



Metro

600 NE Grand Ave.
Portland, OR 97232-2736

Agenda

Meeting: Nature in Neighborhoods Community Choice Grants Program Design and Review Committee Meeting #18
Date: Tuesday, February 14, 2023
Time: 4:30 p.m. to 6:30 p.m.
Place: Zoom
Purpose: Community Engagement, Project Idea Vetting
Outcome(s): Review Timeline, Engagement, and Communications; Project Vetting

Pre-work [Webinar: Engagement Strategy & Comms Plan](#)
[Engagement Strategy](#)
[Comms Plan & FAQ](#)
[Website Example: PB Marin County](#)
[Engagement Mural](#)
[Vetting Mural](#)
[Vetting Worksheet \(Typical Method\)](#)

4:30 p.m. Welcome (*JLA*)
4:40 p.m. What are we doing today?
What decisions is the committee expected to make today?
How will those decisions be used? (*Metro*)
4:50 p.m. Review:
Updated Timeline
Community Engagement Strategy
Comms Plan, FAQ, and Talking Points
5:20 p.m. *Break when committee needs it*
5:30 p.m. Review Website and Digital Platforms
5:45 p.m. Discuss Idea Submission → Vetting Workflow
Balancing accessibility, quality/feasibility, vetting process
6:20 p.m. Next Steps (*JLA*)
6:30 p.m. Meeting adjourned

Post-work



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Meeting summary

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Links:

[Meeting Video #18](#)

[Project vetting mural](#)

[PB Marin County](#)

[Mural Board - Community Engagement Goals](#)

[Engagement & Comms Webinar](#)

[Community Engagement Strategy and Communications Plan Feb 7, 2023](#)

Attendees

Committee Members

Andrew Butz, He/Him

Laura Feldman, She/Her

Blanca Gaytan Farfan, She/Her, East Portland Rising Community Project

Kim Hack-Davidson, She/Her/They/Them

Theresa Huang, She/Her, Urban Greenspaces Institute

Kevin Hughes, He/Him, Hillsboro Parks and Recreation

Isaiah Jackman, He/Him, Urban Leagues Portland

Jeffrey Lee, He/Him, Portland Bureau of Environmental Services

Kate Sams, She/Her, Zenger Farms

Staff

Crista Gardner, She/Her, Metro

Gabrielle Brown, She/Her, Metro

Valentina Peng, They/She, JLA Public Involvement

Meeting Summary

The group shared questions, comments, and edits on the timeline and the draft engagement strategy and communications plan documents. There were concerns about the survey vs idea submissions creating confusion, the selection process for the CDA, and the timing/location of in-person events being accessible to targeted community members.

The project team demonstrated the digital platforms that will be used and the group discussed project vetting and the submission form. The group did not reach a consensus on project vetting and idea submission forms. The project team will incorporate feedback to make updates and present a suggestion at the next meeting, include comments about asking for enough information to vet the

projects without bias, using plain language and examples to give participants an idea of the criteria, and creating a clear process for ideas to be submitted in-person and digitally.

Welcome and Introductions

Crista Gardner started the meeting and welcomed the attendees. She checked with the group about access needs and provided an overview of the agenda.

Meeting Purpose and Role Definition

Crista noted that this meeting will touch on the community engagement strategy and the communication plan, but the main focus will be practicing vetting ideas from the committee according to the criteria and minimum requirements established. The committee will decide what type of vetting process they would use and what would be the most productive.

Program Timeline

Gabrielle Brown provided an update on the program timeline, which aligns the idea collection phase with the community workshops and events to make time for more engagement.

- The information-sharing phase will lead to the idea-submission phase which would kick off at the end of March. Gabrielle noted that the vetting process will occur in May and June, during which the committee will review ideas collected through submission and identify ideas that align with the program or could be developed as part of a portfolio.
- The project development phase will kick off with a community design workshop in July. The community vote will start during this time, with the final vote occurring in October.
- Once the community voting phase concluded, the committee will put together project and funding recommendations based on the results. The group's recommendations will then go to Metro Council for final decisions in December.

Question: Which events are in-person? If the community workshops are in-person, are they the only in-person events?

- The community workshops will be held in-person. The Project Expo will also likely have in-person components. The project team is still working to find the balance between in-person and virtual events, to ensure as many people participate as possible throughout the phases.

Question: Are there locations identified for these events?

- The locations will be identified with Washington County partners and Colloqate. They're currently working on this. In their latest Community Engagement draft, they've shared how they are overlapping demographic and non-demographic information to identify locations and opportunities for these events. We'll also try to identify and align with existing events. We're working with different partners, including parks providers and Clean Water Services, to find out if they have any upcoming events that we can partner with. If the group could share any events that you might be aware of, please put them on the Mural Board or send them to the project team.

Question: I see the community design workshops are set for Saturdays. For our events, we should aim for varying times as not everybody has Saturday or Sunday available.

- The dates are approximates. We'll space the events out to be more accessible and broaden our engagement.

Question: Is the Mural the best place to share upcoming events?

- Yes, we'll keep an eye on the box dedicated to collecting event ideas. You're also welcome to email us.

Draft Community Engagement Strategy and Communications Plan

Crista noted the draft community strategy and communications plan that was shared with the group has more information. She invited the group for questions and comments about the documents.

Community Engagement Strategy Draft

Crista invited the group to share if the document overall met their expectations for community engagement and if it fits their vision of how community engagement will happen in this process. Crista shared an overview of the engagement strategy; she highlighted the community relationships identified through the project partners and the committee which helped the consultants determine the key organizations for engagement activities. The areas are also based on the vulnerability index map, which has the highest priority populations.

Comment: Please edit the varying age requirement for voting, at one spot it is stated as 12 while 11 at another. We might receive lots of questions why District 4 was selected as the grant location. It might be good to state that this is just for this year and that the grant locations will cycle through the Metro Council Districts.

- Thank you, we'll add that to our public materials such as talking points or Frequently Asked Questions (FAQ). The strategy document is internal so some of the more detailed information that we might share with the public might not be included. We use that as a way to organize the team. You can find the talking points in the communications plan. The approved languages in the communications plan will be used at different places, it'll be the de facto language for questions/explanations.

Comment: Who will be voting is confusing. In the beginning, it was mentioned that people in Portland are voting, but it was not mentioned again until the end. It is also mentioned that people in greater Portland will be voting, however, it didn't state clearly how they'll be involved.

- I hear that we need more clarity about how we're going to engage folks and the voting process. Particularly if greater Portland will be voting and how we will engage with folks outside of District 4.
 - **Comment:** I suggest putting that information toward the end of the document.

Question: I noticed the emphasis on data collection in the webinar video. Is that manual or using GIS?

- We'll share the info on digital platforms in a moment, it is an upcoming agenda item. There is a virtual component in addition to in-person with the project's community engagement, which helps the team gather more information on the communities, such as surveys. There'll be different approaches for data collection and they're not all in one document. We've also asked our partners what the best way is to collect ideas digitally and how to conduct the community vote using a digital platform.

Question: How is the community survey executed? And how is it different from general community outreach for ideas? Is it to support the idea-collection? Please elaborate on the survey versus other idea collection methods.

- The survey is a vehicle for people to express what they're looking for and what they want in their community. Especially if they don't know what exact projects they want but know the elements that they want, such as more green spaces or park spaces. It is for elements or general feedback rather than specific project proposals. It is much broader and doesn't require community members to have specific ideas to participate.

Question: I am worried that this is an additional layer of effort. While it could be helpful, idea collection in general can be broad and doesn't need to be specific. I think the general idea collection would give you what you want from the survey and I am concerned about the time that'll be spent on the survey. I want to better understand what's the driver. I would recommend the survey be open-ended to collect general ideas and people can still submit more specific ideas if they want to.

- Thank you for sharing your experience with participatory budgeting. When we go through the digital platform, it'll hopefully help to clarify how the survey would be complimentary to the general idea collection.

Comment: I agree with the comment above. It can be sort of defeating if folks are asked to vote on pre-selected projects, it does need to be open-ended enough for folks with other ideas.

Question: I agree. I am wondering if the survey is the last piece of engagement.

- Yes, the Marin County example and the digital platforms we'll use will hopefully provide a clearer picture.

List of Organizations

Comment: I would like to see more schools, especially where there's a higher percentage of students who use assistance programs such as free lunches. If we could see the list of organizations on the vulnerability index map that would be great too. Overall, the list is very thorough.

Comment: I am surprised that there're not as many religious institutions shown in the list. I would be interested to see if more can be added, or if that's all there is.

- I hear that we should look at schools and religious institutions as resources.

Comment: I assume this is a base and we'll keep building. Maybe there're some additional stakeholders whose focus is more district-wide. I am also surprised that some organizations such as Clean Water Services and Tualatin River Keepers, or racial justice-focused groups that serve the whole district, are not on the list.

