</b>	<b>\$807,598,166</b>	<b>\$807,598,166</b>	<b>90.78%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$651,332	\$1,038,071	\$5,416,344	\$6,525,778	\$6,525,778	\$6,525,778	20.48%
Materials and Services	69,062,929	155,911,189	337,561,593	460,331,159	460,331,159	460,331,159	36.37%
<b>Subtotal Current Expenditures</b>	<b>69,714,261</b>	<b>156,949,260</b>	<b>342,977,937</b>	<b>466,856,937</b>	<b>466,856,937</b>	<b>466,856,937</b>	<b>36.12%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	13,679	-	-	-	-	-	0.00%
Interfund Reimbursements	1,839,729	1,827,068	3,370,894	4,456,449	4,456,449	4,456,449	32.20%
Fund Equity Transfers	12,034,087	12,034,845	-	-	-	-	-
<b>Subtotal Interfund Transfers</b>	<b>13,887,495</b>	<b>13,861,913</b>	<b>3,370,894</b>	<b>4,456,449</b>	<b>4,456,449</b>	<b>4,456,449</b>	<b>32.20%</b>
Contingency	-	-	76,969,968	336,284,780	336,284,780	336,284,780	336.90%
Unappropriated Fund Balance	177,201,219	354,271,744	-	-	-	-	-
<b>Subtotal Contingency/Ending Balance</b>	<b>177,201,219</b>	<b>354,271,744</b>	<b>76,969,968</b>	<b>336,284,780</b>	<b>336,284,780</b>	<b>336,284,780</b>	<b>336.90%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$260,802,975</b>	<b>\$525,082,917</b>	<b>\$423,318,799</b>	<b>\$807,598,166</b>	<b>\$807,598,166</b>	<b>\$807,598,166</b>	<b>90.78%</b>
<b>FULL TIME EQUIVALENTS</b>	<b>4.80</b>	<b>15.95</b>	<b>34.60</b>	<b>38.85</b>	<b>38.85</b>	<b>38.85</b>	<b>12.28%</b>
<b>FTE CHANGE FROM FY 2023-24 AMENDED BUDGET</b>							<b>4.25</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Supportive Housing Services Fund

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In May 2020 voters in greater Portland approved a measure to fund supportive housing services for people experiencing or at risk of experiencing homelessness. Metro works with Clackamas, Multnomah and Washington counties to reduce homelessness through services that help people find and keep safe and stable homes. These include emergency services such as outreach and shelter, housing placement, rent assistance, advocacy and case management, and wraparound services. Goals for the 10-year program are to connect 5,000 homeless households with permanent supportive housing and stabilize 10,000 households at risk of or experiencing homelessness in permanent housing.

## **BEGINNING FUND BALANCE**

The balance is comprised of tax collections received in prior years. The majority of this balance has been advanced to local county partners for program costs.

## **CURRENT REVENUES**

### **Business and Personal Income Taxes**

The program is funded by two separate taxes: a 1% personal income tax on taxable income above \$125,000 for individuals and \$200,000 for those filing jointly, and a 1% business income tax on net income for businesses with gross receipts above \$5 million. Both taxes became effective January 1, 2021, with initial returns due April 2022. Income tax revenue in FY 2024-25 is projected to be \$374.5 million.

### **Interest Earnings**

This category includes \$0.9 million of interest earnings.

## **CURRENT EXPENDITURES**

### **Personnel Services**

This category includes salaries, wages and fringe benefits for the 38.85 FTE in the fund. This includes 1.0 new FTE this fiscal year for increased communications support, and a net change of 3.25 reallocated FTE primarily from the Communications Department into the Housing Department.

### **Materials and Services**

Major expenditures in this category include \$445.2 million in spending by Clackamas, Multnomah and Washington counties for their local implementation plans, \$11.1 million in tax collection costs and \$4.0 million in costs related to Metro's oversight and administration of the program.

### **Interfund Transfers**

This category includes payments to Metro's cost allocation plan in the amount of \$4.5 million.

### **Contingency**

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only through Council adoption of a resolution amending the budget. Any transfer from contingency that would exceed a cumulative amount greater than 15 percent of appropriations requires a full supplemental budget amendment. The FY 2024-25 contingency is reserved for payments to local implementation partners and Metro oversight and administrative costs.

# Supportive Housing Services Fund

## Supportive Housing Services Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Amount	ACCT	DESCRIPTION	FY 2024-25 Proposed Amount	FY 2024-25 Approved Amount	FY 2024-25 Adopted Amount
<b>REVENUES</b>							
<i><u>Beginning Fund Balance</u></i>							
\$18,030,707	\$177,201,219	\$188,918,799	323500	Fund Bal-Restr Affordable Hsg/FBR-AffHsg	\$432,218,166	\$432,218,166	\$432,218,166
<b>18,030,707</b>	<b>177,201,219</b>	<b>188,918,799</b>		<b>Total Beginning Fund Balance</b>	<b>432,218,166</b>	<b>432,218,166</b>	<b>432,218,166</b>
<i><u>Current Revenue</u></i>							
147,925,166	190,593,493	117,050,000	402000	Personal Income Tax-Current Yr	187,250,000	187,250,000	187,250,000
94,724,870	156,450,869	117,050,000	403000	Business Income Tax-Current Yr	187,250,000	187,250,000	187,250,000
122,232	837,336	300,000	470000	Interest on Investments	880,000	880,000	880,000
<b>242,772,268</b>	<b>347,881,698</b>	<b>234,400,000</b>		<b>Total Current Revenue</b>	<b>375,380,000</b>	<b>375,380,000</b>	<b>375,380,000</b>
<b>\$260,802,975</b>	<b>\$525,082,917</b>	<b>\$423,318,799</b>		<b>TOTAL RESOURCES</b>	<b>\$807,598,166</b>	<b>\$807,598,166</b>	<b>\$807,598,166</b>
<b>EXPENDITURES</b>							
<i><u>Personnel Services</u></i>							
\$394,140	\$610,533	\$3,297,102	501000	Reg Employees-Full Time-Exempt	\$3,774,221	\$3,774,218	\$3,774,221
56,202	95,477	197,024	501500	Reg Empl-Full Time-Non-Exempt	381,356	381,356	381,356
184	1,283	-	508000	Overtime	-	-	-
770	580	-	508600	Mobile Comm Allowance	-	-	-
36,563	60,164	345,125	511000	Fringe - Payroll Taxes	366,210	366,211	366,210
96,778	151,822	854,401	512000	Fringe - Retirement PERS	1,018,120	1,018,121	1,018,120
47,378	87,955	597,056	513000	Fringe - Health and Welfare	828,909	828,909	828,909
3,223	6,000	-	513305	Health Savings - Metro Contrib/HSA Contrb	-	-	-
1,177	1,819	13,216	515000	Fringe - Other Benefits	15,675	15,676	15,675
14,092	22,439	112,420	519000	Pension Oblig Bonds Contrib	141,287	141,287	141,287
825	-	-	519500	Fringe - Insurance - Opt Out	-	-	-
<b>651,332</b>	<b>1,038,071</b>	<b>5,416,344</b>		<b>Total Personnel Services</b>	<b>6,525,778</b>	<b>6,525,778</b>	<b>6,525,778</b>
<i><u>Materials and Services</u></i>							
5	1,535	38,000	520100	Office Supplies	11,500	11,500	11,500
1,500	30,335	67,200	520110	Computer Equipment	27,100	27,100	27,100
616	8,453	242,800	520120	Meeting Expenditures	274,050	274,050	274,050
-	1,545	-	520500	Operating Supplies	5,000	5,000	5,000
-	-	-	521100	Membership and Professional Dues	1,875	1,875	1,875
-	-	750	521200	Publications and Subscriptions	-	-	-
13,041,782	9,610,384	12,956,686	524000	Contracted Professional Svcs	14,038,734	14,038,734	14,038,734
34,533	8,317	150,000	524020	Contracted Prof Svcs - Attorney and Legal	100,000	100,000	100,000
-	217,931	100,000	524040	Contracted Prof Svcs - Promotion and Public Relations	450,000	450,000	450,000
-	-	1,000	524500	Marketing Expenditures	-	-	-
-	2,515	-	525120	Utility Services - Telecommunications	16,800	16,800	16,800
-	1,510	10,000	526300	Software Licensing	30,900	30,900	30,900
727	1,168	-	528000	Other Purchased Services	4,200	4,200	4,200
-	65	-	528400	Printing and Graphics	-	-	-
55,983,616	146,015,458	323,453,656	530000	Payments to Other Agencies	445,235,000	445,235,000	445,235,000
-	984	401,501	540000	Charges for Services	-	-	-
-	8,259	95,000	545100	Travel and Lodging	82,000	82,000	82,000
-	131	-	545200	Mileage, Taxi and Parking	-	-	-

# Supportive Housing Services Fund

## Supportive Housing Services Fund

FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2024-25 <u>Proposed</u> Amount	FY 2024-25 <u>Approved</u> Amount	FY 2024-25 <u>Adopted</u> Amount
150	2,600	45,000	545500	Staff Development	54,000	54,000	54,000
<b>69,062,929</b>	<b>155,911,189</b>	<b>337,561,593</b>		<b>Total Materials and Services</b>	<b>460,331,159</b>	<b>460,331,159</b>	<b>460,331,159</b>
				<b><u>Interfund Transfers</u></b>			
1,839,729	1,827,068	3,370,894	580000	Transfer for Indirect Costs	4,456,449	4,456,449	4,456,449
12,034,087	12,034,845	-	581000	Transfer of Resources	-	-	-
13,679	-	-	582000	Transfer for Direct Costs	-	-	-
<b>13,887,495</b>	<b>13,861,913</b>	<b>3,370,894</b>		<b>Total Interfund Transfers</b>	<b>4,456,449</b>	<b>4,456,449</b>	<b>4,456,449</b>
				<b><u>Contingency</u></b>			
-	-	76,969,968	700000	Contingency	336,284,780	336,284,780	336,284,780
-	-	<b>76,969,968</b>		<b>Total Contingency</b>	<b>336,284,780</b>	<b>336,284,780</b>	<b>336,284,780</b>
				<b><u>Unappropriated Fund Balance</u></b>			
177,201,219	354,271,744	-	823500	Ending Fund Bal-Restr Affordable Hsg	-	-	-
<b>177,201,219</b>	<b>354,271,744</b>	<b>-</b>		<b>Total Unappropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>\$260,802,975</b>	<b>\$525,082,917</b>	<b>\$423,318,799</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$807,598,166</b>	<b>\$807,598,166</b>	<b>\$807,598,166</b>
<b>4.80</b>	<b>15.95</b>	<b>34.60</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>38.85</b>	<b>38.85</b>	<b>38.85</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.





# Capital Improvement Plan Summary

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## Overview

A capital project is defined in Metro’s capital improvement plan (CIP) as any asset acquired or constructed by Metro with a total capital cost of \$100,000 or more and a useful life of at least five years. Significant capital maintenance and renewal and replacement projects are also included in Metro’s CIP. The CIP for the next five years, FY 2024-25 through FY 2028-29, includes 161 projects with anticipated spending of \$208.1 million.

Each year, departments assess the condition of existing capital assets, the status of current capital projects and future capital needs. The Chief Operating Officer reviews budget requests and includes selected projects in the proposed budget. The Metro Council reviews and acts on the proposed CIP following a public hearing. The Council adopts the five-year plan in its entirety and makes appropriations for the first year through budget adoption. Changes to the plan require Council action by resolution.

### Five-Year CIP Summary: FY 2024-25 Through FY 2028-29

The summary table below presents the capital costs of projects by fiscal year, by operating unit. As in previous years, this year’s CIP projects are primarily funded by capital reserves. In FY 2024-25 the Capital Asset Management department is planning significant upgrades to the MRC, including new gender neutral bathrooms and ADA upgrades. Waste Prevention and Environmental Services spending includes a new office at Metro South and investments in Metro Central, including safe roof access and new concrete flooring. Parks and Nature includes spending for regional parks projects from a variety of resources, including both bond funded and local option levy funded projects for land purchases and natural area projects. Projects at the Oregon Zoo reflect capital and renewal and replacement projects in animal habitats, purchase of real property, and modernizing the Jonsson Center. MERC includes capital projects for the OCC, Portland’s Centers for Arts (Portland’s) and the Portland Expo Center (Expo) to continually enhance the guest experience and protect assets. Most Information Technology and Records Management projects fund network infrastructure, security, and agency software.

#### Total Projects Costs by Organization Unit

	Total Projects	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	5 YR Total
Capital Asset Management	12	\$1,375,000	\$1,200,000	\$-	\$700,000	\$500,000	\$3,775,000
Metro Council and Office of the Chief Operating Officer	1	466,299	-	-	-	-	466,299
Information Technology and Records Management	22	2,268,067	841,265	1,354,724	1,905,000	1,350,000	7,719,056
Parks and Nature	28	20,129,180	24,359,292	25,276,732	17,827,000	150,000	87,742,204
Visitor Venues - MERC	54	14,601,000	9,995,000	10,350,000	13,185,000	9,110,000	57,241,000
Visitor Venues - Oregon Zoo	9	9,900,000	6,550,000	1,450,000	1,000,000	-	18,900,000
Waste Prevention and Environmental Services	36	3,200,000	8,820,000	6,855,000	7,220,000	6,495,000	32,590,000
<b>Total</b>	<b>162</b>	<b>\$51,939,546</b>	<b>\$51,765,557</b>	<b>\$45,286,456</b>	<b>\$41,837,000</b>	<b>\$17,605,000</b>	<b>\$208,433,559</b>

### SOURCES OF FUNDS

Expected spending for the next five years is \$208 million. The projects are primarily funded as follows:

#### General Obligation Bonds

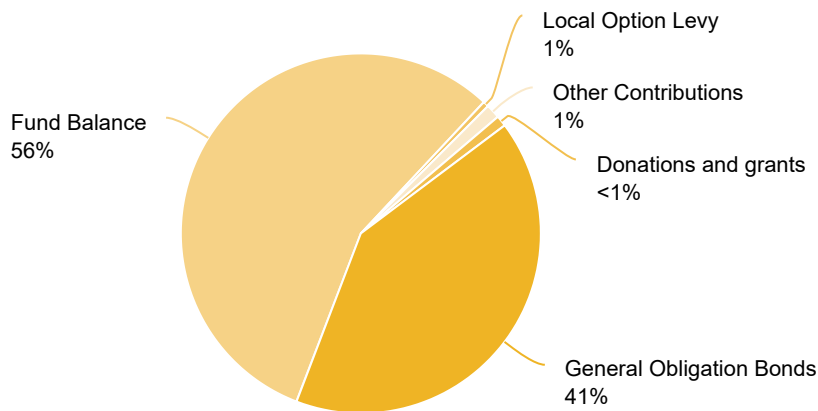
The General Obligation bond for 2019 voter-approved Natural Areas program bonds are funding 41.3 percent of the CIP projects in the five-year period.

#### Fund Balance

Fund balance represents a significant portion of the funding for CIP projects. Metro uses an accumulating strategy for its renewal and replacement funding, resulting in a more predictable and level annual contribution, no matter what projects start in any given year. The Solid Waste Revenue Fund employed this technique as a condition of its now retired bond financing for the transfer stations and continues to do so.

The General Fund established its General Renewal and Replacement Fund (now housed in the General Asset Management Fund) in 2008, fueled by a \$5.7 million initial contribution. A portion of this reserve was split out in 2015 with the creation of a dedicated Oregon Zoo Asset Management Fund. The remaining balance consists of dedicated reserves for the Metro Regional Center, Information Technology and Records Management, and Regional Parks. In 2011 the MERC Fund also designated dedicated renewal and replacement funding for each of its venues. This financing technique is particularly well suited for small- to medium-sized projects. Fund Balance also supports new capital projects.

**Major funding sources**



**Other Contributions**

The MERC fund has received an initial capital investment from the new contract with their food and beverage vendor, Levy. These other contributions provide 1.5 percent of CIP project funding.

**Transient Lodging Tax**

In the past, MERC Fund maintained a capital reserve funded by transient lodging tax for capital refurbishment and replacement at all three visitor venues. The Venues have decided to not rely on this funding source for capital investments and are funding current capital from operation reserves.

**Full Faith and Credit Bonds**

Proceeds from full faith and credit bonds have all been spent on completed projects and no current projects are identified with this resource for the 5-year plan.

**Local Option Levy**

The Parks and Nature Operating Fund will make up less than 1 percent of funding for CIP projects from local option levy sources. All local option levy funding in the CIP will support capital and renewal and replacement projects at Metro’s parks and natural areas.

This section contains capital improvement plan project summaries for each department, including the funding source for each project.

# Organizational unit summary and analysis

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## **Total projects summary by year**

Each section begins with a complete listing of the projects contained in the current capital budget. The chart shows the expected expenditures by year and the five-year total.

## **Overview of projects**

The narrative addresses significant issues regarding each unit's capital budget. The overview includes information about new projects that are in the capital budget proposal and may address changes in timing and scope of projects previously listed.

## **Project funding**

This section of the narrative discusses the sources of funding for the various projects within each organizational unit and any significant funding issues. The types of funding within each organizational unit may vary from year to year and some projects may even have several funding sources.



# Capital Asset Management

## Total Projects Summary by Year

Department: CAPITAL ASSET MANAGEMENT	ID	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
<b>METRO REG CENTER R&amp;R SUBFUND</b>							
MRC Gender Neutral Bathrooms	PSTBD050	\$1,000,000	-	-	-	-	\$1,000,000
MRC Laminate Sills	PSTBD052	200,000	-	-	-	-	200,000
MRC Campus ADA Upgrades	MRCA00	100,000	150,000	-	-	-	250,000
MRC PV System	PSTBD038	75,000	350,000	-	-	-	425,000
MRC 410 conference upgrades	PSTBD058	-	300,000	-	-	-	300,000
MRC Landscape and Ecoroof Refresh	PSTBD053	-	250,000	-	-	-	250,000
MRC Plaza Lighting	PSTBD057	-	150,000	-	-	-	150,000
MRC Lobby Stairs & Tiling R&R	PSTBD056	-	-	-	500,000	-	500,000
MRC Café Master Plan/Conv	MRC023	-	-	-	200,000	-	200,000
MRC Conference Chairs	PSTBD043	-	-	-	-	200,000	200,000
MRC Badge Readers & Access System	PSTBD055	-	-	-	-	200,000	200,000
MRC Facility Condition Assessment	MRC022	-	-	-	-	100,000	100,000
<b>TOTAL CAPITAL ASSET MANAGEMENT - METRO REG CENTER R&amp;R SUBFUND</b>		<b>\$1,375,000</b>	<b>\$1,200,000</b>	<b>\$0</b>	<b>\$700,000</b>	<b>\$500,000</b>	<b>\$3,775,000</b>
<b>TOTAL CAPITAL ASSET MANAGEMENT (12 Projects)</b>		<b>\$1,375,000</b>	<b>\$1,200,000</b>	<b>\$0</b>	<b>\$700,000</b>	<b>\$500,000</b>	<b>\$3,775,000</b>

## Major Funding Sources

	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
Fund Balance - Renewal & Replacement	\$1,375,000	\$1,200,000	\$-	\$700,000	\$500,000	\$3,775,000
<b>CAPITAL ASSET MANAGEMENT DEPARTMENT TOTAL:</b>	<b>\$1,375,000</b>	<b>\$1,200,000</b>	<b>\$0</b>	<b>\$700,000</b>	<b>\$500,000</b>	<b>\$3,775,000</b>

Capital Asset Management includes improvements at the Metro Regional Center (MRC).

## **OVERVIEW OF PROJECTS**

Capital Asset Management currently has 12 projects planned in FY 2024-25 through FY 2028-29. The projects include building infrastructure upgrades and continued building maintenance, ADA compliance, and replacement of worn fixtures and furniture.

In response to Metro’s guiding principle of Climate Justice, CAM is preparing to refresh the fleet of motor-pool vehicles with more electric vehicle options and charging stations within the parking garage.

In FY 2024-25, Metro will begin converting gendered restrooms on the main floor of the MRC building to single-user restrooms. This project will not only address the physical changes needed to make the MRC a safe, welcoming and fully inclusive space but will also include staff education around the Gender Inclusion Policy, the needs and experiences of transgender staff, why building gender inclusive workplaces matters and how it helps us uphold our equity commitments.

## **PROJECT FUNDING**

Capital projects are paid for by a mix of fund balance reserves and annual and one-time transfers from the General Fund. In addition, funding specifically designated in the New Capital sub-fund for Safety, Sustainability, and Resilience will fund projects for electric vehicle infrastructure and fleet.

## **OPERATIONAL IMPACTS**

The operational impact of most of these projects is the ongoing cost to fund renewal and replacement and building and fleet maintenance costs.

# Council

## Total Projects Summary by Year

Department: COUNCIL	ID	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
<b>NEW CAPITAL SUB-FUND</b>							
ERP Stage II	01702	\$466,299	\$-	\$-	\$-	\$-	\$466,299
<b>TOTAL COUNCIL - NEW CAPITAL SUB-FUND</b>		<b>\$466,299</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$466,299</b>
<b>TOTAL COUNCIL (1 Project)</b>		<b>\$466,299</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$466,299</b>

## Major Funding Sources

	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
Fund Balance - New Capital Sub-Fund	466,299					466,299
<b>CAPITAL ASSET MANAGEMENT DEPARTMENT TOTAL:</b>	<b>\$466,299</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$466,299</b>



The Office of the Chief Operating Officer (COO) manages special projects throughout the agency. During FY 2024-25, the COOs office is continuing to explore the need for new or improved Enterprise Resource Planning (ERP) software.

**OVERVIEW OF PROJECT**

In FY 2024-25, the COOs office has committed resources for the next phase of an ERP implementation project. The project team will include a 1.0 Project Manager and 3.0 Systems and Business Analysts. Additionally, an internal steering committee and subject matter experts are also expected to contribute staffing time to the project through the year. The goals are to determine a shared vision and organization readiness, document business processes and perform gap analysis, and identify a project team in order to implement a new or upgraded system. In addition to personnel costs, the COOs office has budgeted \$466,000 for project funding in the current fiscal year, which will be used for process mapping, an assessment of current systems, project team training and organizational readiness.

# Information Technology and Records Management

## Total Projects Summary by Year

### Department: INFORMATION TECHNOLOGY AND RECORDS MANAGEMENT

	ID	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
<b>INFORMATION SVCS R&amp;R SUBFUND</b>							
IMS - Network Management	65200	\$283,067	\$256,265	\$679,724	\$500,000	\$500,000	\$2,219,056
EMC (File Storage) Replacement*	ISTBD22	275,000	-	-	-	-	275,000
Redundant internet connection*	ISTBD25	170,000	-	-	-	-	170,000
Datacenter UPS battery protection platform upgrade*	ISTBD21	150,000	-	-	-	-	150,000
Website Refresh	ISTBD27	520,000	200,000	-	-	-	720,000
Zero Trust WAN*	ISTBD24	100,000	-	-	-	-	100,000
OCC Printers	ISTBD33	80,000	-	-	-	-	80,000
HVAC Update OCC Data Center	ISTBD28	-	200,000	-	-	-	200,000
Migrate Zoo data center	I9014E	-	135,000	-	-	-	135,000
Council Chamber Broadcast Video Upgrade	ISTBD32	-	50,000	-	180,000	-	230,000
MRC technology refresh	ISTBD35	-	-	300,000	300,000	-	600,000
Camera Platform	ISTBD31	-	-	250,000	-	-	250,000
Palo Alto Firewall	ISTBD30	-	-	125,000	-	-	125,000
Colocation Project-capital component	ISTBD40	-	-	-	800,000	-	800,000
Zoo storage Refresh	ISTBD34	-	-	-	125,000	-	125,000
UCS datacenter computer stack	ISTBD36	-	-	-	-	360,000	360,000
Datacenter backup platform	ISTBD37	-	-	-	-	180,000	180,000
Zero Trust WAN	ISTBD39	-	-	-	-	160,000	160,000
Zoo UCS upgrade	ISTBD38	-	-	-	-	150,000	150,000
Zoo UCS upgrade*	ISTBD18	150,000	-	-	-	-	150,000
Datacenter backup platform*	I9013E	180,000	-	-	-	-	180,000
UCS datacenter computer stack*	I9012E	360,000	-	-	-	-	360,000
<b>TOTAL IS - INFORMATION TECHNOLOGY AND RECORDS MANAGEMENT R&amp;R SUBFUND</b>		<b>\$2,268,067</b>	<b>\$841,265</b>	<b>\$1,354,724</b>	<b>\$1,905,000</b>	<b>\$1,350,000</b>	<b>\$7,719,056</b>
<b>TOTAL INFORMATION TECHNOLOGY AND RECORDS MANAGEMENT (22 Projects)</b>		<b>\$2,268,067</b>	<b>\$841,265</b>	<b>\$1,354,724</b>	<b>\$1,905,000</b>	<b>\$1,350,000</b>	<b>\$7,719,056</b>

## Major Funding Sources

	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
Fund Balance - Renewal & Replacement	2,268,067	841,265	1,354,724	1,905,000	1,350,000	\$7,719,056
<b>INFORMATION TECHNOLOGY AND RECORDS MANAGEMENT DEPARTMENT TOTAL:</b>	<b>\$2,268,067</b>	<b>\$841,265</b>	<b>\$1,354,724</b>	<b>\$1,905,000</b>	<b>\$1,350,000</b>	<b>\$7,719,056</b>

# Information Technology and Records Management

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The Information Technology and Records Management (IT) capital budget includes most agency-wide technology hardware and software applications. Applications and hardware specific to individual programs are generally found within those programs.

## **OVERVIEW OF PROJECTS**

Information Technology's CIP includes mostly renewal and replacement projects. For FY 2024-25 through FY 2028-29, IT focused on projects to create more redundancy and stability in Metro's core systems. This includes moving many resources off Metro property into a managed data center, which helps to fulfill IT's climate justice goal.

