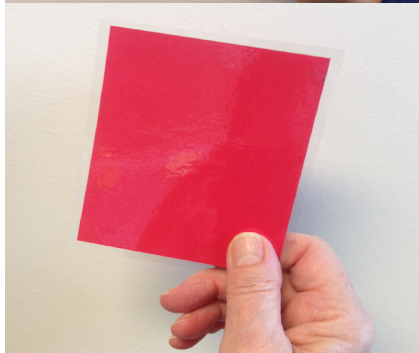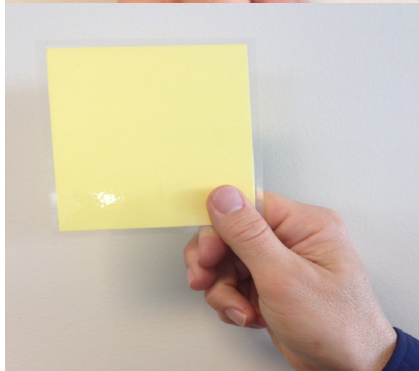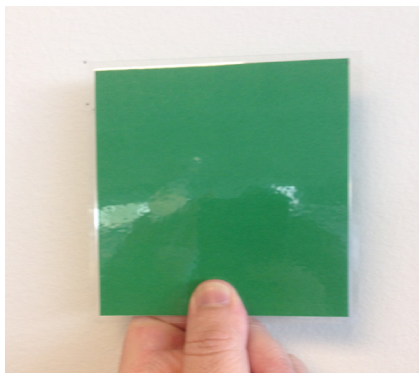# MEETING PROTOCOLS AND PROPOSED DECISION MAKING PROCEDURES

MEETING PROTOCOLS

- ☐ Arrive on time

- ☐ Actively listen to public comments

- ☐ Actively listen to each other

- ☐ When you want to speak, stand your name tent up on end

- ☐ Be mindful of how long you speak

- ☐ After the meeting, let staff know if there is anything that would help you feel more comfortable participating

DECISION MAKING

The Steering Committee will use a consensus-based approach for decision making, meaning decisions move forward because they are supported by members but are not necessarily the favorite choice of each individual member.

Step 1: A committee discussion will follow the presentation of technical information and community input. After questions are answered and concerns are discussed, there will be a call for consensus and you will be asked to indicate your level of support for a proposed decision by raising a color card.

Green I support this.

Yellow I have concerns that will need to be addressed or am skeptical, but I will not block this.

Red I do not support this.

Step 2: People who raised yellow cards will share their concerns. These will be recorded and may include:
- Considerations that should be addressed as the project moves forward
- Modifications or additions to the decision
- General statements you want included in the meeting record

Step 3: People who raised red cards will share:
- Based on the yellow card discussion, whether they would still raise a red card
- Considerations that should be addressed or modifications to the decision that would move them from a red card to a yellow card

Step 4: If the proposed decision has substantively changed, you will be asked to indicate your level of support by raising a color card.

Reaching consensus: A proposed decision with modifications or additions will be confirmed upon reaching consensus, as indicated by green and yellow cards.

Consensus is not the same as unanimity. Following a good faith discussion, the committee may choose to move forward with red cards remaining. Red card concerns will be addressed moving forward to the greatest extent possible.

Should the committee be fundamentally divided, alternatives will be developed based on the issues raised and new proposals will be brought back to the committee for consideration. If the committee remains divided, the proposals will be separated into elements; those with support will move forward. For the unresolved elements, the co-chairs will answer the question: Can the project move forward with uncertainty on this element? If certainty is needed, the committee will use a simple majority vote.