Community Design Advocates (CDA)

Crista shared that in addition to the list of organizations, the team will also be working with community leaders as community design advocates. The team will look for leaders in the community to connect us as an institution and bridge the gap between institutions and communities. The program will hire different folks to broaden our reach and deepen our connections with the communities.

Question: How will these advocates be selected?

- Crista provided an overview of the CDA program document and highlighted the program goals and how the program will function. She shared that the role of these design advocates is to develop an accurate narrative and understanding between the neighbors, natural resources, and community context. The CDAs will meet with the design team to share and provide input.
- Colloqate was looking at February to start bringing in CDAs, but as the information sharing and proposal development phases are pushed back, this timeline will also be pushed back. Colloqate will fill these roles. She shared the CDAs' roles and responsibilities at each upcoming phase and noted that their tasks are flexible and would be determined based on the CDAs' capacities and the consultants' needs. Crista shared the detailed requirements for CDAs and the stipends, resources, and support available to the community members. She invited the group to share recommendations from their networks or communities.

Question: Are the CDAs supporting the synthesis of the ideas into what we see when we're vetting?

- These folks are more involved in getting community input rather than synthesizing it. The CDA's work is more focused on synthesizing questions or comments that the communities might have rather than synthesizing the ideas collected from the communities.

Question: In this document, there wasn't anything about experience or qualification, will CDAs receive training or onboarding? I am curious how Colloqate will work with the staff to bring the advocates up to speed on this project and program process to ensure that they'll share accurate information with community members

- That's a great addition to this document, what is the training and what are the meeting expectations.

Question: Looking at the example of the Marin County participatory process, there's a very large list of projects to vote on. There were wide variations with some getting zero votes. I am curious if our process will have a cap on the number of projects that'll be up for a vote.

- We have a cap, but it's more of a budgetary constraint. We have budgeted for 50 projects. Even if we get 300 projects, we'll only have the budget for 50 projects. This is why the vetting process is very important.

Question: In terms of going towards the vote and community outreach, in the video, there's a description of mailers and how those will be designed. Is there any coordination between mailing and canvassing events?

- We'll bring this input back to the consultant team. Currently, we're not accompanying the mailer with any canvassing.
 - **Comment:** If you selected the locations strategically, it could have a ripple effect in spreading information through the word of mouth.

Website and Digital Platforms Review

Gabrielle and Crista presented the two digital platforms that the team is recommending as the most user-friendly for ideas collection and voting: one is the Esri tool (used by Marin County for project ideas collection) and another tool, PB Stanford, for the community vote.

Gabrielle showed the idea collection digital platform, using Marin County's program as an example. She showed how folks can pick and comment on a project idea. Crista added that the communications materials will point people to the Metro website which has lots of information available. The digital platform will be embedded directly on the website and will be more straightforward than the Marin County project.

Question: I feel like there might be a technology gap where folks might need to get trained on how to vote or submit ideas using these platforms. I am not sure if this will be at the community workshops. These digital platforms could be a lot for someone who is new to it.

- Yes, part of the reason for the workshop is to collect ideas and feedback from communities and members who might not be as comfortable with technology. There're many different strategies we're employing to connect with the communities and collect ideas and feedback. There'll be opportunities where staff could help with submissions too, such as tabling events.

Comment: How will the input or feedback collected be used, especially if it is a large amount. And how will potential biases be considered?

Question: The vetting criteria are not included in any format. Where'll it be plugged in? When are the communities exposed to the criteria in this process?

- That's part of what we'll chat about as we discuss the vetting criteria. Do we share this with folks or is that too much?

Idea Submission and Vetting Workflow discussion

Gabrielle showed an example through a similar Metro project website and noted that it'll serve as a one-stop shop for all related information. She showed an example submission page for the projects, noting that the structure would be similar. Gabrielle shared that people will submit ideas through the website form and the information will show up on the Esri page. Gabrielle noted that the team will likely receive a wide variety of ideas especially if the submission form is left more open-ended. She shared the potential tradeoffs and benefits of each approach.

Gabrielle invited the group to discuss the vetting process and submission form in relation to the committee's roles. Starting with feasibility analysis with criteria such as "is it a capital project". Projects that do not align might get recommendations on other grants that are more suitable, as determined by partners organizations.

This committee will use the basic criteria to vet the projects. Each project needs to meet at least one element of the climate resilience and program criteria, while the entire portfolio has to meet the equity criteria. This is the framework that the group will use through the vetting process.

Question: Have there been conversations with Portland Clean Energy Fund regarding their processes? I know they're grappling with similar processes and thoughts.

- Yes, we've met with them several times. We haven't connected with them in six months so thank you for this reminder. What's catching your eye, that feels similar?
 - **Comment:** The focus on equity and community needs and climate change. I know they also have similar advisory groups and that they have mini-grant programs. I don't have a sense of how many projects will come in or how the flow would be, if you get a huge volume, I feel like a mini-grant could serve some. It could help differentiate between bigger and smaller projects.

Question: How will we know if a project has a sponsor?

- With some of the project requirements, we'll not have the information up front so this is not a disqualifying factor. When we get to the project buildout the group, the project team, and jurisdiction partners will assist in identifying sponsors. Not having a project sponsor is not a disqualification factor.

Question: Since we'll determine if each response meets the requirements our big dilemma is whether we will put the criteria upfront.

- Yes, it'll be up to you to decide if the project meets each criterion. That's why we're setting up this model for abundance, aiming to have as much info as possible. The evaluation is subjective, so as much information as possible lowers and decreases time, variability and risks. If we have a detailed form, which is a more traditional approach, where applicants share how the project meets each criterion it places the burden on community members, but makes your work easier. There's a tradeoff between vetting workflow and community accessibility. What we're really hoping for today is to start a conversation on how to develop a submission page that is accessible and to ensure that the vetting flow still works.
- Which do we lean towards more? Do we pair that with more in-person events where staff could help folks and answer questions? Where is the balance, how do we pair the approaches and how do we move towards abundance in this process?
- Folks who had already put comments on the mural board, we can either read through them or you could re-iterate the thoughts you have verbally.

Question: What happens if an idea is received but with the information given we can't determine if it fits the criteria? Could we reach out? How does that go?

- That's part of the questions we want to ask this committee. We decided last year that we'll create a minimum barrier for idea submission where folks can give ZIP code and contact information optionally. If they provide contact information, and the question we have is straightforward, we can reach out. The problem is with if we can't reach them or if we have too many idea submissions, do we reach out to each person? Where do we draw the line?

Comment: My initial reaction is yes to more interactive, more staff support, and in-person events, but I also think it should be simple, and invite folks who had not been engaged before to the table. There could be an alternative to accompany this for ideas that might not fit this program.

Comment: I second the previous comment. Once you get the ideas, there're opportunities to bring people around them. If there's a potential for fewer barriers and more straightforward approach, I support it. Especially since this could be an opportunity for us and community design advocates to tap in and help process inputs or feedback. We could brainstorm and identify bigger themes.

Comment: I recently wrote a City grant. We were accepted on the first round, then we were interviewed and I assumed the questions were based on criteria. It was a fertile meeting and I find the experience valuable despite being turned down. I think maybe the submission form for the first round of idea-collection could be in between and perhaps we can have one question from each criterion, so people can know if they're in the ballpark.

- Yes, that's the idea behind the questions on the submission form. Basic questions that get at the criteria but don't ask about them specifically.

Comment: I support easy access and having it in multiple formats, such as a paper version. Having a reliable place where people could submit offline could be good. Yes to sharing criteria and restricted funding in comprehensible language. During idea collection, it should be educational-focus to explain what the project is, and what the funds can be used for so people can put it together and learn. So that it doesn't feel extractive and we're not just taking their ideas away.

Comment: Adding examples of what would be approved (ie. Restroom) would be helpful. Concrete examples in a list format would be helpful for folks who may not be tech-savvy. I would advocate for paper-versions of things.

Comment: We have to meet in the middle so we're not putting in our own biases and assuming what people think. I wish there was an alternative form for ideas that don't necessarily meet this program, so we can see the themes of the ideas and propose recurring themes to incorporate. Down the line, we could use that list to advise what is a recurring concern. This is also determined by how much work the committees will put in outside of the meetings. If it is more information-heavy, we may need to do more canvassing and in-person events. Many community members may not be tech-savvy and are more comfortable offline. I also advocate for more educational pieces.

- Crista noted a suggestion on using libraries as community spaces for paper forms.

Comment: We could receive a huge volume of ideas and only a limited number can be selected for the ballot. There'll be some that are very broad (such as more parks or better equipment) and some will be vague, but we'll get general themes. I understand how not every idea is fully formed and ready for project proposal but as we think about it as a committee we'll learn more as we look at an idea, accessing if it fits the criteria and the budget. This is where if you have a larger group of community members, this is also part of the learning they'll get through their participation. Another piece of how to show criteria in a more comprehensible way is using display boards. Whenever we host events, we had display boards of examples such as themes examples, values, or ideas. Thinking about how you can display criteria in a visual way rather than in text formats. Having people at idea collection sites be knowledgeable on criteria so community members can get their questions answered.