Part of the capital funding in the Adopted budget also focuses on the remaining websites that require major upgrades. This project is accomplished through a partnership with the Communications department and individual facilities that have a web presence. A major focus of the web improvement project will be an emphasis on improving access to information for all audiences.

## **PROJECT FUNDING**

Projects for agency-wide applications are funded by annual and one-time transfers from the General Fund into the General Asset Management Fund and by fund balance reserves.

## **OPERATIONAL IMPACTS**

The operational impact of most of these projects is the ongoing cost to fund renewal and replacement, system support and maintenance cost.

# Parks and Nature

## Total Project Summary by Year

Department: Parks and Nature	ID	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
<b>GLENDOVEER GOLF COURSE SUB-FUND (P&amp;N OPS)</b>							
Von Ebert Exterior Maintenance	GF159	\$181,000	-	-	-	-	\$181,000
<b>TOTAL PARKS - GLENDOVEER GOLF COURSE SUB-FUND (P&amp;N OPS)</b>		<b>\$181,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$181,000</b>
<b>PARKS AND NATURE BOND FUND - NON-TAXABLE</b>							
Natural Areas Acquisition	TEMP98	\$10,000,000	\$10,000,000	\$15,000,000	\$15,000,000	-	\$50,000,000
Blue Lake Curry Bldg Replacement	PBL009	2,516,466	-	-	-	-	2,516,466
Oxbow Potable Water System	POX012	820,000	3,000,000	500,000	-	-	4,320,000
Blue Lake Park Sanitary System	PBL015	654,714	-	-	-	-	654,714
Coffee Lake Wetlands Restoration	LR481	650,000	100,000	-	-	-	750,000
Oxbow Welcome Center Water System	POX021	600,000	50,000	-	-	-	650,000
Blue Lake Park Renovation	PBL011	500,000	2,000,000	6,000,000	1,783,000	-	10,283,000
Oxbow Roadway Improvements	POX014	500,000	500,000	2,350,000	800,000	-	4,150,000
Trails: St Johns Prairie Design	PTR001	500,000	150,000	-	-	-	650,000
Blue Lake Irrigation Pump House	PBL017	450,000	-	-	-	-	450,000
Marine Drive Trail	BA020	250,000	4,742,792	-	-	-	4,992,792
West Council Creek Village Stream Stabilization	G07052	200,000	-	-	-	-	200,000
Cultural Heritage & Healing Garden at Lone Fir	CEM010	150,000	2,450,000	1,183,232	-	-	3,783,232
Richardson Creek Pond Restoration	G18055	150,000	10,000	-	-	-	160,000
Sohler Stream Restoration	G48015	132,000	2,500	-	-	-	134,500
Meyers Stabilization	G18015	125,000	375,000	8,500	-	-	508,500
Quamash Prairie McFee Creek Crossing	LR520	120,000	275,000	50,000	-	-	445,000
Smull Stream Stabilization	G02147	70,000	-	-	-	-	70,000
Cultural Heritage & Healing Garden for Art	CEM015	60,000	75,000	75,000	-	-	210,000
North Fork Deep Creek Rest. Capital	LR652	50,000	250,000	10,000	-	-	310,000
ADA Transition Plan Ph. 2	PADA01	-	-	100,000	150,000	150,000	400,000
<b>TOTAL PARKS - PARKS AND NATURE BOND FUND - NON-TAXABLE</b>		<b>\$18,498,180</b>	<b>\$23,980,292</b>	<b>\$25,276,732</b>	<b>\$17,733,000</b>	<b>\$150,000</b>	<b>\$85,638,204</b>
<b>PARKS AND NATURE OPERATING FUND</b>							
Beaver Creek Stream Restoration	LR230	\$290,000	\$15,000	-	-	-	\$305,000
LowerClear Creek Rest Ph2	LR067	250,000	5,000	-	-	-	255,000
Fern Hill Forest Stream Restoration	LR155	60,000	359,000	-	-	-	419,000
Fern Hill Forest Stream & Savana Restoration	LR147	-	-	-	94,000	-	94,000
<b>TOTAL PARKS - PARKS AND NATURE OPERATING FUND</b>		<b>\$600,000</b>	<b>\$379,000</b>	<b>\$-</b>	<b>\$94,000</b>	<b>\$-</b>	<b>\$1,073,000</b>
<b>PARKS CAPITAL SUB-FUND</b>							
Glendoveer Cart Path Paving	GF158	\$650,000	-	-	-	-	\$650,000
Glendoveer Trail Path	Temp25	\$200,000	-	-	-	-	\$200,000
<b>TOTAL PARKS CAPITAL SUB-FUND</b>		<b>\$850,000</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$850,000</b>
<b>TOTAL PARKS &amp; NATURE (28 Projects)</b>		<b>\$20,129,180</b>	<b>\$24,359,292</b>	<b>\$25,276,732</b>	<b>\$17,827,000</b>	<b>\$150,000</b>	<b>\$87,742,204</b>

## Major Funding Sources

	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
Glendoveer Golf Course Sub-Fund (P&N Ops)	181,000	-	-	-	-	181,000
Parks and Nature Bond Fund - Non-Taxable	18,498,180	23,980,292	25,276,732	17,733,000	150,000	85,638,204
Parks and Nature Operating Fund	600,000	379,000	-	94,000	-	1,073,000
Parks Capital Sub-Fund	850,000	-	-	-	-	850,000
<b>PARKS &amp; NATURE DEPARTMENT TOTAL:</b>	<b>\$20,129,180</b>	<b>\$24,359,292</b>	<b>\$25,276,732</b>	<b>\$17,827,000</b>	<b>\$150,000</b>	<b>\$87,742,204</b>

Parks and Nature capital projects include the acquisition of natural areas, improvements at Metro regional and nature parks and the planning and development of new facilities for the parks system.

### **OVERVIEW OF PROJECTS**

Parks and Nature will fund around 28 projects in FY 2024-25 through FY 2028-29, which are spread between multiple funding sources.

#### **Parks and Nature Operating Fund**

The Parks and Nature Operating fund includes the voter-approved Parks and Natural Areas Local Option Levy. The levy is the funding source for the projects budgeted in this fund. In FY 2024-2025 the Operating Fund includes a variety of projects dedicated to habitat restoration in Metro's parks and natural areas.

#### **Parks and Nature Bond**

The Parks and Nature bond was approved by voters in November 2019. The Parks and Nature Bond funded projects budgeted in the FY 2024-25 Capital Improvement Plan include major infrastructure and improvement work at existing Metro parks, regional trail construction, cemeteries, and natural areas, land acquisition, and ADA improvements across the Metro parks and natural areas portfolio.

#### **Regional Parks Capital**

Regional Parks Capital uses resources for a variety of projects, as identified by leadership. For the FY 2024-25 this fund is supporting Glendoveer Golf Course paths and paving.

### **PROJECT FUNDING**

Parks projects are commonly funded by multiple sources. In FY 2024-25 around \$20.1 million is budgeted for capital projects, habitat restoration and natural area acquisition. The funding sources for these projects comes from the 2019 General Obligation bond proceeds, the Parks and Natural Areas Local Option Levy, periodic grants, and reserves. The Willamette Falls Riverwalk also receives funding from Oregon Lottery and non-Metro jurisdictions involved in the project.

### **OPERATIONAL IMPACTS**

Operating costs include a component for renewal and replacement when appropriate and the expected operating costs of the new parks or facilities.

# Visitor Venues

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Metro’s Visitor Venues include Oregon Convention Center, Portland’s Centers for the Arts, Expo Center and the Oregon Zoo. Consolidated in July 2010 to enhance collaboration on operational issues, the team actively works toward a common mission of maintaining world-class gathering and entertainment spaces.

## Total Project Summary by Year

Department: OCC	ID	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
<b>CONVENTION CENTER OPERATING FUND</b>							
Public Safety Front of House Programming	8R304	\$2,400,000	-	-	-	-	\$2,400,000
Food & Beverage: Design & Projects	OCCTBD201	1,825,000	-	-	-	-	1,825,000
Lighting: Lobbies, Pre functions, Exterior LED Retrofits	8R302	1,000,000	-	-	-	-	1,000,000
Main Entrance Safety Enhancements	8R306	500,000	-	-	-	-	500,000
Holladay Lobby Exterior Door T&W	8R329	275,000	-	-	-	-	275,000
Reoccurring: IT Infrastructure Investment	8R300	200,000	-	150,000	-	150,000	500,000
Website Redesign & Drupal Platform Upgrade	8R085	175,000	-	-	-	-	175,000
Lighting: Exhibit Hall LED Retrofits	8R148	150,000	1,750,000	-	-	-	1,900,000
ADA Assessment and Improvements	8N086	150,000	750,000	-	-	-	900,000
Electrical Vehicle Infrastructure	8R328	140,000	-	-	-	-	140,000
Interior Loading Dock & Exhibit Concrete Repairs	8R330	125,000	400,000	-	-	-	525,000
Historical Display - Albina Neighborhood	8N109	100,000	-	-	-	-	100,000
Technology Office & MDF Space Reno	8R331	95,000	350,000	-	-	-	445,000
EST 4 Fire Alarm System Upgrade	OCCTBD202	-	550,000	-	-	-	550,000
Cooling System Upgrade Phase II	8R188B	-	150,000	4,800,000	-	-	4,950,000
ABC Meeting Room Renovation Design & Project	OCCTBD100	-	-	500,000	3,000,000	-	3,500,000
Vertical Transportation: Escalator Modernizations	8R207D	-	-	175,000	350,000	350,000	875,000
Articulating Boom Lift Replacement	8R308	-	-	150,000	-	-	150,000
Vertical Transportation: Escalator Modernizations	OCCTBD97	-	-	-	175,000	625,000	800,000
Reoccurring: CCTV Infrastructure Investment	8R311	-	-	-	160,000	-	160,000
Portland Ballroom/VIP D Renovation	OCCTBD96	-	-	-	-	500,000	500,000
Expansion Roof Replacement	8R315	-	-	-	-	200,000	200,000
<b>TOTAL OCC - CONVENTION CENTER OPERATING FUND</b>		<b>\$7,135,000</b>	<b>\$3,950,000</b>	<b>\$5,775,000</b>	<b>\$3,685,000</b>	<b>\$1,825,000</b>	<b>\$22,370,000</b>
<b>TOTAL OCC (22 Projects)</b>		<b>\$7,135,000</b>	<b>\$3,950,000</b>	<b>\$5,775,000</b>	<b>\$3,685,000</b>	<b>\$1,825,000</b>	<b>\$22,370,000</b>

## Major Funding Sources

	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
Food & Beverage Contract Investment	\$425,000	\$425,000	\$425,000	\$425,000		\$1,700,000
Fund Balance Reserves	6,710,000	3,525,000	5,350,000	3,260,000	1,825,000	20,670,000
<b>OCC DEPARTMENT TOTAL:</b>	<b>\$7,135,000</b>	<b>\$3,950,000</b>	<b>\$5,775,000</b>	<b>\$3,685,000</b>	<b>\$1,825,000</b>	<b>\$22,370,000</b>

OCC is owned by Metro, managed by MERC, and is home to regional and national conventions and trade shows.

## OVERVIEW OF PROJECTS

The FY 2024-25 through FY 2028-29 OCC capital budget contains 22 projects, primarily for renewal and replacement projects, at a total cost over the five-year horizon of \$22.4 million. Capital projects in FY 2024-25 are focused on security improvements, addressing building deficiencies, and infrastructure maintenance.

## PROJECT FUNDING

OCC's project funding in this five-year plan comes primarily from the fund balance. Food & Beverage related projects are funded by Levy capital contributions totaling \$425,000 annually.

# Portland's Centers for the Arts

## Total Project Summary by Year

Department: PCPA	ID	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
<b>PORTLAND'S CENTERS FOR THE ARTS FUND</b>							\$-
P5 ASCH Roof Drains	8R263	4,500,000	-	-	-	-	4,500,000
AHH Stage Door Elevator	8R278	440,000	-	-	-	-	440,000
P5 ASCH Broadway Marquee (R&R)	P5TBD03	321,000	-	175,000	1,250,000	6,000,000	7,746,000
ASCH Family Restroom(s)	8R272	300,000	-	-	-	-	300,000
ASCH Backup Generator Replacement	8R269	130,000	-	-	-	-	130,000
ASCH LED house lights	8R280	100,000	1,900,000	-	-	-	2,000,000
ADA compliance work	8R275	50,000	50,000	50,000	50,000	-	200,000
All Venues Theater Fall Protection	8N105	50,000	50,000	-	-	-	100,000
AHH Freight Elevator	8R281	-	450,000	-	-	-	450,000
Security cameras, Phase III	8R277	-	250,000	-	-	-	250,000
AHH Exterior Cladding	8R274	-	50,000	350,000	-	-	400,000
AHH Storefront Doors, Replacement	8R283	-	20,000	300,000	-	-	320,000
Niagara Controls Completion	8R279	-	-	500,000	-	-	500,000
All venues touchless restroom fixtures	8R268	-	-	450,000	-	-	450,000
Security cameras, Phase IV, Interior	8N107	-	-	150,000	150,000	-	300,000
Newmark Mid-bridge Updates	8R284	-	-	125,000	-	-	125,000
ASCH Seating Replacement	8R285	-	-	-	5,000,000	-	5,000,000
Keller LED house lights	8R286	-	-	-	1,500,000	-	1,500,000
Remodel Ticket Booths / Box Offices	8R282	-	-	-	400,000	-	400,000
<b>TOTAL PCPA - PORTLAND'S CENTERS FOR THE ARTS FUND</b>		<b>\$5,891,000</b>	<b>\$2,770,000</b>	<b>\$2,100,000</b>	<b>\$8,350,000</b>	<b>\$6,000,000</b>	<b>\$25,111,000</b>
<b>TOTAL PCPA (19 Projects)</b>		<b>\$5,891,000</b>	<b>\$2,770,000</b>	<b>\$2,100,000</b>	<b>\$8,350,000</b>	<b>\$6,000,000</b>	<b>\$25,111,000</b>

## Major Funding Sources

	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
Food & Beverage Contract Investment	\$1,000,000	\$-	\$-	\$-	\$-	\$1,000,000
Fund Balance Reserves	4,891,000	2,770,000	2,100,000	8,350,000	6,000,000	\$24,111,000
<b>PCPA DEPARTMENT TOTAL:</b>	<b>\$5,891,000</b>	<b>\$2,770,000</b>	<b>\$2,100,000</b>	<b>\$8,350,000</b>	<b>\$6,000,000</b>	<b>\$25,111,000</b>

Portland's facilities are owned by the City of Portland and managed by MERC through an intergovernmental agreement between Metro and the City of Portland. Portland's provides world class entertainment spaces for residents and visitors in three buildings:

- Antoinette Hatfield Hall, containing Dolores Winningstad Theatre, Newmark Theatre and Brunish Hall
- Arlene Schnitzer Concert Hall
- Keller Auditorium

## OVERVIEW OF PROJECTS

The FY 2024-25 through FY 2028-29 Portland's capital budget contains 19 projects, with total project costs over five years of \$25.1 million. Capital projects in FY 2024-25 are focused primarily on the Arlene Schnitzer Concert Hall roof replacement, life-safety issues at the theaters and increasing accessibility.

## PROJECT FUNDING

Portland's project funding in this five-year plan comes primarily from fund balance. Food & Beverage related projects are funded by Levy capital contributions totaling \$1 million.



**Total Project Summary by Year**

Department: EXPO	ID	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
<b>EXPO FUND</b>							
Expo - Hall E HVAC	8R287	\$600,000	\$600,000	\$1,200,000	\$600,000	\$600,000	\$3,600,000
Expo - Roof Repair - Hall C Recoat (TLT Pooled)	EXTBD01	325,000	575,000	75,000	75,000	335,000	1,385,000
Expo - Metro Outfalls Decommissioning	8N106	300,000	-	-	-	-	300,000
Expo Hall E Flat Roof	8R234	175,000	-	-	-	-	175,000
Hall E Micropile Improvements	8R295	100,000	-	-	-	-	100,000
Expo - UP2 North Walkway Cover	8N108	75,000	100,000	300,000	-	-	475,000
Expo - F&B Facility Renewal and Replacement	85114	-	1,000,000	-	-	-	1,000,000
Reseal Hall D/E Flooring	8R296	-	400,000	400,000	-	-	800,000
Expo - Hall C Roof Recoat	8R227	-	250,000	-	-	-	250,000
Expo - Lower Parking Lot: Grading	8N072a	-	150,000	300,000	-	-	450,000
Expo - Facility Wide Overhead Door improvements	8R291	-	100,000	200,000	200,000	50,000	550,000
Expo Electrical Review	8R292	-	100,000	-	-	-	100,000
Expo - Lower Parking Lot: Lighting	8N072	-	-	-	275,000	300,000	575,000
<b>TOTAL EXPO - EXPO FUND</b>		<b>\$1,575,000</b>	<b>\$3,275,000</b>	<b>\$2,475,000</b>	<b>\$1,150,000</b>	<b>\$1,285,000</b>	<b>\$9,760,000</b>
<b>TOTAL EXPO (12 Projects)</b>		<b>\$1,575,000</b>	<b>\$3,275,000</b>	<b>\$2,475,000</b>	<b>\$1,150,000</b>	<b>\$1,285,000</b>	<b>\$9,760,000</b>

**Major Funding Sources**

	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
Fund Balance Reserves	\$1,575,000	\$3,275,000	\$2,475,000	\$1,150,000	\$1,285,000	\$9,760,000
<b>EXPO DEPARTMENT TOTAL:</b>	<b>\$1,575,000</b>	<b>\$3,275,000</b>	<b>\$2,475,000</b>	<b>\$1,150,000</b>	<b>\$1,285,000</b>	<b>\$9,760,000</b>

Expo is owned by Metro and managed by the MERC. Expo is Oregon’s largest multi- purpose facility. The 53-acre campus boasts five spacious exhibit halls totaling more than 333,000 square feet and ten varied meeting rooms.

**OVERVIEW OF PROJECTS**

The FY 2024-25 through FY 2028-29 Expo capital budget contains 13 projects for a total budget of \$9.8 million. Capital projects for FY 2024-25 are focused on addressing building deficiencies and increasing sustainability.

**PROJECT FUNDING**

Expo’s project funding in this five-year plan comes primarily from the fund balance. Fund Balance is supplemented in FY 2024-25 by one-time General Fund resources.

# Oregon Zoo

## Total Project Summary by Year

Department: OREGON ZOO	ID	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
<b>OREGON ZOO CAPITAL PROJECTS SUB-FUND</b>							
Property Acquisition-Structure Demo	ZOO161	\$6,000,000	-	-	-	-	\$6,000,000
Polar-Growlers-Elephants Plaza Structure	ZOO160	1,000,000	3,500,000	-	-	-	4,500,000
Jonsson Center Modernization	ZG0009	250,000	1,750,000	-	-	-	2,000,000
<b>TOTAL ZOO - OREGON ZOO CAPITAL PROJECTS SUB-FUND</b>		<b>\$7,250,000</b>	<b>\$5,250,000</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$12,500,000</b>
<b>OREGON ZOO RENEWAL AND REPLACEMENT SUB-FUND</b>							
Cascade Crest Building Systems Replacement	ZRW114	\$1,500,000	-	-	-	-	\$1,500,000
Point of Sale implementation	ZOO154	450,000	-	-	-	-	450,000
Cascade Crest Modernization	ZOO157	250,000	1,000,000	1,250,000	-	-	2,500,000
Emergency Power Resiliency	ZOO158	250,000	-	-	-	-	250,000
Cascade Crest Solar Panels	ZOO156	200,000	300,000	200,000	-	-	700,000
Lower Service Road Update	ZOO159	-	-	-	1,000,000	-	1,000,000
<b>TOTAL ZOO - OREGON ZOO RENEWAL AND REPLACEMENT SUB-FUND</b>		<b>\$2,650,000</b>	<b>\$1,300,000</b>	<b>\$1,450,000</b>	<b>\$1,000,000</b>	<b>\$-</b>	<b>\$6,400,000</b>
<b>TOTAL OREGON ZOO (9 Projects)</b>		<b>\$9,900,000</b>	<b>\$6,550,000</b>	<b>\$1,450,000</b>	<b>\$1,000,000</b>	<b>\$-</b>	<b>\$18,900,000</b>

## Major Funding Sources

	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Total
Federal Grant	\$250,000	\$1,750,000	\$-	\$-	\$-	\$2,000,000
Fund Balance - Capital Subfund	7,000,000	3,500,000	-	-	-	10,500,000
Oregon Zoo Foundation Funding						-
Fund Balance - Oregon Zoo Renewal & Replacement Subfund	2,650,000	1,300,000	1,450,000	1,000,000	-	6,400,000
<b>OREGON ZOO DEPARTMENT TOTAL:</b>	<b>\$9,900,000</b>	<b>\$6,550,000</b>	<b>\$1,450,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$18,900,000</b>

The Oregon Zoo is owned and operated by Metro and previously attracted approximately 1.5 million in annual attendance. However, due to the impact of the COVID-19 pandemic that started in FY 2019-20, attendance had decreased significantly and the Oregon Zoo has gone through the recovery and rebuild process. The Zoo attendance for FY 2024-25 to be 1.3 million, about 87% of historical figures. The 64-acre campus has six major habitat areas: Great Northwest, Primate Forest, Elephant Lands, Pacific Shores/Polar Passage, Africa, and Discovery Zone.

## OVERVIEW OF PROJECTS

The FY 2024-25 through FY 2028-29 Oregon Zoo capital budget includes 9 identified CIP projects. Six of these CIP projects are under the Renewal and Replacement sub-fund, and three of these CIP projects under the capital sub-fund. Projects are focused on the condor conservation center improvement, building and systems upgrades, planning and land use, which include animal habitats, building and surface repairs, and other campus improvements.

## PROJECT FUNDING

The FY 2024-25 CIP projects, fund balance reserves from the Oregon Zoo Capital Projects and Renewal and Replacement sub-funds will provide \$9.7 million in funding and \$250,000 in funding will be provided for by a federal grant for the Jonsson Center.



# Waste Prevention and Environmental Services

## Total Project Summary by Year

<b>Department: WASTE PREVENTION AND ENVIRONMENTAL SERVICES</b>							
	<b>ID</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>FY 2027-28</b>	<b>FY 2028-29</b>	<b>Total</b>
<b>REGIONAL SYSTEM FEE CAPITAL FUND</b>							
SJL Immediate Bridge Repairs	SJL009	\$150,000	-	-	-	-	\$150,000
SJL Office Relocation	SSJ008	150,000	-	-	-	-	150,000
RID Bldg Improvements Phase 2	RID004	-	800,000	-	-	-	800,000
MSS HHW Building Upgrades	STH041	-	350,000	400,000	-	-	750,000
SJL Bridge Replacement	SSJ003	-	300,000	1,000,000	4,500,000	4,000,000	9,800,000
Integrated Garbage & Recycling Data System	SWS004	-	300,000	400,000	-	-	700,000
SJL Stormwater Erosion Repairs	SJL010	-	100,000	-	-	-	100,000
SJL Stormwater Facility Improvements	SSJ007	-	100,000	-	-	-	100,000
MSS Air Tool	STH037	-	-	250,000	-	-	250,000
MCS HHW Bldg Renovations	CEN044	-	-	185,000	-	-	185,000
HHW Shipping Database Repl	SWR008	-	-	25,000	50,000	25,000	100,000
MSS/MCS Can Crushers	SWR009	-	-	-	175,000	-	175,000
VSQG Program Upgrade/Repl	SWR007	-	-	-	100,000	100,000	200,000
MCS HWF Replace Exhaust Fan #6	CEN045	-	-	-	-	150,000	150,000
<b>TOTAL WPES - REGIONAL SYSTEM FEE CAPITAL FUND</b>		<b>\$300,000</b>	<b>\$1,950,000</b>	<b>\$2,260,000</b>	<b>\$4,825,000</b>	<b>\$4,275,000</b>	<b>\$13,610,000</b>
<b>SOLID WASTE OPERATIONS CAPITAL FUND</b>							
MSS New Office & Breakroom	SMS006	\$1,150,000	-	-	-	-	\$1,150,000
MCS - Safe Roof Access	SMC028	700,000	-	-	-	-	700,000
MCS Bay 3 Concrete Floor	CEN049	500,000	-	-	-	-	500,000
MCS MSS POS system upgrade plus hardware	SWR004	450,000	450,000	-	-	-	900,000
MCS Stormwater System Replacement	SMC027	100,000	1,450,000	-	-	-	1,550,000
MCS Bay 4 Improvements for Organics	SMC011	-	2,500,000	2,000,000	-	-	4,500,000
MSS Pit Wall Repair Phase 1	STH035	-	1,000,000	-	-	-	1,000,000
Camera hardware replacement (All - both stations)	SWR005	-	750,000	-	-	-	750,000
Fleet: Solid Waste	70001S	-	370,000	370,000	370,000	370,000	1,480,000
MSS Pond Stormwater - Phase II	STH034	-	200,000	200,000	-	-	400,000
MSS Traffic Portable Small Building	STH036	-	150,000	-	-	-	150,000
MCS Transfer Bldg Elec Upgrade	CEN046	-	-	525,000	-	-	525,000
MCS Transfer Bldg Gutter Repair	CEN047	-	-	450,000	-	-	450,000
MSS Bay 3 Ventilation & Elec	STH038	-	-	450,000	-	-	450,000
MSS Radiation System Repl	STH046	-	-	300,000	300,000	-	600,000
MSS Compactor Bridge Repair	STH042	-	-	175,000	250,000	-	425,000
MSS Compactor Electrical Upgrade	STH039	-	-	125,000	-	-	125,000
MSS Roof Replacements	STH044	-	-	-	1,000,000	1,000,000	2,000,000
MSS Electrical & Ventilation	STH040	-	-	-	325,000	-	325,000
MCS Vendor & Metro HVAC	CEN048	-	-	-	150,000	-	150,000
MSS Pit Repair Phase 2	STH043	-	-	-	-	700,000	700,000
MSS Switchpanel	STH045	-	-	-	-	150,000	150,000
<b>TOTAL WPES - SOLID WASTE OPERATIONS CAPITAL FUND</b>		<b>\$2,900,000</b>	<b>\$6,870,000</b>	<b>\$4,595,000</b>	<b>\$2,395,000</b>	<b>\$2,220,000</b>	<b>\$18,980,000</b>
<b>TOTAL WASTE PREVENTION AND ENVIRONMENTAL SERVICES (36 Projects)</b>		<b>\$3,200,000</b>	<b>\$8,820,000</b>	<b>\$6,855,000</b>	<b>\$7,220,000</b>	<b>\$6,495,000</b>	<b>\$32,590,000</b>

## Major Funding Sources

	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>FY 2027-28</b>	<b>FY 2028-29</b>	<b>Total</b>
Regional System Fee Capital Fund	\$300,000	\$1,950,000	\$2,260,000	\$4,825,000	\$4,275,000	\$13,610,000
Solid Waste Operations Capital Fund	2,900,000	6,870,000	4,595,000	2,395,000	2,220,000	18,980,000
<b>WASTE PREVENTION AND ENVIRONMENTAL SERVICES DEPARTMENT TOTAL:</b>	<b>\$3,200,000</b>	<b>\$8,820,000</b>	<b>\$6,855,000</b>	<b>\$7,220,000</b>	<b>\$6,495,000</b>	<b>\$32,590,000</b>

# Waste Prevention and Environmental Services

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Waste Prevention and Environmental Services capital projects include a proposed office at Metro South Station, improvements at Metro Central Station related to safe roof access, concrete repairs, data system updates, and various other investments.