Question: Regarding additional outreach for an idea: I am wondering if we should share part of or all the criteria and who will call the community members.

Comment: I think trying to filter submissions out and cut down the grouping. To do that we could have the program criteria, "select which one fits for you." If they don't see one that fits their project, they would reach out to staff, team members, or committee members who may volunteer. That interaction is valuable but we also need to balance if we receive a large volume of submissions.

Question: Do you think there could be an "other" category since not everyone understands or is clear about the categories? There needs to be a space for everyone to put their stuff down, some people might explain it in a certain type of way that differs. I like the idea of filtering.

Comment: Yes, there needs to be a clear definition of what we're interpreting in terms of the criteria and what they're understanding., However we filter the ideas and people, it will need to be accessible.

Comment: I would like to add that I wouldn't want to lose themes or ideas if we filter people out. We might be able to funnel people to other grants or resources. It could be as simple as shifting the location of the project and shifting the community-based organizations that they work with. I have a hard time being ok with limited questions despite wanting them to be accessible. I don't want it to be time or effort consuming but I am not fully onboard with the 5-questions setup.

Question: I agree. Could we have the form run to be more open-ended till a certain point? We're trying to get as many ideas as possible at this stage and not filter people down. Could we adjust the survey as time progresses?

- There'll be several surveys that'll be available. Gabrielle mentioned that there'll be a community survey which is one of the places where it'll be open-ended. The vetting survey is what we're focusing on right now. The project development phase is where ideas will be sent to other partners with existing programs (if it does not fit this program) or they'll be developed into projects at the workshops. Then comes the first community vote, which we'll chat more about later. After this, the

projects will go into design workshops again, and then the final vote. Our grant process usually starts broad and becomes more detailed as we go.

Question: About the vetting, I'm feeling most uncertain about the number of ideas that could leave vetting into the workshop space. Do we have a sense from the team of how many they'll be able to move through?

- It will depend on capacity and budget. We don't have specific numbers but staff consultants, agencies and organizations will help us with the design workshops and they have limited capacity. The point of having the pre-vote and workshops is to thin down the project pool so we're not developing or spending time on projects that will not be funded. It is in the consultants' contract that there'll be 50 ideas for the design workshops. This is a pilot so our expectations may differ, until we see the ideas come in then we'll have a better idea of what we need to do moving forward.

Crista noted that these are great ideas to make things more accessible. She confirmed that the committee and team want to be in the middle where we're asking for enough information to vet the projects without bias, but also be careful about the questions we asked, use plain language and examples to give participants an idea of the criteria and what the vetting process is looking for.

Next Steps and Closing

Crista thanked everyone for their feedback, questions, and suggestions. She invited the group to submit comments and questions on the Mural Board. She noted that the consensus regarding the vetting process has not been made, and shared that the team will come back with a suggestion. After the next meeting in March, the idea submission form will be opened and that's what the team will be working on in the next month. They'll incorporate feedback as much as possible and put something together onto the Sharefile site. After the next meeting, the team will go live with the idea submission phase.

Question: Are we allowed to meet outside as a committee? For folks who have the capacity to discuss this further?

- If you want to get together with this group, you're welcome to. I ask that you invite or share a summary with Gabrielle and me. To ensure that we're transparent and accountable throughout the process.

Gabrielle thanked everyone for their participation and thoughtful response. She shared that by the end of next month, the program will be live with events, websites, and submission forms.

Appendix A: Zoom Meeting Chat

From Gabrielle Brown (she/her/Mrs.) | Metro PN To Everyone:

<https://app.mural.co/t/natureinneighborhoodscapital3991/m/natureinneighborhoodscapital3991/1667333779686/b671ade237fa68e78ea54b69cd14677524c79a04?sender=u720604c4696be719804b6136>

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

Might be nice to add links to Metro's grants page, map of District 4 boundary, and other public-facing docs for people to quickly reference to.

From Gabrielle Brown (she/her/Mrs.) | Metro PN To Everyone:

Yes, Jeffrey, all of those will be integrated into the project webpage once it launches.

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

Reacted to "Yes, Jeffrey, all of..." with 🐼

From Kate Sams (she/her) To Everyone:

Is there an opportunity to shift the language to communities made vulnerable, instead of vulnerable communities

From Theresa Huang (she/hers) To Everyone:

APANO has a Washington county office as well...maybe I missed it?

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

Reacted to "APANO has a Washingt..." with 👍

From Blanca Gaytan Farfan To Everyone:

I'm not sure if I saw public libraries included

From Isaiah J (he/him) To Everyone:

Great point

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

Reacted to "I'm not sure if I sa..." with 👍

From Kim Hack-Davidson To Everyone:

Reacted to "APANO has a Washingt..." with 👍

From Kim Hack-Davidson To Everyone:

Reacted to "I'm not sure if I sa..." with 👍

From Kim Hack-Davidson To Everyone:

Could you put this document in our folder?

From Kim Hack-Davidson To Everyone:

Are design advocate positions open to youth?

From Gabrielle Brown (she/her/Mrs.) | Metro PN To Everyone:

Replying to "Could you put this d..."

Done!

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

Reacted to "Done!" with 👍

From Kim Hack-Davidson To Everyone:

Replying to "Could you put this d..."

Thank you!

From Gabrielle Brown (she/her/Mrs.) | Metro PN To Everyone:

Replying to "Are design advocate ..."

It's certainly possible, but I'll add that the CDA's are intended to focus on community leaders who can leverage their contacts to drive engagement.

From Kim Hack-Davidson To Everyone:

Reacted to "It's certainly possi..." with 👍

From Kim Hack-Davidson To Everyone:

How will we know if a project has a 'sponsor'?

From Kate Sams (she/her) To Everyone:

Reacted to "How will we know if ..." with 👍

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

More technical, but could Knot also develop an ArcGIS Dashboard as an in-house platform for Metro staff, Council, and the committee to interact with the data at a higher level of tracking/analyzing for project vetting? This could also tie in with tracking metrics, outcomes, etc.

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

sorry, could be for later discussion ^^

From Kim Hack-Davidson To Everyone:

This more visioning phase through the survey and community project mapping ideas feels like it'll help us understand community's values and interests that we can hold with us for the more developed project ideas

From Crista Gardner (she, her), Metro To Everyone:

The ESRI tool will be built at Metro. So yes, Metro DRC could analyze this information more based on the data received.

From Crista Gardner (she, her), Metro To Everyone:

<https://app.mural.co/t/natureinneighborhoodscapital3991/m/natureinneighborhoodscapital3991/1672342180515/ddef958608d0854bf7f600897b7b1ac8d8e51b00?sender=u720604c4696be719804b6136>

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

Reacted to "The ESRI tool will b..." with 👍

From Gabrielle Brown (she/her/Mrs.) | Metro PN To Everyone:

Replying to "More technical, but ..."

There is an ESRI tool called Hub that has the capabilities; it's not something that Metro currently uses, but is a future possibility for Metro.

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

Love it!

Relationships over transactions!

From Kim Hack-Davidson To Everyone:

Reacted to "Love it!"

Relationshi..." with ❤️

From Laura Feldman, she/her To Everyone:

Enlist the libraries to have paper forms when the digital launches, and be able to help folks navigate the digital form.

From Kim Hack-Davidson To Everyone:

Is there a way that people can connect with each if they see a project on the map? or in the survey results?

From Kevin Hughes (he/him) To Everyone:

I think the form will need to include the criteria as simplistically as possible. Have the applicant select which categories their project falls into, if one the project does not meet the criteria, have a note that directs them to call/text/email someone to discuss the project.

From Gabrielle Brown (she/her/Mrs.) | Metro PN To Everyone:

Reacted to "I think the form wil..." with 👍

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

Replying to "Is there a way that ..."

I had the same thought. I think that's where ArcGIS is somewhat limited in at the moment, but it sounds like Knot is still testing out other/additional ones. I'd love to see groups with complementing goals partnering up to build capacity to do the community work.

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

Will there be an additional map for vetted projects that make it to later voting stages, with more developed ideas and detail?

From Gabrielle Brown (she/her/Mrs.) | Metro PN To Everyone:

Replying to "Will there be an add..."

Yes, that's the intention, to show project progress as we go along.

From Kim Hack-Davidson To Everyone:

Reacted to "Yes, that's the inte..." with 👍

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

Reacted to "Yes, that's the inte..." with 👍

From Laura Feldman, she/her To Everyone:

Could the CDA get in touch with folks?

From Kim Hack-Davidson To Everyone:

Reacted to "Could the CDA get in..." with 👍

From Kim Hack-Davidson To Everyone:

Maybe check boxes for criteria with an option for people to tell it in their own words?

From Gabrielle Brown (she/her/Mrs.) | Metro PN To Everyone:

Reacted to "Maybe check boxes fo..." with 👍

From Isaiah J (he/him) To Everyone:

Agreed Kate

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

Reacted to "Maybe check boxes fo..." with 👍

From Kate Sams (she/her) To Everyone:

Is there a number of projects we are limited to for that workshop phase?

From Blanca Gaytan Farfan To Everyone:

Just as an example of what I mean when I say descriptions to help guide community submit ideas. Page 6 on this link: <https://www.youthpb.org/rulebook>

From Crista Gardner (she, her), Metro To Everyone:

In the consultant contract, it's 50 ideas to be developed during the community design workshop.

From Kate Sams (she/her) To Everyone:

Reacted to "In the consultant co..." with 👍

From Gabrielle Brown (she/her/Mrs.) | Metro PN To Everyone:

Thanks for having the hard conversations, y'all. This is tough; there are trade-offs. Thank you.

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

Reacted to "Just as an example o..." with 👍

From Kim Hack-Davidson To Everyone:

Reacted to "Just as an example o..." with 👍

From Jeffrey Lee (he/him, Chinese-American) To Everyone:

Reacted to "Thanks for having th..." with 👍

From Crista Gardner (she, her), Metro To Everyone:

Happy Valentines Day! Have a wonderful night. Thank you for your insights!

Appendix B: Land acknowledgement – Oversight Committee

As we kick off this work on a committee charged with building on the legacy of investments in our region's natural spaces, we want to acknowledge that all of the Metro region, Oregon and the United States are Indian Land.

The greater Portland area is built upon the ancestral homelands, villages and traditional use areas of multiple Indigenous tribes and bands who have stewarded these lands we cherish since time immemorial.

The lands at the confluence of the Willamette and Columbia rivers have long served as a major crossroads for the economic, social and political interactions of tribal nations for thousands of years and a place of significance in the homelands and traditional territories of many tribal nations.

We owe a special acknowledgement to the many tribes and bands and their descendants who ceded these lands in treaties with the United States.

We recognize the strong and diverse tribal nations and Native communities in our region today and offer respect and gratitude for their stewardship of these lands past, present and future. Metro seeks to establish meaningful relationships and explore opportunities to collaborate and consider tribal priorities and interests in our work, including our parks and nature bond work. We are building our understanding of tribal interests in the greater Portland area as we implement our parks and nature work.

As we learn more, we hope to refine Metro's approach to land acknowledgements in the future;

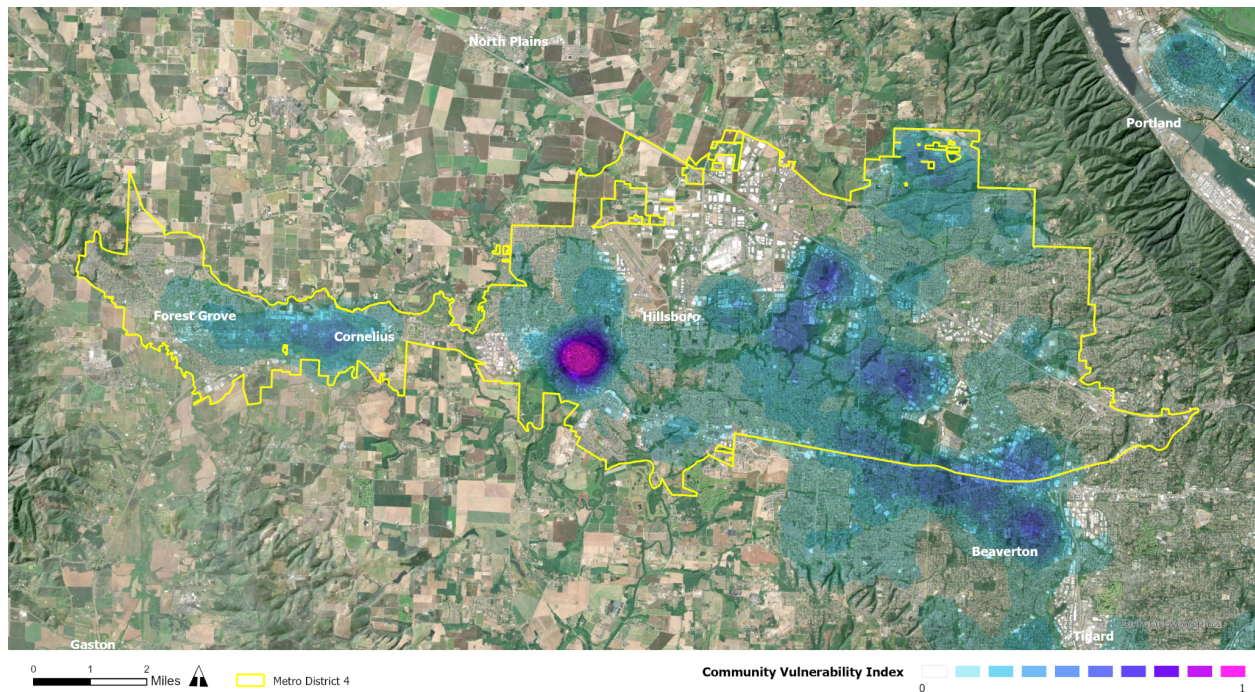
We recognize land acknowledgements are important and can be sensitive. We are hoping to learn more to integrate this into our work appropriately and in a good way honoring tribal interests going forward.

Nature in Neighborhoods Community Choice Grants: Community Design Advocate Program

Project Overview

Since 2008, Nature in Neighborhoods grants have supported community projects and programs across the region, from local park improvements to stream restoration to hands-on nature education for people of all ages and backgrounds. This year, Metro is initiating a process that gives community members a direct voice in choosing the outdoor spaces, amenities, and programming to recommend for \$4M funding in their communities.

2023's Community Choice Grants will support community-led projects in District 4 that benefit historically marginalized communities, protect and improve water quality and fish and wildlife habitat, support climate resilience and increase people's experience of nature at the community scale.



Where We Are Now

We are entering a one year process of community engagement

- We are starting with four months of **Information Sharing and Idea Collection**, to get the word out and allow community members to share their experiences, needs, and resulting ideas on

opportunities for their communities with us. This first phase will include Community Tabling, Workshops, Surveys, and in person and online idea submission opportunities.

- The following four months will be **Proposal Development**, where we will work with communities on developing their ideas into projects with a defined scope, budget, and drawings.
- At this point, the proposals will be ready for **Community Voting** which will take place over the following two months and be designed to allow multiple methods of engagement and opportunities for questions and support. Voting will be kicked off with a project expo as a fun opportunity for community members to see the final selection of projects and initiate the voting phase. Results from voting will then be summarized for both the Program Design and Review Committee (PDRC) and Metro Council for final funding approval at the end of the year.

Community Design Organizer (CDA) Program Goals

Design Justice

Community voice is an integral part of the design of every city and neighborhood. The Community Design Organizer program is created to deepen this project's connection and responsiveness to the communities that rely on our area's outdoor spaces and have deep roots in District 4 neighborhoods.

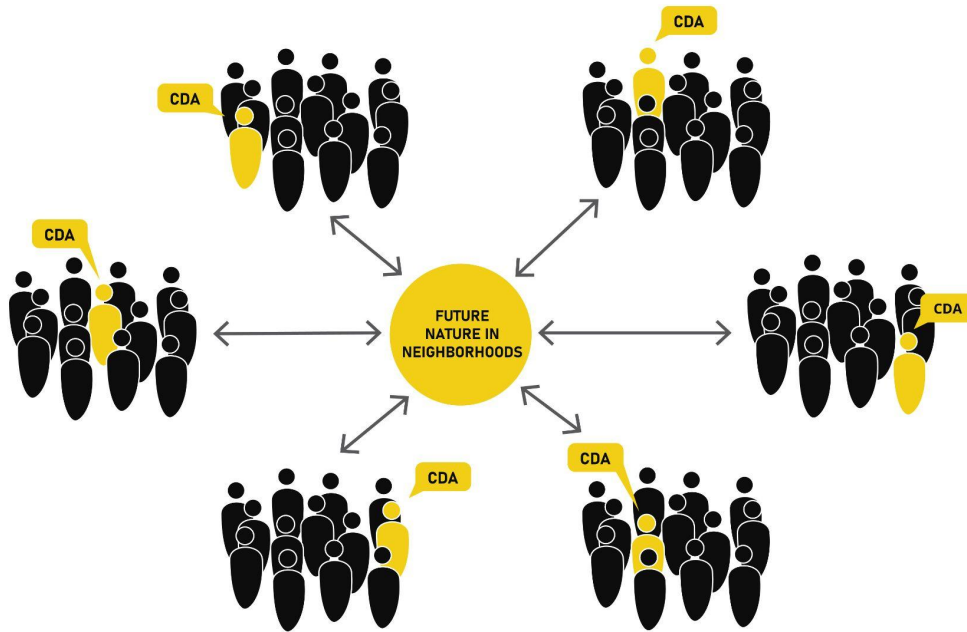
The design team works from the principles of [Design Justice](#), which means our projects seek to create enriching spaces responsive to the socio-cultural narrative of place, and challenge the systems of power that intentionally or unintentionally cause harm. In order to truly design with communities, it is imperative for the design team to work with the expertise of community members in the process of design; assuring that places created are a reflection of the communities served.