## OVERVIEW OF PROJECTS

Waste Prevention and Environmental Services will fund 36 projects in FY 2024-25 through FY 2028-29.

### Solid Waste Revenue Fund

All projects for the Solid Waste Operating program fall into two categories:

#### Solid Waste Operations Capital Fund

Operations material and transaction fees will support both new capital assets and renewal and replacement projects that are designed to increase the efficiency and effectiveness of Metro's two transfer stations. All capital projects related to Solid Waste Operations will be kept in a distinct fund beginning in FY 2024-25.

#### Regional System Fee Capital Fund

Non-solid waste capital investments from programs that are supported by the regional system fee, will be kept in a distinct fund beginning in FY 2024-25. These projects will support a variety of capital needs including improvements to the Regional Illegal Dumping building, paint recycling infrastructure, and Household Hazardous Waste buildings.

## PROJECT FUNDING

Primary financing for capital projects will be from fees collected in FY 2024-25 and department leadership directive to allocate budget underspending towards future capital projects.



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## Debt summary

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Metro uses long and short-term debt to finance capital projects and some capital equipment. The following pages provide a summary of Metro's overall debt level as well as an explanation of Metro's outstanding debt by type and issue.

Metro's current bond issuances have been assigned extremely favorable bond ratings from one or both major credit ratings agencies, confirming Metro's strong financial practices. Standard and Poor's has consistently assigned and affirmed Metro's AAA long-term rating on full faith and credit obligations (FFCO) and general obligation (GO) bond issues. Moody's Investor Services has assigned either Aaa or Aa3 designations to Metro's GO bonds, Limited Tax Pension Obligation bonds, and Dedicated Tax Revenue bonds. The value of these high grade ratings results in favorable interest rates and, in some cases, high yield premiums. Metro's most recent review was performed in April 2020 by Standard and Poor's and Moody's and the AAA and Aaa ratings were affirmed.

### SUMMARY OF OVERALL DEBT

The graphs and charts on the following pages provide important information about Metro's issuances:

- **Outstanding Debt Issues table**- provides a table of Metro's current debt issuances including: original issuance amount and date of issuance, principal amount outstanding along with final maturity date, and the funding source for the annual payments
- **Comparison of Assessed Value to Real Market Value table**- Metro's General Obligation bonds are paid through property tax assessments (based on Assessed Value). This table shows a history of real market value and assessed value.
- **Debt Ratios tables**- presents Metro's level of outstanding debt on a per capita basis and as compared to the estimated real market value of the Metro region.
- **Metro Debt Limitation Comparison**- Oregon Law limits the amount of General Obligation indebtedness that Metro can have to 10 percent of the real market value of all taxable property within the district. This table shows a comparison of Metro's outstanding general obligation bonds to the statutory debt limit. Metro's general obligation debt is 0.16 percent of real market value.
- **Outstanding Debt by Fiscal Year chart**- provides a visual representation of historical (3 year look-back) and 10 future years of outstanding debt. The graph also indicates the amount of debt outstanding as a percentage of both real market value and assessed value.
- **Debt Service Payments by Fiscal Year chart**- provides a visual representation of historical (3 year look-back) and 10 future years of debt payments (principal and interest). The graph also charts the cost of General Obligation debt per \$1,000 of Assessed Value, which drives property tax assessment calculations.
- **Summary of Debt Service Payments**- presents a summary table of principal and interest payments for FY 2024-25.
- **Debt Schedules**- show detailed information about each issuances including a description of the debt, the original issuance amount and interest rate, the principal amount outstanding, and a schedule of all future debt payments.

Metro has a relatively low level of outstanding debt. As of July 1, 2024, Metro had General Obligation Bonds, Full Faith and Credit Bonds, Pension Bonds, and Dedicated Tax Revenue Bond issuances outstanding, totaling \$820,010,443. Periodically Metro will refund bond issues to take advantage of lower interest rates. Metro currently has two refunding bond issues outstanding.

### General Obligation Debt: \$752,250,443 outstanding

Metro's Charter and Oregon state law require Metro to obtain voter approval prior to issuing any general obligation bonds. There are four voter-approved issuances that have outstanding debt, including two that have been partially refunded to obtain a more favorable interest rate:

1. \$7.8 million is outstanding on the Natural Areas measure approved by voters in 2006 for \$227.4 million. Two issues under this measure are outstanding: Natural Areas 2012A series and 2018 series, both maturing in 2026. In May 2023, Natural Area 2012A series issuance was refunded by the General Obligation Refunding Bonds 2023 Series with \$25.8 million outstanding;



2. \$12.4 million remains on the \$125 million 2008 measure for Oregon Zoo infrastructure and projects related to animal welfare. There have been five total issuances, two of which remain outstanding: Oregon Zoo Infrastructure 2012A and 2018 series, both maturing in 2028. In May 2023, \$14.3 million of the Oregon Zoo Infrastructure 2012A series issuance was refunded by the General Obligation Refunding Bonds 2023 Series;
3. \$572.5 million is outstanding for Affordable Housing approved by voters in 2018 and issued in a single issuance for \$652.8 million in May 2019;
4. In 2019 voters approved \$475 million for Natural Areas. \$200 million in bonds were issued in April 2020 under this measure: Series 2020A (Tax-Exempt) for \$110 million, maturing in 2040; and Series 2020B (Federally Taxable) for \$90 million, maturing in 2030. \$110 million is outstanding on the Tax-Exempt bonds, and \$23.7 million remains on the Federally Taxable bonds.

### **Full Faith and Credit Bonds: \$13,235,000 outstanding**

The full faith and credit bonds are backed by a broader pledge of Metro revenues, including property taxes used to support operations and excise taxes levied on users of certain Metro services. The prior funding sources will continue to be used to pay debt service on the full faith and credit bonds, but the additional backing from other Metro revenues provides greater security for bondholders. Metro has four outstanding issuances, including one that has been refunded to obtain a more favorable interest rate.

1. In 2016, Metro issued bonds to refund outstanding loans that were used to finance the construction of a new building to replace existing Hall D at Expo. Metro received a net present value savings of 14.7 percent. The loan is paid from Expo revenues. \$1 million remains on the outstanding bonds which mature in 2024.
2. In 2018 Metro issued a Council-authorized full faith and credit bond for \$13.3 million, maturing in 2033. This bond is used to fund renovation projects and necessary upgrades and repairs to the Metro Regional Center building. The debt service payments are paid by General Fund revenues, including assessments on various Metro departments based on their shared use of the facilities. \$12.2 million remains outstanding.

### **Pension Obligation Bonds: \$8,705,000 outstanding**

In fall 2005 Metro joined with a pool of other local governments in the State of Oregon to issue limited tax pension obligation bonds to fund its share of the Oregon Public Employees Retirement System unfunded actuarial liability. Metro's share of the total principal will be repaid over a period of 22 years through assessments on operating units in exchange for a lower pension cost. The bonds mature in 2028.

### **Dedicated Tax Revenue Bonds: \$45,820,000 outstanding**

Metro negotiated with a developer to construct a 600-room hotel adjacent to the Oregon Convention Center. The hotel opened to the public in December 2019. Approximately \$45.8 million remains on the bonds, which were issued in August 2017 and are backed by the site specific transient lodging tax revenue. The bonds mature in 2047.

### **PLANNED DEBT**

Metro Council authorized staff to refer a general obligation bond (Measure 26-244), not to exceed \$380 million, on the ballot for voter decision on May 21, 2024, for the purposes of protecting animal health, providing conservation education, and increasing sustainability at the Oregon Zoo. Voters ultimately approved the measure with 55% of the vote.

# Debt summary

## Outstanding debt issues

	Original Amount	Original Issue Date	Principal Outstanding	Final Maturity	Source of Payment
<b>GENERAL OBLIGATION BONDS</b>					
General Obligation Bonds					
Natural Areas, Series 2012A	\$75,000,000	5/23/2012	\$3,107,000	6/1/2026	Property Taxes
Natural Areas, Series 2018	28,105,000	5/15/2018	4,730,000	6/1/2026	Property Taxes
Natural Areas, Series 2020A	110,000,000	4/30/2020	110,000,000	6/1/2040	Property Taxes
Natural Areas, Series 2020B	90,000,000	4/30/2020	23,685,000	6/1/2030	Property Taxes
Oregon Zoo Infrastructure, Series 2012A	65,000,000	5/23/2012	7,628,000	6/1/2028	Property Taxes
Oregon Zoo Infrastructure, Series 2018	10,000,000	5/15/2018	4,815,000	6/1/2028	Property Taxes
General Obligation Refunding Bonds, Series 2023	40,873,920	5/31/2023	25,795,443	6/1/2025	Property Taxes
Affordable Housing, Series 2019	652,800,000	5/15/2019	572,490,000	6/1/2039	Property Taxes
<b>TOTAL GENERAL OBLIGATION BONDS OUTSTANDING</b>			<b>\$752,250,443</b>		
<b>FULL FAITH AND CREDIT BONDS</b>					
Full Faith and Credit Refunding Bonds					
2016 Series	7,385,000	9/7/2016	1,005,000	12/1/2024	General Revenues
Full Faith and Credit					
2018 Series	13,290,000	5/24/2018	12,230,000	6/1/2033	General Revenues
<b>TOTAL FULL FAITH &amp; CREDIT BONDS OUTSTANDING</b>			<b>\$13,235,000</b>		
<b>PENSION OBLIGATION BONDS</b>					
Limited Tax Pension Obligation Bonds					
Series 2005	\$24,290,000	9/23/2005	\$8,705,000	6/1/2028	Department Assessments
<b>TOTAL PENSION OBLIGATION BONDS OUTSTANDING</b>			<b>\$8,705,000</b>		
<b>DEDICATED TAX REVENUE BONDS</b>					
Dedicated Tax Revenue Bonds					
Oregon Convention Center Hotel Project, Series 2017	\$52,260,000	8/8/2017	\$45,820,000	6/15/2047	Transient Lodging Taxes
<b>TOTAL DEDICATED TAX REVENUE BONDS OUTSTANDING</b>			<b>\$45,820,000</b>		
<b>GRAND TOTAL – METRO DEBT OUTSTANDING</b>			<b>\$820,010,443</b>		

## Comparison of assessed value to real market value

Year ending June 30,	Assessed Value	Change in Assessed Value	% Change in Assessed Value	Real Market Value	Change in Real Market Value	% Change in Real Market Value	Ratio Assessed Value to Real Market Value	M5: Loss due to Compression	% Change in Loss due to Compression
2002	86,489,564,017	5,479,697,904	6.8%	123,050,948,638	10,039,884,044	8.9%	70.3%		
2003	89,837,920,089	3,348,356,072	3.9%	128,542,544,330	5,491,595,692	4.5%	69.9%		
2004	92,737,859,477	2,899,939,388	3.2%	138,455,070,187	9,912,525,857	7.7%	67.0%		
2005	96,486,155,140	3,748,295,663	4.0%	146,360,729,671	7,905,659,484	5.7%	65.9%		
2006	100,603,570,790	4,117,415,650	4.3%	156,692,361,468	10,331,631,797	7.1%	64.2%		
2007	105,614,559,121	5,010,988,331	5.0%	181,787,247,525	25,094,886,057	16.0%	58.1%		
2008	111,760,381,863	6,145,822,742	5.8%	207,455,843,980	25,668,596,455	14.1%	53.9%		
2009	116,514,323,505	4,753,941,642	4.3%	218,478,090,509	11,022,246,529	5.3%	53.3%		
2010	120,667,474,935	4,153,151,430	3.6%	208,123,520,973	(10,354,569,536)	-4.7%	58.0%		
2011	124,354,465,812	3,686,990,877	3.1%	196,930,643,603	(11,192,877,370)	-5.4%	63.1%		
2012	127,913,281,573	3,558,815,761	2.9%	184,726,291,224	(12,204,352,379)	-6.2%	69.2%		
2013	130,835,372,208	2,922,090,635	2.3%	182,115,877,804	(2,610,413,420)	-1.4%	71.8%		
2014	136,104,534,535	5,269,162,327	4.0%	191,403,168,645	9,287,290,841	5.1%	71.1%		
2015	142,461,651,630	6,357,117,095	4.7%	211,844,217,262	20,441,048,617	10.7%	67.2%		
2016	149,640,510,698	7,178,859,068	5.0%	232,729,794,715	20,885,577,453	9.9%	64.3%		
2017	155,925,555,797	6,285,045,099	4.2%	266,256,751,631	33,526,956,916	14.4%	58.6%		
(1) 2018	163,411,189,734	7,485,633,937	4.8%	299,124,101,408	32,867,349,777	12.3%	54.6%		
2019	169,417,906,145	6,006,716,411	3.7%	326,072,241,004	26,948,139,596	9.0%	52.0%		
2020	176,833,655,959	7,415,749,814	4.4%	336,012,820,952	9,940,579,948	3.0%	52.6%		
2021	184,791,690,713	7,958,034,754	4.5%	353,506,458,459	17,493,637,507	5.2%	52.3%		
2022	193,112,531,952	8,320,841,239	4.5%	376,897,140,782	23,390,682,323	6.6%	51.2%		
2023	201,775,773,251	8,663,241,299	4.5%	423,733,033,399	46,835,892,617	12.4%	47.6%		
2024	214,861,894,403	13,086,121,152	6.5%	448,178,871,542	24,445,838,143	5.8%	47.9%		
(2) 2025	224,530,679,651	9,668,785,248	4.5%	479,815,950,244	31,637,078,702	7.1%	46.8%		

**Data not tracked prior to FY 2006-07**

(1) Dramatic increase in compression is due to first year of 5-year Natural Areas local option levy

(2) Estimate for FY2024-2025 budget

# Debt summary

## Debt Ratios as of July 1, 2024

<b>FY2024-2025 Estimated Real Market Value</b>			<b>\$479,815,950,244</b>
<b>2024 Estimated Population</b>			<b>1,858,191</b>
	<b>Debt Outstanding</b>	<b>Debt per Capita</b>	<b>Debt as % of Real Market Value</b>
General Obligation Debt	\$752,250,443	\$404.83	0.16%
Full Faith and Credit Bonds	13,235,000	7.12	0.00%
Pension Obligation Bonds	8,705,000	4.68	0.00%
Dedicated Tax Revenue Debt	45,820,000	24.66	0.01%
<b>TOTAL METRO DEBT</b>	<b>\$820,010,443</b>	<b>\$441.30</b>	<b>0.17%</b>

## Debt Ratios as of June 30, 2025

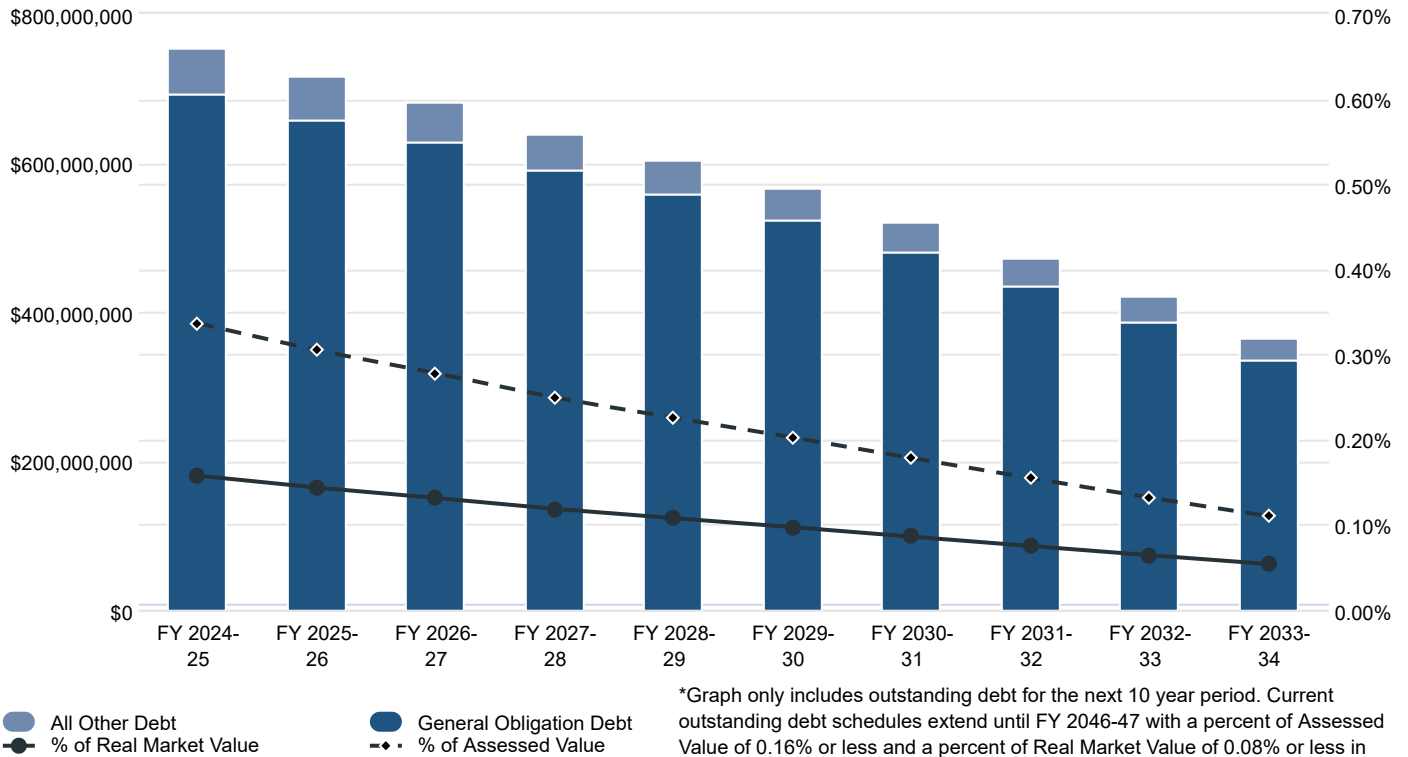
<b>FY 2024-25 Estimated Real Market Value</b>			<b>\$479,815,950,244</b>
<b>2024 Estimated Population</b>			<b>1,858,191</b>
	<b>Debt Outstanding</b>	<b>Debt per Capita</b>	<b>Debt as % of Real Market Value</b>
General Obligation Debt	\$692,965,000	\$372.92	0.14%
Full Faith & Credit Bonds	11,115,000	5.98	0.00%
Pension Obligation Bonds	6,495,000	3.50	0.00%
Dedicated Tax Revenue Debt	44,715,000	24.06	0.01%
<b>TOTAL METRO DEBT</b>	<b>\$755,290,000</b>	<b>\$406.47</b>	<b>0.16%</b>

## Metro debt limitation comparison

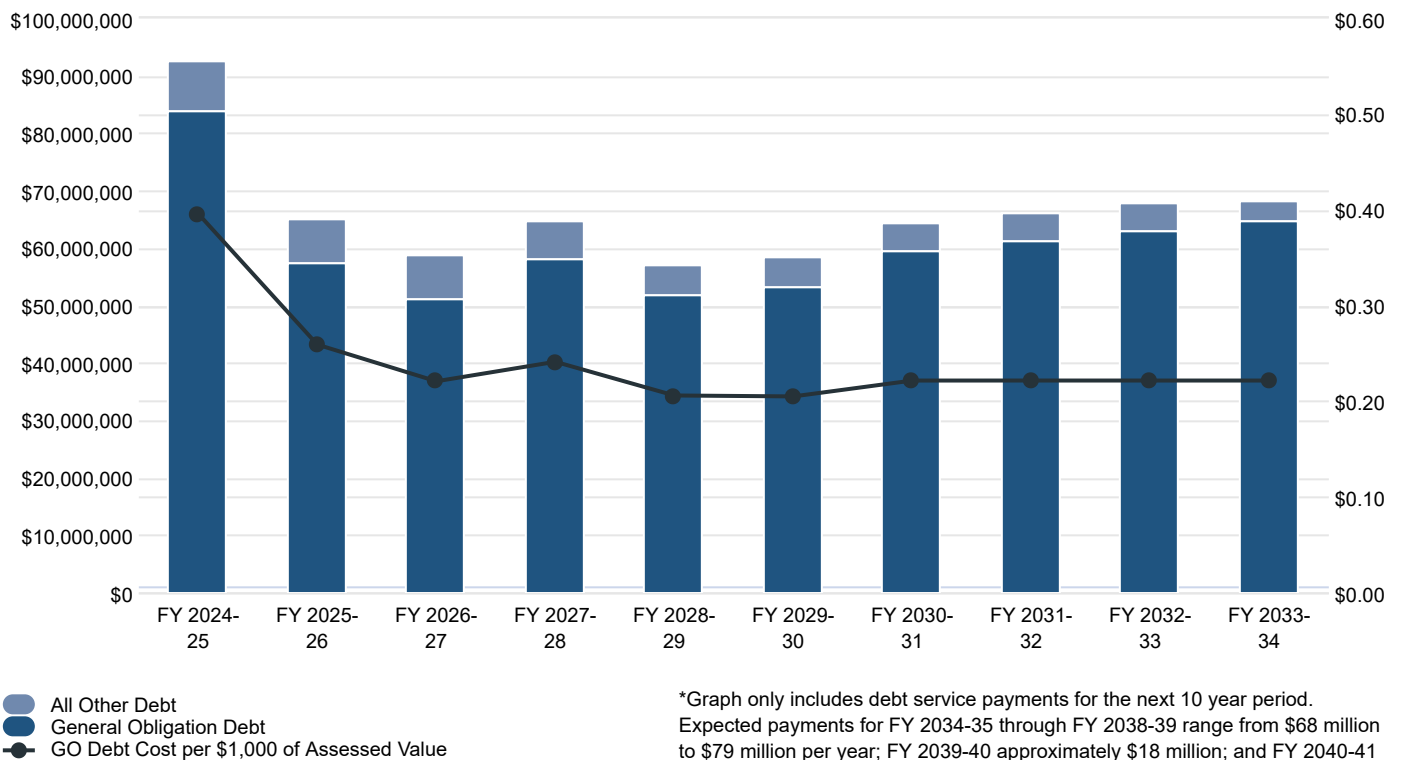
### Statutory General Obligation Bond Limit – 10% of Real Market Value

FY 2024-25 Estimated Real Market Value	\$479,815,950,244
General Obligation Debt Limit Percentage	10%
Statutory General Obligation Bond Limit	\$47,981,595,024
Less General Obligation Debt Outstanding	\$752,250,443
General Obligation Bond Limit Remaining	\$47,229,344,581
Metro's General Obligation Debt Percentage	0.16%

## Outstanding Debt by Fiscal Year\*



## Debt Service Payments by Fiscal Year\*



# Debt summary

## FY 2024-25 Summary of debt service payments

	Principal	Interest	Fiscal Year Debt Service
General Obligation Bonds			
Natural Areas, Series 2012A *	\$-	\$240,402	\$240,402
Natural Areas, Series 2018	2,280,000	236,500	2,516,500
Natural Areas, Series 2020A	-	3,526,179	3,526,179
Natural Areas, Series 2020B	8,685,000	374,742	9,059,742
Oregon Zoo Infrastructure, Series 2012A *	-	129,448	129,448
Oregon Zoo Infrastructure, Series 2018	1,060,000	240,750	1,300,750
General Obligation Refunding Bonds, Series 2023 *	25,795,443	1,021,500	26,816,943
Affordable Housing, Series 2019	21,465,000	18,897,904	40,362,904
Full Faith and Credit Refunding Bonds			
2016 Series	1,005,000	15,075	1,020,075
Full Faith and Credit			
2018 Series	1,115,000	533,450	1,648,450
Limited Tax Pension Obligation Bonds, Series 2005	2,210,000	435,599	2,645,599
Revenue Bonds			
OCC Hotel Project, Series 2017	1,105,000	2,291,000	3,396,000
<b>TOTAL FY 2023-24 DEBT SERVICE PAYMENTS</b>	<b>\$64,720,443</b>	<b>\$27,942,549</b>	<b>\$92,662,992</b>

\* Estimates at budget adoption. For updated debt schedules, visit: [www.oregonmetro.gov/budget](http://www.oregonmetro.gov/budget)

# Dedicated Tax Revenue Bond, Oregon Convention Hotel Project, Series 2017

Metro negotiated with a developer to construct a 600-room hotel adjacent to the Oregon Convention Center. The hotel opened in January 2024. In August 2017 Metro issued \$52.3 million in bonds to fund a \$60 million contribution to the project. The bonds are backed by site specific transient lodging tax revenue.