How It Works

The program works with advocates to **develop an accurate narrative understanding of the relationship between residents, natural resources, and neighborhood context**. Advocates are part of the project team, as such, we ask that CDAs engage with their communities in the most appropriate manner possible, **build on existing relationships and create new ones, and document those interactions to the best of their ability**.

Through the CDA program, we aim to build long-term knowledge within our communities on how our cities are planned, designed, and built. We want to build long-term capacity for organizing and advocating for our communities' aspirations in built space. We hope that you will find yourself better equipped to enter into development and design processes that have so often left community voice out.

CDAs will be asked to **meet with the design team on a regular basis to share out and work through the implications** of any collective conversations. **It is critical that we have honest and open conversations** with stakeholders and with the design team. CDAs are asked to give their unfiltered feedback based on the conversations during the project without fear or censorship.



Program Structure

The engagement phases of the project are designed to facilitate CDAs reaching out to their communities about the project, both informally and with scheduled gatherings. Informal conversations are at the discretion of each CDA.

Regular bi-weekly or tri-weekly meetings will be set up for check-ins with CDAs and design team members.

Timeline

The milestones for this project are as follows:

- **January-February 2023** Bring on board Community Design Advocates.
- **February-April 2023:** Information Sharing
- **May-August 2023:** Proposal Development

Minimum Request:

- **Let your communities know** about this opportunity to propose projects for their neighborhoods.
- **Distribute** Informational Materials and Surveys
- **Invite** your community to events and workshops



Based on your capacity, we would also invite you to:

- **Organize community engagement actions** and **synthesize community input**
- **Support** in Tabling and Event facilitation



● **September-October 2023:** Community Voting

Minimum Request:

- **Let your communities know** about this opportunity to vote and champion projects for their neighborhoods.
- **Distribute** voting materials
- **Invite** your community to voting events



Based on your capacity, we would also invite you to:

- **Support** in Tabling and Event facilitation



Stipend, Resources & Support

Community Design Advocates will receive a \$500-\$3,000 stipend depending on your capacity and level of participation. At the highest level of commitment, we anticipate having CDAs commit 4-6 hours of time per week over the nine month period defined above.

An additional \$5,000 allowance will be available for our team's overall engagement effort for event and engagement expenses. This can include gift cards, etc. Outside of this allowance, Metro is also providing our team funding and support for translation and venue logistics.

In the process of this program, we often create materials to support our efforts, such as paper surveys, posters, newspapers, flyers, SMS texting surveys etc. When such materials are required we will develop them with the CDAs and provide them when produced.

How much capacity do you have?



Intermittent
information
sharing



4-6 hours
dedicated each
week

Nature in Neighborhoods Community Choice Grants Community Engagement Strategy

Introduction

This document outlines the community engagement strategy for the Metro's Nature in Neighborhoods Community Choice Grants pilot program in District 4. This captures all conversations with Knot, Metro, MultiCultural Collaborative, and Colloqate to date. It is a living document and is meant to evolve as engagement advances. The intent of this document is to serve as a high-level outline of the approach to community engagement which will be complemented by event specific engagement plans developed prior to each event.

The focus of our approach will center marginalized communities of Color in Metro District 4. We will work with Metro and agency partners to build coalition among community members, community-based organizations, and other stakeholders. We will work to recruit Community Design Advocates from our priority communities who will help us reach a wider audience within those communities through grassroots outreach, information sharing and engagement. We will hold in person events in easy to access locations where the largest populations of marginalized community members live, at times when they are most likely to be free, with the provision of interpretation services, food and children's activities. We will create fun and accessible materials to communicate key program and process information and will translate these materials into the most common native languages of our linguistically isolated community members. We will build trust with community throughout the course of this program and will do our best to maintain consistent engagement through each step of the process. We will be responsive to community input as we move forward in the process and will allow for flexibility to best meet the needs of community.

The Community Choice Grants program contains three steps: Information Sharing and Idea Generation, Project Development and Community Vote. This document describes specific strategies as related to each of these steps in the subsequent sections alongside step specific engagement goals, anticipated schedule and milestones, and opportunities for support from partners.

Overall Engagement Goals

Our team reviewed the Nature in Neighborhoods Community Choice Capital Grants program guidebook, including the PDRC's input on inclusive and equitable community engagement strategies and collaboratively synthesized a series of top-level goals for our engagement work in support of the program. These goals are as follows:

Prioritize historically marginalized and disenfranchised communities

- Participation should at least reflect the demographic makeup of the whole community with a special emphasis on historically marginalized communities of Color
- Make the pilot program an engine for delivering justice

Aspire to the most accessible and engaging process possible

- Lead with cultural competence
- Be generous with the provisions of translations and interpretation services
- Consider Universal Access at each step
- Communicate technical information in a manner that is

Effectively balance digital and in-person engagements; maximize best uses

- Reduce language barriers by the provision of translation and interpretation
- Offer hybrid participation when possible
- Make in person events as universally accessible as possible
- Integrate culturally relevant activities and food.

Design a process that isn't a burden to community

- Meet people where they are
- Compensate community members for their participation
- Provide good food and children's activities at each event

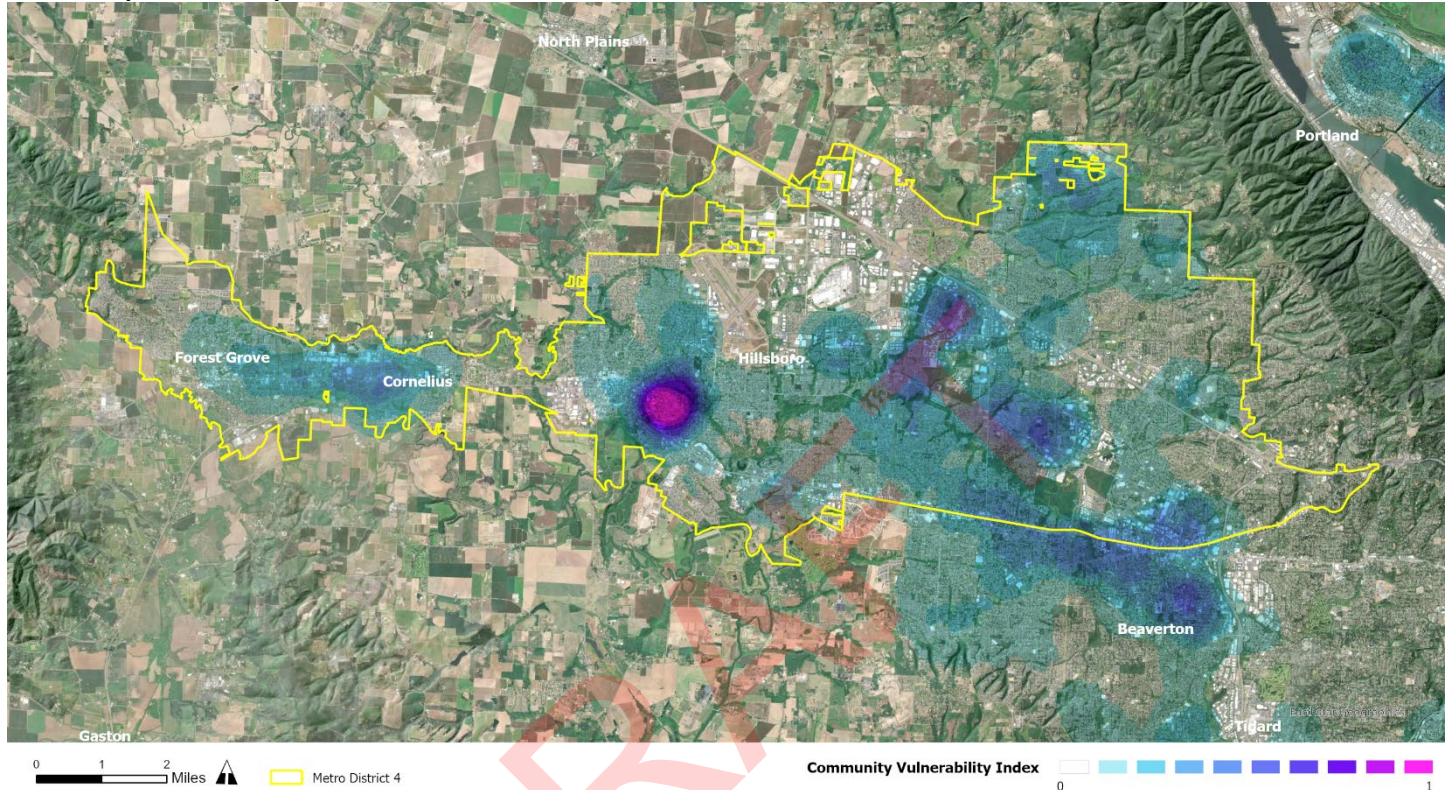
Reflect and refine

- Develop evaluation criteria for pilot outcomes
- Review engagement outcomes after each step and refine process to better meet goals
- Be responsive to community feedback
- Empower Community Design Advocates to help guide our process

Identifying Priority Communities

In order to center racial equity and prioritize marginalized communities it is essential for us to specifically identify who makes up these communities, understand what types of relationships these communities have with Community Based Organizations, Metro, local agencies, and other stakeholders, and how they are distributed geographically within District 4. Our team uses two complementary approaches to deepen our understanding of these questions; the application of a Community Vulnerability Index to identify the geographic distribution of the highest concentrations of vulnerable populations, and a Power Analysis workshop to map relationships and identify key stakeholders how have experienced the most marginalization.