<b>Amount issued</b>	\$52,260,000
<b>Issue date</b>	August 8, 2017
<b>Original issue True Interest Rate (TIC)</b>	3.7393%
<b>Ratings as of date of issuance</b>	
<b>Moody's</b>	Aa3
<b>Principal outstanding balance as of July 1, 2024</b>	\$45,820,000

## Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/15/24			1,145,500	1,145,500	
6/15/25	5.00%	1,105,000	1,145,500	2,250,500	3,396,000
12/15/25			1,117,875	1,117,875	
6/15/26	5.00%	1,160,000	1,117,875	2,277,875	3,395,750
12/15/26			1,088,875	1,088,875	
6/15/27	5.00%	1,220,000	1,088,875	2,308,875	3,397,750
12/15/27			1,058,375	1,058,375	
6/15/28	5.00%	1,280,000	1,058,375	2,338,375	3,396,750
12/15/28			1,026,375	1,026,375	
6/15/29	5.00%	1,345,000	1,026,375	2,371,375	3,397,750
12/15/29			992,750	992,750	
6/15/30	5.00%	1,410,000	992,750	2,402,750	3,395,500
12/15/30			957,500	957,500	
6/15/31	5.00%	1,485,000	957,500	2,442,500	3,400,000
12/15/31			920,375	920,375	
6/15/32	5.00%	1,555,000	920,375	2,475,375	3,395,750
12/15/32			881,500	881,500	
6/15/33	5.00%	1,635,000	881,500	2,516,500	3,398,000
12/15/33			840,625	840,625	
6/15/34	5.00%	1,715,000	840,625	2,555,625	3,396,250
12/15/34			797,750	797,750	
6/15/35	5.00%	1,800,000	797,750	2,597,750	3,395,500
12/15/35			752,750	752,750	
6/15/36	5.00%	1,895,000	752,750	2,647,750	3,400,500
12/15/36			705,375	705,375	
6/15/37	5.00%	1,985,000	705,375	2,690,375	3,395,750
12/15/37			655,750	655,750	
6/15/38	5.00%	2,085,000	655,750	2,740,750	3,396,500
12/15/38			603,625	603,625	
6/15/39	5.00%	2,190,000	603,625	2,793,625	3,397,250
12/15/39			548,875	548,875	
6/15/40	5.00%	2,300,000	548,875	2,848,875	3,397,750
12/15/40			491,375	491,375	
6/15/41	5.00%	2,415,000	491,375	2,906,375	3,397,750
12/15/41			431,000	431,000	
6/15/42	5.00%	2,535,000	431,000	2,966,000	3,397,000
12/15/42			367,625	367,625	
6/15/43	5.00%	2,660,000	367,625	3,027,625	3,395,250
12/15/43			301,125	301,125	
6/15/44	5.00%	2,795,000	301,125	3,096,125	3,397,250
12/15/44			231,250	231,250	
6/15/45	5.00%	2,935,000	231,250	3,166,250	3,397,500
12/15/45			157,875	157,875	
6/15/46	5.00%	3,080,000	157,875	3,237,875	3,395,750
12/15/46			80,875	80,875	
6/15/47	5.00%	3,235,000	80,875	3,315,875	3,396,750
<b>Total</b>		<b>\$45,820,000</b>	<b>\$32,310,000</b>	<b>\$78,130,000</b>	<b>\$78,130,000</b>

# General Obligation Bond, Affordable Housing, Series 2019

In November 2018 the region’s voters approved the Affordable Housing Measure, a \$652.8 million general obligation bond measure that directed Metro to fund affordable housing for low-income families, seniors, veterans and people with disabilities. The bond creates affordable housing for an estimated 12,000 people in the greater Portland region. Metro issued the full amount authorized of \$652.8 million in May 2019.

<b>Amount issued</b>	\$652,800,000
<b>Issue date</b>	May 15, 2019
<b>Original issue True Interest Rate (TIC)</b>	3.3118%
<b>Ratings as of date of issuance</b>	
<b>Moody’s</b>	Aaa
<b>Standard &amp; Poor’s</b>	AAA
<b>Principal outstanding balance as of July 1, 2024</b>	\$572,490,000

## Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/24			9,448,952	9,448,952	
6/1/25	3.50%	21,465,000	9,448,952	30,913,952	40,362,904
12/1/25			9,073,314	9,073,314	
6/1/26	3.25%	23,425,000	9,073,314	32,498,314	41,571,629
12/1/26			8,692,658	8,692,658	
6/1/27	3.25%	25,435,000	8,692,658	34,127,658	42,820,316
12/1/27			8,279,339	8,279,339	
6/1/28	3.25%	27,545,000	8,279,339	35,824,339	44,103,679
12/1/28			7,831,733	7,831,733	
6/1/29	3.00%	29,765,000	7,831,733	37,596,733	45,428,466
12/1/29			7,385,258	7,385,258	
6/1/30	3.00%	32,020,000	7,385,258	39,405,258	46,790,516
12/1/30			6,904,958	6,904,958	
6/1/31	3.10%	34,380,000	6,904,958	41,284,958	48,189,916
12/1/31			6,372,068	6,372,068	
6/1/32	3.13%	36,895,000	6,372,068	43,267,068	49,639,136
12/1/32			5,795,584	5,795,584	
6/1/33	3.20%	39,535,000	5,795,584	45,330,584	51,126,168
12/1/33			5,163,024	5,163,024	
6/1/34	3.25%	42,335,000	5,163,024	47,498,024	52,661,048
12/1/34			4,475,080	4,475,080	
6/1/35	3.30%	45,290,000	4,475,080	49,765,080	54,240,160
12/1/35			3,727,795	3,727,795	
6/1/36	3.40%	48,410,000	3,727,795	52,137,795	55,865,590
12/1/36			2,904,825	2,904,825	
6/1/37	3.50%	51,735,000	2,904,825	54,639,825	57,544,650
12/1/37			1,999,463	1,999,463	
6/1/38	3.50%	55,270,000	1,999,463	57,269,463	59,268,925
12/1/38			1,032,238	1,032,238	
6/1/39	3.50%	58,985,000	1,032,238	60,017,238	61,049,475
<b>Total</b>		<b>\$572,490,000</b>	<b>\$178,172,578</b>	<b>\$750,662,578</b>	<b>\$750,662,578</b>



## General Obligation Bonds, Natural Areas, Series 2012A

In November 2006 the region’s voters approved Measure 26-80, a \$227.4 million bond measure that directed Metro to acquire natural areas, parks and streams to protect open spaces and water quality, enhance the region’s network of trails, and provide greater access to nature. The first series of bonds for \$124,295,000 was issued April 3, 2007. The second series of \$75 million was issued in May 2012. The balance of the authorization was issued in May 2018. In May 2023, a portion of these bonds were refunded through the General Obligation Refunding Bonds 2023 Series.

<b>Amount issued</b>	\$75,000,000
<b>Issue date</b>	May 23, 2012
<b>Original issue True Interest Rate (TIC)</b>	2.2256%
<b>Ratings as of date of issuance</b>	
<b>Moody’s</b>	Aaa
<b>Standard &amp; Poor’s</b>	AAA
<b>Principal outstanding balance as of July 1, 2024</b>	\$3,107,000

### Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/24			120,201	120,201	
6/1/25	5.00%	-	120,201	120,201	240,402
12/1/25			120,202	120,202	
6/1/26	4.00%	3,107,000	120,202	3,227,202	3,347,403
<b>Total</b>		<b>\$3,107,000</b>	<b>\$480,805</b>	<b>\$3,587,805</b>	<b>\$3,587,805</b>

# General Obligation Bonds, Natural Areas, Series 2018

In November 2006 the region’s voters approved Measure 26-80, a \$227.4 million bond measure that directed Metro to acquire natural areas, parks and streams to protect open spaces and water quality, enhance the region’s network of trails, and provide greater access to nature. The first series of bonds for \$124,295,000 was issued April 3, 2007. The second series of \$75 million was issued in May 2012. In May 2018, Metro issued the remaining balance of \$28.1 million, which is the final issuance of bonds authorized under the 2006 voter approved measure.

<b>Amount issued</b>	\$28,105,000
<b>Issue date</b>	May 15, 2018
<b>Original issue True Interest Rate (TIC)</b>	2.2530%
<b>Ratings as of date of issuance</b>	
<b>Standard &amp; Poor’s</b>	AAA
<b>Principal outstanding balance as of July 1, 2024</b>	\$4,730,000

## Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/24			118,250	118,250	
6/1/25	5.00%	2,280,000	118,250	2,398,250	2,516,500
12/1/25			61,250	61,250	
6/1/26	5.00%	2,450,000	61,250	2,511,250	2,572,500
<b>Total</b>		<b>\$4,730,000</b>	<b>\$359,000</b>	<b>\$5,089,000</b>	<b>\$5,089,000</b>

## General Obligation Bonds, Natural Areas, Series 2020A

In November 2019 the region’s voters approved Measure 26-203, a \$475 million bond measure for protecting clean water for people, fish and wildlife; improving habitat for native fish and wildlife; protecting and restoring culturally significant native plant communities; and improving access to parks and nature. The first series of bonds was issued in April 2020 in two series: 2020A (Tax-Exempt) for \$110 million and 2020B (Federally Taxable) for \$90 million.

<b>Amount issued</b>	\$110,000,000
<b>Issue date</b>	April 30, 2020
<b>Original issue True Interest Rate (TIC)</b>	2.3896%
<b>Ratings as of date of issuance</b>	
<b>Moody’s</b>	Aaa
<b>Standard &amp; Poor’s</b>	AAA
<b>Principal outstanding balance as of July 1, 2024</b>	\$110,000,000

### Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/24			1,763,089	1,763,089	
6/1/25			1,763,089	1,763,089	3,526,179
12/1/25			1,763,089	1,763,089	
6/1/26			1,763,089	1,763,089	3,526,179
12/1/26			1,763,089	1,763,089	
6/1/27			1,763,089	1,763,089	3,526,179
12/1/27			1,763,089	1,763,089	
6/1/28			1,763,089	1,763,089	3,526,179
12/1/28			1,763,089	1,763,089	
6/1/29			1,763,089	1,763,089	3,526,179
12/1/29			1,763,089	1,763,089	
6/1/30			1,763,089	1,763,089	3,526,179
12/1/30			1,763,089	1,763,089	
6/1/31	5.00%	7,710,000	1,763,089	9,473,089	11,236,179
12/1/31			1,570,339	1,570,339	
6/1/32	5.00%	8,435,000	1,570,339	10,005,339	11,575,679
12/1/32			1,359,464	1,359,464	
6/1/33	4.00%	9,205,000	1,359,464	10,564,464	11,923,929
12/1/33			1,175,364	1,175,364	
6/1/34	4.00%	9,930,000	1,175,364	11,105,364	12,280,729
12/1/34			976,764	976,764	
6/1/35	3.00%	10,695,000	976,764	11,671,764	12,648,529
12/1/35			816,339	816,339	
6/1/36	2.45%	11,395,000	816,339	12,211,339	13,027,679
12/1/36			676,751	676,751	
6/1/37	2.50%	12,065,000	676,751	12,741,751	13,418,501
12/1/37			525,938	525,938	
6/1/38	2.55%	12,770,000	525,938	13,295,938	13,821,876
12/1/38			363,121	363,121	
6/1/39	2.60%	13,510,000	363,121	13,873,121	14,236,241
12/1/39			187,491	187,491	
6/1/40	2.63%	14,285,000	187,491	14,472,491	14,659,981
<b>Total</b>		<b>\$110,000,000</b>	<b>39,986,395</b>	<b>149,986,395</b>	<b>149,986,395</b>

# General Obligation Bonds, Natural Areas, Series 2020B

In November 2019 the region’s voters approved Measure 26-203, a \$475 million bond measure for protecting clean water for people, fish and wildlife; improving habitat for native fish and wildlife; protecting and restoring culturally significant native plant communities; and improving access to parks and nature. The first series of bonds was issued in April 2020 in two series: 2020A (Tax-Exempt) for \$110 million and 2020B (Federally Taxable) for \$90 million.

<b>Amount issued</b>	\$90,000,000
<b>Issue date</b>	April 30, 2020
<b>Original issue True Interest Rate (TIC)</b>	1.3854%
<b>Ratings as of date of issuance</b>	
<b>Moody’s</b>	Aaa
<b>Standard &amp; Poor’s</b>	AAA
<b>Principal outstanding balance as of July 1, 2024</b>	\$23,685,000

## Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/24			187,371	187,371	
6/1/25	1.32%	8,685,000	187,371	8,872,371	9,059,742
12/1/25			130,050	130,050	
6/1/26	1.50%	3,000,000	130,050	3,130,050	3,260,100
12/1/26			107,550	107,550	
6/1/27	1.65%	3,000,000	107,550	3,107,550	3,215,100
12/1/27			82,800	82,800	
6/1/28	1.76%	3,000,000	82,800	3,082,800	3,165,600
12/1/28			56,400	56,400	
6/1/29	1.86%	3,000,000	56,400	3,056,400	3,112,800
12/1/29			28,500	28,500	
6/1/30	1.90%	3,000,000	28,500	3,028,500	3,057,000
<b>Total</b>		<b>\$23,685,000</b>	<b>1,185,342</b>	<b>24,870,342</b>	<b>24,870,342</b>

## General Obligation Bonds, Oregon Zoo Infrastructure and Animal Welfare Bonds, Series 2012A

In November 2008 the region's voters approved Measure 26-96, a \$125 million general obligation bond measure that directed Metro to fund Oregon Zoo capital projects to protect animal health and safety, conserve and recycle water and to improve access to conservation education. The first series of bonds in the form of a private placement with Bank of America for \$5 million was issued December 22, 2008. A second series of bonds was issued on August 5, 2010, in the form of a two year private placement with Wells Fargo for \$15 million. The bonds were issued as taxable Build America Bonds (BABs). An additional \$65 million of bonds was issued in May 2012. Two final issuances in March 2016 and May 2018, issued the remaining balance of the authorization. In May 2023, a portion of these bonds were refunded through the General Obligation Refunding Bonds 2023 Series.

<b>Amount issued</b>	\$65,000,000
<b>Issue date</b>	May 23, 2012
<b>Original issue True Interest Rate (TIC)</b>	2.3822%
<b>Ratings as of date of issuance</b>	
<b>Moody's</b>	Aaa
<b>Standard &amp; Poor's</b>	AAA
<b>Principal outstanding balance as of July 1, 2024</b>	\$7,628,000

### Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/24			64,724	64,724	
6/1/25	5.00%		64,724	64,724	129,448
12/1/25			64,724	64,724	
6/1/26	4.00%	1,673,000	64,724	1,737,724	1,802,448
12/1/26			89,325	89,325	
6/1/27	4.50%		89,325	89,325	178,650
12/1/27			89,325	89,325	
6/1/28	3.00%	5,955,000	89,325	6,044,325	6,133,650
<b>Total</b>		<b>\$7,628,000</b>	<b>\$616,196</b>	<b>\$8,244,196</b>	<b>\$8,244,196</b>

# General Obligation Bonds, Oregon Zoo Infrastructure and Animal Welfare Bonds, Series 2018

In November 2008 the region’s voters approved Measure 26-96, a \$125 million general obligation bond measure that directed Metro to fund Oregon Zoo capital projects to protect animal health and safety, conserve and recycle water and to improve access to conservation education. The first series of bonds in the form of a private placement with Bank of America for \$5 million was issued December 22, 2008. A second series of bonds was issued on August 5, 2010, in the form of a two year private placement with Wells Fargo for \$15 million. The bonds were issued as taxable Build America Bonds (BABs). An additional \$65 million and \$30 million of bonds were issued in May 2012 and March 2016. In May 2018, Metro issued the remaining balance of \$10 million, which is the final issuance of bonds authorized under the 2008 voter approved measure.

<b>Amount issued</b>	\$10,000,000
<b>Issue date</b>	May 15, 2018
<b>Original issue True Interest Rate (TIC)</b>	2.2530%
<b>Ratings as of date of issuance</b>	
<b>Standard &amp; Poor’s</b>	AAA
<b>Principal outstanding balance as of July 1, 2024</b>	\$4,815,000

## Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/24			120,375	120,375	
6/1/25	5.00%	1,060,000	120,375	1,180,375	1,300,750
12/1/25			93,875	93,875	
6/1/26	5.00%	1,150,000	93,875	1,243,875	1,337,750
12/1/26			65,125	65,125	
6/1/27	5.00%	1,250,000	65,125	1,315,125	1,380,250
12/1/27			33,875	33,875	
6/1/28	5.00%	1,355,000	33,875	1,388,875	1,422,750
<b>Total</b>		<b>\$4,815,000</b>	<b>\$626,500</b>	<b>\$5,441,500</b>	<b>\$5,441,500</b>

# General Obligation Bonds, General Obligation Refunding Bonds, Series 2023

In May 2023, Metro partially refunded general obligation bonds from both the Natural Areas Program 2012A Series and the Oregon Zoo Infrastructure and Animal Welfare 2012A Series, in the amount of \$40.9 million, to leverage interest rate savings.

<b>Amount issued</b>	\$40,873,920
<b>Issue date</b>	May 31, 2023
<b>Original issue True Interest Rate (TIC)</b>	3.97%
<b>Principal outstanding balance as of July 1, 2024</b>	\$25,795,443

## Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/24			510,750	510,750	
6/1/25	3.96%	25,795,443	510,750	26,306,193	26,816,943
<b>Total</b>		<b>\$25,795,443</b>	<b>\$1,021,500</b>	<b>\$26,816,943</b>	<b>\$26,816,943</b>

# Full Faith and Credit Refunding Bonds, Series 2016

In April 2000, Metro obtained a loan from the Oregon Bond Bank through the Oregon Economic Development Department (OEDD) Special Public Works Fund (SPWF) to pay for the construction of a new building to replace the existing Hall D at the Expo Center. The loan was divided into two parts with the first being used to finance the construction of the Hall D replacement. The second part of the loan was for infrastructure improvements associated with the new building. In April 2006, Metro joined with two other Oregon local governments to issue full faith and credit refunding bonds to refund the outstanding obligation remaining on the loan. The refunding realized a net present value savings of \$758,683; 5.05 percent of refunding proceeds. In September 2016, the callable portion of the 2006 bonds were refunded realizing a net present value savings of \$1,196,739; 14.678 percent of refunding bonds.

<b>Amount issued</b>	\$7,385,000
<b>Issue date</b>	Sept. 7, 2016
<b>Original issue True Interest Rate (TIC)</b>	1.0617%
<b>Ratings as of date of issuance</b>	
<b>Standard &amp; Poor's</b>	AAA
<b>Principal outstanding balance as of July 1, 2024</b>	\$1,005,000

## Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/24	3.00%	1,005,000	15,075	1,020,075	1,020,075
<b>Total</b>		<b>\$1,005,000</b>	<b>\$15,075</b>	<b>\$1,020,075</b>	<b>\$1,020,075</b>



## Full Faith and Credit Bonds, Series 2018

In May 2018, Metro issued \$13.3 million in bonds to fund renovations, upgrades and repairs to the existing Metro Regional Center (MRC) building. The MRC building projects include exterior and interior replacements and upgrades and IS infrastructure. The debt service will be repaid through existing Metro revenues which includes assessments on departments to pay for their share of the MRC building upgrade costs along with other General Fund revenues.

<b>Amount issued</b>	\$13,290,000
<b>Issue date</b>	May 24, 2018
<b>Original issue True Interest Rate (TIC)</b>	2.8053%
<b>Ratings as of date of issuance</b>	
<b>Standard &amp; Poor's</b>	AAA
<b>Principal outstanding balance as of July 1, 2024</b>	\$12,230,000

### Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/24			266,725	266,725	
6/1/25	5.00%	1,115,000	266,725	1,381,725	1,648,450
12/1/25			238,850	238,850	
6/1/26	5.00%	1,170,000	238,850	1,408,850	1,647,700
12/1/26			209,600	209,600	
6/1/27	5.00%	1,230,000	209,600	1,439,600	1,649,200
12/1/27			178,850	178,850	
6/1/28	5.00%	1,290,000	178,850	1,468,850	1,647,700
12/1/28			146,600	146,600	
6/1/29	5.00%	1,355,000	146,600	1,501,600	1,648,200
12/1/29			112,725	112,725	
6/1/30	5.00%	1,420,000	112,725	1,532,725	1,645,450
12/1/30			77,225	77,225	
6/1/31	4.00%	1,495,000	77,225	1,572,225	1,649,450
12/1/31			47,325	47,325	
6/1/32	3.00%	1,555,000	47,325	1,602,325	1,649,650
12/1/32			24,000	24,000	
6/1/33	3.00%	1,600,000	24,000	1,624,000	1,648,000
<b>Total</b>		<b>\$12,230,000</b>	<b>\$2,603,800</b>	<b>\$14,833,800</b>	<b>\$14,833,800</b>

# Limited Tax Pension Obligation Bonds, Series 2005

Metro joined in a pool with other local governments in the State of Oregon to issue limited tax pension bonds to fund its share of the Oregon Public Employee Retirement System unfunded actuarial liability. The taxable bonds were issued on September 23, 2005. Debt service will be repaid through assessments on departments in exchange for a lower pension cost. The underlying Moody's rating is A3. The issue was insured to receive an Aaa rating.

<b>Amount issued</b>	\$24,290,000
<b>Issue date</b>	Sept. 23, 2005
<b>Original Issue True Interest Rate (TIC)</b>	5.0420%
<b>Ratings as of date of issuance</b>	
<b>Moody's</b>	A3
<b>Insured to:</b>	Aaa
<b>Principal outstanding balance as of July 1, 2024</b>	\$8,705,000

## Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/24			217,799	217,799	
6/1/25	5.00%	2,210,000	217,799	2,427,799	2,645,599
12/1/25			162,505	162,505	
6/1/26	5.00%	2,430,000	162,505	2,592,505	2,755,010
12/1/26			101,706	101,706	
6/1/27	5.00%	2,660,000	101,706	2,761,706	2,863,413
12/1/27			35,153	35,153	
6/1/28	5.00%	1,405,000	35,153	1,440,153	1,475,307
<b>Total</b>		<b>\$8,705,000</b>	<b>\$1,034,327</b>	<b>\$9,739,327</b>	<b>\$9,739,329</b>

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# Financial

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# Charter limitation on expenditures

In November 1992 the voters of the region approved a home rule charter for Metro. Section 14 of the Charter places limitations on the expenditures of certain tax revenues as follows:

## Section 14. Limitations on Expenditures of Certain Tax Revenues

1. Generally, except as provided in this section, for the first fiscal year after this charter takes effect Metro may make no more than \$12,500,000 in expenditures on a cash basis from taxes imposed and received by Metro and interest and other earnings on those taxes. This expenditure limitation increases in each subsequent fiscal year by a percentage equal to (a) the rate of increase in the Consumer Price Index, All Items, for Portland-Vancouver (All Urban Consumers) as determined by the appropriate federal agency or (b) the most nearly equivalent index as determined by the council if the index described in (a) is discontinued. The Portland-Vancouver price index was discontinued as of January 2018 and Metro now uses the Consumer Price Index, All Urban Consumers, West Size Class A in determining the limitation on expenditures.
2. Exclusions from limitation. This section does not apply to (a) taxes approved by the voters of Metro or the Metropolitan Service District and interest and other earnings on those taxes, (b) payroll taxes specified in section 11 of this charter, and (c) tax increment financing charges on property.

The following table reflects a 15-year history of the dollar limitation on expenditures from these tax revenues for each fiscal year. The Consumer Price Index (CPI) is calculated using the latest calendar year-end data available at budget adoption time and comparing that with the prior year. Data is from the U.S. Department of Labor, Bureau of Labor Statistics.

The Consumer Price Index for All Urban Consumers, West Size Class A now stands at 335.57 on the 1982–84=100 reference base.

For FY 2024-25 the budget authorizes 75.7 percent of the limit.

### 15-year History

Fiscal Year	CPI Prior Year End	% Change	Limit
2010-11	217.20	0.5%	19,266,000
2011-12	219.18	0.9%	19,439,000
2012-13	226.10	3.2%	20,061,000
2013-14	230.81	2.1%	20,482,000
2014-15	237.32	2.8%	21,055,000
2015-16	242.68	2.3%	21,539,000
2016-17	245.41	1.1%	21,776,000
2017-18	251.71	2.6%	22,342,000
2018-19	261.62	3.9%	23,213,000
2019-20	273.37	4.5%	24,258,000
2020-21	281.17	2.9%	24,961,000
2021-22	285.24	1.4%	25,310,000
2022-23	300.83	5.5%	26,702,000
2023-24	323.72	7.6%	28,731,000
2024-25	335.57	3.7%	29,794,000

## Excise tax

Chapter III Section 10 of the Metro Charter authorizes Metro to levy and collect taxes except as prohibited by law or restricted by the Charter. The Metro Code Chapter 7.01.020 imposes a tax on each user for the privilege of using the facilities, equipment, systems, functions, services or improvements owned, operated, franchised or provided by Metro. Certain exemptions to the tax are specified in Section 7.01.050 of the Code. The tax is not applied to the Portland's Centers for the Arts under terms of the Consolidation Agreement with the City of Portland. By Council action, Metro does not charge an excise tax to the Oregon Zoo, the Oregon Convention Center, or the Portland Expo Center. The excise tax is Metro's primary General Fund revenue source. It supports the Council Office and transfers of indirect costs of associated central services. The tax also supports various planning, parks facility activities and marketing efforts.

Approximately 99 percent of all excise tax is generated on solid waste revenue. To increase revenue predictability, solid waste excise tax is calculated by a per-ton fee instead of a percentage of the tipping fee. For budgeting purposes, the revenue raised increases at the same rate as the Consumer Price Index. The Council may exceed the Consumer Price Index limitation if additional resources are deemed necessary during the budget review and adoption process.