Community Vulnerability Index



The Community Vulnerability Index, developed by Knot, uses a custom dasymetric allocation process to downsample demographic information across the landscape. This tool uses race and ethnicity as an intersectional characteristic (meaning it focuses on communities of Color) and then compounds vulnerability factors including; ratio of income to poverty, linguistic isolation, no healthcare, individuals over 25 with no higher education, individuals born abroad, youth, and renter occupied households. The results highlight the distribution of communities of Color where more of these vulnerability characteristics compound, and provide quantitative estimates that can be used to focus engagement activities. Within District 4, there are five contiguous geographies that fall within the highest 25th percentile of vulnerability; Cornelius, SE / Central Hillsboro, Tanasbourne, Orenco Woods, Elmonica, Cedar Hills and Aloha-Beaverton. See Appendix A for a summary of disaggregated demographic and vulnerability attributes per area of focus.

Power Analysis Exercise

MultiCultural Collaborative then led a Power Analysis exercise with Metro and partner agencies which included; the City of Hillsboro, the City of Forest Grove, and Tualatin Hills Parks and Recreation Department. The group workshop generated productive conversation between the consultant team, Metro and partner agencies. The group worked to map community stakeholders on a matrix with four quadrants; highest influence & least impacted, least influence & least impacted, highest influence & most impacted, and least influence & most impacted. Subsequent to the workshop conversation Metro and agency partners developed a list of community based organizations, community members and other stakeholders with whom they have an existing relationship or a desire for a new relationship alongside an evaluation of the depth of the relationship and overall priority for this work. This effort produced a compiled list with over 400 stakeholders identified between Metro and Partners.

Synthesizing the CVI and Power Analysis Results

The consultant team then worked to map the identified stakeholders within District 4 and overlaid these points with the results of the Community Vulnerability Index. The results of this spatial intersection give us insight into Community Based Organizations working in the closest proximity to our priority communities, municipal organizations who could provide partnership opportunities for in person events and religious institutions who may serve our areas of highest interest. While these results may not

comprehensively capture all CBO's operating within our priority communities, it does capture those with the most geographic proximity to communities which is especially important to aid in the recruitment of Community Design Advocates, the planning of in person events and the identification of tabling event opportunities. The following tables summarize the outcomes of the mapping exercise and provide a starting point for outreach and planning.

Aloha – Beaverton

CBO's	Municipal Orgs	Religious Institutions	Other Community Spaces
NAMI Washington Co.	City of Beaverton		City Park
4Youth	THPRD		Farmer's Market
Bilal Masjid	Beaverton City Library		BG Food Cartel
Vision Action Network	Beaverton School District		

Orengo

CBO's	Municipal Orgs	Religious Institutions	Other Community Spaces
Tualatin River Watershed Partners	Multilingual Department, BSD		

Elmonica

CBO's	Municipal Orgs	Religious Institutions	Other Community Spaces
Family Justice Center of Wa.Co.	THPRD		
Community Services, Inc			
Beaverton Resource Center			

Tanasbourne

CBO's	Municipal Orgs	Religious Institutions	Other Community Spaces
Chinmaya Mission	Hillsboro Parks and Recreation	Sonrise Church	
Rock Creek Community Association	Tualatin SWCD		

Central / SE Hillsboro

CBO's	Municipal Orgs	Religious Institutions	Other Community Spaces
Lifeworks NW	Hillsboro Shute Park Library	Valley Hope Community Church	Super Mercado
Community Action Family Shelter			
Latino Network			
Homeplate			
Bienestar			

Cedar Hills

CBO's	Municipal Orgs	Religious Institutions	Other Community Spaces
Ka 'Aha Lāhui O 'Olekona Hawaiian Civic Club of Oregon			
Asian Health and Services Center			
Homeplate			
Center for African Immigrants and Refugees Organization			

Cornelius

CBO's	Municipal Orgs	Religious Institutions	Other Community Spaces
Centro Cultural	Cornelius City Hall	Cornelius Community Church	
Virginia Garcia Wellness Center		Cornelius United Methodist Church	

Additional Stakeholders

CBO's	Municipal Orgs	Religious Institutions	Other Community Spaces
BSD Black Parent Organization			SW Hillsboro Senior Center
Muslim Educational Trust			Disability Rights Board
NAYA			
Unite Oregon – Washington County			

These tables provide information on CBO's, municipal organizations, and religious institutions within or near our most vulnerable communities of Color in District 4. There are numerous additional CBO's, municipal organizations and religious institutions operating

within District 4, and a fully compiled list is available in Appendix A. These tables highlight priority opportunities for outreach, partnerships, and the recruitment of Community Design Advocates in support of the Nature in Neighborhoods Community Choice Grants Program. This list will continue to be expanded, refined, and updated based on conversations with Metro, partners and community during the course of this project.

Participation Incentives and Community Design Advocates

Meaningfully compensating community members for participation helps to avoid a dynamic of extraction and makes it easier for marginalized community members to take time out of their busy lives to provide input and feedback into public processes. We have set aside a total of \$5,000 dollars for participation incentives throughout the course of the project. In order to maximize the impact of this budget, we propose taking a multi-faceted approach to distributing incentives throughout the duration of the project. Using a combination of both direct monetary compensation and other creative compensation opportunities would be a strategic way to maximize the impact of these funds. Some concepts to consider include; buying gift certificates from local restaurants, creating gift bags for in person events, and creating gift cards for local shops. The on-boarding of Community Design Advocates is an important component of the overall community engagement strategy for this program. CDA's will become conduits to community who will support the work throughout the duration of the schedule. Please see the Community Design Advocate program write up in Appendix B for more information.

Step 1: Information Sharing and Idea Generation

This first project step represents a key phase of engagement which includes initial outreach to priority communities, trust building, information sharing, recruitment of Community Design Advocates, the facilitation of Idea Generating events, the launch of the digital platform and a large projects community survey.

Step 1 Engagement Goals

- Build trust with community and develop meaningful relationships
- Spark joy!
- Equip community with the necessary background to contribute
- Learn from community about their past experience with green space
- Learn about questions or concerns around our process
- Learn about culturally specific needs and uses of green space
- Provide sufficient technical support so that community can self-author ideas
- Empower groups who have not previously been included in the process to develop viable project ideas
- Helping to actualize project ideas that have existing momentum
- Create and maintain clarity and transparency

Step 1 Events

Information Sharing Sessions

Date: February 23rd - 27th, 2023 (within this window)

Location: Zoom Meeting

Details: The Information Sharing Sessions will be the first opportunity for our team to engage with community to start spreading the word about the program. The invitations for these events should focus on priority CBO's and well-connected community members who can help disseminate information about the project and could have potential interest in becoming a Community Design Advocate. The materials will provide sufficient background information on the project, the forthcoming process and stimulate thinking about potential project ideas. We would like participants to leave these information sharing sessions with a sense of excitement about the project, a basic understanding of the process and enthusiasm to help spread the word and engage others to participate.

Target Participation Level: 10-15 individuals each session (20-30 total)

Incentive Approach: To be determined

Kickoff and Idea Generating Events

Date: March 9th 2023 and March 11th 2023 (target dates)

Location: In-Person Events in District 4, exact location TBD

Details: The Kickoff and Idea Generating events will be held in-person at two locations in District 4. These events should provide good food, children's activities, and participation incentives, and be held in convenient locations to priority communities. Postcard invitations are desirable and therefore event details, such as date and location, need to be determined sufficiently in advance to populate information on mailers, send out in the mail and reach mailboxes by the beginning of March. We should strongly consider opportunities to combine this event with other

Target Participation Level: 30-40 individuals each session (60-80 total)

Incentive Approach: To be determined

Community Tabling Events

Date: Beginning February 25th 2023, continuing throughout the duration of this phase

Location: District 4 community events, TBD

Details: The consultant team, Metro and agency partners will work with CBO's, municipal organizations, and local businesses to identify the best opportunities for tabling. We will prioritize events well attended by District 4 communities of Color and held in easy to access locations for priority communities. A series of translated materials will be developed for these events, including; project info sheets and the guidebook brief. Once the digital platform is launched, it would be a goal to provide digital access for idea submission and voting.

Target Participation Level: Team will attend up to four (4) events

Incentive Approach: Gift bags / swag

Step 1 Additional Milestones

Digital Platform Launch

Date: Beginning March 9th 2023

Location: Metro Project Page, ESRI Hub and PB Stanford (future phases)

Details: The digital platform launch is included in the engagement strategy because it's alignment with the Idea Generating events and large project community survey are important. Ensuring the digital tools required for idea submission and survey are designed, developed, and deployed in time for the first Idea Generating event is essential.

Large Project Community Survey

Date: Beginning March 9th 2023

Location: ESRI Hub

Details: A unique characteristic of this process is that it includes opportunities to weigh in on project ideas that exceed the maximum \$100k per project funding limit. As the project kicks off, we will want to have the survey available for community members who be excited to think about larger project ideas. Timing this to launch with the Idea Generating event is the goal.

Step 1 Partner Agency Support Opportunities

- Participation in Stakeholder Mapping / Power Analysis workshop
- Assistance identifying and understanding trust deficits (if any)
- Assistance with meeting logistics within agency jurisdictions
- Assistance identifying key tabling event opportunities
- Participation in Idea Generation events within agency jurisdictions
- Communication and Outreach Support (social media, Newsletters, etc.)

Step 2: Project Development

This second project step provides an opportunity to build upon the initial excitement generated in Step 1 and work with community to develop preliminary ideas into more real design concepts. This step includes two community design workshops, match-making project ideas with agency partners, the development of schematic designs and project fact sheets and the preliminary community vote. Specific engagement challenges during this phase may include ensuring continuity of engagement from Step 1, facilitating events where our activities are the primary draw and facilitating the first vote in multiple environments (design workshops, tabling, online and in community focused locations).

Step 2 Engagement Goals

- Develop a sense of empowerment in seeing dreams become more concrete
- Support community through the process of developing ideas into projects
- Set up outcomes for future advocacy around ideas even if they can't be realized within the pilot program
- Facilitate a fun and exciting process with substantial participation from historically marginalized communities
- Build coalition where projects ideas are aligned to reduce competition and increase collaboration

Step 2 Events

Community Design Workshop I

Date: April 13th – 25th 2023

Location: Three (3) locations in District 4

Details: Metro, partners and consultant team will host a series of three (3) Community Design Workshops near priority populations within District 4. The purpose of these events is to provide a collaborative opportunity to develop initial ideas into schematic designs with community members working side by side with our team of designers, landscape architects and ecologists. Partner agencies will

be present to provide perspective on feasibility and the potential for partnerships on project ideas. There will be food, children's activities, and incentive opportunities to decrease the burden of this event on community.

Target Participation Level: 15-20 people per event (45-60 people total)

Incentive Approach: Gift cards to local restaurants and shops owned by communities of Color

Community Design Workshop II

Date: July 13th – 25th 2023

Location: Three (3) locations in District 4

Details: The second series of Community Design Workshops will be held after the preliminary community vote. The intent of this series of workshops is to continue the development of projects with community members alongside the team of designers and agency staff in preparation for the project expo and final community vote. This event will provide the same level of accommodation as previous events, including good local food, children's activities and incentive opportunities.

Target Participation Level: 15-20 people per event (45-60 people total)

Incentive Approach: 15-20 people per event (45-60 people total)

Community Tabling Events

Date: Beginning April 13th 2023 and continuing through the duration of this phase

Location: District 4 community events, TBD

Details: The consultant team, Metro and agency partners will work with CBO's, municipal organizations, and local businesses to identify the best opportunities for tabling. We will prioritize events well attended by District 4 communities of Color and held in easy to access locations for priority communities. A series of translated materials will be developed for these events, including; project info sheets and the guidebook brief. Once the digital platform is launched, it would be a goal to provide digital access for idea submission and voting.

Target Participation Level: The team will attend up to four (4) events.

Incentive Approach: Gift bags / swag

Step 2 Additional Milestones

Schematic Designs and Project Fact Sheets

Date: April 15th – June 2nd 2023

Details: Outcomes of the first series of community design workshops will be further developed by the consultant team into schematic designs and project facts sheets which will include project descriptions, cost estimates and supporting imagery. These materials will continue to be developed throughout the rest of the course of the work, culminating in a presentation at the project expo and inclusion in the final ballot.

Preliminary Community Vote Facilitation

Date: June 2nd – July 1st 2023

Location: Online, at tabling events and in select District 4 community locations

Details: The first voting opportunity will occur after the first series of community design workshops. The team will use the work products of these workshops to develop ballots which will be available online, at tabling events and in select community centered locations in District 4. The results of this vote will buoy excitement and spur engagement leading into the second series of workshops and the final step.

Step 2 Partner Agency Support Opportunities

- Participation in Budget Delegate Summits I & II
- Schematic Designs and Project Fact Sheets Review
- Assistance identifying key tabling event opportunities
- Communication and Outreach Support (social media, Newsletters, etc.)

Step 3: Community Vote

This final phase of this project is centered on the project expo and the final vote. The project expo will showcase all projects that will be included on the final ballot, represented graphically with posters illustrating project ideas, descriptions, cost estimates and supporting imagery. There will be in person voting available at the expo and then online and at tabling events over the next four (4) weeks. The final vote results will be reported to the PDRC, who will then summarize them and develop recommendations for funding to be presented to Metro Council.

Step 3 Engagement Goals

- Build a living process for direct democratic participation
- Create a sense of pride for community in seeing a diverse array of fully developed projects up for vote

- Create a ballot which allows for feedback beyond just a simple yes/no
- Achieve substantial participation across the broader community
- Build confidence around the process

Step 3 Events

Project Expo

Date: September 16th 2023

Location: To be determined

Details: The project expo is the culmination of all the work community, Metro, partners, and consultants have put into the project to date. The event will highlight all the projects included on the final ballot with a series of posters or other engaging materials illustrating the work. In person voting will be available. It is a goal to treat this event like a community celebration with the provision of good local food (perhaps a food cart?), children's activities and other fun incentives.

Target Participation Level: 50-100 people

Incentive Approach: Gift card raffles

Community Tabling Event

Date: September 16th – October 16th 2023

Location: District 4 community events, TBD

Details: The final round of tabling will focus on engaging community to vote on the final ballot. This series of events will

Target Participation Level: The team will attend up to two (2) community events

Incentive Approach: Gift bags / swag

Step 3 Additional Milestones

Vote Facilitation

Date: September 16th – October 16th 2023

Location: At the project expo, online, at tabling events and at other select community locations in District 4.

Details: The final voting opportunity will occur after the project expo and will continue for a sufficient time period (approximately 4-weeks) to solicit sufficient engagement. The team will use the work products produced for the project expo to develop ballots which will be available online, at tabling events and in select community centered locations in District 4. The results of this vote will be reported to the PDRC who will be responsible for summarizing and reporting the voting outcomes alongside their recommendations to Metro Council.

PDRC Recommendations to Metro Council

Date: November 17th 2023

Location: Metro Council

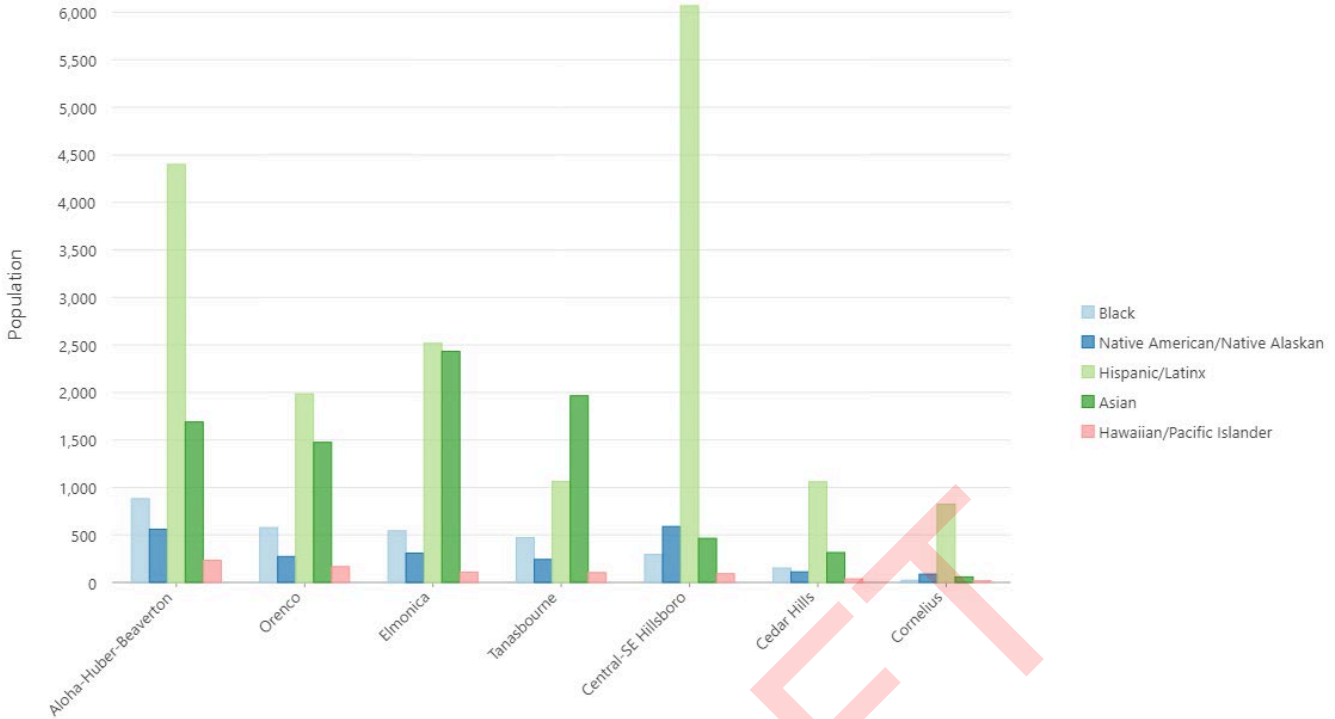
Details: The PDRC will present the outcomes of the final vote alongside their recommendations for projects to move into funding. This is the final task of the Nature in Neighborhoods Community Choice Grants project.