The Metro excise tax is levied as a flat rate per-ton tax on solid waste disposal and as a percentage of all other authorized sales and services. The Metro excise tax is estimated to raise \$21.9 million in FY 2024-25. By Metro Code, the amount of the per-ton tax may be increased annually based on the Consumer Price Index.

The flat rate per-ton tax was consolidated into a single yield-based tax in FY 2010-11, folding in a number of individual per-ton rates which had been imposed at different times. The single rate approach increases predictability and moderates revenue swings in times of either increasing or decreasing tonnage. The consolidation did not change the charter limitation on expenditures. The consolidated rate for FY 2024-25 will be finalized prior to budget adoption, effective July 1. The rate for all other authorized revenues, currently 7.5 percent, will not change unless amended by the Metro Council.

### History of excise tax collections

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Budgeted FY 2023-24	Budgeted FY 2024-25
EXCISE TAX RATE: 7.50%									
Planning	-	-	-	-	-	-	-	-	-
Waste Prevention and Environmental Services	197,611	203,579	199,787	170,105	191,283	-	-	-	-
Portland Expo Center	462,535	507,729	-	-	-	-	-	-	-
Oregon Convention Center	1,873,863	1,968,841	-	-	-	-	-	-	-
Solid Waste	-	-	-	-	6,913,320	149,284	174,456	20,163,930	21,933,000
Solid Waste - Metro Facilities	6,212,944	5,809,007	6,886,664	5,800,127	-	8,052,687	7,183,707	-	-
Solid Waste - Non-Metro Facilities	10,083,079	9,854,101	11,501,230	10,946,673	11,600,031	13,429,205	13,081,626	-	-
<b>TOTAL EXCISE TAX EARNED</b>	<b>\$18,830,032</b>	<b>\$18,343,257</b>	<b>\$18,587,681</b>	<b>\$16,916,905</b>	<b>\$18,704,634</b>	<b>\$21,631,176</b>	<b>\$20,439,789</b>	<b>\$20,163,930</b>	<b>\$21,933,000</b>

Interfund transfers are a significant part of the annual budget. Generally, transfers are made between funds when the revenue is received in one fund for an expenditure that occurs in another fund. Another primary reason for transfers is for a fund to pay for services provided by another fund. For example, the Solid Waste Revenue Fund transfers money to the Risk Management Fund for insurance coverage.

A transfer is a requirement to the fund that is transferring the money out for receiving services. A transfer is a resource to the fund that is receiving the money for providing the services. For every requirement transfer there is a corresponding resource transfer. The requirement of "Transfer to Risk Management Fund" in the Solid Waste Revenue Fund would show as a resource "Transfer from Solid Waste Revenue Fund" in the Risk Management Fund. The corresponding transfers must show the same dollar amount. Since the internal transfers are complex and can be difficult to understand and trace through the budget document, the following table provides additional context for transfers, by fund:

# Summary of interfund transfers

<b>RECEIVING FUND</b>	<b>General Fund</b>	<b>General Asset Management Fund</b>	<b>General Revenue Bond Fund</b>	<b>MERC Fund</b>
<b>SENDING FUND</b>				
General Fund		5,281,000	1,648,450	825,000
Affordable Housing Fund	1,397,701			
Cemetery Perpetual Care Fund		40,000		
Community Enhancement Fund				
General Asset Management Fund				
MERC Fund	10,608,682		1,020,075	
Oregon Zoo Asset Management Fund	396,400			
Oregon Zoo Operating Fund	7,880,360			
Parks and Nature Bond Fund	2,838,203			
Parks and Nature Operating Fund	5,583,084	470,000		
Smith and Bybee Wetlands Fund				
Solid Waste Fund	19,198,776			
Supportive Housing Services Fund	4,203,895			
<b>Total Interfund Transfer Received</b>	<b>52,107,101</b>	<b>5,791,000</b>	<b>2,668,525</b>	<b>825,000</b>
	(1)	(5)	(2)	(6)

## Interfund Transfers Received

- (1) The General Fund receives reimbursements from other funds for services provided, including but not limited to, accounting, human resources, legal, and information technology and records management support. Also includes charges for shared use of Metro Regional Center (MRC) building and debt service.
- (2) The General Revenue Bond fund receives transfers from the General Fund and MERC Fund to cover the debt service payments on outstanding debt for the MRC building and the Expo Center Hall D construction.
- (3) The Risk Fund receives reimbursements from other funds for insurance premiums and costs associated with the agency's liability, property, safety and worker's compensation programs.
- (4) These funds receive one-time and annual transfers to support on-going general operations.
- (5) These funds receive one-time and annual transfers to support capital reserves and to provide for the renewal and replacement of agency assets.
- (6) MERC is receiving one-time funding to support the on-going operations of Expo Center, as well as to provide funding for necessary capital upgrades.
- (7)

## Interfund Transfers Sent

The General Fund sends annual transfers to various funds to support on-going general operations and provide for capital reserves and for the renewal and replacement of agency assets.

- (A) These funds transfer reimbursements to the General Fund and Risk Fund for services provided, including but not limited to, accounting, human resources, legal and information technology and records management support, insurance premiums and costs associated with the agency's liability, property, safety and worker's compensation programs, and debt service for the MRC Building.
- (B) The MERC Fund transfers funds to the General Revenue Bond Fund to cover the debt service payment on outstanding debt for Expo Center Hall D construction.
- (C) Oregon Zoo Operating Fund transfers funds to the Oregon Zoo Asset Management Fund to provide funding for the on-going renewal and replacement of Oregon Zoo assets.
- (D) Parks and Nature Operating Fund transfers funds to the General Asset Management Fund to provide funding for the on-going renewal and replacement of Park assets.
- (E) The Cemetery Perpetual Care Fund transfers funds to the General Asset Management Fund in support of capital projects.
- (F) The Community Enhancement Fund transfers funds to cover the expense for administration of the Metro Central Community Enhancement Grant.
- (G) The Smith & Bybee Wetlands Fund transfers funds to the Solid Waste Fund in support of personnel that work at the park.



## Summary of interfund transfers

Oregon Zoo Asset Management Fund	Oregon Zoo Operating Fund	Parks and Nature Operating Fund	Risk Management	Solid Waste Fund	Total Interfund Transfers Sent
	20,450,000	6,887,000	810,529		36,851,979(A)
			101,258		1,498,959(B)
					40,000(G)
				50,000	50,000(H)
		400,000			400,000(I)
			819,657		12,448,414(B), (C)
					396,400(B)
13,000,000			785,680		21,666,040(B), (D), (F)
		686,719	167,718		3,692,640(B)
			539,740		6,592,824(B), (E)
		67,622			67,622(I)
			1,463,214		20,661,990(B)
			252,554		4,456,449(B)
<b>13,000,000</b>	<b>20,450,000</b>	<b>8,041,341</b>	<b>4,940,350</b>	<b>50,000</b>	<b>108,823,317</b>
(5)	(4)	(4)	(3)	(7)	

## General Fund reserves detail

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The General Fund beginning and ending reserve balances include a variety of restricted, committed, and unassigned balances. Unassigned balances might have components that are “reserved” or set-aside for specific purposes, but those amounts are earmarked for internal accounting purposes and do not have legal restrictions. The following is a detailed listing of the balances included in the FY 2024-25 General Fund.

<b>Total Beginning Fund Balance / Reserves</b>		<b>\$93,127,467</b>
<b>Restricted</b>		<b>\$46,025,872</b>
Restricted for Transit Oriented Development Program	22,006,011	
Restricted for IGA Projects	3,922,257	
Restricted for Local Gov't Grants (CET)	20,097,604	
<b>Committed</b>		<b>\$8,654,694</b>
Committed for CRRSAA funds	8,654,694	
<b>Unassigned/Reserved</b>		<b>\$38,446,901</b>
Reserve for Future Debt Service - Metro Regional Center	754,852	
Reserve for Future Debt Service Pension Bonds	1,263,899	
Reserve for Planning, Development and Research	3,106,150	
Reserve for Carryover	736,000	
General Fund Reserves	32,586,000	
<b>Total Ending Reserves (Contingency / Unappropriated Balance)</b>		<b>\$72,381,331</b>
Council Opportunity Account (per Council policy)	400,000	
Reduction: Contributed to appropriated expenses	(400,000)	
<b>Contingency - Operating</b>		<b>\$28,503,175</b>
General Contingency	11,451,000	
Planning, Development and Research Program Contingency	17,052,175	
<b>Restricted</b>		<b>\$30,915,767</b>
Restricted for TOD Program	12,520,264	
Restricted for Local Gov't Grants (CET)	18,395,503	
<b>Unassigned/Reserved</b>		<b>\$12,962,389</b>
Reserve for Future Debt Service - Metro Regional Center	909,000	
Reserve for Future Debt Service Pension Bonds	871,000	
General Fund Reserves	11,182,389	





## Salaries, wages, and positions

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# Salaries, wages, and positions

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## Fringe benefit calculation

The base fringe rate calculation is split into two components: a fixed rate per FTE and a variable rate to be applied to estimated salaries and wages. The variable rate includes all portions of the fringe benefits that are calculated on a straight percentage of salaries/wages—Oregon Public Employees Retirement System (PERS), FICA, TriMet payroll tax and long-term disability. The fixed rate per FTE includes all other benefits—health and welfare (medical, dental, vision), life insurance, dependent life insurance, accidental death insurance and workers' compensation tax.

The variable rate fringe includes a component called "PERS Bond Recovery". In FY 2005–06 Metro financed its unfunded liability with the PERS through the issuance of pension obligation bonds. Metro received a 4.04 percent reduction in its direct pension costs to PERS, substituting an annual debt service payment on the outstanding pension bonds. The funding to pay the debt costs is recovered from all departments in lieu of higher direct pension costs. The PERS Bond Recovery rate is applied against salaries and wages to recover the amount needed to fund the annual debt service payments. The rate will vary from year to year depending on the annual debt payments and estimated salaries.

## Explanation of individual benefits

**FICA (Social Security and Medicare tax):** The total tax rate is 15.30 percent of salary, with half paid by the employer and half paid by the employee. The employer-paid tax is included in the benefit rate calculation. The tax is divided into two components: Medicare at 1.45 percent of salary and Old Age, Survivor and Disability Insurance at 6.20 percent of salary.

**TriMet payroll tax:** Tax charged on all salaries and wages and paid to TriMet, the local mass transit provider. The tax is calculated at 0.8137 percent of salary.

**Long-Term disability:** Benefit paid to employees in the event of qualified non-work related injury or illness. Benefit is calculated at 0.31 percent of eligible salaries and wages.

**Pension:** Metro's pension is provided through PERS. PERS contribution rates are divided into two components: employee contribution and employer contribution. The employer rate is determined through actuarial studies performed every two years. For FY 2024-25 Metro's average composite employer rate is estimated at 18.50 percent. The employee pick-up rate is set at 6.00 percent. As of July 1, 2021, Metro began paying the 6.00 percent pick-up rate for almost all Metro employees. Based on some collective bargaining agreements, there may be some employees that continue to pay the 6.00 percent PERS employee contribution. Metro's functions employ a number of variable hour, seasonal or event-related part-time employees. While these employees may not be benefit eligible under Metro regulations, they may be PERS eligible if they meet certain criteria.

**PERS bond recovery rate:** Percent applied against pension eligible salaries to fund the annual debt service payments on the pension obligation bonds. The rate will vary from year to year depending on annual debt service payments and the estimated salaries. Historically, it has ranged from 3.0 percent to 3.5 percent. FY 2024-25, the rate charged to departments will be 3.4 percent.

**Workers' compensation tax:** State tax calculated at \$0.014 per hour worked.

**The Workers' Benefit Fund (WBF):** This assessment funds return-to-work programs, provides increased benefits over time for workers who are permanently and totally disabled, and gives benefits to families of workers who die from workplace injuries or diseases. In 2022, this assessment is \$.022 cents per hour worked, however employers and employees split the cost. Therefore, the WBF assessment that Metro pays directly to the state with other state payroll taxes is calculated at \$.011 per hour worked.

**Oregon Paid Family and Medical Leave Insurance (PFMLI):** This program will serve Oregonians by providing paid leave during birth or adoption of a child, an employee or a loved one's serious illness, and for absences due to domestic violence, sexual assault or harassment. The program is based off of a 1% contribution of eligible wages, with Metro and employees each contributing a share. For budgeting purposes, it was assumed that Metro would cover 0.4%, and the employee would cover the remaining 0.6%.

**Life insurance:** Benefit paid on behalf of all regular employees. Calculated at \$0.07 per month per \$1,000 of eligible salary up to a maximum of \$50,000.

**Accidental death insurance:** Benefit paid on behalf of all regular employees. Calculated at \$0.02 per month per \$1,000 of eligible salary up to a maximum of \$50,000.

**Dependent life Insurance:** Benefit paid on behalf of all regular employees. Calculated at \$0.22 per employee per month.

## Salaries, wages, and positions

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**Dependent accidental death Insurance:** Benefit paid on behalf of all regular employees. Calculated at \$0.02 per employee per month.

**Health and welfare program:** Costs paid by Metro on behalf of the employee for medical, dental and vision coverage. Metro shares the cost of health and welfare premiums with employees. Metro pays a set percentage of the premium based on an employee's health and welfare elections, with the employer paying the remaining portion. As of July 1, 2016 all employee groups utilize a 92 percent/8 percent cost sharing plan.

# Salaries, wages, and positions

## Variable rate components

	Elected officials	Non-represented employees	AFSCME 3580 represented employees	Other represented employees with pick-up	Other represented employees w/o pick-up	Pension eligible variable hour/seasonal employees	Non-pension eligible variable hour/seasonal employees
FICA	7.65%	7.65%	7.65%	7.65%	7.65%	7.65%	7.65%
TriMet Payroll Tax	0.81%	0.81%	0.81%	0.81%	0.81%	0.81%	0.81%
Long Term Disability	0.31%	0.31%	0.31%	0.31%	0.31%	0.00%	0.00%
Oregon Paid Family and Medical Leave Insurance	0.40%	0.40%	0.40%	0.40%	0.40%	0.00%	0.00%
Pension (PERS) Employee Pick-up*	6.00%	6.00%	6.00%	6.00%	0.00%	6.00%	0.00%
Pension (PERS)- Employer Rate	18.50%	18.50%	18.50%	18.50%	18.50%	18.50%	0.00%
<b>TOTAL VARIABLE RATE COMPONENT</b>	<b>33.67%</b>	<b>33.67%</b>	<b>33.67%</b>	<b>33.67%</b>	<b>27.67%</b>	<b>32.96%</b>	<b>8.46%</b>

## PERS BOND RECOVERY RATE

PERS Bond recovery rate	3.40%	3.40%	3.40%	3.40%	3.40%	3.40%	0.00%
<b>TOTAL PERS BOND RECOVERY RATE</b>	<b>3.40%</b>	<b>3.40%</b>	<b>3.40%</b>	<b>3.40%</b>	<b>3.40%</b>	<b>3.40%</b>	<b>0.00%</b>

\* Metro pays the 6% employee portion for almost all employees, however some represented employees pay the 6% employee rate.

## Fixed rate components (annual budgeted cost)

	Elected and non-represented benefit eligible employees	AFSCME 3580-1 represented employees	Other represented benefit eligible employees	Variable Hour/seasonal employees
Worker Comp Tax	\$30	\$30	\$30	\$30
Workers' Benefit Fund	\$24	\$24	\$24	\$24
Life Insurance	\$42	\$42	\$42	\$0
Accidental Death Insurance	\$12	\$12	\$12	\$0
Dependent Life Insurance*	\$3	\$3	\$3	\$0
Health and Welfare	\$21,336	\$21,336	\$21,336	\$0
<b>TOTAL FIXED RATE COMPONENT</b>	<b>\$21,447</b>	<b>\$21,447</b>	<b>\$21,447</b>	<b>\$54</b>

\*Includes Dependent Accidental Death Insurance





## Limited duration positions

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Limited duration positions are approved by the Metro Council. In some cases, the projects or programs related to these positions have a funding source that is non-recurring or one-time sources of revenues such as grant funds or bond proceeds. Some limited duration positions serve a particular initiative or program need and are only authorized for the duration of the program. Unless re-authorized during the budget process, limited duration positions are eliminated at the end of the authorized duration. The following changes are budgeted for FY 2024-25:

Position	Pos #	Organizational Unit	Duration	FTE	Program/Project
<b><u>Positions Converted to Regular Status</u></b>					
Program Manager	1490	Diversity, Equity and Inclusion	N/A	1.00	Program Analyst
<b><u>Duration Extended</u></b>					
Senior Program Analyst	1582	Council Office	6/30/2025	1.00	Partnerships and Community Investments
Manager I	1698	Housing	6/30/2026	1.00	Operations
Senior Regional Planner	1700	Housing	6/30/2026	1.00	Policy and Planning
<b><u>New Limited Duration Positions</u></b>					
Associate Transportation Planner	1720	Planning, Development and Research	6/30/2026	1.00	Regional Transportation Planning
<b><u>Continued without Change</u></b>					
Assistant Regional Planner	1513	Parks and Nature	6/30/2025	0.50	Willamette Falls Legacy Project
Associate Public Affairs Specialist	1632	Parks and Nature	12/31/2024	1.00	Communications
Senior Program Analyst	1696	Deputy Chief Operating Officer	6/30/2025	1.00	Reimagining Policing, Security and Incarcerated Labor Project Management
Senior GIS Specialist	1702	Planning, Development and Research	12/31/2025	1.00	Safe Streets for All
<b><u>Housing Limited Duration Movement</u></b>					
<i>Positions Converted to Regular Status</i>					
Program Manager	1697	Housing	N/A	1.00	Policy and Planning
Program Manager	1699	Housing	N/A	1.00	Housing Project Support
Senior Regional Planner	1701	Housing	N/A	1.00	Policy and Planning
<i>Regular Status Positions Converted to LD</i>					
Associate Regional Planner	1664	Housing	6/30/2026 *	1.00	Operations
Program Assistant III	1666	Housing	6/30/2026 *	1.00	Operations
Program Supervisor II	1677	Housing	6/30/2026 *	1.00	Operations

\* Position moved to LD from a previous position and extended one year

## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
<b>TOTAL AGENCY</b>	<b>1,027.20</b>	<b>1,102.10</b>	<b>1,153.45</b>	<b>1,170.30</b>
<b>General Fund</b>	<b>310.80</b>	<b>353.40</b>	<b>382.50</b>	<b>375.55</b>
<b>Capital Asset Management</b>	<b>18.40</b>	<b>28.40</b>	<b>37.40</b>	<b>36.40</b>
Administrative Specialist II	1.00	1.00	1.00	1.00
Asset Manager			1.00	1.00
Associate Regional Planner		2.00	2.00	1.00
Associate Solid Waste Planner		1.00		1.00
Building Custodian - MRC	3.40	3.40	3.40	3.40
Construction Project Manager II		1.00	9.00	9.00
Director	1.00	1.00	1.00	1.00
Facilities Maintenance Specialist	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	1.00	1.00	1.00	1.00
Lead Building Custodian - MRC	1.00	1.00	1.00	1.00
Lead Navigator			1.00	1.00
Manager I	0.50	1.00	1.00	1.00
Manager II				2.00
Navigator			1.00	1.00
Policy Advisor				1.00
Policy Advisor II			1.00	
Principal Solid Waste Planner		1.00	1.00	1.00
Program Assistant II		1.00		
Program Assistant III	1.00	2.00	1.00	
Program Coordinator I		2.00	1.00	1.00
Program Director	2.00	2.00	2.00	
Program Manager			1.00	2.00
Program Supervisor I	1.00	1.00	1.00	2.00
Program Supervisor II	1.50	2.00	1.00	
Safety and Security Officer	3.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	
Senior Program Analyst		1.00	1.00	
Senior Regional Planner				1.00
Senior Solid Waste Planner		1.00	1.00	1.00
Sustainability Manager			1.00	1.00
<b>Communications</b>	<b>32.20</b>	<b>36.20</b>	<b>39.20</b>	<b>15.20</b>
Administrative Specialist IV			1.00	1.00
Assistant Public Affairs Specialist		0.70	0.70	0.70
Assistant Visual Communication Designer	0.70			
Associate Public Affairs Specialist	7.00	5.00	6.00	3.00
Digital Media Specialist	1.00	1.00	1.00	1.00
Director	1.00	1.00		
Director- Communications				1.00
Director, Communications			1.00	
Event Coordinator		1.00		
Manager I	4.00	3.00	3.00	
Manager II		1.00	2.00	2.00
Principal Public Affairs Specialist	1.00	4.00	5.00	5.00

## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Program Manager		1.00	2.00	1.00
Program Supervisor II		1.00	1.00	
Senior Public Affairs Specialist	17.00	17.00	16.00	
Senior Visual Communication Designer				0.50
Sr Visual Communication Design	0.50	0.50	0.50	
<b>Council</b>	<b>44.20</b>	<b>41.20</b>	<b>44.00</b>	<b>45.00</b>
Administrative Assistant III	2.00	2.00	2.00	1.00
Administrative Assistant IV	2.00	2.00	2.00	3.00
Associate Public Affairs Specialist		1.00	1.00	1.00
Chief of Staff	1.00	1.00	1.00	1.00
Chief Operating Officer	1.00	1.00	1.00	1.00
Council President	1.00	1.00	1.00	1.00
Councilor - Elected Official	6.00	6.00	6.00	6.00
Deputy Chief Operating Officer	1.00	1.00	2.00	2.00
Director- GAPD				1.00
General Manager Major Projects	0.20	0.20		
General Manager Visitor Venues			1.00	1.00
General Manager,Visitor Venues	1.00	1.00		
Manager I	1.00	2.00	1.00	
Manager II				2.00
Policy Advisor				10.00
Policy Advisor I	2.00	2.00	2.00	
Policy Advisor II	7.00	7.00	9.00	
Policy Advisor III	2.00	4.00	4.00	7.00
Policy Advisor IV	4.00	3.00	3.00	1.00
Principal Public Affairs Specialist		1.00	1.00	
Program Analyst	5.00	2.00		
Program Director	2.00	1.00	2.00	1.00
Program Specialist	1.00			
Program Supervisor I				1.00
Program Technician	1.00			
Senior Program Analyst	2.00	2.00	4.00	4.00
Senior Public Affairs Specialist	2.00	1.00	1.00	1.00
<b>Finance and Regulatory Services</b>	<b>62.10</b>	<b>70.60</b>	<b>74.80</b>	<b>79.80</b>
Accountant I	2.00	2.00	2.00	2.00
Accountant II	5.80	5.80	7.00	4.00
Accountant III	1.00	1.00	1.00	2.00
Accounting Program Manager	1.00			
Accounting Technician II	3.00	4.00	4.00	4.00
Administrative Assistant II			1.00	
Administrative Assistant IV	1.00	1.00	1.00	1.00
Administrative Specialist II	1.00	1.00	1.00	1.00
Administrative Specialist III	1.00			
Assistant Management Analyst	5.50	10.00	10.00	10.00
Associate Management Analyst	3.00	2.00	1.80	2.80
Deputy Director	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00

## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Finance Manager				7.00
Manager I	9.00	3.00	3.00	3.00
Manager II	1.00	7.00	7.00	1.00
Manager III				1.00
Payroll Specialist	2.80	2.80	2.00	2.00
Payroll Timekeeping Specialist			3.00	3.00
Policy Advisor III				1.00
Policy Advisor IV	1.00	1.00	1.00	1.00
Procurement Analyst I	2.00	1.00	2.00	2.00
Procurement Analyst II	3.00	5.00	4.00	4.00
Procurement Analyst III	2.00	3.00	3.00	3.00
Program Analyst	3.00	6.00	6.00	5.00
Program Assistant III	2.00	2.00		
Program Director	2.00	1.00	1.00	1.00
Program Manager		2.00	3.00	3.00
Program Supervisor II	1.00			1.00
Senior Management Analyst	7.00	7.00	7.00	8.00
Senior Program Analyst		1.00	2.00	4.00
Senior Solid Waste Planner				1.00
<b>Human Resources</b>	<b>29.00</b>	<b>32.00</b>	<b>33.00</b>	<b>34.00</b>
Deputy Director	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Manager I	1.00	1.00	1.00	1.00
Manager II	2.00	2.00	2.00	2.00
Program Analyst	8.00	10.00	10.00	9.00
Program Specialist	5.00	6.00	9.00	11.00
Program Supervisor II				3.00
Program Technician	5.00	6.00	4.00	3.00
Senior Program Analyst	6.00	5.00	5.00	3.00
<b>Information Technology and Records Management</b>	<b>31.00</b>	<b>34.00</b>	<b>38.00</b>	<b>41.00</b>
Administrative Assistant III	1.00	1.00		
Administrative Specialist III			1.00	1.00
Deputy Director				1.00
Director	1.00	1.00	1.00	1.00
IT Security Manager				1.00
Manager I	1.00	1.00	1.00	
Manager II	2.00	2.00	3.00	3.00
Principal Public Affairs Specialist			1.00	
Program Supervisor II	1.00	1.00	2.00	4.00
Records & Information Analyst		1.00	1.00	1.00
Records & Information Analyst I		1.00	1.00	1.00
Records & Information Analyst II	2.00			
Systems Administrator II	1.00	1.00	1.00	2.00
Systems Administrator III	3.00	4.00	4.00	3.00
Systems Administrator IV	1.00	1.00	1.00	2.00
Systems Analyst II	2.00	1.00	3.00	2.00
Systems Analyst III	9.00	11.00	11.00	12.00

## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Systems Analyst IV	3.00	3.00	2.00	2.00
Technical Specialist I		1.00	1.00	1.00
Technical Specialist II	3.00	3.00	3.00	3.00
Technical Specialist III	1.00	1.00	1.00	1.00
<b>Office of Metro Attorney</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>
Deputy Metro Attorney	1.00	1.00	1.00	1.00
Legal Assistant I	2.00	3.00	2.00	2.00
Legal Assistant II	2.00	1.00	2.00	2.00
Legal Counsel I			1.00	1.00
Legal Counsel II	9.00	9.00	8.00	8.00
Metro Attorney	1.00	1.00	1.00	1.00
Paralegal II	1.00	1.00	1.00	1.00
Senior Program Analyst	1.00	1.00	1.00	1.00
<b>Office of the Auditor</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
Auditor - Elected Official	1.00	1.00	1.00	1.00
Auditor's Administrative Assistant	1.00	1.00	1.00	1.00
Principal Management Auditor	4.00	4.00	4.00	4.00
Senior Management Auditor	1.00	1.00	1.00	1.00
<b>Diversity, Equity and Inclusion</b>		<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
Administrative Assistant III		1.00		
Administrative Specialist III				1.00
Administrative Specialist IV			1.00	
Director- DEI				1.00
Director, DEI			1.00	
Manager I				1.00
Manager II				1.00
Program Analyst		5.00		
Program Director		1.00		
Program Manager			6.00	6.00
Program Specialist		1.00		
Program Supervisor II				1.00
Senior Program Analyst		3.00	3.00	
<b>Planning, Development and Research</b>	<b>68.90</b>	<b>76.00</b>	<b>81.10</b>	<b>89.15</b>
Administrative Specialist II			1.00	1.00
Administrative Specialist IV	0.70	1.00	1.00	1.00
Assistant GIS Specialist	4.00	2.00	3.00	3.00
Assistant Transportation Planner	1.00	1.00	1.00	2.00
Associate GIS Specialist	1.00	3.00	2.00	2.00
Associate Management Analyst	0.05			
Associate Public Affairs Specialist				1.00
Associate Regional Planner		1.00	2.00	2.00
Associate Transportation Model	1.00			
Associate Transportation Planner	4.00	2.00	4.00	8.00
Deputy Director	1.00	1.00	1.00	1.00
Director	0.70	1.00	1.00	1.00
Manager I	1.00	1.00	2.00	3.00
Manager II	4.70	6.70	5.80	5.90

## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Principal GIS Specialist	1.00			
Principal Regional Planner	6.50	5.60	4.60	4.65
Principal Researcher & Modeler	3.00	3.00	3.00	3.00
Principal Transportation Planner	6.00	6.00	5.00	3.00
Program Assistant II	2.00	3.00	4.00	4.00
Program Assistant III	2.75	3.00	2.00	2.00
Program Coordinator II	1.70	2.00	2.00	1.00
Program Director			1.00	2.00
Program Manager			1.00	2.00
Program Supervisor I	1.00	1.00	1.00	
Program Supervisor II				1.00
Senior GIS Specialist	4.30	4.50	5.50	4.50
Senior Modeler			1.00	
Senior Program Analyst	1.00	1.00	1.00	1.00
Senior Public Affairs Specialist	1.00	1.00		4.00
Senior Regional Planner	2.50	3.20	4.20	4.10
Senior Researcher & Modeler	4.00	4.00	4.00	5.00
Senior Transportation Planner	9.00	13.00	13.00	12.00
Systems Administrator IV		1.00	1.00	1.00
Systems Analyst II		1.00	1.00	1.00
Systems Analyst III	1.00	1.00	1.00	1.00
Systems Analyst IV	1.00	1.00	1.00	1.00
Transportation Engineer I	1.00	1.00	1.00	1.00
Transportation Engineer II	1.00	1.00		
<b>Non-Departmental</b>	<b>1.00</b>			
Program Analyst	1.00			
<b>Affordable Housing Fund</b>	<b>6.40</b>	<b>6.55</b>	<b>6.80</b>	<b>7.50</b>
<b>Planning, Development and Research</b>	<b>6.40</b>			
Administrative Specialist IV	0.15			
Associate Management Analyst	1.45			
Director	0.15			
Manager II	0.30			
Principal Regional Planner	0.50			
Program Assistant III	0.85			
Program Director	0.50			
Senior Program Analyst	1.00			
Senior Regional Planner	1.50			
<b>Housing</b>		<b>6.55</b>	<b>6.80</b>	<b>7.50</b>
Administrative Specialist IV			0.15	0.15
Associate Management Analyst		1.00	1.00	
Associate Public Affairs Specialist				0.30
Associate Regional Planner				0.15
Director				0.15
Manager I				0.15
Manager II		0.30	0.20	0.25
Principal Regional Planner		0.40	0.40	0.35
Program Assistant III		0.70	1.00	1.00

## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Program Coordinator		1.00		
Program Coordinator I			1.00	1.00
Program Coordinator II		1.00	1.00	1.00
Program Director		0.30	0.15	
Program Manager			0.15	0.35
Program Supervisor I		0.15	0.15	
Program Supervisor II				1.15
Senior Program Analyst		0.90	0.40	
Senior Public Affairs Specialist				0.45
Senior Regional Planner		0.80	1.20	1.05
<b>General Asset Management Fund</b>	<b>6.00</b>	<b>3.50</b>		<b>4.00</b>
<b>Capital Asset Management</b>	<b>1.50</b>			
Assistant Management Analyst	0.50			
Construction Project Manager II	1.00			
<b>Council</b>				<b>4.00</b>
Manager II				1.00
Program Analyst				1.00
Senior Management Analyst				2.00
<b>Parks and Nature</b>	<b>4.50</b>	<b>3.50</b>		
Construction Project Manager II	0.50	0.50		
Principal Regional Planner	1.00	1.00		
Program Assistant II	1.00	1.00		
Senior Public Affairs Specialist	1.00			
Senior Regional Planner	1.00	1.00		
<b>MERC Fund</b>	<b>197.85</b>	<b>197.10</b>	<b>202.50</b>	<b>203.80</b>
<b>Expo Center</b>	<b>17.80</b>	<b>16.80</b>	<b>16.60</b>	<b>18.10</b>
Administrative Specialist II	1.00	1.00	1.00	1.00
Admissions Staffing Manager	0.20			
Assistant Operations & Event Manager			1.00	1.00
Assistant Operations and Event Manager		1.00		
Assistant Operations Mgr Expo	1.00			
Director		1.00	1.00	
Director- Expo Center				1.00
Event Manager			1.00	1.00
Event Manager I	1.00	2.00	1.00	1.00
Event Manager II		1.00	1.00	1.00
Executive Director- MERC	1.00			
Operating Engineer I				1.00
Operating Engineer II	1.00	1.00	1.00	1.00
Operations Manager - Expo Cent	1.00			
Policy Advisor III	1.00			
Program Assistant II	0.55	0.85	0.85	1.05
Program Supervisor I		1.00	1.00	1.00
Sales Manager I	1.00	1.00	1.00	1.00
Sales Manager II	1.00	1.00	1.00	1.00
Security Manager	0.05			



## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Senior Account Executive	1.00			
Service Supervisor I		0.20		
Service Supervisor III		0.05	0.05	0.05
Service Supervisor IV		1.00	1.00	1.00
Ticket Services Coordinator				1.00
Ticketing/Parking Services Mgr	1.00			
Utility Lead	4.00	2.70	2.70	3.00
Utility Maintenance Specialist	2.00	2.00	2.00	
Utility Worker				1.00
<b>Oregon Convention Center</b>	<b>113.30</b>	<b>113.30</b>	<b>113.95</b>	<b>113.75</b>
Administrative Assistant IV		1.00	1.00	1.00
Administrative Specialist I			3.00	2.00
Administrative Specialist II	1.60	1.80	3.00	3.00
Administrative Specialist III		1.00	2.00	6.00
Apprentice Operating Engineer	1.00	1.00	2.00	2.00
Assistant Director of Marketing			1.00	
Assistant Event Services Mgr		1.00		
Assistant Guest Services Mangr	1.00			
Assistant Parking and Dock Manager			1.00	1.00
Assistant Regional Planner			1.00	1.00
Associate Public Affairs Specialist			1.00	
Audio Visual Manager	1.00			
Audio Visual Prod Supervisor	1.00			
Audio Visual Services Sprvsr	1.00			
Audio Visual Technician Lead	3.00	2.00	1.00	
Construction Project Manager I				1.00
Director		1.00	1.00	1.00
Director of Operations	1.00			
Director of Public Safety	1.00			1.00
Director of Public Safety& OHS		1.00	1.00	
Director of Sales			1.00	1.00
Electrician	4.00	4.00	1.00	
Equity & Belonging Program Manager		1.00		
Event Manager I	2.00		1.00	1.00
Event Manager II	4.00	5.00	5.00	5.00
Event Manager III	1.00	1.00		
Event Operations Manager			2.00	2.00
Event Setup & Operations Manager				1.00
Event Setup and Operations Manager			1.00	
Executive Assistant	1.00			
Executive Director- MERC	1.00			
Facilities Admin Supervisor			1.00	1.00
Facilities Engineering Manager			1.00	1.00
Facility Security Agent	9.00	9.00	12.00	12.00
House /Event Manager			1.00	
House/Event Manager		0.75		
Lead Electrician	1.00	1.00	1.00	1.00

## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Lead Operating Engineer	1.00	1.00	1.00	1.00
Lead Security Agent	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00			
Manager I				2.00
Manager II	1.00	3.00	3.00	
Operating Engineer I			1.00	
Operating Engineer II	5.00	5.00	3.00	4.00
Operations Mgr - Hskpg & Setup	1.00			
Operations Mgr - OCC	2.00			
Program Assistant II	6.00	4.80	4.00	1.00
Program Assistant III	2.00	2.00	4.00	2.00
Program Coordinator I				1.00
Program Director				3.00
Program Supervisor I	1.00	2.00	2.00	2.00
Program Supervisor II		2.00	1.00	
Program Technician		1.00		
Sales Manager I	1.00	1.00	1.00	1.00
Sales Manager II	4.00	4.00	4.00	4.00
Security Manager	0.95			
Senior Program Analyst	1.00			
Senior Setup Supervisor	1.00			
Senior Visual Communication Designer				1.00
Service Supervisor I		1.00	1.00	1.00
Service Supervisor II		8.00	7.00	1.80
Service Supervisor III		2.95	4.95	3.95
Service Supervisor IV		1.00		
Services Sales Coordinator I	1.00	1.00		
Services Sales Coordinator II	3.00	3.00	1.00	
Setup & Operations Supervisor	5.00			5.00
Sustainability Coordinator	1.00	1.00		
TBD	0.75			
Technology Sales Coordinator	1.00	1.00		2.00
Technology Services Manager	1.00			
Telecom & Info Systems Technic	1.00			
Telecom & Info Systems Technician		1.00	1.00	2.00
Ticketing/Parking Services Mgr	1.00			
Utility Lead		4.00		4.00
Utility Maintenance	3.00	2.00	2.00	4.00
Utility Maintenance Lead		1.00	1.00	1.00
Utility Worker	32.00	28.00	26.00	22.00
<b>Portland's 5 Centers for the Arts</b>	<b>66.75</b>	<b>67.00</b>	<b>71.95</b>	<b>71.95</b>
Administrative Assistant II		1.00	1.00	
Administrative Assistant IV		1.00	1.00	1.00
Administrative Specialist II	1.00	1.00		
Admissions Staffing Manager	0.80			
Assistant Event Services Mgr	1.00			
Assistant Ticket Services Mgr	1.00			

## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Asst Director of Prod Services	1.00			
Asst Sales & Booking Manager	1.00			
Construction Project Manager II		0.25		
Dept Head Stagehand				15.00
Dept Head Stagehand - Flyrail	3.00	3.00	3.00	
Dept Head Stagehand - General	1.00	1.00	1.00	
Dept Head Stagehand - Sound	3.00	3.00	3.00	
Dept Head Stagehand-Carpentry	3.00	3.00	3.00	
Dept Head Stagehand-Electricia	3.00	3.00	3.00	
Dept Head Stagehand-Properties	2.00	2.00	2.00	
Director		1.00	1.00	1.00
Director of Marketing	1.00			
Director of Ticket Services	1.00			
Educ & Comm Engagemnt Coord		1.00	1.00	1.00
Education & Community Eng Coordinator	1.00			
Education & Community Eng Mgr	1.00			
Event Custodian	8.00			
Event Custodian - P'5			8.00	7.00
Event Custodian - P5		8.00		
Event Manager II		1.00		
Event Manager III			3.00	4.00
Event Services Manager - P'5	1.00			
Executive Assistant	1.00			
Executive Director- MERC	1.00			
Facility Manager- P5	1.00			
Facility Security Agent	2.00	2.00	5.00	5.00
Lead Operating Engineer	1.00	1.00	1.00	
Lead Security Agent	1.00	1.00	1.00	1.00
Manager I		2.00	2.00	2.00
Manager II		2.00	2.00	2.00
Operating Engineer I			1.00	2.00
Operating Engineer II	3.00	4.00	4.00	3.00
Operations Mgr - Hskpg & Setup	1.00			
Portland'5 Deputy Director			1.00	
Portland5 Deputy Director				1.00
Program Assistant II	2.95	2.95	3.95	3.95
Program Assistant III	1.00	1.00		
Program Supervisor I				1.00
Program Supervisor II		3.00	2.00	2.00
Sales & Booking Manager - P'5	1.00			
Sales Manager I		1.00	1.00	1.00
Sales Manager II	1.00	1.00	1.00	1.00
Senior Visual Communication Designer				3.00
Service Supervisor I		1.80	2.00	3.00
Service Supervisor II		2.00	2.00	2.00
Service Supervisor III		2.00	2.00	
Service Supervisor IV			1.00	2.00

## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Setup & Operations Supervisor	1.00	1.00	1.00	1.00
Sr Visual Communication Design	3.00	3.00	3.00	
Stage Supervisor	3.00	1.00		
Supervisor of Security Servcs	1.00			
Ticket Services Coordinator	2.00			
Utility Lead				5.00
Utility Lead - P'5	4.00	4.00	4.00	
Utility Maintenance Tech -P'5	1.00	1.00	1.00	
Utility Maintenance Technician				1.00
Volunteer Coordinator II	1.00	1.00	1.00	1.00
<b>Natural Areas Fund</b>	<b>2.90</b>	<b>0.15</b>		
<b>Parks and Nature</b>	<b>2.90</b>	<b>0.15</b>		
Natural Resources Specialist	1.00			
Principal Regional Planner	0.90	0.15		
Senior Natural Resource Scientist	1.00			
<b>Oregon Zoo Asset Management Fund</b>	<b>4.00</b>	<b>3.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Oregon Zoo</b>	<b>4.00</b>	<b>3.00</b>	<b>1.00</b>	<b>1.00</b>
Construction Project Manager I	3.00	1.00	1.00	1.00
Construction Project Manager II		2.00		
Manager II	1.00			
<b>Oregon Zoo Operating Fund</b>	<b>178.85</b>	<b>189.35</b>	<b>191.85</b>	<b>192.60</b>
<b>Oregon Zoo</b>	<b>178.85</b>	<b>189.35</b>	<b>191.85</b>	<b>192.60</b>
Administrative Assistant IV	1.00	1.00	1.00	
Administrative Specialist III	3.00	2.00	3.00	4.00
Administrative Specialist IV	1.00	0.50	0.50	0.50
Admissions Lead	2.60	2.60	2.60	2.60
Animal Curator				4.00
Animal Keeper	37.50	39.50	43.00	42.50
Animal Keeper, Africa		1.00		
Animal Nutrition Manager			1.00	1.00
Animal Welfare Monitoring Spec			1.00	1.00
Associate Natural Resource Scientist	1.00	1.00		
Associate Public Affairs Specialist		2.00	3.00	2.50
Associate Visual Communication Designer	1.50		0.50	1.00
Cash Office Clerk	0.75	0.75	0.75	
Custodian	6.00	8.00	8.00	8.00
Deputy Conservation Manager	1.00			
Deputy Director	2.00	2.00	1.00	2.00
Deputy Director, Oregon Zoo			1.00	
Digital Media Specialist	1.00		1.00	
Director				1.00
Dive Safety Officer	0.50	1.00	1.00	1.00
Education Coordinator I				1.00
Education Coordinator II			1.00	
Education Specialist I	8.50	9.00	8.00	2.50
Education Specialist II	0.50			
Education Specialist III	5.00	5.00		
Education Technician			2.00	6.00
Electrician 2	1.00	1.00	1.00	1.00
Endocrinology Research Tech	1.00	1.00	1.00	
Endocrinology Research Technician				1.00

## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Event Coordinator	2.00	2.00		
Guest Service Worker		4.00		
Guest Services Worker			3.00	4.00
Horticulturist	6.75	7.00	7.00	7.00
HVAC Technician			2.00	2.00
Lead Guest Services Worker	2.00	2.00	2.00	2.00
Lead Safety and Security Officer	1.00	2.00	2.00	2.00
Maintenance Lead	4.00	4.00	4.00	4.00
Maintenance Technician	3.00	2.00		
Maintenance Worker 2	9.00	10.00	10.00	10.00
Maintenance Worker 3	2.00	1.00	1.00	1.00
Manager I	2.00	2.00	4.00	5.00
Manager II	7.00	3.00		2.00
Nutrition Technician I	2.00	3.00	3.00	3.00
Nutrition Technician II			1.00	1.00
Nutritionist	1.00	1.00		
Operations Lead	2.00	2.00	2.00	3.00
Operations Lead - Custodial		1.00	1.00	
Operations/Warehouse Worker	3.00	1.00	1.00	1.00
Program Analyst	1.00	1.00	1.00	1.00
Program Assistant II	2.50	2.00	0.50	2.50
Program Assistant III		1.00	1.00	1.00
Program Director	1.00	1.00	3.00	2.00
Program Manager	1.00	1.00	3.00	4.00
Program Supervisor I	6.00	6.00	8.00	8.00
Program Supervisor II	5.00	9.00	6.00	2.00
Project Coordinator	1.00	2.00	2.00	2.00
Safety and Security Officer	5.00	7.00	7.00	7.00
Sales Manager I			1.00	
School Partnership Supervisor			1.00	1.00
Senior Animal Keeper	7.00	7.00	7.00	7.00
Senior Horticulturist	1.00	1.00	1.00	1.00
Senior Program Analyst	1.00	1.00		
Senior Public Affairs Specialist	3.00	2.00	1.00	1.00
Senior Visual Communication Designer				1.00
Service Supervisor II	4.00	5.00	1.00	2.00
Service Supervisor III	5.00	2.00	3.00	4.00
Service Supervisor IV		3.00	8.00	5.00
Sr Visual Communication Design	1.00	1.00	1.00	
Veterinarian	2.00	2.00	2.00	2.50
Veterinarian II	1.00	1.00	1.00	1.00
Veterinary Technician	4.00	4.00	4.00	5.00
Video and Photography Tech	0.50	1.00	1.00	1.00
Volunteer Coordinator I	1.25	1.00		
Volunteer Coordinator II	2.00	2.00	1.00	1.00
Zoo Director	1.00	1.00	1.00	
Zoo Registrar	1.00	1.00	1.00	1.00
Zoo Scientist Manager			1.00	
<b>Parks and Nature Bond Fund</b>	<b>37.05</b>	<b>38.90</b>	<b>37.25</b>	<b>39.00</b>
<b>Parks and Nature</b>	<b>37.05</b>	<b>38.90</b>	<b>37.25</b>	<b>39.00</b>
Administrative Specialist III	1.00	1.00	1.00	1.00
Administrative Specialist IV	0.25	0.25	0.25	0.25

## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Assistant GIS Specialist	1.00	1.00	1.00	1.00
Assistant Natural Resource Scientist	2.00	2.00	2.00	2.00
Associate Natural Resource Scientist			0.40	0.40
Associate Regional Planner		0.50	0.50	
Associate Solid Waste Planner	0.50			
Construction Project Manager I	1.00	0.50	0.50	0.50
Construction Project Manager II	2.00	2.00		
Deputy Director	0.40	0.40	0.40	0.40
Director	0.20	0.20	0.20	0.20
General Manager Major Projects	0.20	0.20		
Manager I	1.45	0.65	0.80	0.75
Manager II	1.00	1.80	2.05	2.45
Natural Resource Specialist				1.00
Natural Resource Technician	2.00	2.00	2.00	4.00
Natural Resources Specialist	2.00	3.00	3.00	
Park Ranger				0.50
Policy Advisor III			1.00	1.50
Principal Natural Resource Scientist				0.20
Principal Regional Planner	2.85	3.50	2.70	2.85
Program Assistant II	0.50	0.50	0.50	0.75
Program Assistant III	0.25	0.25	0.25	
Program Coordinator I	1.00	1.00	1.00	1.00
Program Coordinator II	1.60	0.60	1.10	1.60
Program Director	0.85	0.85	0.85	1.10
Program Manager	5.00	6.50	7.50	9.00
Program Supervisor I		0.25	0.25	0.25
Program Supervisor II	0.25			
Real Estate Negotiator	2.00	2.00	1.00	1.00
Senior GIS Specialist	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	0.50	0.50	
Senior Natural Resource Scientist	1.00	1.80	1.40	1.20
Senior Regional Planner	4.75	4.65	4.10	3.10
<b>Parks and Nature Operating Fund</b>	<b>82.75</b>	<b>95.95</b>	<b>102.05</b>	<b>103.70</b>
<b>Parks and Nature</b>	<b>82.75</b>	<b>95.95</b>	<b>102.05</b>	<b>103.70</b>
Administrative Specialist II	2.00			
Administrative Specialist III	2.00	2.00	2.50	2.50
Administrative Specialist IV	0.75	0.75	0.75	0.75
Arborist	1.00	1.00	1.00	1.00
Associate Natural Resource Scientist	2.00	2.00	3.60	3.60
Associate Public Affairs Specialist		1.00	1.00	4.00
Associate Regional Planner		0.50	1.50	3.00
Construction Project Manager I		0.50	0.50	0.50
Deputy Director	0.60	0.60	0.60	0.60
Director	0.80	0.80	0.80	0.80
Education Coordinator I				2.00
Education Coordinator II				2.00
Education Specialist I		1.80	1.80	
Education Specialist II	2.00	4.00	4.00	
Education Specialist III	1.00	1.00	1.00	
Education Technician				1.20
Facilities Maintenance Technician	1.00	1.00	1.00	1.00
Maintenance Lead	1.00	1.00	1.00	1.00

## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Maintenance Worker 1	1.00			
Maintenance Worker 2	1.00	3.00	3.00	3.00
Manager I	4.55	4.35	4.20	7.25
Manager II	4.00	4.20	4.95	3.55
Natural Resource Specialist				1.00
Natural Resource Specialist Lead	2.00	2.00	2.00	2.00
Natural Resources Specialist	1.00	1.00	1.00	
Operations/Warehouse Worker	4.00	4.00	4.00	
Park Ranger	17.00	19.00	19.00	18.50
Park Ranger Lead	4.00	5.00	5.00	5.00
Park Worker				4.00
Policy Advisor III			1.00	0.50
Principal Natural Resource Scientist				0.80
Principal Regional Planner	1.25	1.35	2.30	1.15
Program Analyst		2.00	2.00	1.00
Program Assistant II	6.50	8.50	8.50	8.25
Program Assistant III	0.75	0.75	0.75	
Program Coordinator I				1.00
Program Coordinator II	2.40	2.40	2.90	3.40
Program Director	1.15	1.15	1.15	0.90
Program Manager	4.00	4.50	4.50	5.00
Program Supervisor I		1.75	1.75	1.75
Program Supervisor II	0.75			1.00
Senior Management Analyst		0.50	0.50	
Senior Natural Resource Scientist	5.00	5.20	3.60	2.80
Senior Public Affairs Specialist	1.00	1.00	1.00	4.00
Senior Real Estate Analyst	1.00	1.00	1.00	1.00
Senior Regional Planner	2.25	2.35	3.90	2.90
Service Supervisor II	1.00			
Service Supervisor III	2.00	2.00	2.00	
Volunteer Coordinator II	1.00	1.00	1.00	
<b>Risk Management Fund</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>Finance and Regulatory Services</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
Manager I			1.00	1.00
Program Analyst	1.00	1.00	1.00	1.00
Program Coordinator I			1.00	1.00
Program Technician	1.00	1.00		
Senior Program Analyst	1.00	1.00		
<b>Solid Waste Fund</b>	<b>192.80</b>	<b>195.25</b>	<b>191.90</b>	<b>201.30</b>
<b>Waste Prevention and Environmental Services</b>	<b>192.80</b>	<b>195.25</b>	<b>191.90</b>	<b>201.30</b>
Administrative Specialist II	1.00	1.00	1.00	1.00
Administrative Specialist III	1.00			
Administrative Specialist IV	1.00	1.00	1.00	1.00
Assistant Solid Waste Planner	1.00	1.00	1.00	1.00
Associate Public Affairs Specialist				3.00
Associate Regional Planner	1.00			
Associate Solid Waste Planner	4.50	6.00	7.00	5.00
Construction Project Manager I	2.00	2.00	2.00	2.00
Construction Project Manager II	2.00	2.75		
Deputy Director	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Education Coordinator I		2.00	2.00	3.80

## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Education Coordinator II				2.00
Education Specialist II	4.90	2.90	2.40	
Education Specialist III	4.00	1.00	1.00	
Education Technician				3.50
Environmental Compliance Manager		1.00	1.00	
Environmental Specialist		4.00	4.00	4.00
Facilities Maintenance Specialist		1.00	1.00	1.00
Facilities Maintenance Technician		1.00	1.00	1.00
General Manager Major Projects	0.60	0.60		
Hazardous Waste Specialist	5.00	5.00	5.00	4.00
Hazardous Waste Technician	26.00	26.00	26.00	26.00
Landfill & Environmental Spec	4.00			
Lead Scalehouse Technician	2.00	2.00	2.00	2.00
Manager I	3.50	4.00	4.00	5.00
Manager II	7.00	6.00	6.00	7.00
Manager III				1.00
Metro Paint Operations Specialist	4.00	3.00	3.00	3.00
Metro Paint Operations Tech I			9.00	9.00
Metro Paint Operations Tech II			7.00	7.00
Metro Paint Operations Technician	17.00	13.00		
Metro Paint Operations Technician II		5.00		
Principal Solid Waste Planner	8.00	5.00	4.00	5.00
Program Analyst	1.00	1.00	1.00	2.00
Program Assistant II	5.00	5.00	4.00	1.00
Program Assistant III	7.00	5.00	6.00	3.00
Program Coordinator I	1.00	2.00	2.00	3.00
Program Coordinator II	2.00	4.00	4.00	6.50
Program Director	4.00	4.00	4.00	4.00
Program Manager	2.80	10.00	11.50	12.50
Program Supervisor I	2.00			
Program Supervisor II	8.50	1.00		
RID Patrol Crew Lead	3.00	4.00	4.00	4.00
Scalehouse Technician	13.00	13.00	13.00	13.00
Senior Engineer	2.00	1.00	1.00	1.00
Senior Management Analyst	2.00	3.00	3.00	2.00
Senior Program Analyst		1.00	1.00	1.00
Senior Public Affairs Specialist				3.00
Senior Solid Waste Planner	19.00	15.00	15.00	14.00
Senior Solid waste Planner				1.00
Service Supervisor I			1.00	
Service Supervisor II			1.00	1.00
Service Supervisor III	2.00			4.00
Service Supervisor IV	1.00	10.00	10.00	6.00
Station Superintendent	2.00	2.00	2.00	2.00
Systems Administrator II	1.00	1.00	1.00	1.00
Systems Analyst III		1.00	1.00	1.00
Systems Analyst IV	1.00	1.00	1.00	1.00
Traffic Cntrl/Load Insp Tech I		2.00	5.00	6.00
Traffic Cntrl/Load InspTech I				4.00
Traffic Cntrl/Load InspTech II	12.00	10.00	7.00	4.00



## Four-Year FTE History

	Amended 2021-22	Amended 2022-23	Amended 2023-24	Adopted 2024-25
Waste Prevention Outreach Manager		1.00	1.00	
Waste Prevention Outreach Mgr				1.00
<b>Supportive Housing Services</b>	<b>4.80</b>	<b>15.95</b>	<b>34.60</b>	<b>38.85</b>
<b>Planning, Development and Research</b>	<b>4.80</b>			
Administrative Specialist IV	0.15			
Associate Management Analyst	0.50			
Director	0.15			
Program Assistant III	1.20			
Program Coordinator II	0.30			
Program Director	0.50			
Senior Management Analyst	1.00			
Senior Program Analyst	1.00			
<b>Housing</b>		<b>15.95</b>	<b>34.60</b>	<b>38.85</b>
Administrative Specialist III		1.00	2.00	
Administrative Specialist IV			0.85	0.85
Associate Management Analyst		1.00		
Associate Public Affairs Specialist			1.00	1.70
Associate Regional Planner			1.00	1.85
Deputy Director				1.00
Director				0.85
Manager I			2.00	3.85
Manager II				0.85
Principal Regional Planner			3.00	2.00
Program Assistant		2.00		
Program Assistant III		0.30	2.00	4.00
Program Coordinator		1.00		
Program Coordinator I		2.00	1.00	
Program Coordinator II		5.00	9.00	4.00
Program Director		0.70	0.85	
Program Manager		1.00	0.85	6.65
Program Supervisor I		0.85	1.85	



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# Budget Process

Development of the budget is an important and legally required process. The result is a policy and financial plan covering all of Metro’s programs and services. The budget document presents a strategically focused discussion of goals and objectives, programs and outcomes and spending priorities within resource constraints. The budget process at Metro includes two concurrent, complementary cycles: (1) the strategic process for evaluating progress and setting future expectations and (2) the development of the final policy and financial document.