Step 3 Partner Agency Support Opportunities

- Participation in the Project Expo
- Logistical support for the project expo and in-person voting
- Assistance identifying key tabling event opportunities
- Communication and Outreach Support (social media, Newsletters, etc.)

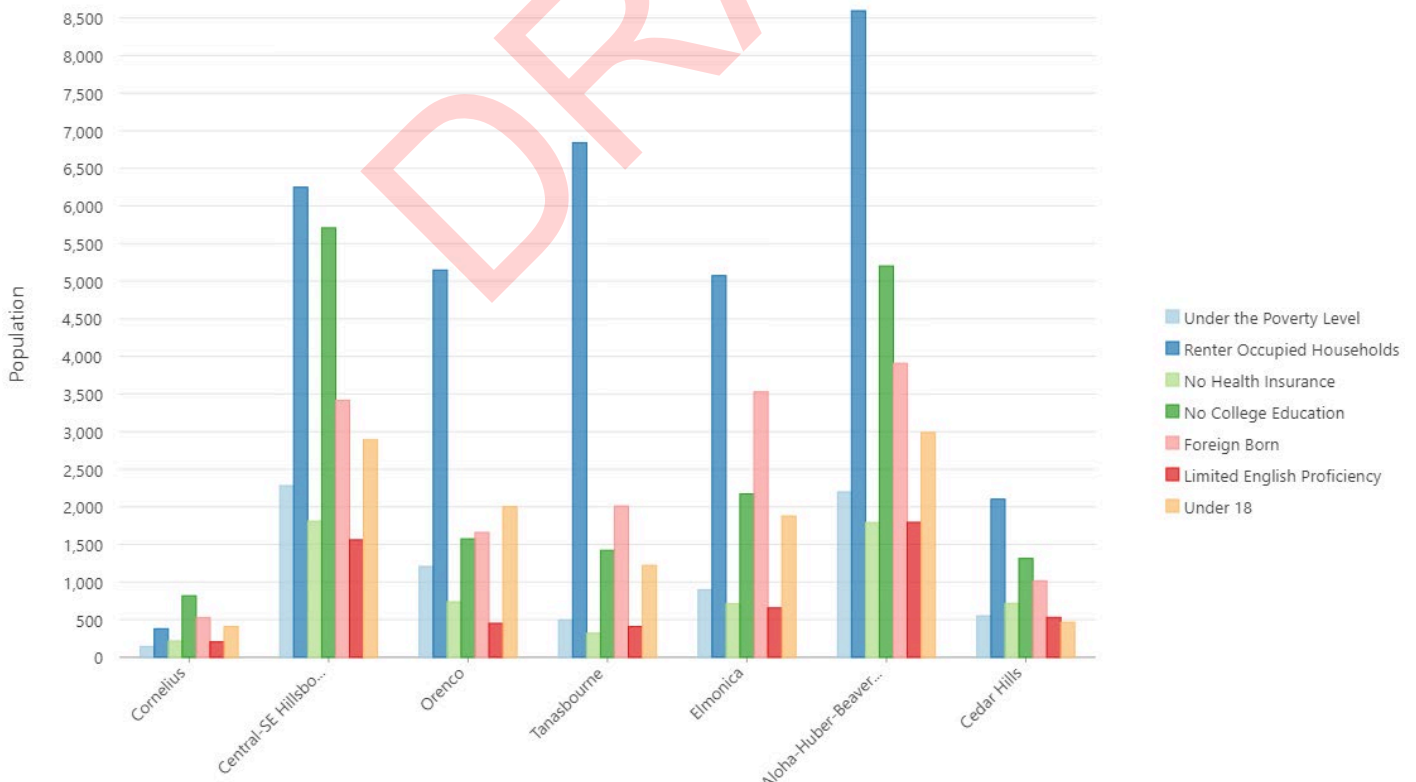
Appendix A

Population Counts by Race and Ethnicity in Focal Areas



District 4 Focal Areas
 * Race/ethnicity categories are inclusive of multiple identities

Population Count by Social and Economic Factors in Focal Areas



District 4 Focal Areas

Description	Project ID	0001
	Name	
	Description	
	Location	
	Sponsor (Owner? Partnership?)	
	Community Needs	
	Reviewer Notes & Comments	
	Community Needs Score (0-5)	
Minimum Requirements	Partnership	
	UGB	
	Feasible	
	Capital	
	Willing Sellers	
Purpose	Water quality, fish & wildlife habitat	
	Climate resiliency	
	Experience of nature at community scale	
	Reviewer Notes & Comments	
	Bond Purpose Score (0-5)	
Principles	Serve communities through inclusive engagement, transparency and accountability.	
	Advance racial equity through bond investments.	
	Protect clean water for people, fish and wildlife.	
	Protect and restore culturally significant native plant communities.	
	Protect, connect and improve habitat for native fish and wildlife.	
	Take care of what we have.	
	Make parks and natural areas more accessible and inclusive.	
	Connect more people to the land and rivers of our region.	
	Invest in trails for biking and walking.	
	Support community-led parks and nature projects.	
	Make communities more resilient to climate change.	
	Reviewer Notes & Comments	
	Bond Principles Score (0-5)	
Additional	Meaningfully engage with communities of color, Indigenous communities, people with low incomes and other historically marginalized communities in planning, development and selection of projects.	

Community Engagement & Racial Equity	<i>Prioritize projects and needs identified by communities of color, Indigenous communities, low-income and other historically marginalized groups. Metro has found ways to prioritize these communities in ways that do not violate the law, like outreach or reducing barriers.</i>	
	<i>Demonstrate accountability for tracking outcomes and reporting impacts, particularly as they relate to communities of color, Indigenous communities, people with low incomes and other historically marginalized communities.</i>	
	<i>Improve the accessibility and inclusiveness of developed parks.</i>	
	<i>Include strategies to prevent or mitigate displacement and/or gentrification resulting from bond investments.</i>	
	<i>Set aspirational goals for workforce diversity and use of COBID contractors and work to reduce barriers to achieving these goals; demonstrate accountability by tracking outcomes and reporting impacts.</i>	
	Reviewer Notes & Comments	
	Engagement & Equity Criteria Score (0-5)	
Climate Resiliency	<i>Protect, connect and restore habitat to support strong populations of native plants, fish and wildlife that can adapt to a changing climate.</i>	
	<i>Protect and restore floodplains, headwaters, streams and wetlands to increase their capacity to handle stormwater to protect vulnerable communities from flooding.</i>	
	<i>Increase tree canopy in developed areas to reduce heat island effects.</i>	
	<i>Use low-impact development practices and green infrastructure in project design and development.</i>	
	Reviewer Notes & Comments	
	Climate Resiliency Criteria Score (0-5)	

Program Criteria	<i>Build wealth in communities of color, Indigenous communities, low-income and other historically marginalized communities through contracting and jobs.</i>	
	<i>Improve human mental and physical health, particularly in communities of color, Indigenous communities, low-income communities and other historically marginalized communities.</i>	
	<i>Nurture a relationship with land and create educational opportunities (including Science, Technology, Engineering, Art and Math [STEAM] opportunities) and promote careers in the environmental and agricultural sector, especially for people and youth of color.</i>	
	<i>Demonstrate leadership by Black, Indigenous, and People of Color in project identification, selection, design and implementation.</i>	
	<i>Increase accessibility of public, park, and other natural spaces.</i>	
	Reviewer Notes & Comments	
	Program Criteria Score (0-5)	
Notes & Comments about Projects	<i>What's compelling?</i> <i>What could be improved?</i>	
Total Score (up to 30)		0
Scorecard Notes & Comments	<i>Was the worksheet easy to use?</i>	
	<i>Was is useful for vetting and evaluation?</i>	
	<i>How could it be improved to make it more useful or easier to use?</i>	
	<i>Additional comments or questions on worksheet or vetting process?</i>	