## THE STRATEGIC BUDGET PROCESS

Metro follows a strategic budgeting process that guides not only the development of its annual budget but also provides focus for multi-year funding commitments toward specific objectives. By embracing measurable outcomes, leaders shifted from talking about abstract concepts like “compact urban form” to focusing on what really matters in the everyday lives of the region’s 1.9 million residents. Identifying regional values ensures decisions are guided by a clear focus. The following framework is intended to guide decision making at Metro through 2024 by upholding two main commitments: Keeping Our Promises and Building Back Better. How Metro keeps its promises and builds back better must be driven by guiding principles outlined in the framework: Racial Justice, Climate Justice and Resiliency, and Shared Prosperity.



With this regional framework in mind, Metro adopts its agency goals and operates programs and projects that make positive contributions to the regional outcomes. Metro adopts program goals and measures performance, including the internal efficiency and effectiveness of its business practices and equity outcomes. During the year the Metro Council receives periodic program and financial updates and reports to track performance towards these outcomes. Every fall the Council provides direction to the Budget Officer, increasing focus in particular areas or redirecting efforts to adjust to changing circumstances within the region. The following diagram illustrates this year-round dynamic process.

### Annual Strategic Budget Process



### PERFORMANCE METRICS

In December, Council adopted a future-state vision for the region focused on the priorities of housing, economy, and environment. The intent is to inspire Metro and all jurisdictions across the region and bring together many different workstreams. These Strategic Targets are meant to be high-impact at the system level, working to build an affordable, climate-resilient region where everyone has a chance to thrive and grow. As part of FY 2024-25 budget development, departments and venues were asked to reflect on how their work influences the Strategic Targets and identify 2-3 budget performance measures that align with:

01	<b>Housing</b> Housing For All	Housing market provides ample housing at all levels and everyone in the region can access services that meet their needs
02	<b>Environment</b> Meeting our Climate & Resilience Goals	In the face of a changing climate, we must reduce GHG emissions, be more sustainable, and build resilience to safeguard nature and people
03	<b>Economy</b> A resilient economy for all	Position the Metro Region to take advantage of future growth opportunities, by helping both people and businesses thrive
04	<b>Support and Logistics</b> Powering an efficient, effective, and equitable organization	Deliver core services, steward resources, and foster a strong organizational culture

### THE BUDGET CYCLE

The budget cycle focuses on the development of an annual budget document that incorporates the Metro Council’s strategic direction into a comprehensive policy and financial plan for all Metro programs and services. It is a process designed to meet the expectations of the general public, the Metro Council and the requirements of Oregon Budget Law.

#### Review of Prior Year

Each fiscal year begins with a review of the previous year’s budget cycle to determine areas of success and areas of concern. Staff works to refine the process for the upcoming year. New budget parameters are developed to set out the basic assumptions organizational units should adopt for the preparation of their budgets. These parameters are incorporated with the policies and priorities set by the Metro Council and the Chief Operating Officer.

# Budget Process

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## Five Year Forecast Development

An important tool in the evaluation of operating fund performance is the development of the five-year forecasts for major operating and bond funds. The principles of Metro's financial policies are followed throughout the five-year forecast. In the absence of contractual escalators tied to specific indices, general inflationary increases are allowed. A prudent contingency reserve is assumed for each fund. Annual renewal and replacement contributions are required. Basic labor assumptions for salaries, wages, COLA, health and welfare, PERS and other benefits are included. The purpose of the forecasts is to identify vulnerabilities, highlight trends and provide a line of sight to decision making. The forecasts serve as an early warning system for future concerns. Issues identified in the forecasts are considered when setting budget instructions and parameters for the ensuing process.

## Budget Instructions

The Financial Planning division of Finance and Regulatory Services provides detailed instructions for the preparation of the requested operating and capital budgets. The instructions provide the universal assumptions for increasing or decreasing staff, calculating changes in personnel costs and costing out commonly purchased items such as office furniture and computer software. The instructions also give operating units detailed information for budgeting capital projects already approved in the five-year Capital Improvement Plan, for proposing new capital projects for future years and for undertaking scheduled renewal and replacement projects to safeguard Metro's public assets.

## Budget requests

Departments apply the instructions and assumptions from Financial Planning and the direction received from the Chief Operating Officer (COO) to forecast their base program activities and financial needs for the next fiscal year. In addition, programs prepare a series of proposals to add, cut or change program activities, functions or funding levels. All requests are reviewed by departmental Budget Advisory Committees. These committees are fully staffed by employees and they review and evaluate requests to ensure that the requests have been brought forward with an equity lens. This information is included with the add, cut or change proposals form in the budget package.

## Budget Equity Tool

The Budget Equity Tool was developed as an appendix to Metro's Strategic Plan to Advance Racial Equity, Diversity and Inclusion. In its third year of implementation, the Budget Equity Tool aims to enhance:

- Supporting adequate resourcing of DEI outcomes and goals
- Ensuring departments and venues resource fundamental DEI capacities
- Deepen staff engagement in the budget development process
- Communicate Metro's equity efforts and equity investments to Metro Council and external stakeholders
- Gather information to support Budget Equity Tool improvement

As an ever-evolving tool, the future vision of the Budget Equity Tool encompasses:

- Developing program-level metrics
- Applying a systematic approach to base budget analysis
- Deepening community engagement
- Formalizing staff engagement

## Review and Analysis Resulting in Proposed Budget

The Financial Planning team reviews, analyzes and consolidates the base budget requests, meeting with each operating unit to verify and refine the requests, as needed. The COO, serving as the agency's Budget Officer, conducts review meetings to discuss identified issues and program changes. The COO presents preliminary budget information to the Metro Council identifying early issues and revenue constraints, seeking additional guidance on program and policy direction. Following additional review, analysis and discussion and budget modification, the COO may hold a work session with the Senior

Leadership Team and the Financial Planning team to discuss the Council's additional guidance, the operating proposals and budget balancing options. The COO, as Budget Officer, makes the final decisions, and delivers a budget message and proposed budget to the Metro Council and the public.

### **Review and Analysis by the Metro Council Resulting in Approved Budget**

The Metro Council, sitting as the Budget Committee, holds public work sessions to review the proposed budget, take program and public testimony, and make any additions, deletions or modifications to the proposed budget. After due consideration, the Metro Council approves a budget and determines the amount required and allowed to be levied from property taxes. The approved budget and tax levy are then submitted to the Multnomah County Tax Supervising and Conservation Commission (TSCC).

### **Tax Supervising and Conservation Commission Review and Certification**

Oregon law requires local governments to establish a budget committee that reviews the budget and makes decisions regarding the approved budget. For most jurisdictions this committee comprises members of the governing body and an equal number of citizens. In counties where the population is greater than 500,000 (currently Multnomah County and Washington County), a TSCC may be established. Members of this commission are appointed by the governor to supervise local government budgeting and taxing activities. Currently, Multnomah County is the only county with a TSCC. Washington County has chosen to retain its citizen budget committee and implement the alternative publication option allowed under Oregon Budget Law. Because more than 50 percent of Metro's total assessed value is within Multnomah County, Metro submits its budget to the Multnomah County TSCC. After the commission reviews Metro's budget, it holds a public hearing and asks for clarification on items within the budget or items affecting the financial health of the organization. Upon completion of the public hearing, the TSCC issues a letter of certification, which becomes part of the official record included with the adoption of the budget.

### **Metro Council adoption and Submission to County Tax Assessors**

After receiving certification by the TSCC, the Metro Council makes any necessary and final technical adjustments and adopts the budget prior to June 30, the end of the fiscal year. Legally required documentation to levy property taxes for the ensuing year is filed with each county tax assessor in the region prior to July 15th. The final adopted budget document is prepared, printed and submitted to each of the county tax assessors in the region and to the TSCC.

### **Changes to the Budget After Adoption**

Oregon Budget Law provides ways for a budget to be changed after adoption. Amendments to transfer appropriations within a fund (between appropriation categories such as organizational unit and contingency) or between funds may be made through Council approval of a resolution. Certain increases in appropriations due to recognition of new revenues are allowed under narrowly defined exceptions contained in Oregon Revised Statutes. In these circumstances, the budget may be amended through Metro Council approval of a resolution. In most circumstances, however, the recognition of new revenues and equal amounts of appropriations require the preparation of a supplemental budget.

### **The Five-Year Capital Improvement Plan**

Metro's five-year capital planning process identifies the agency's capital asset needs for projects that cost \$100,000 or more and have a useful life of five years or more. The Metro Council adopted the agency's first capital improvement plan in January 1997. Metro Council reviews the capital budget concurrently to promote improved coordination between capital spending and the overall budget.

## Budget calendar

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<b>September 2023 - December 2023</b>	Preparation and analysis of Five Year Forecasts for all major operating areas
<b>November 2023 - February 2024</b>	Council holds strategic planning work sessions to provide direction on programs and upcoming budget
<b>Mid-December 2023</b>	Financial Planning issues budget instructions and assumptions
<b>January 12, 2024</b>	Budget requests including base budgets, CIPs and modification packages submitted to Financial Planning
<b>January 13 - 25, 2024</b>	Financial Planning review, analysis and consolidation of base budgets, base CIPs and modification packages
<b>January 25 - February 29, 2024</b>	COO review, analysis and discussion of department budget requests including base budgets, CIPs and modification requests
<b>By March 1, 2024</b>	COO makes final budget decisions for base budgets, base CIPs and final modification packages to be included in Proposed Budget
<b>March 8, 2024</b>	Final Proposed budgets due from all departments
<b>March 9 - April 5, 2024</b>	Financial Planning produces Proposed Budget documents
<b>April 5, 2024</b>	Proposed Budget released to Council for individual review
<b>April 11, 2024</b>	Chief Operating Officer presents Proposed Budget; initial public hearing held
<b>April 11, 2024</b>	Council work session on proposed budget and public hearing
<b>April 11, 16, 23 &amp; 30, 2024</b>	Department presentations to Council - public invited
<b>April 24, 2024</b>	Council work session on amendments to proposed budget; public hearing
<b>May 2, 2024</b>	Council votes to approve budget and tax levies (Resolution No. 24-5397)
<b>By May 3, 2024</b>	Metro submits approved budget to Tax Supervising and Conservation Commission
<b>May 4 - May 29, 2024</b>	Tax Supervising and Conservation Commission public comment period
<b>May 30, 2024</b>	Tax Supervising and Conservation Commission public hearing on approved budget
<b>June 4, 2024</b>	Council work session on approved budget and final amendments
<b>June 13, 2024</b>	Council votes to adopt budget (Resolution No.24 24-5405)
<b>By July 15, 2024</b>	File property tax levies with Tax Supervising and Conservation Commission and three counties



### **GENERAL FUND**

The General Fund accounts for all activities not required to be accounted for in another fund. This fund accounts for Metro's primary governmental programs and support services including Council; Office of the Auditor; Office of Metro Attorney; Information Technology and Records Management; Communications; Diversity, Equity, and Inclusion; Finance and Regulatory Services; Human Resources; Capital Asset Management and Planning Development and Research (land use, urban growth management, research, and environmental and transportation planning), and special and non-departmental appropriations. The principal resources of the fund are charges for services, grants, property taxes, construction excise tax, and excise taxes on Metro's facilities and services levied in accordance with the Metro Code as well as interfund transfers from other departments that reimburse the general fund for services provided.

### **ENTERPRISE FUNDS**

#### **Solid Waste Revenue Fund**

This fund accounts for revenues and expenditures for the implementation, administration, and enforcement of Metro's Solid Waste Management Plan. The primary revenue source is from fees collected for the disposal of solid waste. This fund also accounts for the operation of the Metro South and Metro Central transfer stations and recycling facilities, and the closed St. Johns Landfill.

#### **Metropolitan Exposition Recreation Commission Fund**

This fund accounts for the revenues and expenditures of the Metropolitan Exposition Recreation Commission (MERC), which includes the Oregon Convention Center, Portland's Centers for the Arts and the Portland Expo Center. The fund maintains the facilities and administration as divisions within the fund but is appropriated at the following levels: total operating expenditure including capital outlay for all venues, debt service, transfers and contingency. Principal sources of revenues are user fees and charges, food service revenues and hotel/motel tax.

#### **Oregon Zoo Operating Fund**

This fund accounts for the revenues and expenditures of the Oregon Zoo operations. Principal sources of revenues are various admission and attraction fees, membership, retail, events and food service related revenues. The fund also receives personal property taxes contributed through the General Fund for operating support.

### **SPECIAL REVENUE FUNDS**

#### **Affordable Housing Fund**

This fund accounts for the bond proceeds and expenditures related to the implementation and administration of the regional Affordable Housing program approved by voters in 2018. The program issued \$652.8 million in general obligation bonds in FY 2018-19. The program aims to create 3,900 affordable homes by funding property acquisition and development projects to create new affordable homes distributed across the region.

#### **Smith and Bybee Wetlands Fund**

This fund accounts for the implementation of the Smith and Bybee Lakes management plan, managed by Metro's Parks and Environmental Services. A natural Resources Plan for Smith and Bybee Lakes was adopted by the City of Portland and Metro in December 1990. Primary resources are interest earnings.

#### **General Asset Management Fund**

This fund accounts for major non-general obligation bond funded capital acquisition and construction projects undertaken by General Fund assets of Metro as well as provides for the ongoing and future renewal and replacement needs of Metro's assets acquired by the General Fund. Included are projects for regional parks and facilities, Metro Regional Center and Information Technology and Records Management as well as significant capital expenditures for other non-enterprise related Metro activities. In addition, this fund accounts for designated funds transferred from Multnomah County as of January 1, 1994. The funds are restricted for use at Oxbow Regional Park. Major capital project revenue sources include, but

## Fund structure

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are not limited to, grants, donations, contributions from the General Fund and other revenues and contributions identified for capital purpose. Primary sources of revenue for renewal and replacement are annually scheduled contributions from the General Fund and interest earnings. Expenditures are made in accordance with an approved CIP schedule for projects over \$100,000. Projects under \$100,000 are generally part of renewal and replacement schedules maintained by each department. In the ACFR, this fund is consolidated as part of the General Fund to be in compliance with GAAP.

### **General Revenue Bond Fund**

General revenue bonds and other financing proceeds are accounted for in this fund. Past bond and loan proceeds have been used to finance projects such as construction, renovations and repairs at the Metro Regional Center, construction of the Expo Center Hall D replacement, and the revenues and expenditures associated with the Oregon Convention Center Hotel project. This fund also accounts for the payments on outstanding debt associated with these projects. This fund receives revenue from the Visitor Facilities Trust Account to pay for the debt service on the OCC hotel project. Other principal sources of revenues are charges to organization units for debt service, bond and loan proceeds and interest earnings. In the ACFR, this fund is segregated and then combined with other applicable funds for proper GAAP classification within the General Fund (building and property management and OCC hotel) and the MERC enterprise funds on a GAAP basis.

### **Community Enhancement Fund**

This fund accounts for funds received and expenditures for rehabilitation and enhancement of the area in and around the solid waste transfer facilities and St. Johns Landfill. Primary resources are rehabilitation and enhancement fees and interest. Expenditures are for planning and implementation of rehabilitation and enhancement programs in the area.

### **Parks and Nature Operating Fund**

This fund accounts for proceeds received from the five-year local option levy approved by the voters of the Metro region in May 2013 and renewed in November 2022. Primary resources of the fund are property taxes. These resources are restricted by the local option levy measure for specified expenditures related to the operation, restoration and development of regional parks and natural areas and do not include debt service expenditures or expenditures on large capital projects. This fund also receives revenue from various service charges including parking at some of the park and boat ramp sites, cemetery sales, camping, nature education programming, and rental space.

### **Oregon Zoo Asset Management Fund**

This fund accounts for major non-bond funded capital acquisition and construction projects undertaken by the Oregon Zoo as well as provides for the ongoing and future renewal and replacement needs of the Oregon Zoo assets. Major capital project revenue sources include, but are not limited to grants, donations, transfers from the Oregon Zoo Operating Fund and other revenues and contributions identified for capital purpose. Primary sources of revenue for renewal and replacement are annual scheduled contributions from the Oregon Zoo Operating Fund, partner investments, and interest earnings. Expenditures are made in accordance with an approved renewal and replacement schedule reviewed and updated on a regular basis, with physical inventory and evaluation at least once every five years. In the ACFR, this fund is consolidated as part of the Oregon Zoo Operating Fund to be in compliance with GAAP.

### **Supportive Housing Services Fund**

This fund accounts for the income tax revenue and expenditures related to the implementation and administration of the regional Supportive Housing Services program approved by voters in 2020. Metro works with Clackamas, Multnomah and Washington counties to reduce homelessness through services that help people find and keep safe and stable homes. These include emergency services such as outreach and shelter, housing placement, rent assistance, advocacy and case management, and wraparound services. Goals for the 10-year program are to connect 5,000 chronically homeless households with supportive housing and stabilize 10,000 households at risk of or experiencing homelessness in permanent housing.

### **CAPITAL PROJECTS FUNDS**

#### **Parks and Nature Bond Fund**

This fund accounts for the bond proceeds and expenditures related to the general obligation bonds approved by the voters in 2019 for the purpose of protecting natural areas, water quality and fish and wildlife habitat, and connecting people to nature. In April 2020, the first series of bonds under the 2019 authorization was issued. Metro issued \$110,000,000 in Tax-Exempt bonds under the Natural Areas 2020A series, and \$90,000,000 in Federally Taxable bonds under the Natural Areas 2020B series, for a total of \$200,000,000. Interest earnings are expected to continue to generate some revenues in FY 2024-25. Expenditures are governed by the bond measure and are related to the acquisition and stabilization of land purchased, capital projects at our existing park and natural area sites, acquisition and construction costs related to building new trails, and for local share payments to other jurisdictions and community grants.

#### **Natural Areas Fund**

This fund accounts for the bond proceeds and expenditures related to the Natural Areas general obligation bonds approved by the voters in 2006. Primary sources of revenues include bond proceeds, interest earnings on the bond proceeds and public and private contributions toward the acquisition program. Fund has completed all activity and will be retired in FY 2023-24.

### **INTERNAL SERVICE FUNDS**

#### **Risk Management Fund**

This fund accounts for risk management and self-insurance programs performed for other organizational units within Metro. The primary revenue are transfers from user funds for services provided. Primary expenses are insurance premiums, claims costs, and studies related to insurance issues.

### **DEBT SERVICE FUND**

#### **General Obligation Bond Debt Service Fund**

This fund accounts for payments of general obligation bond principal and interest to bondholders. The principal sources of revenue are property taxes and interest income.

### **PERMANENT FUND**

#### **Cemetery Perpetual Care Fund**

This fund was created in 2003 to provide financial support for the long-term maintenance of the Metro Pioneer Cemeteries after the cemeteries are no longer receiving revenue from grave sales and burial services. The fund will receive revenue from grave sales. It is anticipated that no expenditures will be made from this fund until grave sites are exhausted at the cemeteries.

## Glossary

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**2040:** See *Metro 2040 Growth Concept*.

**Accrual Basis of Accounting:** Accounting method in which revenue is recognized when it is earned, regardless of when cash is received; expenses are recognized when the associated liability is incurred, regardless of when cash is paid.

**ACFR:** See *Annual Comprehensive Financial Report*

**Ad Valorem Tax:** A tax based on the assessed value of taxable property.

**AFSCME:** See *American Federation of State, County, and Municipal Employees*.

**American Federation of State, County, and Municipal Employees (AFSCME):** An organized labor bargaining unit.

**Annual Comprehensive Financial Report (ACFR):** The generally accepted accounting principles (GAAP) financial report for state and local governments. This report is the official public record of Metro's financial condition and results of operations, prepared at the close of each fiscal year, subject to audit.

**Appropriation:** The legal spending authority approved by Metro Council to fund Metro activities. Can be changed only by the action of the Council and in some instances is further restricted by Oregon budget law.

**Arbitrage:** Interest earned from the proceeds of bond issues in which the rate of interest earned is greater than the interest rate owed on the bonds. Arbitrage earnings must be reported to the Internal Revenue Service.

**Assessed Value:** The value set by a county assessor on real and personal taxable property as a basis for levying taxes.

**Ballot Measure 5:** Amendment to the Oregon Constitution approved by the voters in 1990, which limits property tax rates. This is now Article XI, Section 11(b) of the Oregon Constitution.

**Ballot Measure 37:** Constitutional amendment approved by voters in November 2004. Measure 37 requires that governments pay owners, or waive enforcement by repealing, changing or not applying restrictions, when certain land use restrictions reduce owners' property value.

**Ballot Measure 47:** Constitutional amendment approved by voters in November 1996. Ballot Measure 47 rolled back property taxes on individual properties to either the FY 1994–95 tax or the FY 1995–96 tax less 10 percent, whichever was less. The measure allowed increases of no more than 3 percent per year in property tax bills in ensuing years and limited fee increases without voter approval. Ballot Measure 47 was to take effect in FY 1997–98, but was repealed in May 1997 by Ballot Measure 50.

**Ballot Measure 50:** A Constitutional amendment referred to the voters by the Legislature in May 1997. Ballot Measure 50 repealed and replaced Ballot Measure 47. Ballot Measure 50 rolled assessed values back to FY 1994–95 levels less than 10 percent and allows them to increase no more than 3 percent per year. Existing operating tax levies (including tax bases and levies approved in November 1996) were reduced by a statewide average of 17 percent and were converted to rate-based levies. Ballot Measure 50 took effect in FY 1997–98.

**Beginning Fund Balance:** Net resources (cash and non-cash) available in a fund at the beginning of a fiscal year, carried over from the prior fiscal year.

**BIPOC:** Black, Indigenous, and People of Color.

**Bonds:** A written promise to pay a sum of money at a future date, with interest paid at an agreed rate on a set schedule. Bonds are typically used by governments to finance long-term capital improvements.

**Brownfield:** Land previously used for industrial purposes or certain commercial uses. The land may be contaminated by low concentrations of hazardous waste or pollution, and has the potential to be reused once it is cleaned up.

**Budget:** A plan for receiving and spending money in a fiscal year. The budget is the financial plan for Metro's allocation of resources to provide services, accomplish Metro's objectives and perform activities.

**Budget Calendar:** The schedule of key dates and major events in the budget process.

**Budget Committee:** The Metro Council sits as a special committee under Oregon Budget Law to review the Chief Operating Officer's proposed budget and to adopt the budget for the following fiscal year.

**Budget Phases:** Metro's annual budget is developed in four phases, as follows:

Requested: Requests from departments for the following year's budget.

Proposed: The Chief Operating Officer's recommended budget, which is reviewed by the Council Budget Committee.

Approved: The budget and tax levy as approved by the Council that is forwarded to the Multnomah County Tax Supervising and Conservation Commission for its certification.

Adopted: The budget as adopted by the Council in the annual budget resolution, following certification by the Tax Supervising and Conservation Commission.

**Budget Program:** A portfolio of products, services, funding and performance measures that links to Council goals within a performance-based program budget. A performance-

based program budget links funding to agency results affecting external audiences. Metro budget programs include varying levels of programs, projects and operations.

**Capital Improvement Plan (CIP):** a long-range plan prepared annually to identify capital projects to be funded over a five-year period. The five-year capital budget identifies each project, the year in which it will be started or acquired, the yearly expenditures of the project and proposed method of financing. The capital budget is reviewed and approved by the Chief Operating Officer and the Metro Council. Projects approved for the first year of the plan become part of Metro’s budget for the ensuing year and may be modified in subsequent years. The document is included in the agency budget document. The capital budget and the annual operating budget document are presented to the Council by the Chief Operating Officer for its consideration and adoption.

**Capital Outlay:** A major expenditure category that includes appropriations for the purchase or improvement of land and buildings, and for furniture and equipment with a cost of more than \$10,000 and a useful life of one or more years.

**Capital Project:** A capital project is any physical asset acquired, constructed or financed by Metro, with a total capital cost of \$100,000 or more and a useful life of at least five years. It can include land, facilities, trails, roads, other infrastructure, major equipment and parts. It can include renewal and replacement projects as well as new acquisitions and construction projects. Acquisition or construction of a capital project may be staged over several years.

**Cash Basis of Accounting:** Accounting method under which transactions are recognized when cash changes hands.

**Centers and Services:** Work units organized to serve budget programs and/or provide internal services (also referred to “as departments”).

**Central Services:** Services provided internally to Metro departments by another Metro department or departments. These are primarily business services, such as accounting, risk management, information services, human resources and legal services.

**CET:** See *Construction Excise Tax*.

**Chart of Accounts:** A coding framework that categorizes various financial information into a logical structure which is the basis and foundation for all financial reporting within the agency.

**CII:** See *Community Investment Initiative*.

**CIP:** See *Capital Improvement Plan*.

**CIS:** See *Community Investment Strategy*.

**COBID:** Certification Office for Business Inclusion and Diversity

**COLA:** Cost of Living Adjustment.

**Commission:** An appointed body established in the Metro Code responsible for daily operations of a Metro operation (specifically MERC).

**Compensation Plan:** A listing of all Metro position classifications, their classification number and the rates of pay authorized.

**Component Unit:** Legally separate organization for which elected officials of the primary government are financially accountable. In addition, a component unit can be another organization for which the nature and significance of its relationship with a primary government is such that exclusion would cause the reporting entity’s statements to be misleading or incomplete, in accordance with GASB Statements 14 and 39.

**Compression:** The effect produced if the combined (and otherwise authorized) property tax rates of all non-school jurisdictions in a taxing area exceed the limit of \$10 tax per \$1000 in assessed value, as required by the Oregon Constitution since the passage of Ballot Measure 5. The result of such an excess is reduced proportionally to each general government jurisdiction’s rate so the total rate does not exceed \$10.

**Concept Plan:** See *Metro 2040 Growth Concept*.

**Construction Excise Tax (CET):** Effective July 1, 2006, Metro imposed a 0.12 percent Construction Excise Tax on eligible construction throughout the region to fund concept planning for areas brought into the Urban Growth Boundary in 2002 and 2004. All jurisdictions issuing permits have signed intergovernmental agreements to collect the tax on Metro’s behalf. The CET is authorized through 2020.

**Contingency:** A major expenditure category that includes appropriations set aside for unforeseen expenses. The Council must approve, by resolution, any transfers from a contingency account to an expenditure account.

**Contract:** An agreement in writing between two parties where there is an exchange of goods or services. A contract is enforceable by law.

**COO:** Chief Operating Officer.

**Cost Allocation Plan:** A document prepared each fiscal year that identifies costs for central services and assigns them to operating units based on the best estimate of use or benefit received. The plan is used in preparing the annual budget to determine the amount of interfund transfers for the central service funds.

**CPI:** Consumer Price Index.

**CRAG:** Columbia Region Association of Governments.

## Glossary

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**Data Resource Center (DRC):** The division of Metro's Research Center that supplies economic and demographic information for Metro's planning functions, and that manages the Regional Land Information System (RLIS).

**Debt Service:** 1. Payment of principal and interest on bonds, interest-bearing warrants and short-term notes; 2. A major expenditure category that includes all categories of debt service payments.

**DEIS:** Draft Environmental Impact Statement.

**Department:** A functional unit of Metro.

**Department of Environmental Quality—Oregon (DEQ):** The Oregon Department of Environmental Quality, a state agency, which regulates Metro's solid waste disposal system and aspects of Metro planning operations such as air quality and water quality.

**DEQ:** See *Department of Environmental Quality*.

**Development Opportunity Study:** The Portland Expo Center development opportunity study will assess the value of the 53-acre property and the greatest public benefit that could be served by exploring potential future scenarios of the venue and site.

**Direct Costs:** The amount of charges to a department for specific services provided by another department.

**Diversity, Equity and Inclusion (DEI):** A program dedicated to promoting diversity, equity and inclusion of underrepresented people, either due to racial/ethnicity disparities, sexual orientation, or disability, both for employees of Metro and the Oregon Metro population.

**DOS:** See *Development Opportunity Study*

**DRC:** See *Data Resource Center*.

**Dry Waste:** Non-putrescible (does not decay) waste, including demolition debris.

**EBMS:** See *Event Business Management System*.

**EEO:** Equal Employment Opportunity.

**Ending Fund Balance:** Unspent and unobligated net resources at the end of a fiscal year. Usually generated by cash reserves and under-spending of appropriations.

**Enhancement Grants:** Grants for community projects made to local communities that contain major solid waste disposal facilities. These grant programs are funded out of the Community Enhancement Fund by a surcharge of \$1.00 per ton on waste deposited at the facility.

**Enterprise Activity:** Business conducted by Metro in which a customer pays a fee or charge for a service or product.

**Enterprise Revenues:** Revenues earned through the sale of Metro goods or services, including admission fees, building rentals, food and drink at Metro facilities; solid waste fees for disposal and waste processing.

**EPA:** Environmental Protection Agency (Federal agency).

**Event Business Management System (EBMS):** an integrated software for event based programs.

**Excise Tax:** A tax that is paid by users of Metro facilities for the privilege of the use of the facilities, equipment, systems or services owned, licensed, franchised or operated by Metro.

**Expenditure:** The actual outlay of, or obligation to pay, cash.

**Expo:** *Portland Expo Center*; located at 2060 North Marine Drive in Portland, consists of 333,000 square feet of flat floor space in four adjacent buildings for public exhibits and shows.

**Ex Situ research:** Research conducted on wildlife that is not in its native range.

**FRS:** Finance and Regulatory Services.

**Fiscal Year:** Metro's annual budget and accounting period, from July 1 through June 30.

**FMLA:** Family Medical Leave Act.

**Fringe Benefits:** Non-salary employee benefits provided in accordance with state and federal law, union contracts and/or Council policy. Such benefits for regular employees include pension plans (including PERS and Social Security); medical, dental, vision and life insurance; vacation, holiday and sick leave; workers' compensation and unemployment insurance. Temporary employees receive only those benefits mandated by law, such as Social Security, workers' compensation and unemployment insurance.

**FTA:** Federal Transit Administration (formerly UMTA, Urban Mass Transit Administration).

**Full-time Equivalent (FTE):** The ratio of time expended in any position to that of a full-time position. One person working full-time for one year is one FTE.

**Functional Plan:** Urban Growth Management Functional Plan.

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts that is segregated for the purpose of carrying on specific activities or attaining certain objectives. Metro maintains several types of funds, including:

General: Revenues may be spent for any legitimate Metro purpose.

**Enterprise:** A fiscal and budgeting entity that accounts for a specific Metro operation that earns a substantial portion of its money through enterprise activities. An example of a Metro enterprise fund is the Solid Waste Revenue Fund.

**Special Revenue:** Resources are restricted to expenditures for specific purposes, generally in support of the department that manages the fund.

**Capital Projects:** Dedicated to acquisition, construction or improvement of the fixed assets managed by a particular department.

**Internal Service:** Accounts for the financing of goods or services provided by a central service department, with revenues coming from benefiting units on a cost-reimbursement basis.

**Debt Service:** Dedicated to paying debt service obligations.

**Trust:** Expenditures are dedicated to a specified purpose, as stipulated by the entity or entities that provided money to establish the fund.

**Fund Balance:** The difference between a fund's assets and its liabilities; a fund's net resources.

**FY:** Fiscal Year.

**GAAP:** See *Generally Accepted Accounting Principles*.

**GASB:** See *Governmental Accounting Standards Board*.

**General Fund:** See description under *Fund*.

**General Obligation Bonds:** Bonds that are backed by the full faith and credit of the issuing government. General obligation bonds must be approved by the voters, and are paid through property taxes.

**General Renewal and Replacement Fund:** The General Renewal and Replacement Fund was created as a separate fund in FY 2008-09 to provide for Metro's general assets including the Oregon Zoo, Regional Parks, Metro Regional Center and Information Technology and Records Management. Now a subfund of the General Asset Management Fund.

**Generally Accepted Accounting Principles (GAAP):** A standard established by the Accounting Practices Board of the American Institute of Certified Public Accountants. These rules, conventions and procedures define accepted accounting practices.

**GFOA:** Government Finance Officers Association.

**GIS:** Geographical Information System.

**Governmental Accounting Standards Board (GASB):** A private, non-profit organization established in 1984; responsible for setting generally accepted accounting principles for state and local governments.

**Grant:** A contribution of assets by one entity to another. Grants are generally designated for a specific expenditure or project.

**Greater Portland Pulse:** Greater Portland Pulse is a joint Metro/Portland State University collaborative effort to establish, maintain and utilize a common set of regional performance indicators and data that tracks the interconnected social equity, economic and environmental objectives for Clackamas, Washington, and Multnomah Counties in Oregon and Clark County, Washington. The indicators are intended to guide policy and resource decisions across nine key community livability categories including the economy, education, access to culture, civic engagement, health and safety, access and mobility, housing and the environment (all within an equity framework).

**Growth Concept:** See *Metro 2040 Growth Concept*.

**Household Hazardous Waste:** Any discarded chemical materials or products that are or may be hazardous or toxic to the public or the environment and are commonly used in or around households.

**International Alliance of Theatrical State Employees (IATSE):** An organized labor bargaining unit.

**IGA:** See *Intergovernmental Agreement*.

**Indirect Costs:** The central overhead costs (i.e., payroll, accounts payable, legal counsel) necessary for the operation of a department or execution of a grant and not directly attributable to a specific function or grant. These costs are computed and charged to the appropriate department or grant based on a cost allocation plan.

**In Situ research:** Research conducted with wildlife in its native range.

**Interfund Transfer:** 1. An amount of money distributed from one fund to finance activities in another fund. The most common types of interfund transfers are for central services, payment for specific services performed or for general financial support. 2. A major expenditure category that accounts for all movement of money from one fund to another.

**Intergovernmental Agreement (IGA):** A signed agreement between two or more units of government, often approved by governing bodies, that provides for the exchange of goods or services between the governments.

**Intergovernmental Revenue:** Funds received from a unit of government other than Metro in support of a Metro activity.

**The Intertwine:** A network of integrated parks, trails and natural areas. The Intertwine provides opportunities to preserve natural areas, open spaces, water and wildlife habitat.

## Glossary

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**IT:** Information Technology and Records Management.

**IS:** *Information Services, changed to Information Technology and Records Management, see "IT".*

**Joint Policy Advisory Committee on Transportation (JPACT):** This committee consists of elected and appointed officials from jurisdictions throughout the region who are charged with developing and approving regional transportation plans.

**KFD:** Killingsworth Fast Disposal (landfill site).

**Latex Paint Facility:** Metro facility which treats, recycles and disposes of latex paint.

**Leadership in Energy and Environmental Design (LEED):** A Green Building Rating System; a voluntary, consensus-based national standard for developing high-performance, sustainable buildings; developed by U.S. Green Building Council, representing all segments of the building industry.

**Line Item:** An individual object of expenditure. See *Chart of Accounts*.

**Line Item Budget:** An increasingly rare form of government budgeting in which proposed expenditures are appropriated by individual objects of expenditure within a fund or department.

**LIU:** Laborers International Union.

**Major Expenditure Category:** One of six classifications of spending, including personal services, materials and services, debt service, capital outlay, interfund transfers and contingency.

**Master Plan:** A comprehensive plan for a program or facility that establishes policies and goals for the program or facility, for a period of five years or longer.

**Material Recovery Facility (MRF):** A waste facility that receives commingled loads of waste and sorts them into recyclable and non-recyclable components.

**Materials and Services:** A major expenditure category that includes contractual and other services, materials, supplies and other charges.

**MAX:** TriMet's Light Rail system, Metropolitan Area Express, connects Portland, Gresham, Beaverton, Hillsboro, Clackamas, Milwaukie and the Portland Airport.

**Measure 5, Measure 37, Measure 47, Measure 50:** See *Ballot Measures*.

**MERC:** See *Metropolitan Exposition Recreation Commission*.

**Metropolitan Exposition Recreation Commission (MERC):** An appointed seven-member board and its staff, which is responsible for daily operations of the Oregon Convention Center, Portland's Centers for the Arts and the Portland Expo Center.

**Metro 2040 Growth Concept:** Defines regional growth and development in the Portland Metropolitan region. The growth concept was adopted in the Region 2040 planning and public involvement process in December 1995.

**Metro Central:** Metro's solid waste transfer station at 6161 NW 61st Avenue, Portland.

**Metro Export Initiative (MEI):** a strategy sponsored by Greater Portland Inc. and developed in cooperation with the Brookings Institute that seeks to double regional exports in the next five years.

**MetroPaint:** A high quality, affordable, 100 percent recycled latex paint produced in Portland, Oregon, since 1992. Metro produces and sells recycled latex paint in 5-gallon pails and 1-gallon cans.

**Metro Regional Center:** Metro's governmental headquarters, located at 600 NE Grand Avenue, Portland.

**MetroScope:** MetroScope is a set of decision support tools used by Metro and the City of Portland to model changes in measures of economic, demographic, land use and transportation activity. MetroScope comprises four models and a set of GIS (geographic information system) tools that keep track of the location of development activities and produce visual representations (maps) from the models' output.

**Metro South:** Metro's solid waste transfer station at 2001 Washington St., Oregon City.

**Modified Accrual Basis of Accounting:** The accrual basis of accounting adapted to the governmental fund type under which revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are generally recognized when the related fund liability is incurred.

**MPAC:** Metro Policy Advisory Committee.

**MPO:** Metropolitan Planning Organization.

**MRC:** Metro Regional Center

**MRF:** See *Material Recovery Facility*.

**MTAC:** Metro Technical Advisory Committee.

**MTIP:** Metropolitan Transportation Improvement Program.

**MTOCA:** Metropolitan Tourism Opportunity and Competitiveness Account.

**MTP:** Metropolitan Transportation Plan (Clark County, Washington).

**Natural Areas Program (2006):** Program designed to conserve a regional system that protects the very best remaining fish and wildlife habitats, lands around local rivers and streams that are important to water quality and natural areas threatened by urban development. It establishes target areas for protection by incorporating some of the



target areas established in the 1995 open spaces, parks and streams bond measure and adding new areas that have been recognized as priorities during the past decade.

**Natural Areas Bond Measure:** A voter-approved bond measure passed in November 2006. The \$227.4 million bond measure protects natural areas and lands near rivers and streams throughout the metro region, safeguarding the quality of our water while managing the impacts of growth and maintaining the area's quality of life for future generations.

**Nature in Neighborhoods:** A regional habitat protection, restoration and greenspaces program that inspires, strengthens, coordinates and focuses the activities of individuals and organizations with a stake in the region's fish and wildlife habitat, natural beauty, clean air and water and outdoor recreation.

**OCC:** See *Oregon Convention Center*.

**ODOT:** See *Oregon Department of Transportation*.

**OECD:** See *Oregon Economic and Community Development Department*.

**OMA:** Office of Metro Attorney.

**One-time Revenue:** A source of funding that cannot reasonably be expected to recur. Examples include single-purpose grants, use of reserves and proceeds from the sale of property or other assets.

**Open Spaces:** Undeveloped land, preserved for its natural, environmental or recreational benefits.

**Open Spaces Bond Measure:** The Metro bond measure approved by the voters in 1995, authorizing \$135.6 million for public acquisition of open spaces and natural areas in and near the Metro region.

**Open Spaces Program:** Metro's program of acquiring and preserving open spaces and natural areas. The program is administered by the Sustainability Center and funded by bond proceeds through the Open Spaces Fund.

**Oregon Convention Center (OCC):** The Oregon Convention Center, located at 777 N.E. Martin Luther King Jr. Boulevard in Portland, consists of 50 meeting rooms and 255,000 square feet of exhibition space.

**Oregon Department of Transportation (ODOT):** A department of the Oregon state government responsible for systems and transportation.

**Oregon Economic and Community Development Department (OECD):** Invests lottery, federal and other funds to help communities and regions build a healthy business climate that stimulates employment, enhances quality of life and sustains Oregon's long-term prosperity.

**ORS:** Oregon Revised Statute.

**Pass-through:** Resources given by one government or organization to another with a requirement that it be given to a third government or organization.

**Portland'5:** See *Portland'5 Centers for the Arts*.

**PDC:** Portland Development Commission.

**PeopleSoft:** Metro's enterprise software which provides centralized accounting, payroll, human resource and budgeting information.

**Performance Audit:** Investigation of a program, operation or department that is designed to determine whether the subject of the audit is properly, efficiently and effectively managed. Metro's elected Auditor is responsible for conducting performance audits for Metro.

**Performance Measures:** Quantifiable effectiveness measures of the impact of specific Metro efforts towards achieving program goals.

**PERS:** See *Public Employees Retirement System*.

**PERS Reserve:** An amount set aside for potential future pension cost liabilities.

**Portland Expo Center:** See *Expo*.

**Portland'5 Centers for the Arts (Portland'5):** This leading cultural institution encompasses five venues that include Keller Auditorium, Arlene Schnitzer Concert Hall, and the Newmark Theater, Dolores Winningstad Theater and Brunish Hall, all located in the Antoinette Hatfield Hall.

**Position:** A budgeted authorization for employment, which can be full-time or part-time. One position may be budgeted as any fraction of an FTE but cannot be budgeted in excess of one FTE.

**Post-closure Activities:** The planning, execution and environmental monitoring of activities associated with the closure of the St. Johns Landfill.

**Program:** Defined as either a group of related projects managed in a coordinated way or a distinct set of offerings targeted at a specific audience to yield a specific outcome (such as the Drive Less/Save More program). Multiple programs can roll up to a budget program to align with Council goals. Programs are based upon outcomes of offerings, target audience and delivery method, and do not have a defined life.

**Project:** A temporary endeavor to create a unique work product, service or result.

**Public Employees Retirement System (PERS):** The retirement benefit package offered by most public jurisdictions in the state.

## Glossary

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**Putrescible waste:** Solid waste containing organic matter having the tendency to decompose, form malodorous by-products and attract vectors; also referred to as “wet waste.”

**Rate Stabilization Reserve:** A reserved fund balance established to stabilize solid waste rates from unanticipated fluctuations.

**Records and Information Management (RIM):** Provides for Metro’s professional management of information from the time records are received or created through their processing, distribution, use and placement in a storage or retrieval system until their eventual destruction or permanent archival retention.

**Recovery Rate:** The percent of solid waste that is recovered from the total municipal solid waste stream.

**Regional Illegal Dumping:** Metro’s program providing cleanup services addressing dumped and abandoned garbage in public spaces.

**Recycling Information Center:** The clearinghouse for waste reduction, recycling and solid waste disposal information in the region.

**Region:** The area inside Metro’s boundary.

**Regional Land Information System (RLIS):** Metro’s computerized mapping system, which has the capability to apply demographic, topographic, land-use, infrastructure and other information in map form.

**Regional Solid Waste Management Plan (RSWMP):** A policy and planning document adopted by the Metro Council in ordinance form that establishes policies for managing the disposal of solid waste from the region.

**Regional System Fee (RSF):** Solid waste revenue raised from all customers system wide to fund regional solid waste programs. Rate is set annually and adopted by ordinance.

**Regional Transportation Plan (RTP):** The plan required by the federal government, in order to receive federal transportation funds that includes regional transportation policies and goals as well as a list of major transportation projects contemplated for a six-year period. This plan must be approved by the Joint Policy Advisory Committee on Transportation and the Metro Council.

**Regional Travel Options (RTO):** Promotes and supports the transportation choices available in the region to reduce the number of drive-alone trips. Reducing the number of vehicles on the road cuts vehicle emissions, decreases congestion, extends the life cycle of existing roadways and promotes a healthier community.

**Regional Urban Growth Goals and Objectives:** A policy and planning document approved by the Metro Council in ordinance form that establishes policies to guide growth management planning in the region.

**Requirements:** Total budgeted expenditures (including contingency) plus the amount of unappropriated balance.

**Resources:** All financial assets of a fund, including anticipated revenues plus fund balance available at the start of the fiscal year.

**Restoration/Education Grants:** Grants administered by the Sustainability Center for funding projects of public education on natural resource preservation or in support of restoring land to its natural state.

**Revenue:** Assets earned or received by a Metro fund during a fiscal year.

**RIC:** See *Recycling Information Center*.

**RID:** See *Regional Illegal Dumping*

**RISE:** Regional Infrastructure Supporting Our Economy.

**RLIS:** See *Regional Land Information System*.

**RSWMP:** See *Regional Solid Waste Management Plan*.

**RTC:** Regional Transportation Council (of southwest Washington, formerly IRC).

**RTO:** See *Regional Travel Options*.

**RTP:** See *Regional Transportation Plan*.

**Safe, Accountable, Flexible, Efficient Transportation Equity Act (SAFETEA-LU):** Authorizes the Federal surface transportation programs for highways, highway safety, and transit for a five-year period; currently expired and awaiting federal reauthorization.

**St. Johns Landfill:** A 238-acre parcel of land in North Portland used as the region’s principal general purpose landfill for more than fifty years until its closure in 1991. Metro manages activity at the facility, which primarily consists of implementing an approved closure plan.

**Smith and Bybee Wetlands Area:** The area including Smith and Bybee Lakes and surrounding property in North Portland that is managed as an environmental and recreational resource for the region.

**Solid Waste Information System (SWIS):** The database maintained by Metro staff providing statistical analyses of the region’s solid waste generation, recovery and disposal characteristics.

**SOV:** Single Occupancy Vehicle.

**Special Revenue Fund:** Resources are restricted to expenditures for specific purposes, generally in support of the department that manages the fund.

**Supplemental Budget:** A change to an adopted budget that is undertaken during the fiscal year a budget is in effect, as defined by Oregon local budget law. A supplemental budget is required to create a new fund or appropriation category, to increase appropriation authority, or to transfer more than 15 percent of total appropriations from contingency to another appropriation category. A supplemental budget that is greater than 10 percent of appropriated expenditures requires TSCC review and certification, and Council adoption by resolution. A supplemental budget less than 10 percent of appropriated expenditures requires Council adoption by resolution.

**Sustainability:** Using, developing and protecting resources in a manner that enables people to meet current needs while ensuring that future generations can also meet their needs, from the joint perspective of environmental, economic and community objectives.

**SWIS:** See *Solid Waste Information System*.

**Target Area:** An area containing regionally significant open spaces that are to be preserved through public acquisition.

**Tax Base:** Property taxes dedicated to the annual financial support of a government or a government operation, authorized by voter approval.

**Tax Supervising and Conservation Commission (TSCC):** Review body composed of citizens appointed by the governor, whose charge under state law is to review the budgets of jurisdictions headquartered in Multnomah County and determine whether they comply with Oregon’s local government budget law. The TSCC reviews the approved budget and supplemental budgets of Metro prior to Council adoption, in order to certify compliance.

**TOD:** See *Transit Oriented Development*.

**TPAC:** Transportation Policy Alternatives Committee.

**Transfer Station:** A facility that receives solid waste from commercial haulers and private citizens and ships the material to an appropriate disposal facility.

**Transit Oriented Development (TOD):** Development of property near major transit stations that supports reduced dependence on automobile use by mixing housing, retail and commercial activity with access to transit.

**Transient Lodging Tax (TLT):** Lodging establishments are required by Portland and Multnomah County Transient Lodgings Tax Laws to collect a total of 11.5% occupancy taxes from guests. A portion of this tax is returned to Oregon Convention Center projects.

**TriMet:** Provides public transportation in the Portland, Oregon, metropolitan area, including most of Clackamas, Multnomah and Washington counties.

**TSCC:** See *Tax Supervising and Conservation Commission*.

**Unappropriated Balance:** A line item in the budget that represents amounts set aside to be carried over to the following fiscal year. Unappropriated balances may not be spent in the current fiscal year.

**UGA:** Urban Growth Area.

**UGB:** See *Urban Growth Boundary*.

**UPWP:** Unified Planning Work Program.

**Urban Growth Boundary (UGB):** A line delineating the area within the Metro region that may be developed at urban density levels.

**Visitor Development Initiative (VDI):** The initiative to fund the expansion of the Oregon Convention Center and capital improvements to the Portland’s Centers for the Arts and PGE Park (Civic Stadium).

**Visitor Facilities Trust Account (VFTA):** The tax account that receives TLT funds.

**Waste Prevention and Environmental Services (WPES):** A department at Metro that is dedicated to recycling services and education, solid waste disposal, and landfill monitoring. WPES is also dedicated to community enhancement projects.

**Willing Seller:** A landowner who freely agrees to sell land to Metro for its Natural Areas Acquisition program.